

# **Oracle FLEXCUBE Core Banking**

Loans User Manual  
Release 11.5.0.0.0

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**ORACLE®**

Loans User Manual  
July 2014

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# 1. Preface

## 1.1. Intended Audience

This document is intended for the following audience:

- Customers
- Partners

## 1.2. Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.3. Access to OFSS Support

<https://support.us.oracle.com>

## 1.4. Structure

This manual is organized into the following categories:

**Preface** gives information on the intended audience. It also describes the overall structure of the User Manual

**Chapters** are dedicated to individual transactions and its details, covered in the User Manual

## 1.5. Related Information Sources

For more information on Oracle FLEXCUBE Core Banking Release 11.5.0.0.0, refer to the following documents:

- Oracle FLEXCUBE Core Banking Licensing Guide

## **2. Loan Account Opening-Maintenance**

## 1078 - Loan Contribution Payin

Banks can ask a customer to deposit upfront fees, legal charges, margin money or other charges etc., which are not appropriated immediately. These contributions are made before disbursement of loan. Till the time such deposits made by customer are appropriated, customer gets interest benefit on the amount contributed. Using this option, you can make contributions which are required to be paid before loan disbursement.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- **8051 - CASA Account Opening**
- GLM02 - Chart of Accounts

### Modes Available

Not Applicable

### To credit contribution amount into the loan account

1. Type the fast path **1078** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Contribution Payin Inquiry**.
2. The system displays the **Loan Contribution Payin Inquiry** screen.

### Loan Contribution Payin Inquiry

The screenshot shows a web-based application window titled "Loan Contribution Payin Inquiry\*". The main area is a form titled "Account Details" with the following fields:

- Account No :
- Name :
- Currency :
- Product :
- Branch :
- Contribution Payin Mode :

At the bottom of the window, there is a navigation bar with the following tabs: Card, Change Pin, Cheque, Cost Rate, Denomination, Instrument, Inventory, Pin Validation, Service Charge, Signature, Travellers Cheque. Below the tabs are four buttons: UIDF, OK, Close, and Clear.

**Field Description**

| <b>Field Name</b>              | <b>Description</b>   |
|--------------------------------|--|
| <b>Account Details</b>         |  |
| <b>Account No</b>              | [Mandatory, Numeric,16]<br>Type the loan account number where the contribution amount is to be credited.<br>It should be an undisbursed term loan.   |
| <b>Name</b>                    | [Display]<br>This field displays the name of the customer.   |
| <b>Currency</b>                | [Display]<br>This field displays the account currency.   |
| <b>Product</b>                 | [Display]<br>This field displays the name of the product.  |
| <b>Branch</b>                  | [Display]<br>This field displays the branch code to which the account is mapped.   |
| <b>Contribution Payin Mode</b> | [Mandatory, Drop-Down]<br>Select the mode through which the contribution is to be made from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Transfer from GL</li> <li>• Transfer from CASA</li> </ul> |

3. Enter the account number and press the <Tab> key.
4. Select the contribution payin mode from the drop-down list.

## Loan Contribution Payin

Loan Contribution Payin Inquiry\*

**Account Details**

Account No : 00000001743360      Name : EDWARD MARTIS

Currency : INR      Product : Term Loan 611

Branch : HO

Contribution Payin Mode : Transfer from GL

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

5. Click the **Ok** button.
6. The system displays the message "Do You want to continue". Click the **Ok** button.
7. Depending up on the option selected in the **Contribution Payin Mode** drop-down list, the system displays the relevant transaction screen.
8. Enter the relevant information.

## Loan Settlement Payout - By CASA

**Loan Contribution Payin By CASA\***

---

**Account Details**

Account No :  Name :

Currency :  Product :

Branch :

Contribution Payin Mode :

---

**Contribution Payin Details :**

Contribution Payin Amount :  Contribution Amount Received till date :

---

**Transfer GL / CASA details :**

Account No. :

Acct Ccy :  Txn ccy :

Acct Ccy Rate :  Txn Ccy Rate :

Narration :

---

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

### Field Description

| Field Name                                    | Description  |
|---|--|
| <b>Contribution Payin Details</b>             |  |
| <b>Contribution Payin Amount</b>              | [Mandatory, Numeric, 13, Two]<br>Type the amount which is to be paid as contribution.  |
| <b>Contribution Amount Received till date</b> | [Display]<br>This field displays the total contribution amount paid by the customer till date.   |
| <b>Transfer GL / CASA details</b>             |  |
| <b>Account No</b>                             | [Mandatory, Numeric, 16]<br>Type the CASA account number from which the amount is transferred for payin.<br>The name of the CASA account is displayed in the adjacent field. |
| <b>Acct Ccy</b>                               | [Display]<br>This field displays the account currency.   |
| <b>Txn Ccy</b>                                | [Display]<br>This field displays the transaction currency.   |

| Field Name           | Description   |
|----------------------|---|
| <b>Acct Ccy Rate</b> | [Display]<br>This field displays the rate at which account currency is converted to transaction currency.                                 |
| <b>Txn Ccy Rate</b>  | [Display]<br>This field displays the transaction currency rate.   |
| <b>Narration</b>     | [Optional, Alphanumeric, 40]<br>Type the narration for the transaction.<br>By default, the system displays <b>LN.Contribution Payin</b> . |

### Loan Contribution Payin By GL

### Field Description

| Field Name                        | Description   |
|-----------------------------------|---|
| <b>Contribution Payin Details</b> |   |
| <b>Contribution Payin Amount</b>  | [Mandatory, Numeric, 13, Two]<br>Type the amount which is to be paid as contribution. |

| Field Name                                    | Description  |
|---|--|
| <b>Contribution Amount Received till date</b> | [Display]<br>This field displays the total contribution amount paid by the customer till date.   |
| <b>Transfer GL / CASA details</b>             |  |
| <b>Account No</b>                             | [Mandatory, Pick List]<br>Select the GL account number from which the amount is transferred for payin, from the pick list.<br>The GL account description is displayed in the adjacent field. |
| <b>Acct Ccy</b>                               | [Display]<br>This field displays the account currency.   |
| <b>Txn Ccy</b>                                | [Display]<br>This field displays the transaction currency.   |
| <b>Acct Ccy Rate</b>                          | [Display]<br>This field displays the rate at which account currency is converted to transaction currency.  |
| <b>Txn Ccy Rate</b>                           | [Display]<br>This field displays the transaction currency rate.  |
| <b>Narration</b>                              | [Optional, Alphanumeric, 40]<br>Type the narration for the transaction.<br>By default, the system displays <b>LN.Contribution Payin</b> .  |

9. Click **OK** button.
10. The system displays the transaction sequence number. Click the **Ok** button.

## BA070 - Funding Details Screen

This option is used to address the funding preparation related requirements along with its upload facility. This screen will be used for capturing all the data related to funding preparation and the subsequent account opening process. A new shell is executed during the beginning of day process to process the requirements related to funding preparation for acceptance bills.

### Definition Prerequisites

Not Applicable

### Modes Available

Not Applicable

### To address the funding preparation

1. Type the fast path **BA070** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Funding Details Screen**.
2. The system displays the **Funding Details Screen** screen.

### Funding Details Screen

**Funding Details Screen\***

**Bill Details:**

Bill Type :  Acceptance Bill Number/Installment number :

Face value of the Bill :  Acceptance Bill Due Date :

Margin Account1 :  Deposit No :  Margin Td Amount :

Margin Account2 :  Margin Casa Amount :

Settlement Account No :  Currency :

Dummy GL :  Drawer Of The Acceptance Bill :

Bill Narrative :  Deductible Amount (Margin CASA) :

**Hold Details:**

CASA Hold Number :

Hold Type :

Hold Date :

**CASA Account Details:**

Branch Name :  Multi Currency Package Code :  Product Ccy :

Customer Id :

**Loan Account Details:**

Customer Id :

Branch Code :

Product Code :  Currency :

Repayment Mode :

Schedule Code :

Rate Chart Code :

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

### Field Description

| Field Name | Description |
|------------|-------------|
|------------|-------------|

| Field Name                                    | Description  |
|---|--|
| <b>Bill Details</b>                           |  |
| <b>Bill Type</b>                              | <p>[Mandatory, Drop-Down]</p> <p>Select the bill (instrument type) which needs to be reversed from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>LC</b></li> <li>• <b>BG</b></li> <li>• <b>Bill</b></li> </ul>   |
| <b>Acceptance Bill No/ Installment Number</b> | <p>[Mandatory, Alphanumeric, 10]</p> <p>Type the reference number for the bill type.</p> <p>This value must be unique. <b>FLEXCUBE</b> validate the entered number. Once a LC/BG is liquidated, it cannot be re-liquidated unless the same is reversed.</p>  |
| <b>Face value of the Bill</b>                 | <p>[Mandatory, Numeric, 20]</p> <p>Type the amount (total face value) of the bill.</p> <p>This field will also be used to accommodate the liquidation amount for LC and BG.</p>  |
| <b>Acceptance Bill Due Date</b>               | <p>[Conditional, Pick List, MM/DD/YYYY]</p> <p>Select the acceptance bill due date from the pick list.</p> <p>This field is enabled if <b>Bill</b> is selected as <b>Bill Type</b>. The date input in this field will always be greater than the <b>FLEXCUBE</b> process date which is validating by <b>FLEXCUBE</b>. The funding preparation for bills will be initiated by <b>FLEXCUBE</b> in BOD of the bill due date, according to the input in the bill due date field.</p>   |
| <b>Margin Account 1</b>                       | <p>[Mandatory, Numeric, 16]</p> <p>Type the margin account number 1.</p> <p>This indicates the margin account number in <b>FLEXCUBE</b> for a particular bill. This field will accept CASA, TD and combination of CASA and TD accounts. The CASA and time deposits need not belong to the same customer. <b>FLEXCUBE</b> validate the account numbers to be of 'Account open regular'. The CASA will be accounts falling under 'liability' type of products. A single margin account will always be attached to a single bill.</p> <p>It is mandatory to enter either Margin Account 1 or Margin Account No 2.</p> |
| <b>Deposit No</b>                             | <p>[Display]</p> <p>This field displays the deposit number as generated at the time of TD pay-in, in case the margin account is a TD account.</p>  |
| <b>Margin Td Amount</b>                       | <p>[Mandatory, numeric, 16]</p> <p>Type the margin amount for TD.</p> <p>The margin amount will be the total margin amount provided by the customer as a security for issuing the respective trade instrument on behalf of the applicant.</p>  |

| Field Name                           | Description  |
|--------------------------------------|--|
| <b>Margin Account 2</b>              | <p>[Mandatory, Numeric, 16]</p> <p>Type the margin account number 2.</p> <p>This indicates the margin account number in <b>FLEXCUBE</b> for a particular bill. This field will accept CASA, TD and combination of CASA and TD accounts. The CASA and time deposits need not belong to the same customer. <b>FLEXCUBE</b> will validate the account numbers to be of 'Account open regular'. The CASA will be accounts falling under 'liability' type of products. A single margin account will always be attached to a single bill.</p>  |
| <b>Margin Casa Amount</b>            | <p>[Mandatory, numeric, 16]</p> <p>Type the margin amount.</p> <p>The margin amount will be the total margin amount provided by the customer as security for issuing the respective trade instrument on behalf of the applicant.</p>   |
| <b>Settlement Account No</b>         | <p>[Mandatory, numeric, 16]</p> <p>Type the settlement account number for a particular bill. This field will always accept CASA as an input in this field. <b>FLEXCUBE</b> will validate the account numbers to be in 'Account open regular' status. The CASA will be account falling under 'liability' type of products.</p> <p>A single settlement account can be attached across bills. Restrictions regarding attachments as applicable to margin accounts will not be applicable for settlement account. The name of the of the CASA holder for the settlement account will be displayed in the adjacent field.</p> |
| <b>Currency</b>                      | <p>[Displays]</p> <p>This field displays the currency for the CASA settlement account number provided in the settlement account number field.</p>  |
| <b>Dummy GL</b>                      | <p>Mandatory, numeric, Nine]</p> <p>Type the dummy general ledger which will be used for the bill transaction entries. The GL will be of 'miscellaneous debit/credit ' type. The name of the dummy GL will be displayed adjacent to the dummy GL field.</p>  |
| <b>Drawer of the Acceptance Bill</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the drawer details for the bill.</p>   |
| <b>Bill Narrative</b>                | <p>[Optional, Alphanumeric, 40]</p> <p>Type the additional details of the bill.</p> <p>The teller can input particulars of the bill in this field.</p>   |

| Field Name                              | Description  |
|---|--|
| <b>Deductible amount (Margin CASA )</b> | <p>[Conditional, Numeric, 20]</p> <p>Type the deductible amount margin.</p> <p>This is the amount that will be deducted from the margin CASA, subject to the validations.</p> <ul style="list-style-type: none"> <li>• If the deductible amount from the margin CASA is <math>\leq</math> margin CASA available balance and deductible amount from the margin CASA = face value of the bill, then the deductible amount will be deducted from the margin CASA and transferred to the drafts/TT payable account.</li> <li>• If the deductible amount from the margin CASA is <math>\leq</math> margin CASA available balance and deductible amount from the margin CASA &lt; face value of the bill and (deductible amount + available balance of settlement CASA) <math>\geq</math> face value of the bill, then the deductible amount will be deducted from the margin CASA and transferred to the drafts/TT payable account.</li> <li>• If the deductible amount from the margin CASA is <math>\leq</math> margin CASA available balance and deductible amount from the margin CASA &lt; face value of the bill and (deductible amount + available balance of settlement CASA) &lt; face value of the bill, then the deductible amount will be deducted from the margin CASA and transferred to the drafts/TT payable account.</li> <li>• If deductible amount provided by margin management system is more than available balance of margin CASA, the funding preparation process will fail.</li> </ul> <p>This field is enabled for input only if a solo margin CASA is attached to the acceptance bill.</p> |
| <b>Hold Details</b>                     |  |
| <b>CASA Hold Number</b>                 | <p>[Mandatory, Numeric, Two]</p> <p>Type the casa hold number.</p> <p>The hold number is provided by <b>FLEXCUBE</b> while maintaining a hold on the margin CASA.</p>  |
| <b>Hold Type</b>                        | <p>[Mandatory, Alphanumeric, One]</p> <p>Type the hold type.</p> <p>The earmark type for the hold placed by <b>FLEXCUBE</b> will be provided in this field.</p>  |
| <b>Hold Date</b>                        | <p>[Mandatory, Pick list, MM/DD/YYYY]</p> <p>Select the hold date on which hold is placed on the margin CASA from the pick list.</p>   |
| <b>CASA Account Details</b>             |  |
| <b>Branch Name</b>                      | <p>[Mandatory, Pick List]</p> <p>Select the branch code from the pick list. The branch name will be displayed adjacent to the branch name field.</p> <p>The drafts and TT payable CASA will be opened under this branch.</p>   |

| Field Name                         | Description  |
|------------------------------------|--|
| <b>Multi Currency Package Code</b> | <p>[Mandatory, Pick List]</p> <p>Select the multi currency package code from the pick list.</p> <p>By default the drafts and TT payable CASA will be opened under this product code.</p> |
| <b>Product Ccy</b>                 | <p>[Displays]</p> <p>This field displays the product currency to which the CASA product belongs.</p>   |
| <b>Customer ID</b>                 | <p>[Mandatory, Numeric, Six]</p> <p>Type the customer id.</p> <p>The drafts and TT payable CASA will be opened under this customer id.</p>   |

Loan Account Details

|                       |   |
|-----------------------|---|
| <b>Customer ID</b>    | <p>[Mandatory, Numeric, Six]</p> <p>Type the customer id under which the loan account needs to be opened during the end of day process. The customer name will be displayed adjacent to the customer id field.</p>  |
| <b>Branch Code</b>    | <p>[Mandatory, Pick List]</p> <p>Select the branch code of the branch under which the loan account needs to be opened from the pick list. The branch name will be displayed adjacent to the branch code field.</p>  |
| <b>Product Code</b>   | <p>[Mandatory, Pick List]</p> <p>Select the product code from the pick list. The product name will be displayed adjacent to the product code field.</p> <p>This field indicates the loan product code and name under which the account needs to be opened. <b>FLEXCUBE</b> will validate the branch product cross reference while opening account under a branch for a particular product. The user will operationally ensure that the product code provided is the LC/BG/Bill type of product.</p> |
| <b>Currency</b>       | <p>[Display]</p> <p>This field displays the product currency to which the loan account needs to be opened.</p>  |
| <b>Repayment mode</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the repayment mode for the loan account, from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Cheque</li> <li>• Account Transfer</li> <li>• GL</li> </ul> <p>The input here will be as per the options selected at the product level.</p>  |

| Field Name             | Description   |
|------------------------|---|
| <b>Schedule Code</b>   | [Mandatory, Pick List]<br>Select the schedule code from the pick list.<br>This field indicates the schedule code that is attached to the product code for the respective loan account. <b>FLEXCUBE</b> validate the product schedule cross reference. |
| <b>Rate Chart Code</b> | [Mandatory, Pick List]<br>Select the rate chart code available for the product from the pick list.<br>This field indicates the rate chart code that is applicable for the loan account.   |

3. Select the bill type from the drop-down list.
4. Enter the acceptance bill no.
5. Enter the other bill details.
6. Enter the appropriate information in **CASA Account Details** and **Loan Account Details** tab.

### Funding Details Screen

**Funding Details Screen\***

**Bill Details:**

Bill Type :  Acceptance Bill Number/Installment number :   
 Face value of the Bill :  Acceptance Bill Due Date :   
 Margin Account1 :  Deposit No :  Margin Td Amount :   
 Margin Account2 :  Margin Casa Amount:   
 Settlement Account No :  AMOSJUDEBULKCAS2 Currency :   
 Dummy GL :  MISC DR GL 1 Drawer Of The Acceptance Bill :   
 Bill Narrative :  Deductible Amount (Margin CASA) :

**Hold Details:**

CASA Hold Number :   
 Hold Type :   
 Hold Date :

**CASA Account Details:**

Branch Name :  Multi Currency Package Code :  Product Ccy :   
 Customer Id :

**Loan Account Details:**

Customer Id :  AMIT K 01  
 Branch Code :  SubBranch5  
 Product Code :  Test-BILL LC BG Loan PMI Only Currency :   
 Repayment Mode :   
 Schedule Code :  EPI PMI  
 Rate Chart Code :  Default rate

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

7. Click the **Ok** button.
8. The system displays the message "Transaction completed successfully". Click the **Ok** button.

## BAM52 - Third Party Account Address Maintenance

Using this option you can maintain the address details of a Third Party that may be involved in pledging collateral against a Loan account or an OD account. This maintenance is used when the third party involved is not a customer of the bank.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening
- 8051 - CASA Account Opening

### Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add the third party account address

1. Type the fast path **BAM52** and click **Go** or navigate through the menus to **Transaction Processing > Internal Transactions > Others > Third Party Account Address Maintenance**.
2. The system displays the **Third Party Account Address Maintenance** screen.

### Third Party Account Address Maintenance

**Third Party Account Address Maintenance**

Account Number:  Serial Number:   
 Branch Code:  Product Code:

**Address Details**

Currency:   
 Customer Short Name:  Account Relation:   
 Address:   
  
  
 City:   
 State:   
 Country:  ...  
 Zip:

**Record Details**

Input By:  Authorized By:  Last Mnt. Date:  Last Mnt. Action:  Authorized:

Add
  Modify
  Delete
  Cancel
  Amend
  Authorize
  Inquiry

## BAM52 - Third Party Account Address Maintenance

### Field Description

| Field Name                 | Description  |
|----------------------------|--|
| <b>Account Number</b>      | [Mandatory, Numeric, 16]<br>Type the appropriate Loan account number.  |
| <b>Serial Number</b>       | [Mandatory, Numeric, Five]<br>Type the appropriate the serial number.<br><br>An account can have multiple third parties. This is the serial number of the third party addresses maintained in the system for the account.  |
| <b>Branch Code</b>         | [Display]<br><br>This field displays the name of the home branch where the Loan account is opened and maintained.  |
| <b>Product Code</b>        | [Display]<br><br>This field displays the name assigned to the Loan product, as defined at the product level.<br><br>This is the product under which the Loan account is opened.  |
| <b>Address Details</b>     |  |
| <b>Currency</b>            | [Display]<br><br>This field displays the currency assigned to the product at the product level, under which the account is opened.<br><br>All the entries are posted in the account in the account currency.<br><br>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |
| <b>Customer Short Name</b> | [Display]<br><br>This field displays the short name of the customer.<br><br>The short name of the customer is defaulted from the <b>Customer Addition</b> option. In case of a joint account, the system displays the name of the primary holder of the account.   |
| <b>Account Relation</b>    | [Display]<br><br>This field displays the relation of the account holder and the third party.   |
| <b>Address</b>             | [Mandatory, Alphanumeric, 35]<br>Type the appropriate address of the third party customer.   |
| <b>City</b>                | [Mandatory, Alphanumeric, 20]<br><br>Type the appropriate name of the town or city, where the customer resides. This field is part of the customer address.  |
| <b>State</b>               | [Mandatory, Pick List]<br><br>Type the appropriate name of the state where the third party customer resides. This field is part of the customer address.   |

## BAM52 - Third Party Account Address Maintenance

| Field Name     | Description   |
|----------------|---|
| <b>Country</b> | [Mandatory, Pick List]<br>Select the appropriate name of the country where the customer resides from the pick list. This field is part of the customer address. |
| <b>Zip</b>     | [Mandatory, Alphanumeric, 10]<br>Type the zip code. This field is part of the customer address.   |

3. Click the **Add** button.
4. Enter the relevant information and click the **Ok** button.

### Third Party Account Address Maintenance

Third Party Account Address Maintenance

Account Number: 000000026377 Serial Number: 1  
Branch Code: HO Product Code: 608 - Term Loan 608.015

**Address Details**

Currency: IDR  
Customer Short Name: AAKTEA Account Relation: THP  
Address: 12, Phoenix  
High Street  
California  
City: California  
State: California  
Country: UNITED STATES OF AMERICA  
Zip: 978890789

**Record Details**

Input By: Authorized By: Last Mnt. Date: Last Mnt. Action: Authorized:

Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

5. The system displays the message "Record Added...Authorisation Pending...Click Ok to Continue". Click the **Ok** button.
6. The record is pending for authorization.

## BAM71 - Reversal of LCBG Bills

This screen is used for reversing the funding preparation done earlier. This option is used for reversal of LC/BG for which funds are prepared/liquidated. Only same day reversal would be allowed.

If a reversal is done for LC/BG on a day, the same can be liquidated again for the same process date. Reversal for an acceptance bill is not supported.

### Definition Prerequisites

Not Applicable

### Modes Available

Not Applicable

### To reverse the LC/BG Bills

1. Type the fast path **BAM71** and click **Go** or navigate through the menus to **Global Definitions > Master > Reversal of LCBG Bills**.
2. The system displays the **Reversal of LCBG Bills** screen.

### Reversal of LCBG Bills

Reversal of LCBG Bills\*

Bill Details:

Bill Type:  Acceptance Bill No/Installment number:

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

**Field Description**

| Field Name                                    | Description  |
|---|--|
| <b>Bill Details</b>                           |  |
| <b>Bill Type</b>                              | <p>[Mandatory, Drop-Down]]</p> <p>Select the bill (instrument type) which needs to be reversed from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>LC</b></li> <li>• <b>BG</b></li> <li>• <b>Bill</b></li> </ul> <p>User must choose the relevant bill type to be reversed. System will validate the bill type in conjunction with the instrument number.</p>   |
| <b>Acceptance Bill No/ Installment Number</b> | <p>[Mandatory, Alphanumeric, 10]</p> <p>Type the instrument number of the LC or BG which needs to be reversed.</p> <p>The instrument number refers to the LC Number or BG number for reversing the funding preparation/liquidation of such instruments. System will validate the bill type in conjunction with the instrument type. Bill type and instrument number must match as per the information maintained while at liquidation. For Example- If a Letter of Credit numbered 10009 is liquidated, then Teller has to choose "LC" with Instrument Number- 10009. System will validate the same.</p> |

3. Select the bill type from the drop-down list.
4. Enter the acceptance bill no.

## Reversal of LCBG Bills

Reversal of LCBG Bills\*

Bill Details:

Bill Type: LC

Acceptance Bill No./Installment number: 9000113330

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF | OK | Close | Clear

5. Click the **Ok** button.
6. The system displays the message "Record Added ...Authorisation Pending..". Click the **OK** button.

## LN031 - Payment Instructions Priority Maintenance

If account payment instruction is set for a loan account, you can inquire and modify the priority sequence for the provider CASA, if required. The CASA accounts as added in the account payment instruction screen along with the priority number as decided by the system in the order in which they were attached will be displayed. The teller can modify the priority number for the CASA accounts, as required.

In the event of a single CASA Account being attached as a provider account, the priority field will be disabled and will not be available for input.

Priority number will be distinct for each provider CASA account. Same priority number for two provider CASA's is not supported. Modification for priority number will be immediate and online, after the record is authorized.

Only instructions for which priority is equal to or greater than one (Instructions where arrear type is 'ALL') will be displayed in this screen.

### Definition Prerequisites

- **LN031 - Account Payment Instructions**

### Modes Available

Modify, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To modify the priority sequence for the provider CASA

1. Type the fast path **LN031** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Other Transactions > Payment Instructions Priority Maintenance.
2. The system displays the **Payment Instructions Priority Maintenance** screen.

**Payment Instructions Priority Maintenance**

**Field Description**

| Field Name                | Description  |
|---------------------------|--|
| <b>Account Number</b>     | [Mandatory, Numeric, 16]<br>Type the loan account number for which drawdown instructions has to be maintained. |
| <b>Customer Name</b>      | [Display]<br>This field displays the name of the customer who holds the loan account.                          |
| <b>Branch code</b>        | [Display]<br>This field displays the code of the branch where the loan account is opened and maintained.       |
| <b>Product Code</b>       | [Display]<br>This field displays the product code under which the loan account is opened.                      |
| Column Name               | Description  |
| <b>Instruction Number</b> | [Display]<br>This field will display the serial number for the attached CASA account.                          |

| Column Name                    | Description  |
|--------------------------------|--|
| <b>Priority Number</b>         | [Mandatory, Numeric, 2]<br>Type the priority number to change the sequence as required.<br>The priority number displays the priority in which the concerned CASA stands. |
| <b>Provider Account Number</b> | [Display]<br>This field displays the account number of the provider as attached in the account payment instructions.   |
| <b>Customer Name</b>           | [Display]<br>This field displays the name of the customer who holds the CASA account.  |
| <b>Product Code</b>            | [Display]<br>This field displays the product code under which the provider CASA account is opened.   |

3. Click the **Modify** button.
4. Enter the account number and press the **<Tab>** key. The system displays the account details and payment instruction details.
5. Double-click the priority number to modify the sequence.

**Payment Instructions Priority Maintenance**

Account Number : 0198010500015461      Customer Name : MUST  
 Branch Code : 9999      Product Code : 70003

| Instruction Number | Priority Number | Provider Account Number | Customer Name | Product Code |
|--------------------|-----------------|-------------------------|---------------|--------------|
| 1                  | 1               | 1003800000000240        | Pankul Verma  | 10003        |
| 2                  | 2               | 1003800000000257        | Pankul Verma  | 10003        |
| 3                  | 3               | 1003800000000265        | Pankul Verma  | 10003        |
| 4                  | 4               | 1003800000000273        | Pankul Verma  | 10003        |

Remarks:

Record Details

|          |               |                |                  |                          |
|----------|---------------|----------------|------------------|--------------------------|
| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|          |               |                |                  | <input type="checkbox"/> |

Add By Copy   
  Add   
  Modify   
  Delete   
  Cancel   
  Amend   
  Authorize   
  Inquiry   
 UDF   
 Ok   
 Close   
 Clear

6. Click the **OK** button.

## LN031 - Payment Instructions Priority Maintenance

7. The system displays the message "Record modified...Authorization Pending...". Click the Ok button.
8. The priority sequence for the provider CASA is modified once the record is authorised.

## LN046 - Post Dated Cheques Maintenance

Using this option, customers can repay their loan installments through post dated cheques. All cheques are designated in the same currency, and therefore, a series of cheques can be accepted and maintained. Postdated cheques are presented to the clearing house on the respective cheque dates and subsequently treated like normal cheques.

This is used in case of EMI (Equated Monthly Installment) type of loans where the loan installment amounts (Principal+Interest) are the same. This maintenance can only be done for Term loans and for those term loan accounts where disbursement has been done.

### Definition Prerequisites

- **STM59 - Settlement Bank Parameters**
- **BAM20 - Bank Codes Maintenance**
- **STM54 - Routing Branch Maintenance**
- **STM64 - Clearing Type Maintenance**
- **LN057 - Loan Direct Account Opening**

### Modes Available

Add, Delete, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add postdated cheque for installment payment

1. Type the fast path **LN046** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Loan Account Transactions > Clearing > Post Dated Cheques Maintenance.
2. The system displays the **Post Dated Cheques Maintenance** screen.

**Post Dated Cheques Maintenance**

**Field Description**

| Field Name           | Description  |
|----------------------|--|
| <b>Account No</b>    | [Mandatory, Numeric, 16]<br>Type the loan account number for which the Post Dated Cheque Maintenance is to be done.            |
| <b>Customer Name</b> | [Display]<br>This field displays the name of the customer.   |
| <b>Branch</b>        | [Display]<br>This field displays the branch name where the loan account is opened and maintained.                              |
| <b>Product</b>       | [Display]<br>This field displays the product name under which the account is opened.   |
| <b>Currency</b>      | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened. |

3. Click the **Add** button.
4. Type the account number and press the **<Tab>** key.

Post Dated Cheques Maintenance

Post Dated Cheques Maintenance\*

Account No : 0000001347360 Customer Name : JOHN W MARSHAL  
Branch : HO Product : Term Loan 627  
Currency : IDR

Inquire | **Add** | Details

Routing Number :  Drawer Acct. No. :   
Clearing Type :  Drawee Bank :

| From | To | No Of Cheques | Date | Frequency | Cheque Amount |
|------|----|---------------|------|-----------|---------------|
|------|----|---------------|------|-----------|---------------|

**Record Details**

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized |
|----------|---------------|----------------|------------------|------------|
|----------|---------------|----------------|------------------|------------|

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

- 5. The system displays the **Add** tab.
- 6. Enter the relevant information.

Add

Post Dated Cheques Maintenance\*

Account No : 0000001347360 Customer Name : JOHN W MARSHAL  
 Branch : HO Product : Term Loan 627  
 Currency : USD

Inquire Add Details

Routing Number : 2402402 Drawer Acct. No. : 01000000230101  
 Clearing Type : REGULAR 2 DAY Drawee Bank : CITIBANK

| From | To | No Of Cheques | Date       | Frequency | Cheque Amount |
|------|----|---------------|------------|-----------|---------------|
| 01   | 05 | 5             | 20/03/2008 | Monthly   | 10,000.00     |

Add Delete viewDetails

Record Details  
 Input By Authorized By Last Mnt. Date Last Mnt. Action Authorized

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF Ok Close Clear

Field Description

| Field Name     | Description  |
|----------------|--|
| Routing Number | <p>[Optional, Numeric, Nine]</p> <p>Type the appropriate routing number of the cheque.</p> <p>The routing number is a combination of the bank code, the branch code and the sector code from where the instrument was drawn.</p> <p>The combination can be obtained from the <b>Routing Branch Maintenance</b> (Fast Path: STM54) option.</p> <p><i>Routing Number = Sector Code / Bank Code + Branch Code</i></p> <p>For a deposited cheque, this routing number is used by the system to determine the float days and thus the value date of the instrument.</p> <p>The order, in which the codes in the routing number are to be entered, is determined by the set up using the <b>Settlement Bank Parameters</b> screen.</p> |

| Field Name              | Description   |
|-------------------------|---|
| <b>Drawer Acct. No.</b> | <p>[Mandatory, Numeric, 16]</p> <p>Type the appropriate account number, on which the cheque is drawn.</p> <p>The drawer account number is the account number of the person who has issued the cheque. The drawer account, generally printed on the cheque leaf, is the account from where the funds will come into the beneficiary account. If the cheque is drawn on a different bank, the drawer account number will not be validated by the system. If the cheque is drawn on your own bank, the system will validate the drawer account number for its correctness.</p> |
| <b>Clearing Type</b>    | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriate clearing type from the drop-down list.</p> <p>The bank can set up multiple clearing types, where cheques that are required to be cleared at different times of the day are deposited so that they can be treated differently. All processes for a cheque from outward clearing, running of value date, and marking late clearing, etc. takes place on the basis of the clearing type. Refer to <b>Clearing Type Maintenance</b> (Fast Path: STM64) option in <b>Clearing User's Guide</b>.</p>                      |
| <b>Drawee Bank</b>      | <p>[Display]</p> <p>This field displays the drawee bank name and the branch name based on the routing number.</p>   |

| Column Name           | Description   |
|-----------------------|---|
| <b>From/To</b>        | <p>[Mandatory, Numeric, 12]</p> <p>Type the <b>Start</b> and <b>End</b> series of the Post dated EMI cheques.</p>   |
| <b>No. Of cheques</b> | <p>[Mandatory, Numeric, 12]</p> <p>Double-click the column and type the appropriate total number of cheques in the range.</p>   |
| <b>Date</b>           | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Double click the column and select the appropriate date of the cheques from the pick list. In case there are multiple cheques being deposited that have sequential serial numbers, the date of the first cheque in the series would be entered in the date field. The remaining cheque dates would be anniversary dates based on the frequency set up.</p> <p>For example, the cheque range could be from 111 to 180. If the date on the first cheque-111 is October 12, 2003 and the frequency is set to Monthly, the next cheque would be picked up for processing on November 12, 2003.</p> |

| <b>Column Name</b>   | <b>Description</b>  |
|----------------------|---|
| <b>Frequency</b>     | <p>[Mandatory, Drop-Down]</p> <p>Double click the column and select the appropriate frequency from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"><li>• One Time</li><li>• Monthly</li><li>• Bi-Monthly</li><li>• Quarterly</li><li>• Half Yearly</li><li>• Annual</li></ul> <p>It is the frequency at which the cheques are to be sent for collection. There is no validation for setting a specific frequency. This will pick up the cheque automatically for clearing on the date and at the frequency specified.</p> |
| <b>Cheque Amount</b> | <p>[Mandatory, Numeric, 13, Two]</p> <p>Double click the column and type the appropriate cheque amount.</p> <p>There is no validation for the cheque amount. The cheque can be more or less than the installment amount due on that specific account.</p>   |

7. Click the **ViewDetails** button to view the **Details** tab.

Details

Post Dated Cheques Maintenance\*

Account No : 00000001347360 Customer Name : JOHN W MARSHAL  
 Branch : HO Product : Term Loan 627  
 Currency : USD

Inquire Add Details

Clearing Type : 3  
 Total Number Of Cheques : 5  
 Total Amount : 50000

| Cheque Nos.  | ChequeDate | Value Date | Amount |
|--------------|------------|------------|--------|
| 000000000001 | 20/03/2008 | 31/05/2008 | 10000  |
| 000000000002 | 30/04/2008 | 30/06/2008 | 10000  |
| 000000000003 | 31/05/2008 | 31/07/2008 | 10000  |
| 000000000004 | 30/06/2008 | 31/08/2008 | 10000  |
| 000000000005 | 31/07/2008 | 30/09/2008 | 10000  |

Record Details

Input By Authorized By Last Mnt. Date Last Mnt. Action Authorized

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF Ok Close Clear

Field Description

| Field Name                     | Description   |
|--------------------------------|---|
| <b>Clearing Type</b>           | [Display]<br>This field displays the clearing type of the instrument. A bank can set up multiple clearing types. All the processes for a cheque take place on basis of the clearing type. |
| <b>Total Number Of Cheques</b> | [Display]<br>This field displays the total number of cheques that have been given as Post Dated Cheques.  |
| <b>Total Amount</b>            | [Display]<br>This field displays the total amount of all the instruments.   |
| Column Name                    | Description   |
| <b>Cheque Nos.</b>             | [Display]<br>This column displays the cheque number of the post dated cheques.  |

| Column Name        | Description  |
|--------------------|--|
| <b>Cheque Date</b> | [Display]<br>This column displays the cheque date, which is present on the instrument which will normally be the date on which the cheque will be presented in Clearing. |
| <b>Value Date</b>  | [Display]<br>This column displays the value date of the cheque. Credit is given to a customer when the value date clearing process is run on a particular day.           |
| <b>Amount</b>      | [Display]<br>This column displays the amount present on the cheque.  |

8. Click the **Ok** button.
9. The system displays the message "Authorisation Required. Do You Want to continue".
10. Click the **OK** button
11. The system displays the **Authorization Reason** screen.
12. Enter the relevant information and click the **OK** button.
13. The system displays the message "Record Added".

#### To view post dated cheque for installment payment

1. Click the **Inquiry** button.
2. Enter the account number and press the **<Tab>** key.
3. The system displays the inquiry details.

**Inquire**

**Post Dated Cheques Maintenance\***

Account No : 0000001347360 Customer Name : JOHN W MARSHAL  
 Branch : HO Product : Term Loan 627  
 Currency : IDR

Inquire | Add | Details

From Date: 20/03/2008 To Date: 20/06/2008  
 Number Of Cheques Received : 3  
 Total Amount : 30000

| Cheque Nos   | Bank | Cheque Date | Value Date | Amount | Routing | Delete |
|--------------|------|-------------|------------|--------|---------|--------|
| 000000000001 | 240  | 20/03/2008  | 31/05/2008 | 10000  | 2402402 | N      |
| 000000000002 | 240  | 30/04/2008  | 30/06/2008 | 10000  | 2402402 | N      |
| 000000000003 | 240  | 31/05/2008  | 31/07/2008 | 10000  | 2402402 | N      |

**Record Details**  
 Input By: TVENUGOPAL Authorized By: TVENUGOPAL Last Mnt. Date: 20/03/2008 00:00:00 Last Mnt. Action: Authorize Authorized:

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquire

UDF OK Close Clear

**Field Description**

| Field Name                        | Description  |
|-----------------------------------|--|
| <b>From Date</b>                  | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the start date from the pick list.                    |
| <b>To Date</b>                    | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the end date from the pick list.                      |
| <b>Number Of Cheques Received</b> | [Display]<br>This field displays the total number of cheques received between the specified dates. |
| <b>Total Amount</b>               | [Display]<br>This field displays the total amount received during the specified date.              |
| Column Name                       | Description  |
| <b>Cheque Nos.</b>                | [Display]<br>This column displays the cheque number of the post dated cheques.                     |

| Column Name        | Description   |
|--------------------|---|
| <b>Bank</b>        | [Display]<br>This column displays the name of the bank from where the cheques are received.   |
| <b>Cheque Date</b> | [Display]<br>This column displays the cheque date, which is present on the instrument.  |
| <b>Value Date</b>  | [Display]<br>This column displays the value date of the cheque.   |
| <b>Amount</b>      | [Display]<br>This column displays the amount present on the cheque.   |
| <b>Routing</b>     | [Display]<br>This column displays the routing number against which the cheque has been drawn.<br><br>The routing number is the combination of the bank code and the branch code.<br><br>The combination can be obtained from the Routing Branch Maintenance option.<br><br><i>Routing Number = Sector Code / Bank Code + Branch Code</i><br><br>For a deposited cheque, this routing number is used by the system to determine the float days and thus the value date of the instrument.<br><br>For an inward clearing cheque, this routing number should belong to the bank. The order, in which the codes in the routing number are to be entered, is determined by the set up using the Settlement Bank Parameters option. |
| <b>Delete</b>      | [Conditional, Drop-Down]<br>Select the appropriate option from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Y: It allows to delete a record</li> <li>• N: It does not allow to delete a record</li> </ul> <p>This column is enabled if <b>Delete</b> mode is selected.</p>  |

4. Enter the from and to date or select it from the pick list and press the <Tab> button.
5. The system displays the post dated cheque details in **Inquire** tab.

## LN056 - Split Loan Account Opening

Using this option you can open individual split loan accounts. A split loan provides a customized credit solution to a customer. Using this facility a customer can utilize the sanctioned loan amount in a flexible manner. After getting the sanction, customer enters into an agreement with the bank for the sanctioned amount. The customer can open one loan account for part of sanctioned amount or for the full amount. Customer can also decide to open two or more loan accounts at the inception (i.e. before loan account opening) or during servicing of loan (i.e. after the loan account is disbursed), under the same agreement number. Such division of loan accounts under one agreement number is referred as Split Loans.

Every Loan account is opened with an agreement number. All loan accounts with the same agreement number are linked together, however all the processing is done separately for each account.

While creating Split loans under the common agreement number, there are 2 alternatives:

- All the parts of a split loan are new loans accounts
- There is an existing loan account, which is divided into multiple loan accounts

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**

### Modes Available

Not Applicable

### To open a split loan account

1. Type the fast path **LN056** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Split Loan Account Opening**.
2. The system displays the **Split Loan Account Opening** screen.

Split Loan Account Opening

Field Description

| Field Name                  | Description   |
|-----------------------------|---|
| <b>Operation</b>            | [Mandatory, Radio Button]<br>Click on the option corresponding to the operation to be performed.<br>The options are: <ul style="list-style-type: none"> <li>• Inquire</li> <li>• Add</li> <li>• Modify</li> <li>• Delete</li> </ul> |
| <b>Customer Information</b> |   |
| <b>Account Number</b>       | [Mandatory, Numeric,16, Pick List]<br>Type the loan account number which is to be split.<br>If the agreement number is entered in the adjacent field, then select the loan account number from the pick list.                       |

| Field Name                          | Description   |
|-------------------------------------|---|
| <b>Agreement Number</b>             | <p>[Conditional, Alphanumeric, 16]</p> <p>Type the agreement number.</p> <p>This field displays the agreement number linked to the account, if the loan account number is entered in the corresponding field.</p>   |
| <b>Loan Maturity Date</b>           | <p>[Display]</p> <p>This field displays the maturity date of the original loan account.</p>   |
| <b>Outstanding Principal Amount</b> | <p>[Display]</p> <p>This field displays the outstanding principal amount on the original loan account.</p>  |
| <b>Split Loan Account Details</b>   |   |
| <b>Account Open Date</b>            | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Type the date on which the customer account is opened or select from the pick list.</p> <p>By default, the system displays the current processing date.</p> <p>The date should be greater than or equal to the process date.</p>       |
| <b>Branch Code</b>                  | <p>[Mandatory, Pick List]</p> <p>Select the branch code from the pick list.</p> <p>The branch name is displayed in the adjacent field.</p>  |
| <b>Product Code</b>                 | <p>[Mandatory, Pick List]</p> <p>Select the product code under which the account is to be opened from the pick list.</p> <p>The product name is displayed in the adjacent field.</p> <p>The new split loan product should be of the same currency as the existing loan account.</p> |
| <b>Currency</b>                     | <p>[Display]</p> <p>This field displays the currency under which the account is opened.</p>   |
| <b>Loan Amount</b>                  | <p>[Mandatory, Numeric,13, Two]</p> <p>Type the split loan amount.</p> <p>It should be greater than or equal to the minimum loan amount defined in the <b>Product Master Maintenances</b> (Fast Path: LNM11) option and less than or equal to outstanding amount.</p>               |
| <b>Loan Term</b>                    | <p>[Display]</p> <p>This field displays the remaining loan term of the original loan account.</p> <p>The term of the loan is defined in months.</p>   |

| Field Name                  | Description   |
|-----------------------------|---|
| <b>Schedule Code</b>        | <p>[Mandatory, Pick List]</p> <p>Select the repayment schedule code from the pick list.</p> <p>Only the schedules, which are attached to the product, are displayed in the pick list.</p> <p>The name of the schedule is displayed in the adjacent field.</p> <p>The schedules are attached to the product in the <b>Schedule Type</b> (Fast Path: LNM98) option.</p> |
| <b>Fixed Rate Term</b>      | <p>[Mandatory, Numeric, Three]</p> <p>Type the fixed rate term in months for the split loan.</p>  |
| <b>Loan Purpose</b>         | <p>[Display]</p> <p>This field displays the purpose for which the loan is taken.</p>  |
| <b>Variable Rate Term</b>   | <p>[Display]</p> <p>This field displays the term of the loan where ROI is variable.</p> <p>By default it displays the value of Loan Term in months.</p> <p>If the fixed rate term is entered, then this field displays the value as <i>[Loan Term - Fixed Rate Term] in months</i></p>  |
| <b>Account Number</b>       | <p>[Display]</p> <p>This field displays the split loan account number generated by the system.</p>  |
| <b>Repayment Frequency</b>  | <p>[Display]</p> <p>This field displays the repayment frequency of the original account to be applied to the new split loan account.</p>  |
| <b>Rate Lock</b>            |   |
| <b>Rate Lock</b>            | This field is for future use.   |
| <b>Rate Lock Date</b>       | This field is for future use.   |
| <b>Rate Lock Net Rate</b>   | This field is for future use.   |
| <b>Rate Lock Net Fees</b>   | This field is for future use.   |
| <b>Pricing Details</b>      |   |
| <b>Letter of Offer Date</b> | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Type the date on which offer is made to customer or select it from the pick list.</p> <p>This date is applicable during the rate, margin and discount determination.</p> <p>The date should be less than or equal to the process date.</p>   |
| <b>Rate Chart Code</b>      | <p>[Mandatory, Pick List]</p> <p>Select the rate chart code to be applied for determination of rate of interest on the loan from the pick list.</p>   |

| Field Name                    | Description   |
|-------------------------------|---|
| <b>Fixed Term (in months)</b> | <p>[Optional, Numeric, Three]</p> <p>Type the fixed term of the loan in months.</p> <p>If the loan is on fixed rate for the entire term, then the value in this field is equal to total term of the loan.</p> <p>If the loan is on fixed rate for initial term and then rolls over to a variable rate for the remaining term, then the initial fixed term is set in this field and it should be less than the total term of the loan. The base rate for fixed period is derived using the fixed term specified.</p>   |
| <b>Margin Code</b>            | <p>[Optional, Pick List]</p> <p>Select the margin code from the pick list.</p> <p>It is the margin which is levied over and above the base rate for initial rate on the loan.</p> <p>If a loan account is opened with a combination of rates e.g. fixed rate rolling over to variable rate, then the margin code selected in this field will be applicable only for the initial fixed rate on the loan.</p> <p>If a loan account is opened with a single rate (fixed /variable) for the entire term of the loan, then the margin selected in this field will be applied for that rate for the entire loan period.</p> |
| <b>LTV Ratio</b>              | <p>[Mandatory, Numeric, Three, Two]</p> <p>Type the loan to value ratio of the loan.</p> <p>The LTV ratio value should be less than or equal to 100.00.</p>   |
| <b>Rollover Margin Code</b>   | <p>[Optional, Pick List]</p> <p>Select the margin code from the pick list.</p> <p>It is the margin which is levied over and above the base rate for rollover rate on the loan.</p> <p>If a loan account is opened with a combination of rates e.g. fixed rate rolling over to variable rate, then the margin code selected in this field will be applicable only for the rollover rate on the loan.</p> <p>This field is not applicable, if a loan is opened with a single rate (fixed /variable) for the entire term of the loan.</p>  |

| Field Name   | Description   |
|--|---|
| <b>Date Basis for Account Rate</b>   | <p>[Mandatory, Drop-Down]</p> <p>Select the date basis for account rate from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Account Opening Date: If this option is selected, the rate of interest effective on the account opening date for the fixed rate index code is applied.</li> <li>• First Disbursement Date: If this option is selected, the rate of interest effective on the first disbursement date for the fixed rate index code is applied. It is used for ROI loans.</li> <li>• Letter of Offer Date: If this option is selected, the rate of interest effective on the letter of offer date for the fixed rate index code is applied.</li> </ul> <p>This field is applicable for loans with initial fixed rate or fixed rate for the life of the loan.</p> |
| <b>Discount Code</b>   | <p>[Optional, Pick List]</p> <p>Select the discount code from the pick list.</p> <p>The discount is applied over and above the base rate.</p> <p>The discount is applicable for the initial rate or rollover rate or both, it is based on the parameters set in the <b>Discount Rate Setup</b> (Fast Path: PR005) option.</p>   |
| 3. Click the <b>Add</b> option.  |   |
| 4. Enter the loan account number.  |   |
| OR   |   |
| Enter the agreement number and select the account number from the pick list. |   |
| 5. Enter the split loan account and pricing details.                         |   |

## Split Loan Account Opening

**Split Loan Account Opening\***

Operation  
 Inquire  Add  Modify  Delete

**Customer Information**  
 Account Number : 00000001072360 Agreement Number : 1000000000000002  
 Loan Maturity Date : 31/12/2008 Outstanding Principal Amount : 100000

**Split Loan Account Details**  
 Account Open Date : 30/04/2008  
 Branch Code : 9999 HO  
 Product Code : 601 FEE REQUIREMENT TESTING UNSECURED Currency : INR  
 Loan Amount : 100.00 Loan Term : 8  
 Schedule Code : 201 IOI IPI PMI Ambika Fixed Rate Term : 2  
 Loan Purpose : Variable Rate Term : 6  
 Account Number : Repayment Frequency : Monthly

**Rate Lock**  
 Rate Lock   
 Rate Lock Date :  
 Rate Lock Net Rate :  
 Rate Lock Net Fees :

**Pricing Details**  
 Letter of Offer Date : 25/03/2008  
 Rate Chart Code : 73 FIXED\_AMOUNT\_TIERED Fixed Term (in months) : 2  
 Margin Code : 145 ABHAY 2% RR LTV Ratio : 100  
 Rollover Margin Code : 145 ABHAY 2% RR Date basis for Account Rate : Account Opening Date  
 Discount Code : 11 TEST

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

6. Click the **Ok** button.
7. The system displays the message "Authorisation Required. Do you want to continue?". Click the **OK** button.
8. The system displays the **Authorization Reason** screen.
9. Enter the relevant information and click the **Grant** button.
10. The system displays the account number generated message. Click the **Ok** button.
11. The system displays the iban number of the generated account number. Click the **Ok** button.

## LN057 - Loan Direct Account Opening

Using this option you can directly open a loan account without having to go through the APS work flow. Based on the details entered, an account number is generated. The necessary documents are maintained after the account is maintained, and collateral details are added using the Loan Collateral Link Maintenance (Fast Path: LNM34) option. Using this option, you can also accommodate the entrusted deposit CASA and the Remittance mode for Entrusted Loan.

The account attributes are defaulted at the account level from the various master maintenances. The Loan Account Master Attributes Maintenance (Fast Path: LNM35) option allows you to modify the details of a loan account.

### Definition Prerequisites

- **LN098 - Schedule Type**
- **LN011 - Product Master Maintenance**
- **BAM63 - Product Collateral Linkage**
- **BAM97 - Currency Codes Cross Reference**
- **BA435 - Branch-Product Cross Reference**
- **LN034 - Loan Collateral Link Maintenance**
- **8053 - Customer Addition**
- **ORS25 - Producer Setup**
- **PR002 - Rate Chart Maintenance**
- **PR004 - Margin Code Setup**
- **PR005 - Discount Rate setup**
- **PR010 - Subsidy Margin Codes Setup**

### Modes Available

Not Applicable

### To open a loan account

1. Type the fast path **LN057** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Direct Account Opening**.
2. The system displays the **Loan Direct Account Opening** screen.

Loan Direct Account Opening

Field Description

| Field Name | Description |
|------------|-------------|
|------------|-------------|

**Customer Information**

- |                        |   |
|------------------------|---|
| <b>Search Criteria</b> | [Mandatory, Drop-Down]<br>Select the search criteria to search for the customer from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Customer Short Name</li> <li>• Customer IC: Customer Identification criteria (IC) arrived at by the bank during customer addition.</li> <li>• Customer ID: Unique identification given by the bank</li> </ul> |
|------------------------|---|

| Field Name                 | Description  |
|----------------------------|--|
| <b>Search String</b>       | <p>[Mandatory, Alphanumeric, 20, Pick List]</p> <p>Type the search string, to search for a customer, corresponding to the search criteria selected in the <b>Search Criteria</b> field.</p> <p>If the <b>Customer Id</b> option is selected from the <b>Search Criteria</b> drop-down list , then the search string accepts 10 numeric characters.</p> <p>If the search criterion is specified as customers' short name or IC then any of the letter(s) of the short name or IC can be entered. The system displays the pick list of all those customers having those letters in their respective criteria.</p> <p>Select the appropriate customer from the existing customer list.</p> <p>For example, The customer's short name is George Abraham. One can search the above customer by entering 'Geo' in the search string field.</p> |
| <b>ID</b>                  | <p>[Display]</p> <p>This field displays the ID of the customer.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p>  |
| <b>IC</b>                  | <p>[Display]</p> <p>This field displays the identification code of the customer.</p> <p>A customer IC along with customer type is a unique method of customer identification across the bank (covering all branches). Based on the combination, the system can identify the customer as an existing customer even when the customer opens a new account in another branch. A social security number, passport number, birth certificate, or corporate registration can be used as a customer IC.</p>   |
| <b>Full Name</b>           | <p>[Display]</p> <p>This field displays the full name of the customer who holds the loan account..</p>   |
| <b>Short Name</b>          | <p>[Display]</p> <p>This field displays the short name of the customer.</p> <p>The short name of the customer is defaulted from the <b>Customer Addition</b> (Fast Path: 8053) option.</p> <p>The customer short name can be changed through the <b>IC No – Short Name Change</b> (Fast Path: 7101) option.</p>  |
| <b>Agreement Number</b>    | <p>[Mandatory, Alphanumeric, 50]</p> <p>Type the agreement number code for the loan account.</p>   |
| <b>Agreement Sign Date</b> | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the agreement sign date from the pick list.</p> <p>The date should be less than or equal to the current process date.</p>  |
| <b>Account Open Date</b>   | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the date on which the customer account is opened from the pick list.</p>   |

| Field Name               | Description   |
|--------------------------|---|
| <b>Branch Code</b>       | <p>[Mandatory, Pick List]</p> <p>Select the branch code from the pick list.</p> <p>The account opening procedure can be either centralized or decentralized. In the centralized setup, one centralized processing centre will open accounts for all branches of a region. You have to select the name of the centralized processing branch if the bank follows the centralized setup for account opening.</p>   |
| <b>Customer Relation</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the relation of the customer linked to the account from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Sole Owner</li> <li>• Joint And First</li> <li>• Joint OR First</li> </ul> <p>For successful account opening transaction, a customer with primary relationship, viz., <b>Sole Owner, Joint And First, or Joint Or First</b> must be linked. If primary relationship linked is <b>Joint And First or Joint Or First</b>, customer with secondary relationship, viz., Joint and other or Joint or other must be linked to the account.</p> <p>A maximum of three customers can be linked to an account in the account-opening screen. You can attach additional customers to the accounts from the <b>Customer Account Relationship Maintenance</b> (Fast Path: CI142) option.</p> |
| <b>Product code</b>      | <p>[Mandatory, Pick List]</p> <p>Select the product code under which an account has to be opened from the pick list.</p> <p>The list displays the authorised loan products available for the selected branch.</p>   |
| <b>Currency</b>          | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>  |
| <b>Loan Purpose</b>      | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the purpose for which the loan has been taken.</p>   |

| Field Name            | Description   |
|-----------------------|---|
| <b>Repayment Mode</b> | <p>[Mandatory, Drop-Down]<br/>The mode of repayment of the loan.<br/>The options are:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Cheque</li> <li>• Account Transfer</li> <li>• GL</li> </ul>  |
| <b>Loan Term</b>      | <p>[Mandatory, Numeric, Three]<br/>Type the tenure of the loan in months.<br/>The value is validated against the minimum and maximum term of the loan product defined at the product level.</p>   |
| <b>Contribution</b>   | <p>[Optional, Numeric, 13, Two]<br/>Type the contribution amount for purchasing the asset.<br/>The contribution amount should be less than the asset value.</p>   |
| <b>Asset Value</b>    | <p>[Mandatory, Numeric, 13, Two]<br/>Type the value of the asset for which the loan application is submitted.</p>   |
| <b>Producer ID</b>    | <p>[Optional, Pick List]<br/>Select the producer ID from the pick list.<br/>This is maintained in the <b>Producer Setup</b> (Fast Path: ORS25) option where the DSA details which source the loan account are maintained.</p>   |
| <b>Loan Amount</b>    | <p>[Display]<br/>This field displays the loan amount.<br/>The loan amount is calculated as the difference in value between the asset and contribution.<br/><math display="block">\text{Loan Amount} = \text{Asset Value} - \text{Contribution}</math><br/>The loan amount value should be within the product minimum and maximum amount.</p>                      |
| <b>Schedule Code</b>  | <p>[Mandatory, Pick List]<br/>Select the repayment schedule code from the pick list.<br/>Only the schedules, which are attached to the product, are displayed in the pick list.<br/>The name of the schedule is displayed adjacent to the schedule code.<br/>The schedules are attached to the product in the <b>Schedule Type</b> (Fast Path: LNM98) option.</p> |
| <b>Account Number</b> | <p>[Conditional, Numeric, 16]<br/>Type the loan account number.<br/>This field is enabled if the <b>Automatic Acct No Generation</b> check box is not selected in the <b>Bank Master Maintenance</b> (Fast Path :BAM08 ) option.</p>  |

| Field Name                          | Description  |
|-------------------------------------|--|
| <b>Application ID</b>               | [Mandatory, Alphanumeric, 50]<br>Type the application ID of the loan contract with the customer.   |
| <b>Entrusted Deposit Account No</b> | [Optional, Numeric, 16]<br>Type the entrusted deposit CASA account no.<br>This field is mandatory, if the intended loan account to be opened is of entrusted type.   |
| <b>Customer Name</b>                | [Displays]<br>This field displays the name of the customer under which the entrusted deposit account is opened.  |
| <b>Branch</b>                       | [Displays]<br>This field displays the branch code and name under which the entrusted deposit account is opened.  |
| <b>Product</b>                      | Displays]<br>This field displays the product code under which the entrusted deposit account is opened.   |
| <b>Currency</b>                     | [Displays]<br>This field displays the currency under which the entrusted deposit account is opened.  |
| <b>Remittance Mode</b>              | [Optional, Drop-Down]<br>Select the remittance mode from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Manual - Refers to the principal remittance upon repayment where user will manually move the funds from the entrusted deposit account to the entrusted savings account.</li> <li>• Automatic- Refers to the principal remittance upon repayment where system will automatically move the funds from the entrusted deposit account to the entrusted savings account.</li> </ul> |
| <b>Pricing Details</b>              |  |
| <b>Letter of Offer Date</b>         | [Mandatory, Pick List, dd/mm/yyyy]<br>Type the date on which offer is made to customer or select it from the pick list.<br>This date is applicable during the rate, margin and discount determination.<br>The date should be less than or equal to the process date.   |
| <b>Rate Chart Code</b>              | [Mandatory, Pick List]<br>Select the rate chart code for determination of rate of interest on the loan from the pick list.   |

| Field Name                  | Description   |
|-----------------------------|---|
| <b>Fixed Term</b>           | <p>[Optional, Numeric, Three]</p> <p>Type the fixed term of the loan in months.</p> <p>If the loan is on fixed rate for the entire term, then the value in this field is equal to total term of the loan.</p> <p>If the loan is on fixed rate for initial term and then rolls over to a variable rate for the remaining term, then the initial fixed term is set in this field and it should be less than the total term of the loan. The base rate for fixed period is derived using the fixed term specified.</p>   |
| <b>Margin Code</b>          | <p>[Optional, Pick List]</p> <p>Select the margin code from the pick list.</p> <p>It is the margin which is levied over and above the base rate for initial rate on the loan.</p> <p>If a loan account is opened with a combination of rates e.g. fixed rate rolling over to variable rate, then the margin code selected in this field will be applicable only for the initial fixed rate on the loan.</p> <p>If a loan account is opened with a single rate (fixed /variable) for the entire term of the loan, then the margin selected in this field will be applied for that rate for the entire loan period.</p> |
| <b>LTV Ratio</b>            | <p>[Mandatory, Numeric, Three, Two]</p> <p>Type the loan to value ratio of the loan.</p> <p>The LTV should be less than or equal to 100.00.</p>   |
| <b>Rollover Margin Code</b> | <p>[Optional, Pick List]</p> <p>Select the margin code from the pick list.</p> <p>It is the margin which is levied over and above the base rate for rollover rate on the loan.</p> <p>If a loan account is opened with a combination of rates e.g. fixed rate rolling over to variable rate, then the margin code selected in this field will be applicable only for the rollover rate on the loan.</p> <p>This field is not applicable, if a loan is opened with a single rate (fixed /variable) for the entire term of the loan.</p>  |

| Field Name                                | Description   |
|---|---|
| <b>Date Basis for Account Rate</b>        | <p>[Mandatory, Drop-Down]</p> <p>Select the date basis for account rate from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Account Opening Date : If this option is selected, the rate of interest effective on the account opening date for the fixed rate index code is applied.</li> <li>• First Disbursement Date : If this option is selected, the rate of interest effective on the first disbursement date for the fixed rate index code is applied. It is used for ROI loans.</li> <li>• Letter of Offer Date: If this option is selected, the rate of interest effective on the letter of offer date for the fixed rate index code is applied.</li> </ul> <p>This field is applicable for loans with initial fixed rate or fixed rate for the life of the loan.</p>               |
| <b>Discount Code</b>                      | <p>[Optional, Pick List]</p> <p>Select the discount code from the pick list.</p> <p>The discount is applied over and above the base rate.</p> <p>The discount is applicable for the initial rate or rollover rate or both, it is based on the parameters set in the <b>Discount Rate Setup</b> (Fast Path: PR005) option.</p>   |
| <b>Apply Compounding Penalty Interest</b> | <p>[Optional, Check Box]</p> <p>Select the <b>Apply Compounding Interest</b> check box to apply the compounding interest on the loan account.</p> <p>Compounding interest will be computed and charged on the arrears specified in <b>Product Interest Attributes</b> (Fast Path: LNM42) option, whenever these arrears become overdue.</p> <p>Once selected, this field cannot be modified. This field can be viewed in <b>Loan Account Attribute Maintenance</b> (Fast Path: LNM35) option. The compounding rate method as defined in <b>Product Master Maintenance</b> (Fast Path: LNM11) option, is only relevant when <b>Apply Compounding Interest</b> check box is selected during loan account opening.</p> <p>The compounding rate method would be redundant if <b>Apply Compounding Penalty Interest</b> is unselected.</p> |

3. Select the search criteria from the drop-down list and press the **<Tab>** key.
4. Enter the search string and press the **<Tab>** key or select it from the pick list.
5. Enter the appropriate information in the relevant fields.
6. Enter the pricing details.

### Loan Direct Account Opening

**Loan Direct Account Opening\***

**Customer Information**

Search Criteria : Customer Ic Search String : 1000  
 ID : 604278 IC : 1000001  
 Full Name : DINESH KARTIK Short Name : DINESH KARTIK

Agreement Number : AG092222 Agreement Sign Date : 11/03/2014  
 Account Open Date : 02/09/2016  
 Branch Code : 240 SANDOZ - MUMBAI Customer Relation : Sole Owner  
 Product code : 70000 Loan Product 1 Currency : INR  
 Loan Purpose : Home Loan Repayment Mode : Account Transfer  
 Loan Term : 120 Months Contribution : 20,00,000.00  
 Asset Value : 40,00,000.00 Producer ID :  
 Loan Amount : 20,00,000.00  
 Schedule Code : 1 EMI FMI Schedule Account Number :  
 Application ID : APP122

**Entrusted Product Details**

Entrusted Deposit Account No : Product : Branch :  
 Customer Name : Currency :

Remittance Mode :

**Pricing Details**

Letter of Offer Date : 02/03/2014  
 Rate Chart Code : Fixed Term : Months  
 Margin Code : LTV Ratio : 12  
 Rollover Margin Code : Date Basis for Account Rate : First Disbursement Date  
 Discount Code :  
 Apply Compounding Penalty Interest

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

7. Click the **Reverse** button to reverse the account opening/closing transaction on the same day. This option is enabled only if the screen is operated through Electronic Journal (**FP: 6006**).
8. Click the **Ok** button.
9. The system displays the message "Authorisation Required. Do you want to continue?". Click the **OK** button.
10. The system displays the **Authorization Reason** screen.
11. Enter the relevant information and click the **Grant** button.
12. The system displays the account number generated message. Click the **Ok** button.
13. The system displays the iban number of the generated account number. Click the **Ok** button.

## LN065 - Loan Product Promotional Interest Rates Maintenance

Using this option you can define a promotional rate plan ID and link it to a product code. You can define whether the promotional rates are to be applied to the existing and new accounts or applicable only to the new accounts and define a validity period.

The promotional rate can be set to zero. As part of plan ID, the reschedule parameters .i.e. recalculate term or recalculate installment has to define. On the start date and end date of promotional period all the loan accounts will be rescheduled with the changed interest rate as per the reschedule option defined in this option (only if the promotional rate is less than the loan account rate else the loan account will not be rescheduled).

If the rate defined at the loan product rates is less than the promotional rate, then the product rate will be applicable and not the promotional rate. Multiple plan ID's can be attached to the same product, such that the promotional validity period is not overlapping. In the case of zero per cent rate loans, the loan account schedule will only consist of the principal repayments for the promotional term.

**Note:** 0% interest rate for the complete loan duration.

The user can define 0 % interest rates at Interest Index level and attach the 0% interest index rate to Loan Product Rates Maintenance (Fast Path: LN060) option. The schedule will comprise of principal repayments over the tenure of the loan. The user will be able to define 0% flat rate loans and also the 0% yearly effective rate loans using the Loan Direct Account Opening (Fast Path: LN057) option.

### Definition Prerequisites

- **LNM11- Product Master Maintenance**

### Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add loan product promotional interest rates

1. Type the fast path **LN065** and click **Go** or navigate through the menus to **Global Definitions > Loans > Loan Product Promotional Interest**.
2. The system displays the **Loan Product Promotional Interest Rates Maintenance** screen.

Loan Product Promotional Interest Rates Maintenance

Field Description

| Field Name          | Description   |
|---------------------|---|
| <b>Plan ID</b>      | [Mandatory, Numeric, Four]<br>Type the unique promotional rate plan ID.   |
| <b>Plan Name</b>    | [Mandatory, Alphanumeric, 40]<br>Type the name of the promotional rate plan.<br>Example: Housing Loan Promotional Rate. |
| <b>Product Code</b> | [Mandatory, Pick List]<br>Select the product code to which the promotional rate plan is attached from the pick list.    |
| <b>Product Name</b> | [Display]<br>This field displays the name of the product code.  |

## LN065 - Loan Product Promotional Interest Rates Maintenance

| Field Name                          | Description  |
|-------------------------------------|--|
| <b>Promotional Event</b>            | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriate promotional event from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"><li>Existing Accounts - If this option is selected then all existing accounts under the product will have the promotional rate for the promotional term from the promotional Start date. Also this promotional rate will be applicable for all new accounts opened during the promotional period.</li><li>Account Opening – If this option is selected then this promotional rate will be applicable only for all new accounts being opened during this promotional period.</li></ul> |
| <b>Promotional Start Date</b>       | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the start date of the promotional offer from the pick list.</p> <p>This date should be greater than the current process date.</p>  |
| <b>Promotional End Date</b>         | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the end date of the promotional offer from the pick list.</p> <p>This date should be greater than the current process date. It should be greater than the promotional start date.</p>  |
| <b>Promotional Term (in months)</b> | <p>[Conditional, Numeric, Five]</p> <p>Type the promotional term in months applicable for the new accounts opened from the promotional start date to end date.</p> <p>This field is enabled only if the <b>Account Opening</b> is selected in the <b>Promotional Event</b> field.</p>  |
| <b>Promotional Interest Rate</b>    | <p>[Mandatory, Numeric, Three, 10]</p> <p>Type the promotional interest rate.</p> <p>This field will accept 0%.</p>  |
| <b>Reschedule Option</b>            | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriate option from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"><li>Recalculate Installment</li><li>Recalculate Term</li></ul>   |

- Click the **Add** button.
- Enter the plan ID and press the **<Tab>** key.
- Enter the plan name.
- Select the product code from the pick list.
- Select the promotional event, start date / end date from the pick list.
- Enter the promotional term and interest rate.
- Select the reschedule option from the drop-down list.

Loan Product Promotional Interest Rates Maintenance

Loan Product Promotional Interest Rates Maintenance\*

Plan ID : 4 Plan Name : ILUT JIRA  
 Product Code : 70000 Product Name : Index Level - A  
 Promotional Event : Account Opening  
 Promotional Start Date : 01/09/2012 Promotional End Date : 30/09/2012

Promotional Term (in Months) :\* 6  
 Promotional Interest Rate : 7.0986543215  
 Reschedule Option : Recalculate Installment

Remarks:

| Record Details |               |                     |                  |                                     |
|----------------|---------------|---------------------|------------------|-------------------------------------|
| Input By       | Authorized By | Last Mnt. Date      | Last Mnt. Action | Authorized                          |
| TLAKSHMI       | SLAKSHMI      | 22/07/2012 22:17:21 | Authorize        | <input checked="" type="checkbox"/> |

Add By Copy     Add    Modify    Delete    Cancel    Amend    Authorize    Inquiry

UDF   Ok   Close   Clear

10. Click the Ok button.
11. The system displays the message "Authorisation Pending.. Click Ok to Continue". Click the **Ok** button.
12. The loan promotional interest rate details are added once the record is authorised.

## LN079 - Account Variance Maintenance

Banks can provide a loan account at a rate of interest different from the other accounts opened under the same product and within the same tenure. Such preferential rates can be maintained by defining variances for the loan accounts using this option. User will be able to maintain absolute variance or factor variance for regular/penalty interest through this screen. This variance is maintained for a certain period of time and once the specified term is elapsed the account rates are picked up as per the applicable rate chart. In addition to the regular rate, this maintenance allows the user to set up the account variance for penalty rate of interest. Further, this maintenance also gives a choice to define the variance as a percentage of the base rate or as an absolute value. This option is available for penalty as well as regular rate of interest. Once the rate type is selected, then needs to select the method of variance definition as either of absolute or percentage.

### Definition Prerequisites

Not Applicable

### Modes Available

Add By Copy, Add, Modify, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To maintain the account variance

1. Type the fast path **LN079** and click **Go** or navigate through the menus to **Global Definitions > Loan > Account Variance Maintenance**.
2. The system displays the **Account Variance Maintenance** screen.

### Account Variance Maintenance

### Field Description

| Field Name               | Description  |
|--------------------------|--|
| <b>Account Number</b>    | <p>[Mandatory, Numeric, 16]</p> <p>Type the account number for which an account level variance needs to be maintained.</p> <p>The account holder's name is displayed in the adjacent field.</p>  |
| <b>Branch</b>            | <p>[Display]</p> <p>This field displays the branch where the account is opened.</p>  |
| <b>Product</b>           | <p>[Display]</p> <p>This field displays the product name.</p>  |
| <b>Currency</b>          | <p>[Display]</p> <p>This field displays the currency of the account.</p>   |
| <b>Reschedule Option</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the reschedule option from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Recalculate Installment</li> <li>• Recalculate Term</li> <li>• No Reschedule</li> </ul>  |
| <b>Rate Type</b>         | <p>[Mandatory, Drop-Down]</p> <p>Select the rate type for which variance need to be defined from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Regular Rate- If the rate type is selected as regular rate, the variance specified in this screen will apply on the regular rate of interest on the loan for the period specified. The regular rate extends into the post maturity stage of the loan. The variance will apply for the period specified (from and to date included) irrespective of the stage of the loan (MOR, IOI, EPI or PMI).</li> <li>• Penalty Rate- If the rate type selected as penalty rate, the variance specified in this screen will apply on the penalty rate of interest on the loan for the period specified.</li> </ul> |

| Field Name               | Description  |
|--------------------------|--|
| <b>Interest Variance</b> | <p>[Mandatory, Radio Button]</p> <p>Click the appropriate option of interest variance as a percentage of base rates (index code) or as an absolute value. The variance can be set for regular and penalty rate as per the value selected.</p> <p>The options are:</p> <p><b>Percentage value</b> - If percentage is selected, the interest variance can be input as a percentage.(+/-) in <b>Percentage Variance</b> as field in the grid.</p> <p>The absolute variance will be derived as a percentage of base rates by <b>FLEXCUBE</b>. The same displays in the field <b>Absolute variance</b> and it is not modifiable.</p> <p><b>Absolute value</b>- If Absolute value is selected, the interest variance can be input as an absolute value in <b>Absolute variance</b> field in the grid as per current functionality.</p> <p>If absolute variance is specified, there will not be a reverse calculation of percentage variance by FLEXCUBE. Percentage variance field is blank and not available for editing.</p> |

| Column Name                | Description  |
|----------------------------|--|
| <b>Start Date</b>          | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Type the date from which the variance will be applicable or select it from the pick list.</p> <p>The date should be greater than or equal to the process date.</p>  |
| <b>End Date</b>            | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Type the date up to which the variance will be applicable or select it from the pick list.</p> <p>The end date should be greater than the start date.</p>   |
| <b>Percentage Variance</b> | <p>[Mandatory, Numeric, Three, 10]</p> <p>Type the percentage variance to be applied to the account.</p> <p>User can input up to five digits after decimal.</p> <p>This field is enabled if the <b>Interest Variance</b> option percentage is selected.</p> <p>Upon entering the percentage variance the absolute variance will be derived by the system as :</p> $\text{Absolute Variance} = \text{base rate} \pm (\text{base rate} * \text{percentage variance})$ <p>On performing any modification of an existing percentage variance value; the absolute variance will be reworked and displayed online.</p> |

| Column Name              | Description  |
|--------------------------|--|
| <b>Absolute Variance</b> | <p>[Mandatory, Numeric, Three, 10]</p> <p>Type the variance to be applied as an absolute value to the account.</p> <p>User can input up to five digits after decimals. System would calculate the absolute variance and populate it in the field rounded off till five digits after decimal. The entered value is validated against the minimum and maximum variances at the product level. The value should be less than or equal to 100.</p> <p>This field is enabled if the <b>Interest Variance</b> option Absolute Value is selected.</p> <p>This field is disabled if interest variance is selected as percentage, and displays the variance derived by the system using percentage specified as;</p> <p><i>Absolute Variance = base rate +/- (base rate * percentage variance).</i></p> |

3. Click the **Add** button.
4. Enter the account number and press <Tab> key.
5. Select the reschedule option from the drop-down list.
6. Select the rate type option from the drop-down list.
7. Enter the start date, end date and variance.

**Account Variance Maintenance**

**Account Variance Maintenance\***

Account Number :   Branch :

Product :  Currency :  Reschedule Option :

Rate Type :  Interest Variance :  Percentage Value  Absolute Value

| Start Date | End Date   | Percentage Variance | Absolute Variance |
|------------|------------|---------------------|-------------------|
| 31/05/2012 | 31/08/2012 | 7.3567438907        |                   |

+ -

Remarks:

**Record Details**

|                             |                                  |  |                                      |   |
|-----------------------------|----------------------------------|--|--------------------------------------|---|
| Input By<br><b>TADITYAS</b> | Authorized By<br><b>TADITYAS</b> | Last Mnt. Date<br><b>27/07/2012 13:59:18</b> | Last Mnt. Action<br><b>Authorize</b> | Authorized<br><input checked="" type="checkbox"/> |
|-----------------------------|----------------------------------|--|--------------------------------------|---|

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF Ok Close Clear

## LN079 - Account Variance Maintenance

8. Click **Ok** button.
9. The system displays the message "Record Added... Authorisation Pending..". Click the **Ok** button.
10. The account variance is added once the record is authorised.

## LN089 - Loans Account Repricing/Revision Maintenance

If the product has re-pricing/revision plan attached, the re-pricing/revision functionality will apply.

Using this option the term of the fixed/floating rate will be modified at the account level if it is not elapsed. Parameters changed at account level for re-pricing supersede the parameters set at the product level. Even if the re-pricing plan is subsequently deleted at the product level, the existing accounts will not be affected. The accounts will follow the re-pricing plan stamped to them. The processing of rate revision / re-pricing for the loan accounts will take place as a part of EOD batch process. If the re-pricing / revision date is a holiday, processing will take place in previous day EOD.

Alternately, in a situation where no re-pricing plan is maintained at Product Level (FP: LNM88) for the loan accounts opened under them, the user will be able to add the account level re-pricing record using this option. The user can select or clear the Re-pricing option at account level to achieve the desired re-pricing on the loan account.

### Definition Prerequisites

Not Applicable

### Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add loans account repricing/revision maintenance

1. Type the fast path **LN089** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account Repricing/Revision Maintenance** .
2. The system displays the **Loan Account Repricing/Revision Maintenance** screen.

Loan Account Repricing/Revision Maintenance

Field Description

| Field Name              | Description   |
|-------------------------|---|
| <b>Account Details</b>  |   |
| <b>Account No</b>       | [Mandatory, Alphanumeric, 14]<br>Type the valid loan account number for revision/repricing maintenance. |
| <b>Branch</b>           | [Display]<br>This field displays the branch where the loans account was opened.                         |
| <b>Product</b>          | [Display]<br>This field displays the product under which the loans account is opened.                   |
| <b>Revision Details</b> |   |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Repricing Behaviour</b> | <p>[Mandatory, Drop down]</p> <p>Select the Re-pricing behavior which will be applicable to all the accounts under that product from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Next Charging Date</li> <li>• Frequency Based</li> <li>• Immediate</li> </ul>                                       |
| <b>Currency</b>            | <p>[Display]</p> <p>This field displays the currency of the loan account.</p>   |
| <b>Frequency</b>           | <p>[Conditional, Drop down]</p> <p>Select the frequency from drop down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Monthly</li> <li>• Bi-monthly</li> <li>• Quarterly</li> <li>• Half- Yearly</li> <li>• Yearly</li> </ul> <p>This field is mandatory if <b>Repricing Behaviour</b> is <b>Frequency Based</b>.</p> |
| <b>Calendar Type</b>       | <p>[Conditional, Drop-Down]</p> <p>Select the calendar type from drop down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Calendar</li> <li>• Anniversary</li> </ul> <p>This field is mandatory if <b>Repricing Behaviour</b> is <b>Frequency Based</b>.</p>  |
| <b>Account Date basis</b>  | <p>[Conditional, Drop-Down]</p> <p>Drop down with values are:</p> <ul style="list-style-type: none"> <li>• Account Opening Date</li> <li>• Disbursement Date</li> <li>• Anniversary Day</li> </ul> <p>This field is mandatory if <b>Calendar Type</b> is <b>Anniversary</b>.</p>  |
| <b>Start Day</b>           | <p>[Conditional]</p> <p>Enter the start day.</p> <p>Values can be from 1 to 31.</p> <p>This field is mandatory if <b>Account Date basis</b> is <b>Anniversary Day</b>.</p>  |
| <b>Offset Month</b>        | <p>[Conditional]</p> <p>Enter the offset month.</p> <p>Values can be from 1 to 12.</p> <p>This field is mandatory if <b>Frequency</b> is greater than <b>Monthly</b> and <b>Account Date basis</b> is <b>Anniversary day</b>.</p>   |

| Field Name              | Description  |
|-------------------------|--|
| <b>Number of Months</b> | [Conditional, Numeric]<br>Enter the number of months.<br>Minimum value: 1<br>Maximum value: 11<br>This field is enabled only if Repricing <b>Frequency</b> is selected as <b>Monthly</b> . |

3. Click the **Add** button.
4. Enter the account number and press the **<Tab>** key.

### Loan Account Repricing/Revision Maintenance

5. Enter the relevant information in the **Account Details** tab.
6. Click the **+** button to add the records.
7. Select the **Allow Repricing** check box to enable the **Revision Details** tab.

### Field Description

| Field Name             | Description   |
|------------------------|---|
| <b>Serial No</b>       | [Display]<br>This field displays the serial number of the records of the rate revision details. |
| <b>Term Start Date</b> | This field is for future use.   |

## LN089 - Loans Account Repricing/Revision Maintenance

| Field Name               | Description  |
|--------------------------|--|
| <b>Fixed/Floating</b>    | This field is for future use.  |
| <b>Repricing Details</b> | [Display]<br>This field displays whether the re-pricing details can be modified.   |
| <b>Delete</b>            | [Optional, Check Box]<br>Select the <b>Delete</b> check box to delete the re-pricing details record. By default it displays <b>N</b> . |

5. The system displays the message "Record Added...Authorisation Pending...Click Ok to Continue". Click the **Ok** button.
6. The loan account repricing/revision details are added once the record is added.

## LN101 - Loans Account Status Change Maintenance

Using this option you can change and maintain the status of the loan account and also change the status to close for the loan accounts which are not disbursed.

Only if the book balance is zero, the system allows the closure of the loan account. Even if there is a credit balance in the account, the system will not allow the closure of the account. The Account Status Audit Inquiry (Fast Path: BAM24) option allows you to view all the various stages through which a CASA account may have progressed.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Modify, Cancel, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To modify the status of the loan account

1. Type the fast path **LN101** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account Status Change Maintenance**.
2. The system displays the **Loan Account Status Change Maintenance** screen.

### Loan Account Status Change Maintenance

**Loan Account Status Change Maintenance\***

Account No:  Name:   
 Branch Code:  Product:   
 Currency Code:   
 Effective Date: 15/05/2008  
 User Status:   
 Reason For Status Change:

Check Actual Status:

**Current Status**

- Stop Debits:
- Stop Insurance Premium Charging:
- Stop Postponements:
- Stop CRR Movements:
- Stop Credits:
- Stop Reminder Processing:
- Auto Closure:
- Stop Drawdown:
- Stop Penalty Calculation:
- Stop Interest Charging:

**Record Details**

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|----------|---------------|----------------|------------------|--------------------------|
|          |               |                |                  | <input type="checkbox"/> |

Add By Copy  
  Add  
  Modify  
  Delete  
  Cancel  
  Amend  
  Authorize  
  Inquiry

UDF   Ok   Close   Clear

**Field Description**

| <b>Field Name</b>               | <b>Description</b>  |
|---------------------------------|---|
| <b>Account No</b>               | [Mandatory, Numeric, 16]<br>Type the loan account number.   |
| <b>Name</b>                     | [Display]<br>This field displays the full name of the customer who holds the loan account.                                      |
| <b>Branch Code</b>              | [Display]<br>This field displays the branch code from which the loan is disbursed.  |
| <b>Product</b>                  | [Display]<br>This field displays the product to which the loan account is attached.   |
| <b>Currency Code</b>            | [Display]<br>This field displays the currency of the loan account.  |
| <b>Effective Date</b>           | [Display]<br>The system by default displays the current process date.   |
| <b>User Status</b>              | [Mandatory, Pick List]<br>Select the new status for the loan account from the pick list.  |
| <b>Reason For Status Change</b> | [Mandatory, Drop-Down]<br>Select the reason for status change from the drop-down list.  |
| <b>Check Actual Status</b>      | [Optional, Check Box]<br>Select the <b>Check Actual Status</b> check box to view the new and the current status of the account. |

**Current Status Details / New Status Details**

Under the current status details following fields will display the current status. Based on the account status modified, the new status details also will be displayed for the following fields.

|  |   |
|--|---|
| <b>Stop Debits</b>                     | [Display]<br>This field displays whether the account is blocked for the debits.                     |
| <b>Stop Insurance Premium Charging</b> | [Display]<br>This field displays whether the account is blocked for the insurance premium charging. |
| <b>Stop Postponements</b>              | [Display]<br>This field displays whether the account is blocked for the postponements.              |
| <b>Stop CRR Movements</b>              | [Display]<br>This field displays whether the account is blocked for the CRR movements.              |

## LN089 - Loans Account Repricing/Revision Maintenance

| Field Name                      | Description  |
|---------------------------------|--|
| <b>Stop Credits</b>             | [Display]<br>This field displays whether the account is blocked for credits.                 |
| <b>Stop Reminder Processing</b> | [Display]<br>This field displays whether the account is blocked for the reminder processing. |
| <b>Auto Closure</b>             | [Display]<br>This field displays whether the account is blocked for the auto closure.        |
| <b>Stop Drawdown</b>            | [Display]<br>This field displays whether the account is blocked for the drawdown.            |
| <b>Stop Penalty Calculation</b> | [Display]<br>This field displays whether the account is blocked for the penalty calculation. |
| <b>Stop Interest Charging</b>   | [Display]<br>This field displays whether the account is blocked for the interest charging.   |

3. Click the **Modify** button.
4. Enter the account number and then select the details from the pick list.
5. Select the new user status from the pick list and the reason for status change from the drop-down list.

Loan Account Status Change Maintenance

**Loan Account Status Change Maintenance\***

Account No: 0000001348360 Name: JOHN W MARSHAL  
 Branch Code: HO Product: 607-Term Loan 627  
 Currency Code: IDR  
 Effective Date: 15/05/2008  
 User Status: 9 Terminate  
 Reason For Status Change: BANK DECISION

Check Actual Status:

|                                  | New Status                          | Current Status           |
|----------------------------------|-------------------------------------|--------------------------|
| Stop Debits:                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Stop Insurance Premium Charging: | <input type="checkbox"/>            | <input type="checkbox"/> |
| Stop Postponments:               | <input type="checkbox"/>            | <input type="checkbox"/> |
| Stop CRR Movements:              | <input type="checkbox"/>            | <input type="checkbox"/> |
| Stop Credits:                    | <input type="checkbox"/>            | <input type="checkbox"/> |
| Stop Reminder Processing:        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Auto Closure:                    | <input type="checkbox"/>            | <input type="checkbox"/> |
| Stop Drawdown:                   | <input type="checkbox"/>            | <input type="checkbox"/> |
| Stop Penalty Calculation:        | <input type="checkbox"/>            | <input type="checkbox"/> |
| Stop Interest Charging:          | <input type="checkbox"/>            | <input type="checkbox"/> |

**Record Details**

|                        |                            |                                       |                               |   |
|------------------------|----------------------------|---------------------------------------|-------------------------------|---|
| Input By<br>TVENUGOPAL | Authorized By<br>SSHWETALI | Last Mnt. Date<br>30/06/2009 06:08:18 | Last Mnt. Action<br>Authorize | Authorized<br><input checked="" type="checkbox"/> |
|------------------------|----------------------------|---------------------------------------|-------------------------------|---|

Add By Copy  
  Add  
  Modify  
  Delete  
  Cancel  
  Amend  
  Authorize  
  Inquiry

UDF   Ok   Close   Clear

6. Click the **Ok** button.
7. The system displays the message "Record Modified...Authorisation Pending...Click Ok to Continue". Click the **Ok** button.

## LN323 - Account Documents Maintenance

Once a loan account is opened, it is necessary to perform document maintenance. The bank has some requirements for certain documents to be submitted before the disbursement is made. The mandatory documents need to be marked as received before disbursement can proceed.

The non-mandatory documents can be marked either as received or waived.

You can modify the document status using this option. If the mandatory documents are not received, disbursal will not be permitted.

### Definition Prerequisites

- **ORS35 - Document Plan Code Maintenance**
- **LN057 - Loan Direct Account Opening**

### Modes Available

Not Applicable

### To maintain the document status of an account

1. Type the fast path **LN323** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Account Documents Maintenance**.
2. The system displays the **Account Documents Maintenance** screen.

### Account Documents Maintenance

Account Documents Maintenance\*

Account No :  Customer Name :

Branch :  Product :

Currency :

Documents | Deviations

| Serial No. | Plan Code | Name Of Document | Document Chk | StatusMode | Mandatory(Y/N) |
|------------|-----------|------------------|--------------|------------|----------------|
|            |           |                  |              |            |                |

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF | OK | Close | Clear

**Field Description**

| Field Name           | Description   |
|----------------------|---|
| <b>Account No</b>    | [Mandatory, Numeric 16]<br>Type the loan account number to which the documents are to be attached.                          |
| <b>Customer Name</b> | [Display]<br>This field displays the short name of the primary customer of the Loan account.<br>This field is non-editable. |
| <b>Branch</b>        | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.               |
| <b>Product</b>       | [Display]<br>This field displays the loan product under which the loan account is opened.                                   |
| <b>Currency</b>      | [Display]<br>This field displays the currency assigned to the product, under which the account is opened.                   |

3. Enter the account number and press the <Tab> key.

Account Documents Maintenance\*

Account No : 00000000015100 Customer Name : HARSH K  
 Branch : HO Product : 771-Loan\_Addon\_Unsecured - Doc Plan1  
 Currency : CNY

Documents | Deviations

| Serial No. | Plan Code | Name OF Document   | Document Chk            | StatusMode | Mandatory(Y/N) |
|------------|-----------|--------------------|-------------------------|------------|----------------|
| 1          | 1         | Loan Documents Mar | First Disbursement Only | Received   | Y              |

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

4. Modify the appropriate information in the tab screen and click the **Ok** button.

Documents

Account Documents Maintenance\*

Account No : 0000000015100 Customer Name : HARSH K  
 Branch : HO Product : 771-Loan\_Addon\_Unsecured - Doc Plan1  
 Currency : CNY

Documents | Deviations

| Serial No. | Plan Code | Name Of Document   | Document Chk            | StatusMode | Mandatory(Y,N) |
|------------|-----------|--------------------|-------------------------|------------|----------------|
| 1          | 1         | Loan Documents Mar | First Disbursement Only | Received   | Y              |

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

Field Description

| Column Name             | Description  |
|-------------------------|--|
| <b>Serial No</b>        | [Display]<br>This column displays the system generated serial number, based on the existing documents attached to the account.   |
| <b>Plan Code</b>        | [Display]<br>This column displays the plan code.<br>The plan codes are maintained in the <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option. A plan code is maintained to create a consolidated set of standard documents. Ideally banks may maintain a plan code based on the product type. Multiple documents can be maintained under a single plan code. |
| <b>Name Of Document</b> | [Display]<br>This column displays the name of the document corresponding to the serial number and the plan code.   |

| Column Name           | Description   |
|-----------------------|---|
| <b>Document Chk</b>   | <p>[Display]</p> <p>This column displays the check level of the selected document as maintained in the <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option. The options are</p> <ul style="list-style-type: none"> <li>• First Disbursement Only</li> <li>• Subsequent Disbursement Only</li> <li>• All Disbursements.</li> </ul>       |
| <b>StatusMode</b>     | <p>[Mandatory, Drop-Down]</p> <p>Select the status of the document from the drop-down list.</p> <p>The options are :</p> <ul style="list-style-type: none"> <li>• Not Received</li> <li>• Received</li> <li>• Waive</li> <li>• Returned</li> </ul> <p>The status of mandatory documents has to be either of <b>Received</b> or <b>Returned</b>.</p> |
| <b>Mandatory(Y/N)</b> | <p>[Display]</p> <p>This column displays the value as <b>Y</b> if the document is mandatory else <b>N</b>. The default value for each document, as maintained in the <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option is displayed.</p>  |

## Deviations

Account Documents Maintenance\*

|                            |  |
|----------------------------|--|
| Account No : 0000000015100 | Customer Name : HARSH K                        |
| Branch : HO                | Product : 771-Loan_Addon_Unsecured - Doc Plan1 |
| Currency : CNY             |  |

Documents
Deviations

| Serial No. | Plan Code | Name Of Document | Document Chk | StatusMode | Mandatory(Y/N) |
|------------|-----------|------------------|--------------|------------|----------------|
|            |           |                  |              |            |                |

Card
Change Pin
Cheque
Cost Rate
Denomination
Instrument
Inventory
Pin Validation
Service Charge
Signature
Travellers Cheque

## Field Description

| Column Name             | Description  |
|-------------------------|--|
| <b>Serial No</b>        | [Display]<br>This column displays the system generated serial number, based on the existing documents attached to the account.   |
| <b>Plan Code</b>        | [Display]<br>This column displays the plan code.<br><br>The plan codes are maintained in the <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option. A plan code is maintained to create a consolidated set of standard documents. Ideally banks may maintain a plan code based on the product type. Multiple documents can be maintained under a single plan code. |
| <b>Name Of Document</b> | [Display]<br>This column displays the name of the document corresponding to the serial number and the plan code.   |
| <b>Document Chk</b>     | [Display]<br>This column displays the check level of the selected document as maintained in the <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option. The options are "First Disbursement Only", "Subsequent Disbursement Only" or "All Disbursements".   |

| Column Name           | Description   |
|-----------------------|---|
| <b>StatusMode</b>     | <p>[Mandatory, Drop-Down]</p> <p>Select the status of the document from the drop-down list.</p> <p>The options are :</p> <ul style="list-style-type: none"> <li>• Not Received</li> <li>• Received</li> <li>• Waive</li> <li>• Returned</li> </ul> <p>The status of mandatory documents has to be either of <b>Received</b> or <b>Returned</b>.</p> |
| <b>Mandatory(Y/N)</b> | <p>[Display]</p> <p>This column displays the value as <b>Y</b> if the document is mandatory, else <b>N</b>. The default value for each document, as maintained in the <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option is displayed.</p>   |

5. The system displays the message "Authorization required. Do You Want to continue?".
6. Click the **OK** button.
7. The system displays the **Authorization Reason** screen.
8. Enter the relevant information and click the **Ok** button.
9. The system displays the message "Record modified". Click the **Ok** button.

## LN31 - Account Payments Instructions

Using this option you can set up the CASA draw down instructions for loan repayment. Unlike standing instructions the system will invoke the funds transfer as and when the arrears are raised in the loan account. This provides the flexibility to the customer to ensure that arrears raised are settled as and when raised. Multiple CASA accounts can be added as fund providers for drawdown for a particular loan account. Presently, drawdown will fail if the CASA account status is not regular. This validation will continue and in case any of the attached CASA accounts are not in Regular status, system will try for the next CASA account as per the priority sequence.

Following actions will be taken depending on the drawdown behavior as maintained in Loans Product Master (FP: LN31):

Raise earmark or Force debit - System will validate this and multiple CASA accounts will not be allowed to be attached for accounts falling under such products.

Partial amount allowed - In the event of multiple CASA accounts being attached to a loan account, system will check all the attached CASA accounts in the sequence they are attached for recovering the arrears during drawdown and drawdown retry. In event of balance in the first attached CASA account are insufficient to pay the arrears, system will try for recovering the arrears from the second CASA account and so on. Wherever funds are available, the respective CASA accounts will be debited and arrears will be accordingly appropriated.

Full payment only - In this case system will check all the attached CASA accounts in the priority sequence for recovering the arrears during drawdown and drawdown retry. In event of balance in the first attached CASA account are insufficient to pay the arrears, system will try for recovering the arrears from the second CASA account and so on. Wherever funds are available, the respective CASA accounts will be debited and arrears will be accordingly appropriated. In case balance in all the attached CASA accounts is insufficient to pay the arrears raised, the drawdown will fail as per the existing functionality for a single CASA account.

Where the installment due date falls on a holiday, the system will perform the drawdown as per the set up, i.e., whether the drawdown processing should be done on the day before or day after holiday. For further information on drawdown behavior, number of retries etc, refer to the Product Master Maintenance (Fast Path: LN31) option.

### Definition Prerequisites

- **BAM81 - Company Master Maintenance**
- **LN057 - Loan Direct Account Opening**
- **LN31 - Loan Product Master Maintenance:** Drawdown parameters as specified under Auto Repayment option
- **LN521 - Account Schedule**

### Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add account payment instruction

1. Type the fast path **LN31** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Account Payment Instructions**.
2. The system displays the **Account Payments Instructions** screen.

Account Payments Instructions

Field Description

| Field Name           | Description   |
|----------------------|---|
| <b>Account No</b>    | [Mandatory, Numeric, 16]<br>Type the loan account number for which the payment instructions are to be maintained. |
| <b>Customer Name</b> | [Display]<br>This field displays the name of the customer who holds the loan account.                             |
| <b>Branch</b>        | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.     |
| <b>Product</b>       | [Display]<br>This field displays the product code under which the loan account is opened.                         |

| <b>Field Name</b>   | <b>Description</b>  |
|---------------------|---|
| <b>Currency</b>     | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries are posted in the account in the account currency.</p> <p>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> |
| <b>Account Type</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the type of account from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"><li>• INTERNAL</li><li>• EXTERNAL</li></ul>  |

| Field Name | Description |
|------------|-------------|
|------------|-------------|

**Arrear Type Details**

[Optional, Check Box]

Select the appropriate arrear type check box.

The options are:

- All(excluding Subsidy) - The drawdown from CASA to the loan account will be done after considering all the arrears raised by the system
- Principal - The drawdown from CASA to the loan account will be done after considering only the principal raised by the system
- Penalty Arrears: The drawdown from CASA to the loan account will be done after considering only the penalty interest raised by the system
- Interest on Arrears- The drawdown from CASA to the loan account will be done after considering only the interest raised by the system
- Late Fee - The drawdown from CASA to the loan account will be done after considering only the fees raised by the system
- Compounding Interest Arrears - The drawdown from CASA to the loan account will be done after considering only the compounding interest arrears raised by the system.

Note: Compounding Interest is an interest type which is defined when compounding interest is to be computed on the outstanding arrears.

- Premium - The drawdown from CASA to the loan account will be done after considering only the premium raised by the system
- Suspended Premium - The drawdown from CASA to the loan account will be done after considering only the suspended premium raised by the system
- Diverting Interest Arrears - The drawdown from CASA will happen for diverting interest arrears when they are raised on the loan. The arrears will be considered for drawdown as well as retries of the drawdown instructions.
- Interest - The drawdown from CASA to the loan account will be done after considering only the interest raised by the system
- Suspended Interest - The drawdown from CASA to the loan account will be done after considering only the suspended interest raised by the system
- Subsidy Interest - The drawdown is attempted on the CASA account, if this field is selected and if there are unpaid subsidy arrears on loan, the same will be recovered from the CASA account.

Note: If the loan amount disbursed, is used by the customer for any purpose other than the purpose for which loan is disbursed, then the account is charged with diverting interest and is accounted for in diverting interest receivable GL and will be considered as a separate arrear type.

| Field Name   | Description  |
|--|--|
| <b>Repayment Mode</b>  |  |
| This section is enabled if <b>Internal</b> option is selected in the <b>Account Type</b> drop-down list. It is mandatory to select either one of the following repayment mode. |  |
| <b>Transfer from Savings/Current</b>   | [Optional, Radio Button]<br>Click <b>Transfer from Savings/Current</b> , if the customer wishes to repay the loan through transfer from CASA.  |
| <b>Salary Cheque Credit</b>  | This field is for future use.  |
| <b>Remitter Account No</b>   | [Conditional, Numeric, 16]<br>Type the CASA account number, which will be debited to repay the loan.<br>This field is enabled if the <b>Transfer from Savings/Current</b> option is selected in the <b>Repayment Mode</b> section.   |
| <b>Priority</b>  | [Display]<br>This field displays the priority number which will automatically be assigned by the system if multiple CASA accounts are added as fund providers for a Loan account. This priority number is in the order in which the CASA accounts are attached.<br>Thus if Priority is to be defined, the user has to mandatorily choose all arrears only. If drawdown for any particular CASA–Loan combination is deleted, the priority will be adjusted internally by the system post authorization.<br>For example assume that CASA 1, 2, 3, 4 and 5 are linked to Loan 1 with Priority 1, 2, 3, 4 and 5 respectively. On a later date, if the user deletes the CASA 3 linkage system will automatically change the Priority for CASA 4 and 5 as Priority 3 and 4.<br>This field will be displayed only in Inquiry mode, it is blank in add mode. |
| <b>Status</b>  |  |
| <b>Current Drawdown status#</b>  | [Display]<br>This field displays the current drawdown status of the account.   |

3. Click the **Add** button.
4. Type the account number and press the **<Tab>** key.
5. Select the account type from the drop-down list.
6. Select the appropriate arrear type.
7. Click the appropriate repayment mode.
8. Enter the relevant information.

### Account Payments Instructions-Internal-Transfer from Savings

If the Internal option is selected in the Account Type drop-down list and the repayment mode is selected as Transfer from Savings/Current.

# LN31 - Account Payments Instructions

## Field Description

| Field Name                             | Description   |
|--|---|
| <b>Savings/Current Account Details</b> |   |
| <b>Branch</b>                          | [Display]<br>This field displays the branch code in which the CASA account was opened.  |
| <b>Customer Name</b>                   | [Display]<br>This field displays the name of the customer who holds the CASA account.   |
| <b>Currency</b>                        | [Display]<br>This field displays the currency assigned to the product at the product level, under which the CASA account is opened.<br>All the entries are posted in the account in the account currency.<br>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |
| <b>Product</b>                         | [Display]<br>This field displays the product code under which the CASA account is opened.   |

**Account Payments Instructions-Internal-Salary Cheque Credit**

If the Internal option is selected in the Account Type drop-down list and the repayment mode is selected as Salary Cheque Credit.

**Field Description**

| Field Name              | Description  |
|-------------------------|--|
| <b>Employee Details</b> |  |
|                         | This section is enabled if <b>Salary Cheque Credit</b> option is selected in <b>Repayment Mode</b> . |
| <b>Employer</b>         | [Mandatory, Pick List]<br>Select the employer from the pick list.                                    |

Account Payments Instructions - External

If the **External** option is selected in the **Account Type** drop-down list.

Field Description

| Field Name                           | Description   |
|--------------------------------------|---|
| <b>Counter Party Payment Details</b> |   |
| <b>Counter Party ID</b>              | [Mandatory, Alphanumeric, 32, Pick List]<br>Type the counter party ID or select it from the pick list.<br>This is maintained in the <b>Counterparty Master Maintenance</b> (Fast Path: PM019) option. |
| <b>Bank/Branch Code</b>              | [Display]<br>This field displays the bank/branch code of the third party.   |
| <b>Payment Code</b>                  | [Mandatory, Pick List]<br>Select the payment code from the pick list.<br>This indicates that it is an outgoing loan installment.  |

| Field Name          | Description   |
|---------------------|---|
| <b>Payment Type</b> | <p>[Display]</p> <p>This field displays the type of payment.</p> <p>This is the broad category of the payment transaction depicted by payment code. For Example: Account payment Instruction is a type of Outgoing payment.</p> |

9. Click the **Ok** button.
10. The system displays the message "Record Added...Authorisation Pending...Click Ok to Continue". Click the **Ok** button.
11. The account payment instructions are added once the record is authorised.

**Note:** Depending on the set up, there will be validation that the customer of the Debit account and the customer of the Credit should have the same Customer ID.

## LNM32 - Additional Document Maintenance

Using this option, you can link additional documents to a loan account. These documents are maintained over and above the default documents linked to the account through the Document Plan code at the product level.

**Note :** Like other documents, to mark these documents as received/returned, relevant maintenance has to be done from the **Account Document Maintenance** (Fast Path: LN323) option prior to disbursement of the loan.

### Definition Prerequisites

- **ORS35 - Document Plan Code Maintenance**
- **LN057 - Loan Direct Account Opening**

### Modes Available

Add, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

#### To add the additional loan account documents

1. Type the fast path **LNM32** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Additional Document Maintenance**.
2. The system displays the **Additional Document Maintenance** screen.

### Additional Document Maintenance

**Field Description**

| <b>Field Name</b>           | <b>Description</b>   |
|-----------------------------|--|
| <b>Account No</b>           | [Mandatory, Numeric, 16]<br>Type the loan account number for which additional documents needs to be provided.  |
| <b>Serial No</b>            | [Display]<br>This field displays the system generated serial number in Add mode based on the existing documents attached to the account, In Inquiry mode the serial number has to be specified.  |
| <b>Branch Code</b>          | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.  |
| <b>Customer Name</b>        | [Display]<br>This field displays the short name of the primary customer of the Loan account.   |
| <b>Currency</b>             | [Display]<br>This field displays the currency assigned to the product, under which the account is opened.  |
| <b>Product</b>              | [Display]<br>This field displays the loan product under which the loan account is opened.  |
| <b>Plan Code</b>            | [Mandatory, Pick List]<br>Select the plan code from the pick list.<br>The plan codes are maintained in the <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option. A plan code is maintained to create a consolidated set of standard documents. Ideally banks may maintain a plan code based on the product type. Multiple documents can be maintained under a single plan code. |
| <b>Plan Serial No</b>       | [Optional, Numeric, 12]<br>Type the plan serial number.<br>By default the system displays the plan serial number corresponding to the plan code.   |
| <b>Plan Description</b>     | [Display]<br>This field displays the description of the plan.  |
| <b>Plan Type</b>            | [Display]<br>This field displays the plan type, i.e., Document or Deviation.   |
| <b>Document Check Level</b> | [Display]<br>This field displays the check level of the selected document as maintained in the <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option. The options are "First Disbursement Only", "Subsequent Disbursement Only" or "All Disbursements".  |

| Field Name       | Description  |
|------------------|--|
| <b>Mandatory</b> | [Display]<br>This field displays if the document is mandatory as defined in <b>Document Plan Code Maintenance</b> (Fast Path: ORS35) option. |

3. Click the **Add** button.
4. Type the account number and press the **<Tab>** key.
5. Select the appropriate **Plan Code** from the pick list.

**Additional Document Maintenance**

6. Click the **Ok** button.
7. The system displays the message "Record Added...Authorisation Pending".
8. Click the **Ok** button.
9. Additional document is added once the record is authorised.

## LN33 - Loan Account Address Maintenance

The address for statement and advices mailing for an account is defaulted to the customer address. This option allows you to maintain a separate address for a loan account in addition to the customer address. You can select either or both of account or customer address to send statements or advices. This can be specified in Advice Mail Control field under Loan Account Master Attributes Maintenance (Fast Path: LN35) option.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add loan account address

1. Type the fast path **LN33** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account Address Maintenance**.
2. The system displays the **Loan Account Address Maintenance** screen.

### Loan Account Address Maintenance

Loan Account Address Maintenance

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| Account Number: <input type="text"/> | Serial Number: <input type="text"/> |
| Branch Code: <input type="text"/>    | Product Code: <input type="text"/>  |
| Currency: <input type="text"/>       |                                     |

**Address Details**

Customer Name:  Type of Address:

Address:

City:

State:

Country:

Zip:

|                       |                      |                      |                      |                          |
|-----------------------|----------------------|----------------------|----------------------|--------------------------|
| <b>Record Details</b> |                      |                      |                      |                          |
| Input By              | Authorized By        | Last Mnt. Date       | Last Mnt. Action     | Authorized               |
| <input type="text"/>  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="checkbox"/> |

Add   
  Modify   
  Delete   
  Cancel   
  Amend   
  Authorize   
  Inquiry

**Field Description**

| <b>Field Name</b>      | <b>Description</b>   |
|------------------------|--|
| <b>Account Number</b>  | [Mandatory, Numeric, 16]<br>Type the loan account number for which the address is to be maintained.  |
| <b>Serial Number</b>   | [Mandatory, Numeric, Five]<br>Type the serial number.<br>The serial number is used for tracking the number of addresses for an account. For every new account address maintained the running serial number is automatically generated by the system.                 |
| <b>Branch Code</b>     | [Display]<br>This field displays the code of the home branch where the loan account is opened and maintained.  |
| <b>Product Code</b>    | [Display]<br>This field displays the product code under which the loan account is opened.  |
| <b>Currency</b>        | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.   |
| <b>Address Details</b> |  |
| <b>Customer Name</b>   | [Display]<br>This field displays the name of the customer who holds the loan account.  |
| <b>Type of Address</b> | [Mandatory, Drop-Down]<br>Select the type of address to which the statements/advices are to be sent from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Sole Owner</li> <li>• Joint And First</li> <li>• Joint OR First</li> </ul> |
| <b>Address</b>         | [Mandatory, Alphanumeric, 35, Three lines]<br>Type the address of the customer.  |
| <b>City</b>            | [Mandatory, Alphanumeric, 35]<br>Type the name of the city, where the customer resides. This field is part of the customer address.  |
| <b>State</b>           | [Mandatory, Alphanumeric, 35]<br>Type the name of the state where the customer resides. This field is part of the customer address.  |
| <b>Country</b>         | [Mandatory, Pick List]<br>Select the name of the country from the pick list.   |

| Field Name | Description   |
|------------|---|
| Zip        | [Mandatory, Alphanumeric, 35]<br>Type the zip code. |

3. Click the **Add** button.
4. Type the account number and press the **<Tab>** key.
5. Enter the serial number.
6. Enter the address details and click the **Un**button.

**Loan Account Address Maintenance**

7. The system displays the message "Record Added...Authorisation Pending...Click Ok to Continue".
8. Click the **Ok** button.
9. The loan account address details are added once the record is authorise.

## LNM34 - Loan Collateral Link Maintenance

Using this option the collateral created is linked with the loan account. This maintenance is mandatory for secured loans, as system will not allow disbursement unless the above linkage is done.

You can attach, delink and re-attach collateral on the same day. **FLEXCUBE** allows attaching multiple Term Deposit's as collateral to a loan account .Term Deposit as collateral can be attached to a loan account up to the amount of Term Deposit certificate subject to the lendable margin. **FLEXCUBE** also supports linking of a foreign currency Term deposit as collateral to a local currency Loan account.

### Definition Prerequisites

- **BAM39 - Collateral Codes Maintenance**
- **BAM63 - Product Collateral Linkage**
- **LN057 - Loan Direct Account Opening**
- **BAM74 - Collateral Header Maintenance**

### Modes Available

Add, Modify, Delete, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add loan collateral link details

1. Type the fast path **LNM34** and click **Go** or navigate through the menus to **Transaction Processing > Internal Transaction > Collaterals > Loan Collateral Link Maintenance**.
2. The system displays the **Loan Collateral Link Maintenance** screen.

### Loan Collateral Link Maintenance

# LN34 - Loan Collateral Link Maintenance

## Field Description

| Field Name             | Description  |
|------------------------|--|
| <b>Account Details</b> |  |
| <b>Account No</b>      | [Mandatory, Numeric, 16]<br>Type the loan account number for which the account collateral link is to be maintained.                      |
| <b>Customer Name</b>   | [Display]<br>This field displays the name of the customer who holds the loan account.  |
| <b>Product</b>         | [Display]<br>This field displays the product code under which the loan account is opened.  |
| <b>Loan Amount</b>     | [Display]<br>This field displays the sanctioned loan amount.<br>It displays the loan amount after deducting the customer's contribution. |
| <b>Currency</b>        | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.           |
| <b>Branch</b>          | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.                            |

| Field Name                | Description   |
|---------------------------|---|
| <b>Collateral Details</b> |   |
| <b>Collateral Code</b>    | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriate collateral code from the drop-down list.</p> <p>The collateral codes are added and maintained in the <b>Collateral Codes Maintenance</b> (Fast Path: BAM39) option and attached to the product by using the <b>Product Collateral Linkage</b> (Fast Path BAM63) option.</p> <p>For linking a TD in foreign currency, you need to select an appropriate collateral code in the same currency as the TD. For example to link a TD with USD currency, the collateral code should be of <b>Deposit</b> type and currency should be USD.</p>   |
| <b>Priority</b>           | <p>[Optional, Numeric, Three]</p> <p>Type the priority.</p> <p>It allows the user to set the priority on the collaterals and guarantees attached to the loan.</p>   |
| <b>Collateral ID</b>      | <p>[Mandatory, Alphanumeric, 16]</p> <p>Type the appropriate collateral ID.</p> <p>In case of collateral as a Term deposit, the collateral ID will be the Term deposit account number.</p> <p>In case of a FCY TD, the currency of the TD account should be the same as the currency of the collateral code selected as defined in the <b>Collateral Code Maintenance</b> (Fast Path: BAM39) option.</p> <p>If account currency is local currency (i.e., branch Currency), in case of a TD, this field will accept a TD account number maintained in any other currency – foreign / local.</p> <p>If account currency is not a local currency (i.e., branch currency), in case of a TD, this field will accept a TD account number maintained in a currency same as account currency.</p> |
| <b>TD Account Number</b>  | <p>[Conditional, Numeric, 16]</p> <p>Type the TD account number.</p> <p>In case of a FCY TD, the currency of the TD account should be the same as the currency of the selected collateral code as defined in the <b>Collateral Code Maintenance</b> (Fast Path: BAM39) option.</p> <p>In case of a TD, if account currency is local currency (i.e., branch currency), it will accept a TD account number maintained in foreign/local currency. If account currency is not a local currency (i.e., branch currency), in case of a TD, this field will accept a TD account number maintained in a currency same as account currency.</p> <p>This field is enabled for TD type collaterals.</p>  |
| <b>Deposit No.</b>        | <p>[Conditional, Pick List]</p> <p>Select the deposit number from the pick list.</p> <p>Deposit number allows the user to attach the term deposit as collateral with the loan account.</p>  |
| <b>Deposit Ccy</b>        | <p>[Display]</p> <p>This field displays the currency of the TD account.</p>   |

| Field Name                                | Description  |
|---|--|
| <b>Net TD Rate</b>                        | <p>[Display]</p> <p>This field displays the net term deposit rate.</p>   |
| <b>Collateral Value</b>                   | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the appropriate value of the collateral, which is to be linked to the loan account.</p> <p>The system will default the value of the collateral as defined in the <b>Collateral Header Maintenance</b> (Fast Path: BAM74) option.</p> <p>This value can be modified by the user but only to a lesser amount. This flexibility enables to link a single Collateral Header to multiple accounts.</p> <p>The maximum allowed value for time deposit collateral is</p> <p><i>Deposit amount * Currency rate * Lendable margin.</i></p> |
| <b>Currency Rate</b>                      | <p>[Display]</p> <p>This field displays the conversion rate for the collateral currency (from BA_CCY_RATES ) if the TD collateral is in any other currency than the account currency.</p> <p>The rate displayed is the last rate of the day when the last EOM was executed. However, on the day the collateral is linked to a loan account this field displays the mid-rate of that particular day.</p> <p>If the collateral and account currency are the same, this field displays the value as one.</p>  |
| <b>Collateral Value in Collateral Ccy</b> | <p>[Display]</p> <p>This field displays the collateral amount based on the value entered in the <b>Collateral Value</b> field and the <b>Currency Rate</b>.</p> <p><i>Collateral Value (collateral Currency) = Collateral Value * Currency Rate</i></p> <p>If the collateral and account currency are the same, this field will display the collateral value in its own currency.</p>  |
| <b>Deduction Flag</b>                     | <p>[Optional, Check Box]</p> <p>Select the <b>Deduction Flag</b> check box to deduct the value of the collateral before the loan loss provisioning.</p>  |
| <b>Prime /Secondary</b>                   | <p>[Mandatory, Drop-Down]</p> <p>Select the status of the security attached to the loan account from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Prime</li> <li>• Secondary</li> </ul> <p>The status being selected is for the purpose of ascertaining whether the security linked to the loan account is Primary or Secondary for reporting purposes.</p>  |

| Field Name                   | Description   |
|------------------------------|---|
| <b>Link TD for Interest</b>  | <p>[Conditional, Check Box]</p> <p>Select the <b>Link TD for Interest</b> check box to calculate the installment amount of the loan irrespective of the interest rate defined at the product level.</p> <p>This field is enabled only if TD is selected as collateral in the <b>Collateral Code</b> field.</p>  |
| <b>Impact of Rate Change</b> | <p>[Conditional, Drop-Down]</p> <p>Select the parameter to be changed due to change in the rate from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Change Installment</li> <li>• Change Term</li> </ul> <p>This field is enabled only if TD is selected as collateral in the <b>Collateral Code</b> field.</p> <p>The account is rescheduled as on the date TD is attached as collateral and linked for calculation of interest.</p> <p>If the <b>Change Installment</b> option is selected, then on attaching the second TD as collateral <b>FLEXCUBE</b> will default the impact of rate change option as <b>Reschedule Installment</b>.</p> <p>If the <b>Link TD for Interest</b> option is selected and the loan account schedule does not have TD linked rates, then the TD based rates will not apply to the loan account.</p> <p>If the user attaches 5 TD's as collateral and selects <b>Link TD for Interest</b> only for 3 TD's, then only 3 TD's will be considered for calculation of loan interest rate, however 5 TD's will be linked as collateral.</p> |

3. Click the **Add** button.
4. Type the account number and press the **<Tab>** key.
5. Select the collateral code from the drop-down list.
6. Enter the other collateral details.

Loan Collateral Link Maintenance

**Account Details**

Account No : 0000000995360 Customer Name : JOHN W MARSHAL

Product : 663-LP3\_4\_214

Loan Amount : 400,000.00 Currency : IDR Branch : HO

**Collateral Details**

Collateral Code : 4 - Financial Security - IDR Priority :

Collateral ID : 4

TD Account Number : Deposit No : Deposit Ccy : Net TD Rate :

Collateral Value : 300,000.00

Currency Rate : 1.00000 Collateral Value in Collateral Ccy : 300,000.00

Deduction Flag : Prime/Secondary : Prime

Link TD for Interest : Impact of Rate Change :

Navigation: Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry, UDF, OK, Close, Clear

7. Click the **Ok** button.
8. The system displays the message "Authorisation Required. Do You Want to continue". Click the **OK** button.
9. The system displays the **Authorization Reason** screen.
10. Enter the relevant information and click the **Grant** button.
11. The system displays the message "Record Added". Click the **Ok** button.

## LN35 - Loan Account Attributes Maintenance

Using this option you suitably modify the default parameters details at the loan account level. The account attributes are defaulted at the account level from the various master maintenance's. This option also allows maintaining of solicitors code, allotting an account officer, mail control parameters, modification of NPA appropriation sequence, etc.

The NPA appropriation sequence set at the product level is defaulted for an account. This sequence can be modified at the account level. Similarly

the longest overdue first flag set at product level can be overridden by the appropriation control flag for NPL.

You can modify the account attributes for a particular account if required, this will override the set parameters. This maintenance also provides free format text fields like project status and limit ID etc. which can be used to maintain miscellaneous loan details.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening
- LN33 - Loans Account Address

### Modes Available

Modify, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To modify loan account attributes

1. Type the fast path **LN35** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account Attributes Maintenance**.
2. The system displays the **Loan Account Attributes Maintenance** screen.

Loan Account Attributes Maintenance

The screenshot shows the 'Loan Account Attributes Maintenance' application window. It features a header bar with the title 'Loan Account Attributes Maintenance\*'. Below the header, there are several input fields for account and customer information, including Account Number, Branch Code, Currency, Joint Cust 1, 2, and 3, Loan Purpose, Customer Name, Product Code, and A/c. Relation. A 'Details' tab is active, showing a grid of fields for account attributes such as Flag Past Due, Account Officer, Solitor Code, Advice Mail Control, Sequence 1, Appropriation Control Flag for Sequence 1, Agreement Number, Reason For Closure, Loan Closure Date, Write Off Status, Write Off Date, Write Off Amount(Priciple), Restricted Account, Staff Account, Producer ID, Sequence 2, Appropriation Control Flag for Sequence 2, Remittance Mode, and Next Repayment Review Date. At the bottom, there is a 'Record Details' table with columns for Input By, Authorized By, Last Mnt. Date, Last Mnt. Action, and Authorized. Below the table is a navigation bar with buttons for Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry, UDF, OK, Close, and Clear.

Field Description

| Field Name            | Description   |
|-----------------------|---|
| <b>Account Number</b> | [Mandatory, Numeric, 16]<br>Type the loan account number for which the attributes are to be modified.         |
| <b>Customer Name</b>  | [Display]<br>This field displays the name of the customer who holds the loan account.                         |
| <b>Branch Code</b>    | [Display]<br>This field displays the code of the home branch where the loan account is opened and maintained. |
| <b>Product Code</b>   | [Display]<br>This field displays the product code under which the loan account is opened.                     |

| Field Name              | Description  |
|-------------------------|--|
| <b>Currency</b>         | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> |
| <b>A/c Relation</b>     | <p>[Display]</p> <p>This field displays the relation of the joint customers to the primary account holder.</p>   |
| <b>Joint Cust 1/2/3</b> | <p>[Display]</p> <p>This field displays the name of the joint customers if the loan account is a joint account.</p>  |
| <b>Loan Purpose</b>     | <p>[Optional, Alphanumeric, 120]</p> <p>Type the purpose of the loan.</p>  |

3. Click the **Modify** button.
4. Type the account number and press the **<Tab>** key or select it from the pick list.

**Loan Account Attributes Maintenance**

5. Modify the relevant information in the tabs.

**Details**

The screenshot shows the 'Loan Account Attributes Maintenance' application window. The top section contains input fields for Account Number (5000000309410), Branch Code (SANDOZ - MUMBAI), Currency (INR), Joint Cust 1, 2, and 3, Loan Purpose (Test), Customer Name (JAYA PRABHA), Product Code (70011-Loan product New), and A/c. Relation. Below this is a 'Details' tab with a grid of fields including Flag Past Due (Performing), Account Officer (TJAYA9999), Solicitor Code (12), Advice Mail Control (At Customer Address), Sequence 1 and 2 (ICFPOASKBTNLDEGMWW), Appropriation Control Flag for Sequence 1 and 2 (Sort By Date), Agreement Number (A01), Reason For Closure, Loan Closure Date, Write Off Status, Write Off Date, Write Off Amount(Priciple), Restricted Account, Staff Account, Producer ID (0), and Next Repayment Review Date. At the bottom, the 'Record Details' section shows Input By (TJAYA9999), Authorized By (TJAYA9999), Last Mnt. Date (22/05/2014 17:34:09), Last Mnt. Action (Authorize), and Authorized (checked). A toolbar at the very bottom includes buttons for Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry, UDF, Ok, Close, and Clear.

**Field Description**

| Field Name                | Description  |
|---------------------------|--|
| <b>Flag Past Due</b>      | [Display]<br>This field displays the flag past due status as defined under the asset classification plan attached to the product under which the loan account exists.<br>This field is non-editable.   |
| <b>Restricted Account</b> | [Optional, Check Box]<br>Select the <b>Restricted Account</b> check box, if you want the account to be treated as restricted account.<br>Only tellers with suitable capability will be able to inquire and post transactions into restricted accounts. Normal tellers will not be able to transact on the account. |
| <b>Account Officer</b>    | [Mandatory, Drop-Down]<br>Select the login id of the person who is responsible for the account from the drop-down list.<br>Each account can be assigned to a separate officer. The officer who is assigned to an account will act as the relationship officer for the account.                                     |

| Field Name                                       | Description   |
|--|---|
| <b>Staff Account</b>                             | <p>[Optional, Check Box]</p> <p>Select the <b>Staff Account</b> check box, if the loan account is a staff account.</p>  |
| <b>Solicitor Code</b>                            | <p>[Optional, Pick List]</p> <p>Select the solicitor code for the loan account from the pick list.</p> <p>The pick list will display values only when the <b>Loan Third Party Maintenance</b> is done. For more information refer to <b>Loan Third Party Maintenance</b> (Fast Path: LNM17) option under <b>Definitions User Manual</b>.</p>  |
| <b>Producer ID</b>                               | <p>[Optional, Pick List]</p> <p>Select the producer ID from the pick list. It allows the user to select the producer ID.</p>  |
| <b>Advice Mail Control</b>                       | <p>[Optional, Drop-Down]</p> <p>Select the type of address to which the advice mail can be sent from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• At Customer Address</li> <li>• At Account Address</li> <li>• At Both</li> </ul> <p>In case separate <b>Loans Account Address</b> (Fast Path: LNM33) option is maintained, the user can select either of the above 3 options. Else, the advice mail will be sent to the customer address by default.</p> |
| <b>Sequence 1</b>                                | <p>[Optional, Alphanumeric, 40]</p> <p>Type the sequence in which the arrears raised in a loan account would be appropriated when the account is classified as a performing asset.</p> <p>By default the system displays the loan product level sequence.</p>   |
| <b>Sequence 2</b>                                | <p>[Optional, Alphanumeric, 40]</p> <p>Type the sequence in which the arrears raised in a loan account would be appropriated when the account is classified as a non performing asset.</p> <p>By default the system displays the product level appropriation sequence.</p>  |
| <b>Appropriation Control Flag For Sequence 1</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriation control flag for sequence 1 from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Sort By Priority</li> <li>• Sort By Date</li> </ul> <p>This control flag determines whether the arrears have to be sorted by priority or by date.</p>   |

| Field Name                                       | Description   |
|--|---|
| <b>Appropriation Control Flag for Sequence 2</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriation control flag for sequence 2 from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Sort By Priority</li> <li>• Sort By Date</li> </ul> <p>This control flag determines whether the arrears have to be sorted by priority or by date.</p>   |
| <b>Agreement Number</b>                          | <p>[Display]</p> <p>This field displays the agreement number under which the loan account has been opened.</p>  |
| <b>Reason For Closure</b>                        | <p>[Display]</p> <p>This field displays the reason provided by you or updated by the system, during the loan account closure.</p> <p>The reason for closure is displayed in the <b>Inquiry</b> mode.</p>  |
| <b>Loan Closure Date</b>                         | <p>[Display]</p> <p>This field displays the date of closure of the loan account.</p> <p>It can either be the EFS date or the fully written off date or the system initiated closure date.</p> <p>The closure date is displayed in the <b>Inquiry</b> mode.</p>  |
| <b>Remittance Mode</b>                           | <p>[Mandatory, Check Box]</p> <p>Select the <b>Remittance Mode</b> check box. The record can be authorized after the principal movement from entrusted deposit to entrusted savings and then behave as per the remittance mode.</p>   |
| <b>Next Repayment Review Date</b>                | <p>[Display]</p> <p>This field displays the next repayment review date.</p> <p>Based on the following conditions, the system displays the next review date:</p> <ul style="list-style-type: none"> <li>• For fixed rate of interest, the system displays the next review date as end date of the fixed rate period.</li> <li>• For variable rate of interest, the system displays the review date as disbursement date ( drawdown date) + 12 months.</li> <li>• For any identified event, the system displays the next review date as event occurrence Date + repayment review date.</li> </ul> |
| <b>Write Off Status</b>                          | <p>[Optional, Check Box]</p> <p>Select the <b>Write Off Status</b> check box which is an identifier that the loan account is written off in an external system. The previous modified record can be amended by selecting or unselecting the check box.</p>  |

| Field Name              | Description  |
|-------------------------|--|
| <b>Write Off Date</b>   | [Display]<br>This field displays the current process date of FCR. This field cannot be modified by the user.   |
| <b>Write Off Amount</b> | [Display]<br>This field displays the outstanding principal amount of the loan account as of the previous day. This field cannot be modified by the user.<br><br>If the <b>Write off</b> check box is unselected and the record is saved/authorized, then FCR will returns the <b>Write Off Amount</b> and <b>Write off Date</b> to null value. |

**Attributes**

**Field Description**

| Field Name                   | Description  |
|------------------------------|--|
| <b>Account Transfer From</b> | [Optional, Numeric, 16]<br>Type the account number, if there is a transfer from CASA or TD account. This is a numeric field for additional information only. |
| <b>Negotiated</b>            | [Optional, Check Box]<br>Select the Negotiated check box, if the loan account is a negotiated account.   |

## LNM35 - Loan Account Attributes Maintenance

| Field Name                                  | Description  |
|---|--|
| <b>Converted</b>                            | <p>[Optional, Check Box]</p> <p>Select the <b>Converted</b> check box, if the loan account is a converted account. Additional information as regards the old account number prior to conversion for future reference can be entered in this field.</p>   |
| <b>Limit Id</b>                             | <p>[Optional, Pick List]</p> <p>Select the limit ID for the loan account from the pick list.</p>   |
| <b>Legal</b>                                | <p>[Optional, Check Box]</p> <p>Select the <b>Legal</b> check box, if the account has legal proceedings against it.</p>  |
| <b>Securitized</b>                          | <p>[Optional, Check Box]</p> <p>Select the <b>Securitized</b> check box, if the account has been securitized.</p>  |
| <b>Security Deposit Acct No</b>             | <p>[Optional, Alphanumeric, 16]</p> <p>Type the term deposit account number, if a Term Deposit account is pledged as a security against the loan.</p>  |
| <b>Recalled</b>                             | <p>[Optional, Check Box]</p> <p>Select the <b>Recalled</b> check box, if the loan account is recalled. This is normally used when the loan account has turned into an NPA.</p>   |
| <b>Project Status</b>                       | <p>[Optional, Alphanumeric, 180]</p> <p>Type the status of the project based on which the loan has been granted.</p>   |
| <b>Date of Migration</b>                    | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the date of migration from the pick list.</p>  |
| <b>Security Status</b>                      | <p>[Display]</p> <p>This field displays the security status of the account.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Secured</li> <li>• Unsecured</li> </ul>   |
| <b>Generate Intimations for Rate Change</b> | <p>[Optional, Check Box]</p> <p>Select the <b>Generate Intimation for Rate Change</b> check box to generate the rate change intimation.</p>  |
| <b>Lead Days for Rate Renewal</b>           | <p>[Conditional, Numeric, Five]</p> <p>Type the lead day for intimation.</p> <p>This is the number of days that can be neglected in case a late renewal is performed on the revolving loan account.</p> <p>This field is enabled only if the <b>Generate Rate Change Intimation</b> check box is selected.</p> |

| Field Name                                      | Description   |
|---|---|
| <b>Rollover Mode</b>                            | <p>[Mandatory, Drop-Down]</p> <p>Select the rollover mode of the revolving loan account from the drop-down list. The same can be changed at the account level</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• None</li> <li>• Manual</li> <li>• Auto</li> </ul>  |
| <b>Grace Period</b>                             | <p>[Drop-Down]</p> <p>Select the grace period from the drop-down list.</p> <p>The Grace Period option set at product level will be propagated to the account level.</p> <p>If at the product level the 'Grace Period' option is set as 'Repayment Grace Days' then at the account level the grace days can be modified.</p> <p>If at the product level the 'Grace Period' option is set as 'Repayment Grace Date' then at the account level the grace date can be modified.</p> <p>The 'Grace Period ' option cannot be changed at account level.</p> |
| <b>Move To Regular Stage after Disbursement</b> | <p>[Optional, Check Box]</p> <p>Select the <b>Move To Regular Stage After Disbursement</b> check box, to move the account to regular stage once the disbursement is done, irrespective of the customer's NPA status.</p>  |
| <b>Commitment Category</b>                      | <p>[Mandatory, Drop-Down]</p> <p>Select the commitment category from the drop down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Committed-no clause</li> <li>• Committed-clause B</li> <li>• Committed-clause A</li> </ul> <p>By default the system displays Committed facility with clause B at the time of loan account opening.</p>  |
| <b>Contracted Maturity Date</b>                 | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the contracted maturity date from the pick list.</p> <p>Date should be greater than the current process date but should be not be less than the loan maturity date. On entering the date system will process the loan account and the loan account will go in to PMI stage. The entire loan outstanding arrears will be marked as due.</p>  |

| Field Name                        | Description   |
|-----------------------------------|---|
| <b>Base Rate for Penalty</b>      | <p>[Display]</p> <p>This field displays the base rate choice for penalty interest as propagated during account opening (from the <b>Loan Product- LNM11</b>).</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Rate Plan</li> <li>• Net Account Rate.</li> </ul> <p>This field is non-modifiable.</p> |
| <b>Compounding Rate Method</b>    | <p>[Display]</p> <p>This field displays the compounding rate method as defined in <b>Product Master Maintenance</b> (Fast Path: LNM11) and propagated to the loan account at the time of account opening.</p>   |
| <b>Apply Compounding Interest</b> | <p>[Display]</p> <p>This field displays the compounding interest applied on loan or not (value checked or unchecked) as selected at the time of <b>Loan Account opening</b> (FP:LN057).</p>   |

6. Click the **Ok** button.
7. The system displays the message "Record Modified...Authorisation Pending". Click the **OK** button.
8. The loan account attributes are added once the record is authorised.

## LN38 - Loan Approved Amount Maintenance

Using this option the loan amount, which is sanctioned for a particular account can be modified .

This option is used when the borrower decides not to use the full amount sanctioned. It is possible to revise the loan amount below the sanctioned amount. The lower limit for the revision is the utilized amount. In case the loan is partially disbursed, the lower limit for the revision, i.e., the New Approved Amount will be the utilized amount.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Other Prerequisites

Not Applicable

### Modes Available

Modify, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To maintain account provision

1. Type the fast path **LN38** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Approved Amount Maintenance**.
2. The system displays the **Loan Approved Amount Maintenance** screen.

### Loan Approved Amount Maintenance

**Loan Approved Amount Maintenance\***

|                           |                                   |                 |                      |
|---------------------------|-----------------------------------|-----------------|----------------------|
| Account No :              | <input type="text"/>              | Customer Name : | <input type="text"/> |
| Branch Code :             | <input type="text"/>              | Product Code :  | <input type="text"/> |
| Currency :                | <input type="text"/>              |                 |                      |
| Current Approved Amount : | <input type="text" value="0.00"/> |                 |                      |
| Utilised Amount :         | <input type="text" value="0.00"/> |                 |                      |
| New Approved Amount :     | <input type="text" value="0.00"/> |                 |                      |
| Parent Limit Code :       | <input type="text"/>              |                 |                      |

**Limit Check Details**

| Sr.No. | Limit Id. | Description | Breach Amount | Breach Action |
|--------|-----------|-------------|---------------|---------------|
|        |           |             |               |               |

**Credit Conc. Check Details**

| Sr.No. | Counter Party | Overall Breach Amount | Unsecured Breach Amount | Breach Action |
|--------|---------------|-----------------------|-------------------------|---------------|
|        |               |                       |                         |               |

**Record Details**

|          |               |                |                  |                          |
|----------|---------------|----------------|------------------|--------------------------|
| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|          |               |                |                  | <input type="checkbox"/> |

Add By Copy  
  Add  
  Modify  
  Delete  
  Cancel  
  Amend  
  Authorize  
  Inquiry

**Field Description**

| <b>Field Name</b>              | <b>Description</b>  |
|--------------------------------|---|
| <b>Account No</b>              | [Mandatory, Numeric, 16]<br>Type the account number of the borrower whose loan has been sanctioned.   |
| <b>Customer Name</b>           | [Display]<br>This field displays the short name of the primary customer of the Loan account.  |
| <b>Branch Code</b>             | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.   |
| <b>Product Code</b>            | [Display]<br>This field displays the loan product under which the loan account is opened.   |
| <b>Currency</b>                | [Display]<br>This field displays the currency assigned to the product, under which the account is opened.   |
| <b>Current Approved Amount</b> | [Display]<br>This field displays the approved loan amount for the account as per the APS/Loan Account opening.  |
| <b>Utilised Amount</b>         | [Display]<br>This field displays the amount utilized as on current date.<br><br>If full disbursement is carried at host, and the branch disbursement is pending, the system will not permit any modification and will display message "Sanctioned Amount has been disbursed". |
| <b>New Approved Amount</b>     | [Mandatory, Numeric, 13, Two]<br>Type the new approved amount.<br><br>The new approved amount should be less than or greater than the sanctioned amount.  |
| <b>Parent Limit Code</b>       | [Display]<br>This field displays the ID to which the loan is linked.  |
| <b>LimitCheck Details</b>      |   |
| <b>Srl. No.</b>                | [Display]<br>This column displays the serial number of the limit.   |
| <b>Limit Id</b>                | [Display]<br>This column displays the code of the limit ID.   |
| <b>Description</b>             | [Display]<br>This column displays the description of the limit ID selected in the corresponding field.  |

| Field Name                        | Description  |
|-----------------------------------|--|
| <b>Breach Amount</b>              | [Display]<br>This column displays the amount by which the attributable amount exceeds the available amount of the limit.   |
| <b>Breach Action</b>              | [Display]<br>This column displays the action to be taken in case the limit amount is breached.<br>The options are: <ul style="list-style-type: none"> <li>• Ignore</li> <li>• Warning</li> <li>• Override</li> <li>• Reject</li> </ul> |
| <b>Credit Conc. Check Details</b> |  |
| <b>Srl. No.</b>                   | [Display]<br>This column displays the serial number.   |
| <b>Counter Party</b>              | [Display]<br>This column displays the account number of the counterparty for outgoing payment transaction.   |
| <b>Overall Breach Amount</b>      | [Display]<br>This column displays the overall amount by which the attributable amount exceeds the available amount of the limit.   |
| <b>Unsecured Breach Amount</b>    | [Display]<br>This column displays the unsecured breach amount.   |
| <b>Breach Action</b>              | [Display]<br>This column displays the action to be taken in case the limit amount is breached.<br>The options are: <ul style="list-style-type: none"> <li>• Ignore</li> <li>• Warning</li> <li>• Override</li> <li>• Reject</li> </ul> |

3. Click the **Modify** button.
4. Enter the account number and press the **<Tab>** key or select it from the pick list.
5. Modify the appropriate information.

Loan Approved Amount Maintenance

**Loan Approved Amount Maintenance**

Account No : 000000042143      Customer Name : AAPATEL  
 Branch Code : Jakarta      Product Code : 601 - BDI INTEREST SUBSIDY PRODI  
 Currency : INR  
 Current Approved Amount : 990,000.00  
 Utilised Amount : 1,000.00  
 New Approved Amount : 990,000.00  
 Parent Limit Code :     

**LimitCheck Details**

| Spl. No. | Limit Id | Description | Branch Amount | Branch Action |
|----------|----------|-------------|---------------|---------------|
|----------|----------|-------------|---------------|---------------|

**Credit Conc. Check Details**

| Spl. No. | Counter Party | Overall Branch Amounts | Unsecured Branch Amount | Branch Action |
|----------|---------------|------------------------|-------------------------|---------------|
|----------|---------------|------------------------|-------------------------|---------------|

**Record Details**

Input By : TDO02      Authorized By :      Last Mnt. Date : 14/05/2008 10:23:36      Last Mnt. Action :      Authorized :

Add   
  Modify   
  Delete   
  Cancel   
  Amend   
  Authorize   
  Inquiry   
    
   

6. Click the **Ok** button.
7. The system displays the message "Record Modified...Authorisation Required...Click **Ok** to Continue". Click the **Ok** button.
8. The loan approved amount details are added once the record is authorised.

## LN39 - Loan Account Application Details Maintenance

Using this option you can extend the validity period for accepting the loan offer .Disbursements cannot be done if the acceptance validity period has expired. This maintenance is applicable when the loan account is opened using APS module and has not been disbursed.

The offer validity period is defined in **Loan Product Master** (Fast Path: LNM11). Offer validity period is the stage where bank makes an offer to the customer and he should be giving his acceptance to the terms and conditions of the loan before the loan offer expires. Offer validity period starts after the Offer letter is printed.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Modify, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To modify loan account an application details

1. Type the fast path **LN39** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account Application Details Maintenance**.
2. The system displays the **Loan Account Application Details Maintenance** screen.

### Loan Account Application Details Maintenance

## Field Description

| Field Name           | Description   |
|----------------------|---|
| <b>Account No</b>    | [Mandatory, Numeric, 16]<br>Type the loan account number.   |
| <b>Name</b>          | [Display]<br>This field displays the short name of the primary customer of the Loan account.  |
| <b>Branch Code</b>   | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.   |
| <b>Product</b>       | [Display]<br>The field displays the loan product under which the loan account is opened using APS.  |
| <b>Currency Code</b> | [Display]<br>This field displays the currency assigned to the product, under which the account is opened.   |
| <b>Expiry Date</b>   | [Mandatory, Pick List, dd/mm/yyyy]<br>Type the expiry date of the loan acceptance period or select it from the pick list.<br><br>This date is defaulted based on the date specified during the loan account opening in APS.<br><br>The customer has to accept the loan, on or before this date.<br><br>This date can be modified to extend the validity period. |

3. Click the **Modify** button.
4. Enter the appropriate account number.
5. Modify the relevant information.

Loan Account Application Details Maintenance

Loan Account Application Details Maintenance \*

Account No : 0000001347360      Name : JOHN W MARSHAL

Branch Code : HO      Product : Term Loan 627

Currency Code : IDR

Expiry Date : 20/03/2009

---

**Record Details**

|            |               |                     |                  |                                     |
|------------|---------------|---------------------|------------------|-------------------------------------|
| Input By   | Authorized By | Last Mnt. Date      | Last Mnt. Action | Authorized                          |
| TVENUGOPAL | SSHWETALI     | 30/06/2009 06:02:09 | Authorize        | <input checked="" type="checkbox"/> |

Add By Copy  
  Add  
  Modify  
  Delete  
  Cancel  
  Amend  
  Authorize  
  Inquiry

UDF   OK   Close   Clear

6. Click the **Ok** button.
7. The system displays the message "Record Modified...Authorisation Required...Click Ok to Continue".
8. Click the **Ok** button.
9. Loan Account application details are modified once the record is authorise.

## LN56 - Loan Account Subsidy Plan Maintenance

You can use this option to modify the subsidy term. Term for subsidy is considered as per the Subsidy term defined in the plan or the Loan term defined at the Loan Direct Account Opening (Fast Path: LN057) option, whichever is less.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Modify, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To modify loan account subsidy plan

1. Type the fast path **LN56** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account Subsidy Plan Maintenance**.
2. The system displays the **Loan Account Subsidy Plan Maintenance** screen.

### Loan Account Subsidy Plan Maintenance

**Subsidy Rate Plan details**

Account No :  Customer Name :

Subsidy Plan Code :  Subsidy Plan Name :

Product Code :

Currency :  Branch Code :

**Regular Subsidy Details**

Interest Rule :

Charging Frequency

Subsidy Term Base  Date Base

Subsidy Term :  Term Definition :

Date From :  Date To :

**Record Details**

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|----------|---------------|----------------|------------------|--------------------------|
|          |               |                |                  | <input type="checkbox"/> |

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF Ok Close Clear

**Field Description**

| Field Name                       | Description   |
|----------------------------------|---|
| <b>Subsidy Rate Plan details</b> |   |
| <b>Account No</b>                | [Mandatory, Numeric, 16, Pick List]<br>Type the loan account number for which the subsidy details are to be maintained or select it from the pick list.   |
| <b>Customer Name</b>             | [Display]<br>This field displays the name of the customer.  |
| <b>Subsidy Plan Code</b>         | [Display]<br>This field displays the subsidy plan code under which the account is opened.   |
| <b>Subsidy Plan Name</b>         | [Display]<br>This field displays the name of the subsidy plan corresponding to the plan code.   |
| <b>Product Code</b>              | [Display]<br>This field displays the product code.  |
| <b>Currency</b>                  | [Display]<br>The field displays the currency assigned to the product.   |
| <b>Branch Code</b>               | [Display]<br>This field displays the branch code.   |
| <b>Regular Subsidy Details</b>   |   |
| <b>Interest Rule</b>             | [Display]<br>This field displays the interest rule attached to the subsidy plan.  |
| <b>Charging Frequency</b>        | [Display]<br>This field displays the charging frequency of the loan account.  |
| <b>Subsidy Base</b>              | [Mandatory, Radio Button]<br>Click the appropriate subsidy base option.<br>The options are: <ul style="list-style-type: none"> <li>• Subsidy Term Base: Select this option if you want to modify the subsidy term.</li> <li>• Date Base: Select this option if you want to modify the subsidy date. You can provide the range wherein the subsidy is applicable.</li> </ul> |
| <b>Subsidy Term</b>              | [Conditional, Numeric, Four]<br>Type the subsidy term.<br>This field is enabled if the <b>Subsidy Term Base</b> option is selected.   |

| Field Name             | Description   |
|------------------------|---|
| <b>Term Definition</b> | [Display]<br>This field displays the term definition.<br>The options are: <ul style="list-style-type: none"> <li>• Weeks</li> <li>• Months</li> </ul>   |
| <b>Date From</b>       | [Display]<br>This field displays the disbursement date for the account.   |
| <b>Date To</b>         | [Conditional, Pick List, dd/mm/yyyy]<br>Select the date till which the subsidy plan will be applicable from the pick list.<br><br>This value cannot be greater than the loan tenure and lesser than the system process date.<br><br>This field is enabled if the <b>Date Base</b> option is selected. |

3. Click the **Modify** button.
4. Enter the loan account number or select it from the pick list.
5. Modify the required regular subsidy details.

### Loan Account Subsidy Plan Maintenance

6. Click the **Ok** button.

## LN56 - Loan Account Subsidy Plan Maintenance

7. The system displays the message "Record Modified...Authorisation Pending..". Click the **Ok** button.
8. The loan account subsidy plan details are modified once the record is authorised.

## LN70 - Loan Entrusted Linkage

This option is used to link the desired entrusted deposit account, entrusted savings account and the entrusted mirror account. The loan entrusted linkage has to be done before opening the loan account.

### Definition Prerequisites

- 8051 - CASA Account Opening

### Modes Available

Add, Modify, Inquiry.

### To link the entrusted accounts

1. Type the fast path **LN70** and click **Go** or navigate through the menus to **Global Definitions > Master > Loan Entrusted Linkage**.
2. The system displays the **Loan Entrusted Linkage** screen.

### Loan Entrusted Linkage

Entrusted Loan Remittance Maintenance\*

|  |                      |                      |        |                      |          |                      |
|--|----------------------|----------------------|--------|----------------------|----------|----------------------|
| Entrusted Deposit Account*                           | <input type="text"/> | <input type="text"/> | Branch | <input type="text"/> | Currency | <input type="text"/> |
| Entrusted Mirror Account                             | <input type="text"/> | <input type="text"/> | Branch | <input type="text"/> | Currency | <input type="text"/> |
| Entrusted Savings Account (Principal Remittance)     | <input type="text"/> | <input type="text"/> | Branch | <input type="text"/> | Currency | <input type="text"/> |
| Entrusted Savings Account (Non Principal Remittance) | <input type="text"/> | <input type="text"/> | Branch | <input type="text"/> | Currency | <input type="text"/> |

**Remarks:**

| Record Details |               |                |                  |                          |
|----------------|---------------|----------------|------------------|--------------------------|
| Input By       | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|                |               |                |                  | <input type="checkbox"/> |

Add By Copy  
  Add  
  Modify  
  Delete  
  Cancel  
  Amend  
  Authorize  
  Inquiry

**Field Description**

| <b>Field Name</b>                                     | <b>Description</b>  |
|---|---|
| <b>Entrusted Deposit Account</b>                      | <p>[Mandatory, Input]</p> <p>Type the entrusted deposit account.</p> <p>This account should of entrusted product class and Valid CASA account with Open Regular status and Account opened Today status.</p>   |
| <b>Branch</b>   | <p>[Display]</p> <p>This field displays the branch code under which the entrusted deposit account is opened</p>   |
| <b>Currency</b>                                       | <p>[Display]</p> <p>This field displays the currency under which the entrusted deposit account is opened.</p>   |
| <b>Entrusted Mirror Account</b>                       | <p>[Mandatory, Input]</p> <p>Type the entrusted mirror account number.</p> <p>This account should of normal product class and Valid CASA account with Open Regular status and Account opened Today status.</p>  |
| <b>Branch</b>   | <p>[Display]</p> <p>This field displays the branch code under which the entrusted mirror account is opened</p>  |
| <b>Currency</b>                                       | <p>[Display]</p> <p>This field displays the currency under which the entrusted mirror account is opened.</p>  |
| <b>Entrusted Saving Account(Principal Remittance)</b> | <p>[Mandatory, Input]</p> <p>Type the Savings Account Number in which the Principal arrears repaid of the entrusted loan should be transferred.</p> <p>This account should not be from entrusted product class and should be Valid CASA account.</p> <p>This account will not accept CASA accounts with following account statuses:</p> <ul style="list-style-type: none"> <li>• Credit blocked</li> <li>• Blocked</li> <li>• Closed</li> <li>• Closed Today</li> <li>• Dormant</li> <li>• Unclaimed</li> <li>• Written Off (applicable in case of CASA OD Accounts)</li> </ul> |

| Field Name  | Description   |
|---|---|
| <b>Branch</b>   | [Display]<br>This field displays the branch code under which the entrusted saving account (Principal Remittance) is opened.   |
| <b>Currency</b>   | [Display]<br>This field displays the currency under which the entrusted saving account (Principal Remittance) is opened.  |
| <b>Entrusted Saving Account(Non Principal Remittance)</b> | [Mandatory, Input]<br>Type the Savings Account Number in which the other arrears repaid than Principal arrears (interest, penalty interest etc.) of the entrusted loan should be transferred.<br><br>This account should not be from entrusted normal product class and should be Valid CASA account .<br><br>This account will not accept CASA accounts with following account statuses: <ul style="list-style-type: none"> <li>• Credit blocked</li> <li>• Blocked</li> <li>• Closed</li> <li>• Closed Today</li> <li>• Dormant</li> <li>• Unclaimed</li> <li>• Written Off (applicable in case of CASA OD Accounts)</li> </ul> |
| <b>Branch</b>   | [Display]<br>This field displays the branch code under which the entrusted saving account (Non Principal remittance) is opened.   |
| <b>Currency</b>   | [Display]<br>This field displays the currency under which the entrusted saving account (Non Principal remittance) is opened.  |

3. Click the **Add** button.
4. Enter the entrusted account number and other relevant information.

Loan Entrusted Linkage

**Entrusted Loan Remittance Maintenance\***

|  |                 |                  |        |      |          |     |
|--|-----------------|------------------|--------|------|----------|-----|
| Entrusted Deposit Account                            | 002000000000604 | RANISH TALWALKAR | Branch | BRN5 | Currency | CNY |
| Entrusted Mirror Account                             | 000020000000579 | RANISH TALWALKAR | Branch | BRN5 | Currency | CNY |
| Entrusted Savings Account (Principal Remittance)     | 000020000000587 | RANISH TALWALKAR | Branch | BRN5 | Currency | CNY |
| Entrusted Savings Account (Non Principal Remittance) | 000020000000595 | RANISH TALWALKAR | Branch | BRN5 | Currency | CNY |

Remarks:

---

**Record Details**

|          |               |                     |                  |                                     |
|----------|---------------|---------------------|------------------|-------------------------------------|
| Input By | Authorized By | Last Mnt. Date      | Last Mnt. Action | Authorized                          |
| TRANISHS | TRANISHS      | 18/04/2013 12:42:24 | Authorize        | <input checked="" type="checkbox"/> |

Add By Copy    Add    Modify    Delete    Cancel    Amend    Authorize    Inquiry

UDF   Ok   Close   Clear

- 5. Click **Ok** button.
- 6. The system displays the message "Record added...Authorization Pending...". Click the **Ok** button.

## LNM99 - Loan Account CBR Details

Using this option you can set user defined fields at the Loans account level. Defining these categories facilitates the bank to generate exclusive MIS reports, over and above the standard reports available within **FLEXCUBE**. There is no processing done by **FLEXCUBE** using these codes and they are stored for reporting purposes only.

The CBR Code Maintenance option enables you to link the accounts of customers to the defined categories or CBR codes, for example Industry Code, Region, Sector, etc.

### Definition Prerequisites

- **LNM11 - Loan Product Definition:** Loan Product Master must be defined before defining Loan Account CBR details
- **BA078 - User defined Field Maintenance:** The fields used for the central bank reporting purposes should be defined before defining Loan Account CBR details
- **BA080 - CBR Pick Lists Maintenance:** Possible values for the user defined field should be defined before defining Loan Account CBR details
- **LN057 - Loan Direct Account Opening**
- **BAM03 - Branch master Maintenance**
- **BAM56 - Currency Codes Maintenance**

### Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add loan account CBR details

1. Type the fast path **LNM99** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account CBR Details**.
2. The system displays the **Loan Account CBR Details** screen.

**Loan Account CBR Details**

**Field Description**

| Field Name           | Description  |
|----------------------|--|
| <b>Account No</b>    | [Mandatory, Numeric, 16]<br>Type the appropriate loan account number to which you want to assign a CBR code. |
| <b>Customer Name</b> | [Display]<br>This field displays the short name of the primary customer of the Loan account.                 |
| <b>Branch</b>        | [Display]<br>This field displays the name of the home branch of the account.                                 |
| <b>Product Name</b>  | [Display]<br>This field displays the loan product under which the loan account is opened.                    |

| Field Name            | Description  |
|-----------------------|--|
| <b>Currency</b>       | <p>[Display]</p> <p>This field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries are posted in to the account will be in the account currency. The exchange rate values are defined and downloaded from the FCC module.</p> <p>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> |
| <b>Account Status</b> | <p>[Display]</p> <p>This field displays the status of the loan account, viz., Opened, Closed, Regular etc.</p>   |
| <b>CBR Details</b>    |  |
| <b>Label</b>          | <p>[Display]</p> <p>This field displays the label of the CRR Details.</p>  |
| <b>ID</b>             | <p>[Mandatory, Pick List]</p> <p>Select the CBR id from the pick list.</p>   |
| <b>Description</b>    | <p>[Display]</p> <p>This field displays the description of the id selected from the pick list.</p>   |

3. Click the **Add** button.
4. Enter the account number and press the **<Tab>** key or select it from the pick list.
5. Enter the relevant information in the tab screens.

Loan Account CBR Details

Loan Account CBR Details\*

Account No : 0000001347360 Customer Name : JOHN W MARSHAL  
 Branch : HO Product Name : 607-Term Loan 627  
 Currency : IDR Account Status : Account: Open Regular

| Label  | Id  | Description |
|--------|-----|-------------|
| test   | 255 |             |
| TEST11 |     |             |
| TEST18 |     |             |
| TEST2  |     |             |
| TEST20 |     |             |
| TEST12 |     |             |
| TEST3  |     |             |
| TEST15 |     |             |
| TEST9  |     |             |
| TEST5  |     |             |
| TEST6  |     |             |
| TEST10 |     |             |
| TEST13 |     |             |
| TEST17 |     |             |
| TEST23 |     |             |
| TEST24 |     |             |
| TEST1  |     |             |
| TEST4  |     |             |
| TEST7  |     |             |
| TEST8  |     |             |
| TEST14 |     |             |

**Record Details**

Input By: \_\_\_\_\_ Authorized By: \_\_\_\_\_ Last Mnt. Date: \_\_\_\_\_ Last Mnt. Action: \_\_\_\_\_ Authorized:

Add By Copy    Add    Modify    Delete    Cancel    Amend    Authorize    Inquiry

UDF   OK   Close   Clear

6. Click the **Ok** button.
7. The system displays the message "Record Added...Authorisation Required...Click Ok to Continue". Click the **Ok** button.
8. The loan CBR details are added once the record is authorised.

**Note:** The tabs will be active depending on the number of CBR codes that are defined. Each tab can accommodate 5 CBR codes and the subsequent CBR codes will be displayed on the subsequent tabs.

### **3. Disbursement and Schedule Set Up**

## LNM44 - Loan Auto Disbursements Instructions

Using this option bank can schedule an automatic disbursement. After creation of the loan account you can set a future date for generation of schedule and disbursement of the sanctioned amount.

At BOD of the required date, system automatically makes a host and branch disbursement for this account. Alternatively disbursement can be done manually by Account Schedule (Fast Path: LN521)option.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add disbursement schedule

1. Type the fast path **LNM44** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Auto Disbursements Instructions**.
2. The system displays the **Loan Auto Disbursement Instruction** screen.

### Loan Auto Disbursement Instructions

**Loan Auto Disbursements Instructions\***

Account Number :  Currency Name :   
 Branch Name :  Product Name :   
 Sanctioned Amount :  Schedule Code :   
 Disbursement Type :  Disbursement Frequency :   
 Calendar Type :  First Disbursement Date :   
 No of Disbursement :  Lead Days :   
 Move To Regular Stage After Disbursement:  Details

Disbursement Schedule | CASA Account | GL Account | Bankers Cheque | External

| Date for instruction | Amount for Disbursement Instruction | Disb Mode | Deduction Waiver | Status | Disbursement Instruction | Customer Advice Status | Account Details |
|----------------------|-------------------------------------|-----------|------------------|--------|--------------------------|------------------------|-----------------|
| + -                  |                                     |           |                  |        |                          |                        |                 |

**Record Details**

Input By: \_\_\_\_\_ Authorized By: \_\_\_\_\_ Last Mnt. Date: \_\_\_\_\_ Last Mnt. Action: \_\_\_\_\_ Authorized:

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF OK Close Clear

**Field Description**

| <b>Field Name</b>              | <b>Description</b>   |
|--------------------------------|--|
| <b>Account Number</b>          | [Mandatory, Numeric, 16]<br>Type the loan account number.  |
| <b>Currency Name</b>           | [Display]<br>This field displays the account currency.   |
| <b>Branch Name</b>             | [Display]<br>This field displays the name of the branch.   |
| <b>Product Name</b>            | [Display]<br>This field displays the name of the product.  |
| <b>Sanctioned Amount</b>       | [Display]<br>This field displays the loan amount which is sanctioned.  |
| <b>Schedule Code</b>           | [Display]<br>This field displays the schedule code attached.   |
| <b>Disbursement Type</b>       | [Display]<br>This field displays the disbursement type.<br>The options are: <ul style="list-style-type: none"> <li>• Automatic Debit</li> <li>• Generate Report</li> </ul>   |
| <b>Disbursement Frequency</b>  | [Display]<br>This field displays the disbursement frequency.<br>The options are: <ul style="list-style-type: none"> <li>• Manual</li> <li>• Monthly</li> <li>• Bi-Monthly</li> <li>• Quarterly</li> <li>• Half-Yearly</li> <li>• Yearly</li> </ul> |
| <b>Calendar Type</b>           | [Display]<br>This field displays the calendar type.<br>The options are: <ul style="list-style-type: none"> <li>• Calendar</li> <li>• Anniversary</li> </ul>  |
| <b>First Disbursement Date</b> | [Mandatory, Pick List]<br>Select the date of the first disbursement of the loan amount, from the pick list.  |

## LNM44 - Loan Auto Disbursements Instructions

| Field Name                                      | Description  |
|---|--|
| <b>No. of Disbursement</b>                      | [Display]<br>This field displays the number of disbursement for the loan amount.   |
| <b>Lead Days</b>                                | [Display]<br>This field displays the lead days for the loan.   |
| <b>Move to Regular Stage After Disbursement</b> | [Optional, Check Box]<br>Select the <b>Move to Regular Stage After Disbursement</b> check box to move the account to regular principal payment stage after disbursement. |

3. Type the account number and press the **<Tab>** key.
4. Enter the relevant information.

### Loan Auto Disbursement Instructions

**Loan Auto Disbursements Instructions\***

Account Number : 00000001347360  
 Branch Name : Head Office  
 Sanctioned Amount : 400,000.00  
 Disbursement Type : Generate Report  
 Calendar Type : Calendar  
 No of Disbursement : 2  
 Move To Regular Stage After Disbursement :

Currency Name : IDR  
 Product Name : Term Loan 627  
 Schedule Code : 223  
 Disbursement Frequency : Monthly  
 First Disbursement Date : 20/03/2008  
 Lead Days : 30

Details

Disbursement Schedule | CASA Account | GL Account | Bankers Cheque | External

| Date for instruction | Amount for Disbursement Instruction | Disb Mode | Deduction Waiver | Status | Disbursement Instruction | Customer Advice Status | Account Details |
|----------------------|-------------------------------------|-----------|------------------|--------|--------------------------|------------------------|-----------------|
|                      |                                     |           |                  |        |                          |                        |                 |

Record Details  
 Input By: \_\_\_\_\_ Authorized By: \_\_\_\_\_ Last Mnt. Date: \_\_\_\_\_ Last Mnt. Action: \_\_\_\_\_ Authorized:

Add By Copy  
  Add  
  Modify  
  Delete  
  Cancel  
  Amend  
  Authorize  
  Inquiry  
 UDF  
 Ok  
 Close  
 Clear

5. Click the **Details** button. The system enables the **Disbursement Schedule** tab.

## Disbursement Schedule

**Loan Auto Disbursements Instructions\***

Account Number : 00000001347360      Currency Name : IDR  
 Branch Name : Head Office      Product Name : Term Loan 627  
 Sanctioned Amount : 400,000.00      Schedule Code : 223  
 Disbursement Type : Generate Report      Disbursement Frequency : Monthly  
 Calendar Type : Calendar      First Disbursement Date : 31/03/2008  
 No of Disbursement : 1      Lead Days : 31  
 Move To Regular Stage After Disbursement      

Disbursement Schedule    CASA Account    GL Account    Bankers Cheque    External

| Date for instruction | Amount for Disbursement Instruction | Disb Mode      | Deduction Waiver | Status | Disbursement Instruction | Customer Advice Status | Account Details |
|----------------------|-------------------------------------|----------------|------------------|--------|--------------------------|------------------------|-----------------|
| 31/03/2008           | 300,000.00                          | Bankers Cheque | N                | N      | Hold                     | Due                    |                 |

**Record Details**  
 Input By      Authorized By      Last Mnt. Date      Last Mnt. Action      Authorized

Add By Copy     Add     Modify     Delete     Cancel     Amend     Authorize     Inquiry

## Field Description

| Field Name                                 | Description   |
|--|---|
| <b>Date For instruction</b>                | [Mandatory, Pick List, dd/mm/yyyy]<br>Type the instruction date for the disbursement.   |
| <b>Amount for Disbursement Instruction</b> | [Mandatory, Numeric, 13, Two]<br>Type the amount for disbursement.  |
| <b>Disb Mode</b>                           | [Mandatory, Drop-Down]<br>Select the mode of disbursement from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• CASA Account</li> <li>• GL Account</li> <li>• Bankers Cheque</li> <li>• External</li> </ul> |

## LN44 - Loan Auto Disbursements Instructions

| Field Name                      | Description  |
|---------------------------------|--|
| <b>Deduction Waiver</b>         | [Optional, Drop-Down]<br>Select the appropriate option from the drop-down list.<br>The options are: <ul style="list-style-type: none"><li>• Y: If this option is selected then the deduction is waived.</li><li>• N: If this option is selected then the deduction is charged.</li></ul> |
| <b>Status</b>                   | [Display]<br>This column displays the status of the disbursement instruction.  |
| <b>Disbursement Instruction</b> | [Display]<br>This column displays the disbursement instruction.  |
| <b>Customer Advice Status</b>   | [Display]<br>This column displays the status of the customer advice.   |
| <b>Account Details</b>          | [Link]<br>If the column is marked as <b>Y</b> then that cycle will get deleted.  |

6. Select the disbursement mode from the drop-down list.
7. Double-click the **Account Details** link. The system displays the tab according to select disbursement mode.

### CASA Account

**Loan Auto Disbursements Instructions\***

Account Number : 00000001347360  
 Branch Name : Head Office  
 Sanctioned Amount : 400,000.00  
 Disbursement Type : Generate Report  
 Calendar Type : Calendar  
 No of Disbursement : 1  
 Move To Regular Stage After Disbursement :

Currency Name : IDR  
 Product Name : Term Loan 627  
 Schedule Code : 223  
 Disbursement Frequency : Monthly  
 First Disbursement Date : 31/03/2008  
 Lead Days : 31

Disbursement Schedule: **CASA Account** | GL Account | Bankers Cheque | External

Beneficiary A/C : 01000000225101  
 Customer Name : CASA Acct

**Record Details**

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|----------|---------------|----------------|------------------|--------------------------|
|          |               |                |                  | <input type="checkbox"/> |

Add By Copy    Add    Modify    Delete    Cancel    Amend    Authorize    Inquiry

UDF   Ok   Close   Clear

### Field Description

| Field Name             | Description  |
|------------------------|--|
| <b>Beneficiary A/C</b> | [Mandatory, Pick List]<br>Select the CASA account number from the pick list. |
| <b>Customer Name</b>   | [Display]<br>This field displays the name of the CASA account holder.        |

## GL Account

**Loan Auto Disbursements Instructions\***

Account Number : 00000001347360  
 Branch Name : Head Office  
 Sanctioned Amount : 400,000.00  
 Disbursement Type : Generate Report  
 Calendar Type : Calendar  
 No of Disbursement : 1  
 Move To Regular Stage After Disbursement :

Currency Name : IDR  
 Product Name : Term Loan 627  
 Schedule Code : 223  
 Disbursement Frequency : Monthly  
 First Disbursement Date : 31/03/2008  
 Lead Days : 31

Disbursement Schedule | CASA Account | **GL Account** | Bankers' Cheque | External

GL Account Number : 100022150  
 GL Description : CHANNEL ISSUER FEE GL

Record Details  
 Input By : \_\_\_\_\_ Authorized By : \_\_\_\_\_ Last Mnt. Date : \_\_\_\_\_ Last Mnt. Action : \_\_\_\_\_ Authorized :

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF Ok Close Clear

## Field Description

| Field Name               | Description  |
|--------------------------|--|
| <b>GL Account Number</b> | [Mandatory, Pick List]<br>Select the GL account number from the pick list. |
| <b>GL Description</b>    | [Display]<br>This field displays the description of the GL account.        |

**Bankers Cheque**

**Loan Auto Disbursements Instructions\***

Account Number : 00000001347360  
 Branch Name : Head Office  
 Sanctioned Amount : 400,000.00  
 Disbursement Type : Generate Report  
 Calendar Type : Calendar  
 No of Disbursement : 1  
 Move To Regular Stage After Disbursement :

Currency Name : IDR  
 Product Name : Term Loan 627  
 Schedule Code : 223  
 Disbursement Frequency : Monthly  
 First Disbursement Date : 31/03/2008  
 Lead Days : 31

Disbursement Schedule | CASA Account | GL Account | **Bankers Cheque** | External

Issuer Code : 021  
 Beneficiary Name : John  
 Beneficiary Address : B7  
 Royal Palms  
 Kensington Road  
 City : NY  
 State : NY  
 Country : USA  
 Zip : 44440012

Record Details  
 Input By : \_\_\_\_\_ Authorized By : \_\_\_\_\_ Last Mnt. Date : \_\_\_\_\_ Last Mnt. Action : \_\_\_\_\_ Authorized :

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF Ok Close Clear

**Field Description**

| Field Name                 | Description  |
|----------------------------|--|
| <b>Issuer Code</b>         | [Mandatory, Pick List]<br>Select the issuer code of the bank from the pick list. |
| <b>Beneficiary Name</b>    | [Mandatory, Alphanumeric, 40]<br>Type the full name of the beneficiary.          |
| <b>Beneficiary Address</b> | [Mandatory, Alphanumeric, 40]<br>Type the mailing address of the beneficiary.    |
| <b>City</b>                | [Mandatory, Character, 35]<br>Type the name of the city.                         |
| <b>State</b>               | [Mandatory, Character, 35]<br>Type the name of the state.                        |
| <b>Country</b>             | [Mandatory, Character, 40]<br>Type the name of the country.                      |
| <b>Zip</b>                 | [Mandatory, Alphanumeric, 10]<br>Type the zip code.                              |

External

Field Description

| Field Name               | Description   |
|--------------------------|---|
| <b>Counter Party ID</b>  | [Mandatory, Pick List]<br>Select the unique ID of the third party/borrower from the pick list.<br>This ID is maintained in the Counterparty Master.                             |
| <b>Account No</b>        | [Display]<br>This field displays the external account number of the counter party/borrower in another bank/financial institution.   |
| <b>Bank/ Branch Code</b> | [Display]<br>This field displays the code of the external bank or branch of the customer/borrower.  |
| <b>Payment Code</b>      | [Mandatory, Pick List]<br>Select the code of payment from the pick list.<br>This depicts that it is an Outgoing disbursement of loan amount to the customer's external account. |

| Field Name          | Description  |
|---------------------|--|
| <b>Payment Type</b> | [Mandatory, Numeric, 40]<br>Type the mode of payment.<br>This is the broad category of the payment transaction depicted by Payment Code.<br>For Example: Loan Auto Disbursement to External account is a type of outgoing payment. |

8. Click the **Save** button. The system displays the **Disbursement Schedule** tab.
9. Click the **OK** button.
10. The system displays the message "Record Added... Authorisation Pending.. Click Ok to Continue". Click the **OK** button.
11. The loan auto disbursement instructions are added once the record is authorised.

## LN521 - Account Schedule

When a loan is provided to a customer, the repayment schedule of loan is drawn on the basis of principal amount, term and rate of interest applicable on the loan account. All these parameters are important constituent of a loan agreement. Usually, the repayment of the loan is spread across the tenure of the loan over a period of several months.

Using this option, you can generate a schedule of repayment which if followed will adjust the customers loan liability at the end of tenure. A schedule lists the installment amount, due date of installment , break up of interest and principal which will be repaid from the installment and the expected loan outstanding after appropriating the installment amount.

The Schedule Setup option allows you to set up the IPI, EPI and FPI accounts schedule. For a detailed explanation of each of these loan schedules/stages, refer to the Installment Rules (Fast Path: LNM43) option. Further, in the case of interest and principal type of installment (IPI), User Specified Repayment (installment type is selected as IPI with User Specified Principal Repayment flag as checked in Installment rules FP: LNM43) can be set up only for principal paying regular stage of the loan. If the loan is disbursed in parts multiple times (on different days), the user will have to update the principal repayment amount to ensure that the total principal that will be repaid as per the schedule is equal to the disbursed/ outstanding amount, as the case may be.

Loans can be disbursed to the customer through the Loan Disbursement Enquiry (Fast Path :1413) option only after the account schedule is setup in this option.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- **LNM98 - Schedule Type**
- **BAM56 - Currency Code Maintenance**
- **BAM03 - Branch Code Maintenance**
- **LNM43 - Installment Rules**
- **LNM41 - Interest Rules**
- **LN060 - Loan Product Rates Plan**
- **SCM01 - SC Package Definition**
- **LNM22 - Loan Plan Deduction Maintenance**
- **1078 - Loan Contribution Payin Inquiry**

### Modes Available

Not Applicable

### To set up account schedule

1. Type the fast path **LN521** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Account Schedule**.
2. The system displays the **Account Schedule** screen.

Account Schedule

Field Description

| Field Name        | Description  |
|-------------------|--|
| <b>Account No</b> | [Mandatory, Numeric, 16]<br>Type the loan account number for which the schedule is being drawn.<br>The system displays the name of the primary customer linked to the account adjacent to the field. |
| <b>Branch</b>     | [Display]<br>This field displays the branch code where the loan account is opened and maintained.  |
| <b>Product</b>    | [Display]<br>This field displays the product under which the loan account has been opened.   |
| <b>Currency</b>   | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.<br>All the entries are posted in the account in the account currency. |

| Field Name               | Description  |
|--------------------------|--|
| <b>Schedule Type</b>     | [Display]<br>This field displays the schedule code.<br>The system displays the name of the schedule adjacent to the field.   |
| <b>Loan Terms</b>        | [Display]<br>This field displays the term of the loan in months.   |
| <b>Sanctioned Amount</b> | [Display]<br>This field displays the sanctioned loan amount.   |
| <b>Disbursed Amount</b>  | [Display]<br>This field displays the disbursed amount.<br><br>If the disbursement is done for the first time, the amount will be displayed as zero. In case of multiple disbursements, this indicates the amount disbursed till date on that account.<br><br>The disbursed amount should be less than or equal to sanctioned amount. |
| <b>Disbursement Date</b> | [Display]<br>This field displays the date on which the disbursement is being done.   |
| <b>Schedule Draw on</b>  | [Display]<br>This field displays the date on which the schedule is drawn.  |
| <b>Producer Id</b>       | [Display]<br>This field displays the ID of the producer.<br>It is the name of the DSA or the producer sourcing the loan.   |

3. Enter the loan account number and press the **<Tab>** key.
4. The system displays the message "Please select correct schedule." Click the **Ok** button.  
The system displays the **Schedule Definition** tab.

Account Schedule

**Account Schedule\***

Account No : 5000000310013 JAYA P Branch : SANDOZ - MUMI  
 Product : 70000 Loan Product 1 Currency : INR  
 Schedule Type : 1 EMI PMI Schedule Loan Terms : 24 Months  
 Sanctioned Amount : 15,00,000.00 Disbursed Amount : 0.00  
 Disbursement Date : 02/09/2016  
 Schedule Draw On : Actual Outstanding Amount Producer Id : 0

Schedule Definition | Schedule Details | Deferment Details | Deduction Details | Disbursement Details | Edit Schedule | ReSchedule Parameters | User Defined Repayments | Subsidy Control Parameters

| Stage No.  | Stage Name | Start Stage Date | Principal Amount | Principal Payments | Interest Payments | First Principal Due Date | First Interest Due Date | Instalment Amount | Stage End Date |
|--|------------|------------------|------------------|--------------------|-------------------|--------------------------|-------------------------|-------------------|----------------|
| <input type="button" value="Disbursement"/> <input type="button" value="Compute Schedule"/> <input type="button" value="ReSchedule"/> <input type="button" value="Validate"/> <input type="button" value="Generate Schedule"/> <input type="button" value="Deferment"/> <input type="button" value="User Defined Schedule"/> |            |                  |                  |                    |                   |                          |                         |                   |                |

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF | OK | Close | Clear

5. Click the **Disbursement** button. The system displays the **Disbursement Details** tab.

### Disbursement Details

**Note:** The disbursement can be full or partial depending on the bank. The system displays a message if the disbursement is first and final. The disbursed amount cannot be more than the sanctioned amount.

The screenshot shows the 'Account Schedule\*' application window. The 'Disbursement Details' tab is active. The form contains the following fields and values:

- Account No : 5000000310013
- Product : 70000
- Sanctioned Amount : 15,00,000.00
- Disbursement Date : 02/09/2016
- Disbursement Mode : Cash
- Disbursement Amount : 1,200.00
- Reason : CUSTOMER REQUEST

Other visible fields include Branch (SANDOZ - MUMI), Currency (INR), Loan Terms (24 Months), and Disbursed Amount (0.00). The interface also features a bottom navigation bar with buttons for UDF, OK, Close, and Clear.

### Field Description

| Field Name               | Description   |
|--------------------------|---|
| <b>Disbursement Mode</b> | [Mandatory, Drop-Down]<br>Select the disbursal mode for the loan amount from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Cash</li> <li>• Bankers Cheque</li> <li>• Saving Transfer</li> <li>• GL Transfer</li> <li>• Any Mode</li> <li>• External Payment</li> </ul> |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Disbursement Amount</b> | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount to be disbursed.</p> <p>The bank can disburse loan at different intervals. The disbursement amount must not be greater than the sanctioned loan amount.</p>   |
| <b>Disbursement Date</b>   | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Type the date on which the disbursement is being done.</p> <p>This field now allows backdated loan disbursements to a loan account.</p> <p>It is the value date of the transaction.</p> <p>The transaction should be conducted only if the disbursement mode is savings transfer and GL Transfer.</p> <p>The value date should not be earlier than the last disbursement or the last reschedule, whichever is later.</p> |
| <b>Reason</b>              | <p>[Optional, Drop-Down]</p> <p>Select the reason for disbursement from the drop-down list.</p>   |
| <b>Comments</b>            | <p>[Optional, Alphanumeric, 120]</p> <p>Type the brief description of disbursement.</p>   |

- Enter the relevant information and click the **Deduction Details** button. The system displays the **Deduction Details** tab.
- Double-click the toggle status in the **Waive** column, corresponding to the charge that you want to waive for the loan account. The value is changed to Y.

### Deduction Details

This tab displays the various types of deductions. The deduction details are displayed only after the schedule is generated. The system will display the various deduction details. Installment is one of the deductions made at the time of the first disbursement.

Account Schedule\*

Account No : 50000000315818 LAKSHMI MAT OD Branch : SANDOZ - MUMBI  
 Product : 70000 Loan Product 1 Currency : INR  
 Schedule Type : 1 EMI PMI Schedule Loan Terms : 20 Months  
 Sanctioned Amount : 6,39,710.00 Disbursed Amount : 6,39,710.00  
 Disbursement Date : 30/08/2016 Producer Id : 0  
 Schedule Draw On : Actual Outstanding Amount

| Sr.No. | Type       | Service Charge Desc. | Amount(Lcy) | Lcy | Rate    | Amount(Acy) | Acy | Amount(Tcy) | Tcy | Mode   | Waive | Due On       | Amort |
|--------|------------|----------------------|-------------|-----|---------|-------------|-----|-------------|-----|--------|-------|--------------|-------|
| 1      | Fee/Charge | Loan General Debit   | 1,000.00    | IDR | 1.00000 | 1,000.00    | IDR | 1,000.00    | IDR | Debit  | N     | Current Date | N     |
| 2      | Fee/Charge | Loan General Deduct  | 200.00      | IDR | 1.00000 | 200.00      | IDR | 200.00      | IDR | Deduct | N     | Current Date | N     |
| 3      | Fee/Charge | Loan General Bill    | 100.00      | IDR | 1.00000 | 100.00      | IDR | 100.00      | IDR | Bill   | N     | Current Date | N     |

Compensation Details :

SC Code :  SC Currency :

Compensation Amount :

Total Deducted :  Total Debited :

Total Billed :

OK Cancel

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

### Field Description

| Column Name                 | Description  |
|-----------------------------|--|
| <b>Sr. No</b>               | [Display]<br>This column displays the serial number of the deduction details.  |
| <b>Type</b>                 | [Display]<br>This column displays the type of deduction.<br>Some of the deduction types are service charge, fees, premium, installment, others etc. For more details refer to <b>Loan Plan Deduction Maintenance</b> (Fast Path: LNM22) option in <b>Definitions User Manual</b> . |
| <b>Service Charge Desc.</b> | [Display]<br>This column displays the description for the service charge.  |

| Column Name           | Description   |
|-----------------------|---|
| <b>Amount (Lcy)</b>   | [Display]<br>This column displays the deduction amount, in the local currency. The amount is defaulted based on the <b>Loan Plan Deduction Maintenance</b> (Fast Path: LNM22) option and could be a certain percentage or fixed amount.   |
| <b>Lcy</b>            | [Display]<br>This column displays the local currency of the bank.   |
| <b>Rate</b>           | [Display]<br>This column displays the rate at which the account currency is converted to the local currency of the bank.  |
| <b>Amount (Acy)</b>   | [Display]<br>This column displays the deduction amount deducted in account currency.  |
| <b>Acy</b>            | [Display]<br>This column displays the currency of the account.  |
| <b>Amount ( Tcy )</b> | [Display]<br>This column displays the amount deducted in transaction currency.  |
| <b>Tcy</b>            | [Display]<br>This column displays the transaction currency for the deduction amount.  |
| <b>Mode</b>           | [Display]<br>This column displays the mode of levying of the charges. The mode is defaulted based on the <b>Loan Plan Deduction Maintenance</b> (Fast Path: LNM22) option.<br>The options are: <ul style="list-style-type: none"> <li>• Deduct - Deduct the deduction amount from the disbursement amount and the rest is available for disbursement</li> <li>• Debit - Debit the deduction amount and increase the outstanding amount</li> <li>• Bill - Raise an arrear on the deduction amount</li> </ul> |
| <b>Waive</b>          | [Optional, Drop-Down]<br>Select the appropriate option from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Yes: If this option is selected, the deduction amount corresponding to the service charge is waived.</li> <li>• No</li> </ul>  |

| Column Name     | Description  |
|-----------------|--|
| <b>Due On</b>   | <p>[Display]</p> <p>This column displays the due date.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Current Date</li> <li>• Next Due Date</li> <li>• Not Applicable</li> </ul> <p>The due dates will be defaulted by the system for common billing, postponement and ad hoc reports options in the <b>Deduction Event</b> field.</p> |
| <b>Amortize</b> | <p>[Display]</p> <p>This column displays whether the corresponding fees/charges will be amortized over the tenure of the loan.</p> <p>If <b>Amortize</b> check box is selected in the <b>Loan Deduction Plan Maintenance</b> (Fast Path: LNM22) option, this column displays <b>Y</b>, else it displays <b>N</b>.</p>  |

| Field Name  | Description   |
|---|---|
| <b>Compensation Details</b>   |   |
| <p>The compensation that will be credited to the producer's CASA account once the disbursement is done to the customer, provided the loan accounts customer has come through the DSA.</p> |   |
| <b>SC Code</b>  | <p>[Display]</p> <p>This field displays the SC code for which the producer is to be compensated.</p>  |
| <b>SC Currency</b>  | <p>[Display]</p> <p>This field displays the currency in which the SC will be charged.</p>   |
| <b>Compensation Amount</b>  | <p>[Display]</p> <p>This field displays the compensation amount.</p> <p>The amount that will be compensated to the producer's CASA account.</p> |
| <b>Total Deducted</b>   | <p>[Display]</p> <p>This field displays the total deducted amount.</p>  |
| <b>Total Debited</b>  | <p>[Display]</p> <p>This field displays the total debited amount.</p>   |
| <b>Total Billed</b>   | <p>[Display]</p> <p>This field displays the total billed amount.</p>  |

8. Click the **Ok** button. The system displays the **Schedule Definition** tab.
9. Click the **Compute Schedule** button. The system displays the **Schedule Definition** tab with various stages.

### Schedule Definition

The schedule definition tab will display the summary generated using the blown up schedule.

Account No : 50000000309410 AKSHMI Branch : SANDOZ - MUMBI

Product : 70000 Loan Product 1 Currency : INR

Schedule Type : 1 EMI PMI Schedule Loan Terms : 15 Months

Sanctioned Amount : 45,17,000.00 Disbursed Amount : 45,17,000.00

Disbursement Date : 30/08/2016

Schedule Draw On : Actual Outstanding Amount Producer Id : 0

| Stage No. | Stage Name                   | Start Stage Date | Principal Amount | Principal Payments | Interest Payments | First Principal Due Date | First Interest Due Date | Instalment Amount | Stage End Date |
|-----------|------------------------------|------------------|------------------|--------------------|-------------------|--------------------------|-------------------------|-------------------|----------------|
| 1         | Equated Monthly Installments | 30/08/2016       | 45,17,000.00     | 15                 |                   | 15/30/09/2016            | 30/09/2016              | 3,13,318.83       | 30/11/2017     |
| 2         | Post Maturity Schedule       | 30/11/2017       | 0.00             |                    |                   | 01/01/1950               | 30/12/2017              | 0.00              | 01/01/2099     |

Buttons: Disbursement, Compute Schedule, Reschedule, **Validate**, Generate Schedule, Deferment, User Defined Schedule

Bottom Bar: Card, Change Pin, Cheque, Cost Rate, Denomination, Instrument, Inventory, Pin Validation, Service Charge, Signature, Travellers Cheque, UDF, OK, Close, Clear

### Field Description

| Column Name       | Description  |
|-------------------|--|
| <b>Stage No.</b>  | [Display]<br>This column displays the serial number for the stages.<br>There can be a maximum of 99 stages defined for an account schedule.  |
| <b>Stage Name</b> | [Display]<br>This column displays the stage type attached to a loan account.<br>This is defined in at the Schedule Type definition under Global Definitions.<br>The options are: <ul style="list-style-type: none"> <li>• IOI</li> <li>• EPI</li> <li>• IPI</li> <li>• PMI</li> <li>• FPI</li> </ul> |

| Column Name                     | Description  |
|---------------------------------|--|
| <b>Stage Start Date</b>         | <p>[Display]</p> <p>This column displays the start date for the corresponding stages.</p> <p>For the first stage, the start date will be the date of the first disbursement. For the remaining stages, it is the End Date of the previous preceding stage.</p>   |
| <b>Principal Amount</b>         | <p>[Display]</p> <p>This column displays the principal amount payable by the customer.</p> <p>This field is applicable only for IPI, EPI and FPI type of loans.</p> <p>If any debit type disbursement charges are levied at the time of disbursement, the same is added to the disbursed amount.</p>   |
| <b>Principal Payments</b>       | <p>[Display]</p> <p>This column displays the number of installments in which the principal is paid.</p> <p>For the IOI stage, the principal payments will be zero as in this stage, only the interest is repaid and not the principal.</p> <p>Based on this number, the system calculates the <b>End Date</b> column and the <b>Stage Start Date</b> column for the next stage.</p> <p>For the EPI stage, the sum of principal payments and interest payments are equal.</p>   |
| <b>Interest Payments</b>        | <p>[Display]</p> <p>This column displays the number of installments in which the interest on the loan amount is paid.</p> <p>The system calculates the number of interest payments, and it will be one less than the principal payment.</p> <p>For the IOI stage, the tenure will be defaulted from the schedule type definition, which can be modified.</p>   |
| <b>First Principal Due Date</b> | <p>[Display]</p> <p>This column displays the first due date for the principal to be paid.</p> <p>For the IOI stage, this field is not applicable as only interest is repaid and not the principal.</p> <p>For the EPI stage, the first principal due date is same as the first interest due date. For the first stage, this is same as the Stage Start Date. For subsequent stages for the same stage name, it is calculated using First Principal Due Date and principal payments of previous stage. For the IPI stage, it can be different.</p> <p>Based on this date, the system calculates the End Date column and the Stage Start Date column for the next stage.</p> |
| <b>First Interest Due Date</b>  | <p>[Display]</p> <p>This column displays the first due date for the interest to be paid.</p> <p>This date will be defaulted to the end of the month in case of calendar type of products. In case of anniversary type, it should be the same date or a greater date of the next month.</p> <p>For the EPI stage, this field is the same as <b>First Principal Due Date</b> column.</p>   |

| Column Name               | Description  |
|---------------------------|--|
| <b>Installment Amount</b> | [Display]<br>This column displays the installment amount to be repaid by the customer in each stage. The installment amount is the sum of the principal and the interest component.  |
| <b>Stage End Date</b>     | [Display]<br>This column displays the end date for the particular stage.<br>The system calculates the stage end date, and it is one day less than the first interest due date.<br>The preceding end date is the start date for the next stage. |

- Click the **Validate** button. The system validates the entries.
- Click the **Generate Schedule** button.
- The system displays the **Schedule Details** tab.

### Schedule Details

This tab displays the repayment schedule for the entire term of the loan. If the loan has more than one stage, then these stages will be updated with the installments and the term. The date of repayment will be the same as the disbursement date, as the installment is deducted at the time of first disbursement.

**Account Schedule\***

|  |                  |                                 |
|--|------------------|---------------------------------|
| Account No : 5000000309410                   | AKSHMI           | Branch : SANDOZ - MUMI          |
| Product : 70000                              | Loan Product 1   | Currency : INR                  |
| Schedule Type : 1                            | EMI PMI Schedule | Loan Terms : 15 Months          |
| Sanctioned Amount : 45,17,000.00             |                  | Disbursed Amount : 45,17,000.00 |
| Disbursement Date : 30/08/2016               |                  | Producer Id : 0                 |
| Schedule Draw On : Actual Outstanding Amount |                  |                                 |

[Schedule Definition](#) | [Schedule Details](#) | [Deferment Details](#) | [Deduction Details](#) | [Disbursement Details](#) | [Edit Schedule](#) | [ReSchedule Parameters](#) | [User Defined Repayments](#) | [Subsidy Control Parameters](#)

**Deductions Summary**

|                                 |                                   |
|---------------------------------|-----------------------------------|
| Bill Type Of Deductions : 0.00  | Amount Disbursed :                |
| Deduct Type of Deduction : 0.00 | First Installment Deducted : 0.00 |
| Debit Type of Deduction : 0.00  | Net Deducted : 0.00               |
|                                 | Net Disbursed Amount :            |

| Sr.No. | Stage No. | Installment No. | Start Date | Repayment Date | Interest Rate | Principal   | Interest  | Subsidy | Charge | Capitalized I |
|--------|-----------|-----------------|------------|----------------|---------------|-------------|-----------|---------|--------|---------------|
| 1      | 1         | 1               | 30/08/2016 | 30/09/2016     | 6.00000       | 2,90,363.58 | 22,955.25 | 0.00    | 0.00   |               |
| 2      | 1         | 2               | 30/09/2016 | 30/10/2016     | 6.00000       | 2,92,532.09 | 20,786.74 | 0.00    | 0.00   |               |
| 3      | 1         | 3               | 30/10/2016 | 30/11/2016     | 6.00000       | 2,93,325.84 | 19,992.99 | 0.00    | 0.00   |               |
| 4      | 1         | 4               | 30/11/2016 | 30/12/2016     | 6.00000       | 2,95,413.36 | 17,905.47 | 0.00    | 0.00   |               |
| 5      | 1         | 5               | 30/12/2016 | 30/01/2017     | 6.00000       | 2,96,274.22 | 17,044.61 | 0.00    | 0.00   |               |
| 6      | 1         | 6               | 30/01/2017 | 28/02/2017     | 6.00000       | 2,98,783.44 | 14,535.39 | 0.00    | 0.00   |               |
| 7      | 1         | 7               | 28/02/2017 | 30/03/2017     | 6.00000       | 2,99,755.67 | 13,563.16 | 0.00    | 0.00   |               |
| 8      | 1         | 8               | 30/03/2017 | 30/04/2017     | 6.00000       | 3,00,831.09 | 12,487.74 | 0.00    | 0.00   |               |
| 9      | 1         | 9               | 30/04/2017 | 30/05/2017     | 6.00000       | 3,02,717.47 | 10,601.36 | 0.00    | 0.00   |               |
| 10     | 1         | 10              | 30/05/2017 | 30/06/2017     | 6.00000       | 3,03,906.70 | 9,412.13  | 0.00    | 0.00   |               |
| 11     | 1         | 11              | 30/06/2017 | 30/07/2017     | 6.00000       | 3,05,709.04 | 7,609.79  | 0.00    | 0.00   |               |
| 12     | 1         | 12              | 30/07/2017 | 30/08/2017     | 6.00000       | 3,07,013.24 | 6,305.59  | 0.00    | 0.00   |               |

[Card](#) | [Change Pin](#) | [Cheque](#) | [Cost Rate](#) | [Denomination](#) | [Instrument](#) | [Inventory](#) | [Pin Validation](#) | [Service Charge](#) | [Signature](#) | [Travellers Cheque](#)

## Field Description

| Column Name                       | Description  |
|-----------------------------------|--|
| <b>Deductions Summary</b>         |  |
| <b>Bill Type of Deductions</b>    | [Display]<br>This field displays the bill amount, if the <b>Bill</b> option is selected in the <b>Deduct mode</b> field in the <b>Loan Plan Deduction Maintenance</b> (Fast Path: LNM22) option.     |
| <b>Amount Disbursed</b>           | [Display]<br>This field displays the disbursed amount.   |
| <b>Deduct Type of Deduction</b>   | [Display]<br>This field displays the deduct amount, if the <b>Deduct</b> option is selected in the <b>Deduct mode</b> field in the <b>Loan Plan Deduction Maintenance</b> (Fast Path: LNM22) option. |
| <b>First Installment Deducted</b> | [Display]<br>This field displays the first installment deducted amount, if the loans stage is EPI/BOP.   |
| <b>Net Deducted</b>               | [Display]<br>This field displays the net deducted amount.  |
| <b>Debit Type of Deduction</b>    | [Display]<br>This field displays the amount which is to be debited in the account in accordance with the selected deduction plan.  |
| <b>Net Disbursed Amount</b>       | [Display]<br>This field displays the net disbursed amount.   |
| <b>Sr No.</b>                     | [Display]<br>This column displays the serial number of the record.   |
| <b>Stage No.</b>                  | [Display]<br>This column displays the serial number of the stages in chronological order.  |
| <b>Installment No.</b>            | [Display]<br>This column displays the installment number.<br>This is a running serial number automatically generated by the system.  |
| <b>Start Date</b>                 | [Display]<br>This column displays the start date for a particular installment.   |
| <b>Repayment Date</b>             | [Display]<br>This column displays the repayment date for a particular installment, i.e., the date on which the installment falls due for payment.  |

| Column Name                 | Description  |
|-----------------------------|--|
| <b>Interest Rate</b>        | <p>[Display]</p> <p>This column displays the interest rate applicable for a particular installment. It displays up to 10 digits after decimal.</p> <p>The interest rate is defaulted from the product interest rate + or - the variance specified in APS/Loan Account Opening.</p> |
| <b>Principal</b>            | <p>[Display]</p> <p>This column displays the principal component for a particular installment.</p> <p>This field is applicable only for IPI, EPI and FPI stages of loans.</p>  |
| <b>Interest</b>             | <p>[Display]</p> <p>This column displays the interest component for a particular installment.</p>  |
| <b>Subsidy</b>              | <p>[Display]</p> <p>This column displays the subsidy interest only for a subsidy loan account, else it will be displayed a 0.</p>  |
| <b>Charge</b>               | <p>[Display]</p> <p>This column displays the service charge component for a particular installment.</p> <p>This column will populate values only when a charge rule is defined in the <b>Schedule Type</b> definition (Fast Path: LNM98) option.</p>                               |
| <b>Capitalized Interest</b> | <p>[Display]</p> <p>This column displays the capitalized interest.</p>   |
| <b>Installment</b>          | <p>[Display]</p> <p>This column displays the total installment amount.</p> <p>The installment comprises the sum of the principal, interest and the charges components.</p>   |
| <b>Outstanding Balance</b>  | <p>[Display]</p> <p>This column displays the total outstanding or the scheduled balance after paying the installment.</p>  |
| <b>Days</b>                 | <p>[Display]</p> <p>This column displays the number of days for which the interest has been calculated.</p> <p>The number of days is arrived at after considering the difference between the Start date and the Repayment date.</p>  |

13. Click on the **Schedule Definition** tab.
14. Click the **Serial Number** column in **Schedule Definition** tab.
15. The system displays the **Edit Schedule** tab.

### Edit Schedule

For each stage defined in the 'Schedule Definition' tab, one can define/view the various processing parameters for each of them by clicking on the End Date field on the respective stage. These parameters are the ones defined in Schedule Type (Fast Path: LNM98) option under Global Definitions.

### Field Description

| Field Name              | Description  |
|-------------------------|--|
| <b>Stage Type</b>       |  |
| <b>Stage No.</b>        | [Display]<br>This field displays the stage number.   |
| <b>Name</b>             | [Display]<br>This field displays the stage name.   |
| <b>Calendar Base</b>    | [Display]<br>This field displays the calendar base.  |
| <b>Installment Rule</b> | [Display]<br>This field displays the installment rule applicable for the stage.<br>For more information, refer to the <b>Installment Rule</b> (Fast Path: LNM43) option. |

| <b>Field Name</b>  | <b>Description</b>  |
|--|---|
| <b>Installment Type</b>  | [Display]<br>This field displays the installment type applicable for the stage.   |
| <b>Stage Start Date</b>  | [Display]<br>This field displays the start date of the stage.   |
| <b>Stage End Date</b>  | [Display]<br>This field displays the end date of the stage.   |
| <b>Stage Details</b>   |   |
| <b>The fields in this section are enabled based on the Installment Type.</b> |   |
| <b>Principal Repay Amount</b>  | [Display]<br>This field displays the principal repay amount.  |
| <b>No. of Repayments</b>   | [Mandatory, Numeric, Four]<br>This field displays the number of repayments  |
| <b>Principal</b>   | [Display]<br>This field displays the principal amount paid while repayment.   |
| <b>Interest</b>  | [Display]<br>This field displays the interest paid while repayment.   |
| <b>Frequency</b>   |   |
| <b>Principal</b>   | [Mandatory, Drop-Down]<br>Select the frequency for repaying the principal amount from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Bi-Weekly</li> <li>• Monthly</li> <li>• Bi-Monthly</li> <li>• Quarterly</li> <li>• Half Yearly</li> <li>• Yearly</li> </ul> |

| Field Name                   | Description  |
|------------------------------|--|
| <b>Interest</b>              | <p>[Mandatory, Drop-Down]</p> <p>Select the frequency for repaying the interest from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Bi-Weekly</li> <li>• Monthly</li> <li>• Bi-Monthly</li> <li>• Quarterly</li> <li>• Half Yearly</li> <li>• Yearly</li> </ul>   |
| <b>Installment Amount</b>    | <p>[Display]</p> <p>This field displays the installment amount.</p>  |
| <b>First Repay Date</b>      |  |
| <b>Principal</b>             | <p>[Optional, Pick List, dd/mm/yyyy]</p> <p>Select the first repayment date of principal amount of the loan, from the pick list.</p> <p>This date should be greater than the current processing date.</p> <p>The system defaults the Next Charging Date as the first repayment date.</p> <p>For EPI-BOP Loans, the first repayment date will be disabled during the first disbursement but will be enabled for modification during Reschedule.</p> |
| <b>Interest</b>              | <p>[Conditional, Pick List, dd/mm/yyyy]</p> <p>Select the first repayment date for interest from the pick list.</p> <p>This date should be greater than the current processing date.</p> <p>This field is enabled for IPI type of loans. For IPI Loans, the first repayment date of principal and first repayment date of interest must be the same even if the repayment frequencies are different.</p>   |
| <b>Term</b>                  | <p>[Display]</p> <p>This field displays the term.</p> <p>It is the total duration/period, in years and months, to repay the loan.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Note:</b> If the <b>Installment Type</b> is <b>IOI in Advance</b>, then the IOI term is defined as a multiple of 12 months.</p> </div>  |
| <b>Compounding Frequency</b> | <p>[Display]</p> <p>This field displays the compounding frequency.</p>   |

16. Modify the required details.

17. Click the **Ok** button.

18. The system displays the message "Authorization Required. Do You want to Continue?". Click the **OK** button.
19. The system displays the **Authorization Reason** screen.
20. Enter the relevant information and click the **Ok** button.
21. The system displays the message "Disbursement Successful". Click the **Ok** button.
22. The system displays the message "Do you want to continue?".
23. If **Ok** is selected the **Branch Disbursement** option will be displayed. If **Cancel** is selected you can later use the **Loan Disbursement Inquiry** (Fast Path: 1413) option and complete the branch leg of the disbursement.

#### To modify the account schedule

1. Type the loan account number and press the **<Tab>** key.
2. In the **Schedule Definition** tab, click the **Reschedule** button.
3. The system displays the **Reschedule Parameters** tab.

#### Reschedule Parameters

At loan account opening, the loan has a specific schedule of payments attached to it. During the life cycle of a loan, system calculates and charges installment based on this schedule. In case, the customer wants to reduce the amount of installment, or increase the amount of installment and reduce the term this can be done. This can also happen when the customer has been unable to repay the loan for some period of time, and the bank decides to restructure the loan by changing the schedule itself. Any type of loan can be rescheduled e.g.: EPI/ IPI / FPI etc.

The system validates that the loan account is in regular stage with disbursement stage complete. Rescheduling cannot be done on the installment repayment date.

# LN521 - Account Schedule

**Account Schedule\***

Account No : 50000000309410 AKSHMI Branch : SANDOZ - MUMI

Product : 70000 Loan Product 1 Currency : INR

Schedule Type : 1 EMI PMI Schedule Loan Terms : 15 Months

Sanctioned Amount : 45,17,000.00 Disbursed Amount : 45,17,000.00

Disbursement Date : 30/08/2016 Schedule Draw On : Actual Outstanding Amount Producer Id : 0

Schedule Definition | Schedule Details | Deferment Details | Deduction Details | Disbursement Details | Edit Schedule | **ReSchedule Parameters** | User Defined Repayments | Subsidy Control Parameters

**Arrears Treatment**

Capitalise Due Arrears

**Reschedule Options**

Recalculate Term

Recalculate Installment

Restructure

Top-Up disbursement

Reason : LIMIT EXTENSION Comments :

**Principal Top-Up**

Principal Top-Up Amount : Disbursement Mode :

Top-Up Dadrn Details Cancel

Compute Reschedule Cancel

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

## Field Description

| Field Name        | Description |
|-------------------|-------------|
| Arrears Treatment |             |

| Field Name                    | Description   |
|-------------------------------|---|
| <b>Capitalise Due Arrears</b> | <p>[Conditional, Check Box]</p> <p>Select the <b>Capitalize Due Arrears</b> check box for the arrears treatment.</p> <p>This section is enabled if the <b>Recalculate Term</b> or <b>Recalculate Installment</b> option is selected in the <b>Reschedule Options</b> section.</p> <p>If the user selects the Capitalize Due Arrears checkbox, then all the arrears due till the date of rescheduling will be capitalized or added to the outstanding loan amount. When capitalizing all arrears system will add principal, interest, penalty interest and miscellaneous arrears to the scheduled principal balance and create the new schedule on this base. The system will first appropriate RPA balance, if any, on the account before calculating the arrears to be capitalized. However, this will be done only for the arrears already charged on the account. No new arrears will be raised at this time.</p> <p><b>Example</b></p> <p>Interest and other arrears: USD 5,000<br/> Scheduled Principal outstanding - USD 22,000<br/> Principal Arrears – USD 10,000</p> <p><b>Using capitalize all arrears option:</b></p> <p>New base for schedule = USD 37,000 ( no entries for principal arrears cap.)<br/> Pending Arrears = 0</p> <p><b>Without using capitalize all arrears option:</b></p> <p>New base for schedule = USD 22,000<br/> Pending arrears = USD 15,000</p> |
| <b>Reschedule Options</b>     | <p>[Mandatory, Radio Button]</p> <p>Click the appropriate option for rescheduling.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Recalculate Term - Click this option to allow the system to keep the installment constant (as before rescheduling) and to change the term of the loan.</li> <li>• Recalculate Installment - Click this option to allow the system to keep the maturity date of the loan constant and to change the installment.</li> <li>• Restructure - Click this option to allow the system to capitalize all due arrears, catch up interest and penalty till date, and default the schedule based on the schedule code attached to the account. For restructuring, capitalization of arrears is done by default. The system will first appropriate RPA balance, if any, on account before calculating the arrears to be capitalized. It will then compute the interest and arrears due till current date and capitalize the same.</li> <li>• Top-Up Disbursement</li> </ul>   |
| <b>Reason</b>                 | <p>[Optional, Drop-Down]</p> <p>Select the reason for disbursement from the drop-down list.</p>   |

| Field Name                     | Description  |
|--------------------------------|--|
| <b>Comments</b>                | [Optional, Alphanumeric, 120]<br>Type the brief description of rescheduling.   |
| <b>Principal Top-Up</b>        |  |
| <b>Principal Top-Up Amount</b> | [Conditional, Numeric, 13, Two]<br>Type the increased loan amount.<br>The amount entered in this field should be less than or equal to the difference between the sanctioned amount and the disbursed amount.  |
| <b>Disbursement Mode</b>       | [Conditional, Drop-Down]<br>Select the disbursement mode for the top-up amount from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Cash</li> <li>• Savings Transfer</li> <li>• GL</li> <li>• Cheque</li> </ul> The <b>Deduction Details</b> tab is enabled when the user enters data in this field.  |
| <b>Top-Up Dedn Details</b>     | [Command Button]<br>Click <b>Top-Up Dedn Details</b> to view the charges as per deduction plan for the top-up amount.<br>The system displays the <b>Deduction Details</b> tab on clicking this button."  |
|                                | <ol style="list-style-type: none"> <li>4. Enter the relevant information and click the <b>Compute ReSchedule</b> button. The system displays the <b>Schedule Definition</b> tab.</li> <li>5. Click the <b>Validate</b> button.</li> <li>6. Click the <b>Generate Schedule</b> button.</li> <li>7. The system displays the <b>Schedule Details</b> tab. Click the <b>Ok</b> button.</li> <li>8. The system displays the message "Authorization Required. Do You want to Continue?". Click the <b>OK</b> button.</li> <li>9. The system displays the <b>Authorization Reason</b> screen.</li> <li>10. Enter the relevant information and click the <b>Ok</b> button.</li> <li>11. The system displays the message "Schedule modification Successful". Click the <b>Ok</b> button.</li> </ol> |

#### To defer the account schedule

1. Type the loan account number and press the <Tab> key.
2. In the **Schedule Definition** tab, click the **Deferment** button. The system displays the **Deferment Details** tab.

Deferment Details

The screenshot displays the 'Deferment Details' window within the 'Account Schedule' application. The window is divided into several sections:

- Account Information:** Account No (5000000309433), Branch (SANDOZ - MUMI), Product (70000 Loan Product 1), Currency (INR), Schedule Type (1 EMI PMI Schedule), Loan Terms (12 Months), Sanctioned Amount (1,87,400.00), Disbursed Amount (1,87,400.00), Disbursement Date (30/08/2016), and Schedule Draw On (Actual Outstanding Amount).
- Deferment Details (Active Tab):**
  - Reason: CUSTOMER REQUEST (Drop Down)
  - Comments: (Text Field)
  - Installment Rule: 2 (Pick List)
  - Deferment Options:
    - Defer By Specifying Term
    - Defer By Specifying Installment
  - Term: Years: 5, Months: 0, No. of Payments: (Text Field)
  - Freeze Interest:
  - Freeze Interest Rate: 10.00000 (Text Field)
  - End Period Treatment: Capitalize Interest Arrears (Drop Down)
- Navigation and Footer:** Includes tabs for Schedule Definition, Schedule Details, Deferment Details, Deduction Details, Disbursement Details, Edit Schedule, ReSchedule Parameters, User Defined Repayments, and Subsidy Control Parameters. At the bottom, there are buttons for UDF, OK, Close, and Clear.

Field Description

| Column Name              | Description   |
|--------------------------|---|
| <b>Reason</b>            | [Optional, Drop Down]<br>Select the reason from the drop-down list.<br>Reason is the brief description for the deferment.   |
| <b>Comments</b>          | [Mandatory, Alphanumeric, 120]<br>Type the comments.  |
| <b>Installment Rule</b>  | [Mandatory, Pick List]<br>Select the installment rule from the pick list.<br>Deferment is done on the basis of the installment rule.  |
| <b>Deferment Options</b> | [Mandatory, Radio Button]<br>Click the appropriate deferment option.<br>Deferment option is used to defer the loan for a specific term or for specific installment.<br>The deferment options are: <ul style="list-style-type: none"> <li>• Defer by specifying Term</li> <li>• Defer by specifying Installment</li> </ul> |

| Column Name                 | Description   |
|-----------------------------|---|
| <b>Term</b>                 |   |
| <b>Year</b>                 | [Conditional, Numeric, Four]<br>Type the number of years for deferment.<br>This field is enabled if the <b>Defer by specifying Term</b> option is selected from the <b>Deferment Option</b> field.  |
| <b>Months</b>               | [Conditional, Numeric, Four]<br>Type the number of months for deferment.<br>This field is enabled if the <b>Defer by specifying Term</b> option is selected from the <b>Deferment Option</b> field.   |
| <b>No. of Payments</b>      | [Conditional, Numeric, Four]<br>Type the number of payments to be deferred.<br>This field is enabled if the <b>Defer by specifying Installment</b> option is selected from the <b>Deferment Option</b> field.   |
| <b>Freeze Interest</b>      | [Optional, Check Box]<br>Select the <b>Freeze Interest</b> check box to define an interest freeze period for the entered account.   |
| <b>Freeze Interest Rate</b> | [Conditional, Numeric, Three, 10]<br>Type the rate that would be applicable on the account during the interest freeze period.<br>The rate should be greater than or equal to zero.<br>This field is enabled if the <b>Freeze Interest</b> check box is selected.  |
| <b>End Period Treatment</b> | [Conditional, Drop-Down]<br>Select the end period treatment of the interest amount of the interest freeze period from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Capitalize Interest Arrears</li> <li>• Add Interest to first installment</li> </ul> This field is enabled if the <b>Freeze Interest</b> check box is selected. |

**Note:** If account is in IOI stage then on clicking **Freeze Interest** check box, end of period treatment drop down would be disabled. In all other cases, it would be enabled. If the account is suspended then the **Freeze Interest** check box is auto selected.

3. Enter the relevant information and click the **Ok** button. The system displays the **Schedule Definition** tab.
4. Click the **Validate** button.
5. Click the **Generate Schedule** button. The system displays the **Schedule Details** tab. Click the **Ok** button.
6. The system displays the message "Authorization Required. Do You want to Continue?". Click the **OK** button.

7. The system displays the **Authorization Reason** screen.
8. Enter the relevant information and click the **Ok** button.
9. The system displays the message "Schedule modification Successful". Click the **Ok** button.

**To disburse the user defined repayments**

1. Type the loan account number and press the **<Tab>** key.
2. In the **Schedule Definition** tab, click the **User Defined Schedule** button. The system displays the **User Defined Repayment** tab

**User Defined Repayments**

This will apply only for disbursement / reschedule of loans with IPI installment type and User Specified Principal Repayment check box is selected in Installment Rules (FP: LNM43).

System will compute interest amount using the principal repayment date and amount. The interest will be computed using the parameters specified in Interest Rules (FP: LNM43). The base for interest computation will be derived by system. Till the first principal repayment date, the interest will be computed on the loan outstanding (disbursed amount in this case). From the first principal repayment date system will factor the principal repayment amount from the date specified by the user to derive the base for interest computation.

A blown up schedule will be displayed. The repayment date field will display principal or interest repayment date or both (if due on the same date) as applicable.

Account Schedule\*

Account No : 0198010500003020 ABC Inc Branch : HO

Product : 70021 Holiday Treatment - A Currency : RMB

Schedule Type : 15 IPI PMI US Both Bullets User Defined Loan Terms : 12 Months

Sanctioned Amount : 1,000,000.00 Disbursed Amount : 0.00

Disbursement Date : 01/01/2012 Producer Id : 0

Schedule Draw On : Actual Outstanding Amount

Parent Limit Code :

Schedule Definition | Schedule Details | Deferment Details | Deduction Details | Disbursement Details | Edit Schedule | ReSchedule Parameters | **User Defined Repayments** | Subsidy Control Parameters

| Principal Repayment Date | Principal Repayment Amount |
|--------------------------|----------------------------|
| 01/03/2012               | 10000                      |
| 01/05/2012               | 20000                      |
| <b>01/01/2013</b>        | <b>70000</b>               |

Validate OK Cancel

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF OK Close Clear

## Field Description

| Field Name                        | Description  |
|-----------------------------------|--|
| <b>Principal Repayment Date</b>   | <p>[Conditional, Pick List, dd/mm/yyyy]</p> <p>Select the principal repayment date from the pick list.</p> <p>The user can specify the date when the principal amount will be due on the loan. The user can add multiple rows specifying principal repayment dates. The following will be validated at the time of disbursement and rescheduling of the loan account:</p> <ol style="list-style-type: none"> <li>1. There is one row for the date same as maturity date of the loan and principal amount against that row is greater than zero.</li> <li>2. There could be multiple rows of the principal repayments and these could be more or less than interest repayments. The principal repayment dates should be a future date, greater than disbursement date and less than or same as maturity date of the loan.</li> <li>3. The date is not less than or equal to the disbursement date.</li> <li>4. The date is not greater than maturity date of the loan.</li> <li>5. The principal repayment date for each subsequent row should not be the same as and should be greater than the previous repayment date.</li> <li>6. The final principal repayment date will be the same as last interest repayment date or it should fall between second last and last interest repayment date.</li> </ol> <p>This field is enabled if <b>Installment Computation Formula</b> is IPI and <b>User Specified Principal Repayment</b> check box is selected in <b>Installment Rules</b> (FP:LN43).</p> |
| <b>Principal Repayment Amount</b> | <p>[Numeric, 16,2]</p> <p>Type the principal repayment amount that is due on the principal repayment date.</p> <p>The total of principal repayment amounts keyed in against each principal repayment date will be validated against the principal outstanding. At the time of disbursement the amount will be the same as disbursed amount. The total should be equal to the principal outstanding. The principal amount should be greater than zero.</p> <p>This field will not be applicable when a loan with User Specified Repayment is Restructured.</p> <p>This field is enabled if <b>Installment Computation Formula</b> is IPI and <b>User Specified Principal Repayment</b> check box is selected in <b>Installment Rules</b> (FP:LN43).</p>   |
| <b>Currency</b>                   | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the loan account is opened.</p> <p>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>  |

| Field Name            | Description  |
|-----------------------|--|
| <b>Name</b>           | [Display]<br>This field displays the name of the customer.   |
| <b>Account Status</b> | [Display]<br>This field displays the accrual status of the loan account.                                 |
| <b>Account Status</b> | [Display]<br>This field displays the status of the loan account to be open regular, closed, dormant etc. |

3. Click the **+** button to add the rows for principal repayment.
4. Click the **Validate** button.
5. Click the **Ok** button.

### Subsidy Control Parameters

**Account Schedule\***

Account No : 0020000500000463 MUSTUFA YUSUF GARI Branch : BR2000

Product : 70000 Index Level - A Currency : RMB

Schedule Type : 1 EMI Schedule Loan Terms : 12 Months

Sanctioned Amount : 100,000.00 Disbursed Amount : 0.00

Disbursement Date : 27/07/2012

Schedule Draw On : Actual Outstanding Amount Producer Id : 0

Parent Limit Code :

Schedule Definition | Schedule Details | Deferment Details | Deduction Details | Disbursement Details | Edit Schedule | Reschedule Parameters | User Defined Repayments | **Subsidy Control Parameters**

Subsidy Type : Interest Rate Subsidy Subsidy Margin Rate : 10.0000000000

Percentage Share Of Subsidized Interest :

Loan Amount Of Subsidized Interest :

Subsidy Start Date : 27/07/2012 Subsidy End Date : 14/08/2012

Save Cancel

Card Change Pin Cheque Cost Rate FCY Change Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

## Field Description

| Column Name                                    | Description   |
|--|---|
| <b>Subsidy Type</b>                            | <p>[Optional, Drop-Down]</p> <p>Select the type of subsidy, if the loan account is disbursed with the subsidy parameters from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Interest Rate Subsidy</li> <li>• Percentage of Subsidy Interest</li> <li>• Interest Subsidy on Loan Amount</li> </ul> <p>This field will enabled for input if <b>Interest Rate Subsidy</b> is selected as the <b>Subsidy Type</b> else it is disabled.</p> <p>The interest which has to be entered should be greater than 0% and lesser than 100%. The interest rate entered has to be less than the interest rate applicable to the loan Account. Only 2 digits after decimals will be allowed.</p> |
| <b>Subsidy Margin Rate</b>                     | <p>[Optional, Numeric, Ten]</p> <p>Type the subsidy margin rate.</p> <p>This field displays the subsidy percentage share, if the loan account is disbursed under <b>Interest Rate Subsidy</b> Subsidy Type.</p>   |
| <b>Percentage share of Subsidized interest</b> | <p>[Optional, Numeric]</p> <p>Type the value percentage share of subsidy interest.</p> <p>This field displays the subsidy percentage share, if the loan account is disbursed under <b>Percentage of Subsidy Interest</b> Subsidy Type.</p>  |
| <b>Loan Amount for Subsidized interest</b>     | <p>[Optional, Numeric]</p> <p>Type the intended fixed subsidy amount.</p> <p>This field will display the fixed subsidy amount, if the loan account is disbursed under Interest <b>Subsidy on Loan Amount</b> Subsidy Type.</p>  |
| <b>Subsidy Start Date</b>                      | <p>[Conditional, Pick List, DD/MM/YYYY]</p> <p>Select the subsidy stage start date from the pick list.</p> <p>This date can be either equal to the <b>FLEXCUBE</b> process date or a future date but cannot be a back date. If it is a future date, it has to be lesser than the Process Date + Loan Term.</p>  |
| <b>Subsidy End Date</b>                        | <p>[Conditional, Pick List, DD/MM/YYYY]</p> <p>Select the subsidy stage expiry date from the pick list.</p> <p>This date has to be greater than the <b>FLEXCUBE</b> process date and subsidy start date. This date has to be less than the FCR Process Date + Loan Term.</p>  |

6. Click the **Subsidy Control Parameter** tab and enter the relevant details.
7. Click the **Save** button.
8. Click the **Close** button.

## 1413 - Loans Disbursement Inquiry

Using this option, Loans can be disbursed by cash, transfer to CASA, transfer to GL, or banker's cheque to the customer once the account schedule is set up through **Account Schedule** (Fast Path: LN521) option.

The disbursement mode has to be selected at host, i.e., during account schedule setup, and while disbursing the loan at the Branch.

If the product is defined as "Unsecured" in the Loan Product Master (Fast Path: LNM11) option, Oracle FLEXCUBE allows disbursement before attaching the collateral and the loan schedule is drawn on the default interest index rate defined in the Loans Product Rates Plan (Fast Path: LN060) option.

**Note:** Refer to the **Account Schedule** (Fast Path: LN521) option for more details on setting up of the loan account schedule.

### Definition Prerequisites

- **BAM97 - Currency Codes Cross Reference**
- **LN521- Account Schedule**
- **BAM09 - Issuer Maintenance**
- **STM59 - Settlement Bank Parameters**
- **STM54 - Routing Branch Maintenance**
- **BAM14 - Rewards and Service Charges definition**
- **LN057 - Loan Direct Account Opening**
- **LNM11 - Product Master Maintenances**
- **LN060 - Loans Product Rates Plan**
- **BAM09 - Issuer Maintenance**
- **STM57 - MICR Number Maintenance**

### Modes Available

Not Applicable

### To disburse the loan amount

1. Type the fast path **1413** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Disbursement By Transfer To Saving**.
2. The system displays the **Loans Disbursement Inquiry** screen.

## Loans Disbursement Inquiry

### Field Description

| Field Name         | Description  |
|--------------------|--|
| <b>Account No</b>  | [Mandatory, Numeric, 16]<br>Type the loan account number for which the disbursement of the loan is to be made.<br>The short name of the account holder is displayed in the adjacent field. |
| <b>Account Ccy</b> | [Display]<br>The field displays the currency assigned to the product, under which the account is opened.   |

| Field Name                     | Description   |
|--------------------------------|---|
| <b>Disbursement Mode</b>       | <p>[Mandatory, Drop-Down]</p> <p>Select the disbursement mode from the drop down list.</p> <p>The disbursement mode is the default mode of disbursement selected at the time of host disbursement using the <b>Account Schedule</b> (Fast Path: LN521) option.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Bankers Cheque</li> <li>• Savings Transfer</li> <li>• GL Transfer</li> <li>• External Payments</li> </ul> |
| <b>Amount Disbursed Today</b>  | <p>[Display]</p> <p>This field displays the gross amount (before disbursement deduction, if any) that is disbursed on the current date.</p>   |
| <b>Disbursement Deductions</b> | <p>[Display]</p> <p>This field displays the amount to be deducted from the amount that is disbursed on the current date. The deduction is defaulted from the selection done during the host disbursement under Account schedule. If the deduction was waived during the host disbursement this field will have zero value.</p>  |
| <b>Net Disbursement</b>        | <p>[Display]</p> <p>This field displays the net disbursement amount, i.e., Gross Disbursement less the disbursement deduction.</p> <p><i>Net Disbursement = Amount Disbursed Today - Disbursement Deductions</i></p>  |

## Loans Disbursement Inquiry

Loans Disbursement Inquiry\*

Account No : 0000000632360 JOHN W MARSHAL

Account Ccy : IDR

Disbursement Mode : Cash

Amount Disbursed Today :

Disbursement Deductions :

Net Disbursement :

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers: Cheque

UDF OK Close Clear

3. Enter the account number and press the **<Tab>** key.
4. Select the disbursement mode from the drop-down list.
5. Click the **Ok** button.
6. The system displays the message "Do You Want to continue?" Click the **OK** button.
7. The system displays the **Loan Disbursement** screen depending on the selected disbursement mode.

Cash

**Loan Disbursement By Cash\***

Account No : 0000000632360 JOHN W MARSHAL  
 Account Ccy : IDR  
 Disbursement Mode : Cash  
 Amount Disbursed Today : 100,000.00  
 Disbursement Deductions : 5,000.00  
 Net Disbursement : 95,000.00

Txn Ccy : IDR  
 Account Ccy Rate : 1.00000 Txn Ccy Rate : 1.00000  
 Disbursement Amt. : 95,000.00  
 Txn. Amount : 95,000.00  
 User Reference No. :  
 Narrative : Disbursement By Cash

Card Change Pin Cheque Ccst Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

LDIF OK Close Clear

Field Description

| Field Name              | Description  |
|-------------------------|--|
| <b>Txn Ccy</b>          | [Mandatory, Drop-Down]<br>This field, by default, displays the account currency as the transaction currency.<br>Select the appropriate cash currency, from the drop-down list. |
| <b>Acct Ccy Rate</b>    | [Display]<br>This field displays the rate at which the account currency is converted to the local currency of the bank.  |
| <b>Txn Ccy Rate</b>     | [Display]<br>This field displays the rate at which the transaction currency is converted to local currency of the bank.  |
| <b>Disbursement Amt</b> | [Display]<br>This field displays the loan amount that has to be disbursed.   |

| Field Name               | Description   |
|--------------------------|---|
| <b>Txn Amount</b>        | <p>[Display]</p> <p>This field displays the transaction amount.</p> <p>The disbursement amount in cash is converted into the account currency, using the transaction currency rate and account currency rate.</p> <p>This amount is calculated in the transaction currency.</p> |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number assigned to identify the transaction.</p>   |
| <b>Narrative</b>         | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>This field displays the default narration, based on the transaction.</p>   |

### Banker's Cheque

**Loan Disbursement By Banker's Cheque\***

Account No : 0000000774360    JOHN W MARSHAL

Account Ccy : IDR

Disbursement Mode : Bankers Cheque

Amount Disbursed Today : 50,000.00

Disbursement Deductions : 2,500.00

Net Disbursement : 47,500.00

---

Bank Code : SEB

Txn Ccy : IDR

Acct Ccy Rate : 1.00000    Tcy Rate : 1.00000

Disbursement Amt : 47,500.00

Charges (Acy) : 0.00

Cheque Amount(Acy) : 47,500.00    Cheque Amount(Tcy) : 47,500.00

Cheque Date : 31/12/2007    Serial No :

Micr No :    Routing No :

Beneficiary Name : Joe

Passport / IC No : Aq8858

Beneficiary Addr : 5/203  
Fairmont  
Lucerene Drive

User Reference No :

Narrative : Disbursement By Cheque

---

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

IDF    OK    Close    Clear

## Field Description

| Field Name                 | Description   |
|----------------------------|---|
| <b>Bank Code</b>           | <p>[Mandatory, Drop-Down]</p> <p>Select the bank / issuer on which the BC is drawn from the drop-down list.</p> <p>The list of banks on which BCs can be issued are maintained in the <b>Issuer Maintenance</b> (Fast Path: BAM09) option.</p>  |
| <b>Txn Ccy</b>             | <p>[Mandatory, Pick List]</p> <p>Select the appropriate transaction currency, from the pick list.</p> <p>This field, by default, displays the account currency as the transaction currency.</p> <p>This is the currency in which the transaction will take place.</p>   |
| <b>Acct Ccy Rate</b>       | <p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p>  |
| <b>Tcy Rate</b>            | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank. The exchange rate values are defined and downloaded from FCC.</p>  |
| <b>Disbursement Amt</b>    | <p>[Display]</p> <p>This field displays the loan amount that has to be disbursed.</p> <p>This amount will be in the currency of the loan account.</p>   |
| <b>Charges (Acy)</b>       | <p>[Display]</p> <p>This field displays the charges levied by the bank on whom the BC is issued for the transaction. The charges will be denominated in the local currency of the bank.</p> <p>The service charge codes are added and maintained in the <b>Service Charge Code Maintenance</b> (Fast Path: BAM14) option.</p> |
| <b>Cheque Amount (Acy)</b> | <p>[Display]</p> <p>This field displays the net disbursement amount for which the BC will be issued in account currency after deduction of charges.</p>   |
| <b>Cheque Amount (Tcy)</b> | <p>[Display]</p> <p>This field displays the net disbursable amount in cheque currency.</p>  |
| <b>Cheque Date</b>         | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the cheque issue date from the pick list.</p> <p>This field, by default, displays the posting date as the date on which the BC is issued.</p>   |
| <b>Serial No.</b>          | <p>[Display]</p> <p>This field displays the serial number.</p> <p>For a remittance instrument such as a BC or a DD, at the time of issue, the system generates a serial number comprising the branch code, instrument type and a running serial number.</p>   |

| Field Name               | Description   |
|--------------------------|---|
| <b>Micr No.</b>          | [Mandatory, Numeric, 12]<br>Type the MICR number of the Banker's Cheque. This is a number pre-printed on the instrument.  |
| <b>Routing No.</b>       | [Display]<br>This field displays the routing number against which the cheque has been drawn.<br>The routing number is the combination of the bank code and the branch code.<br>The combination can be obtained from the <b>Routing Branch Maintenance</b> (Fast Path: STM54) option.<br><i>Routing Number = Sector Code / Bank Code + Branch Code</i> |
| <b>Beneficiary Name</b>  | [Mandatory, Alphanumeric, 40]<br>Type the name of the beneficiary for the BC.   |
| <b>Passport /IC No</b>   | [Optional, Alphanumeric, 30]<br>Type the passport or IC number of the beneficiary.<br>This is an identification collected from the beneficiary of the BC at the time of liquidation.  |
| <b>Beneficiary Addr</b>  | [Mandatory, Alphanumeric, 35]<br>Type the contact address of the beneficiary.   |
| <b>User Reference No</b> | [Optional, Alphanumeric, 40]<br>Type the user reference number assigned to identify the transaction.  |
| <b>Narrative</b>         | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>The system displays the default narration, based on the transaction.  |

## Transfer To Savings

**Loan Disbursement By Transfer To Savings\***

Account No : 0000000774360 JOHN W MARSHAL

Account Ccy : IDR

Disbursement Mode : Savings Transfer

Amount Disbursed Today : 50,000.00

Disbursement Deductions : 2,500.00

Net Disbursement : 47,500.00

---

Sav Acct No : 0100000118360

Sav Acct Ccy : IDR

Loans Acct Ccy Rate : 1.00000 Sav Acct Ccy Rate : 1.00000

Disbursement Amt : 47,500.00

Sav Acct Amt : 47,500.00 Value Date : 31/12/2007

User Reference No :

Narrative : Disbursement By Saving Fund Transfer

|      |            |        |           |              |            |           |                |                |           |                   |
|------|------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|
| Card | Change Pin | Cheque | Cust Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque |
|------|------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|

LDF OK Close Clear

### Field Description

| Field Name                 | Description   |
|----------------------------|---|
| <b>Sav Acct No</b>         | [Mandatory, Numeric, 16]<br>Type the CASA account number to which the loan disbursement will be credited.<br>The system displays a warning message if the CASA account is not of the same customer. |
| <b>Sav Acct Ccy</b>        | [Display]<br>This field displays the currency assigned to the product at the product level, under which the CASA account is opened.   |
| <b>Loans Acct Ccy Rate</b> | [Display]<br>This field displays the rate at which the loans account currency is converted to the local currency of the bank.   |
| <b>Sav Acct Ccy Rate</b>   | [Display]<br>This field displays the rate at which the savings account currency is converted to the local currency of the bank.   |

| Field Name               | Description  |
|--------------------------|--|
| <b>Disbursement Amt</b>  | [Display]<br>This field displays the loan amount that has to be disbursed.<br>This amount will be calculated in the currency of the loan account.                                    |
| <b>Sav Acct Amt</b>      | [Display]<br>This field displays the loan amount that is being disbursed and credited to the CASA account.<br>This amount will be calculated in the currency of the savings account. |
| <b>Value Date</b>        | [Display]<br>This field displays the value date for the transaction.   |
| <b>User Reference No</b> | [Display]<br>This field displays the user reference number assigned to identify the transaction.   |
| <b>Narrative</b>         | [Mandatory, Alphanumeric, 40]<br>Type the narration.   |

**Transfer To GL**

**Loan Disbursement By Transfer To GL\***

Account No : 0000000774360 JOHN W MARSHAL

Account Ccy : IDR

Disbursement Mode : GL Transfer

Amount Disbursed Today : 50,000.00

Disbursement Deductions : 2,500.00

Net Disbursement : 47,500.00

---

GL Ccy : IDR

GL Acct No : 100010101 FCR ATM CASH GL

Loan Acct Ccy, Rate : 1.00000 GL Ccy Rate : 1.00000

Reference No :

Disbursement Amt : 47,500.00

GL Amount : 47,500.00

Value Date : 31/12/2007

User Reference No :

Narrative : Disbursement To GL Cr

---

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

LDF    OK    Close    Clear

**Field Description**

| <b>Field Name</b>          | <b>Description</b>   |
|----------------------------|--|
| <b>GL Acct Ccy</b>         | [Display]<br>This field displays the currency of the GL account.<br>All the entries posted in the account are in the account currency.   |
| <b>GL Acct No.</b>         | [Mandatory, Numeric, Nine, Pick List]<br>Type the GL account number to which the loan disbursement will be credited or select it from the pick list. The description of the GL account is populated adjacent to the GL account number. |
| <b>Loans Acct Ccy Rate</b> | [Display]<br>This field displays the rate at which the loans account currency is converted to the local currency of the bank.  |
| <b>GL Acct Ccy Rate</b>    | [Display]<br>This field displays the rate at which the GL account currency is converted to the local currency of the bank.   |
| <b>Reference No</b>        | [Mandatory, Alphanumeric, 40]<br>Type the reference number for the transaction.  |
| <b>Disbursement Amount</b> | [Display]<br>This field displays the disbursement amount.  |
| <b>GL Amount</b>           | [Display]<br>This field displays the amount that will be credited to the GL account.<br>This amount will be in the GL currency.  |
| <b>Value Date</b>          | [Mandatory, dd/mm/yyyy]<br>This field displays the value date of the GL transaction.   |
| <b>User Reference No</b>   | [Optional, Alphanumeric, 40]<br>Type the user reference number assigned to identify the transaction.   |
| <b>Narrative</b>           | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>The system displays the default narration, based on the transaction.   |

8. Enter the relevant information and click the **Ok** button.
9. The system displays the transaction sequence number. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction.

10. Click the **Ok** button.
11. The system displays the **Document Receipt** screen.
12. Select the receipt you want to print and click the **Ok** button.  
OR  
Click the **Cancel** button.
13. The system displays the serial number. Click the **OK** button.

**Note:** Depending on the set up, there will be validation that the customer of the Debit account and the customer of the Credit should have the same Customer ID.  
For more information on Authorisation transactions, refer to the ***FLEXCUBE Introduction User Manual.***

## 7001 - Fee Collection Before Disbursement

Banks can sometimes ask the customer to deposit upfront fees or other charges on a loan account before disbursement. Till the time such deposits made by customer are appropriated, the customers get interest benefit on the amount contributed. Using this option, you can credit the fees / charges applicable on a loan account before disbursement.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- **8051 - CASA Account Opening**
- **GLM02 - Chart of Accounts**

### Modes Available

Not Applicable

### To credit fees to a loan account before disbursement

1. Type the fast path **7001** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Fee Collection before Disbursement**.
2. The system displays the **Fee Collection before Disbursement** screen.

### Fee Collection before Disbursement

**Fee Collection Before Disbursement\***

Loans Account No.:

Currency:

Mode Of Transfer:

**Collect Fees :**

Service Charge Code:

SC Amount:  SC Currency:

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF | OK | Close | Clear

**Field Description**

| <b>Field Name</b>          | <b>Description</b>   |
|----------------------------|--|
| <b>Loan Account No</b>     | [Mandatory, Numeric, 16]<br>Type the undisbursed loan account number for which fee payment transaction needs to be performed.  |
| <b>Currency</b>            | [Display]<br>This field displays the loan account currency.  |
| <b>Modes of Transfer</b>   | [Mandatory, Drop-Down]<br>Select the relevant mode of transfer from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Transfer by Cash</li> <li>• Transfer from CASA</li> <li>• Transfer from GL</li> </ul>   |
| <b>Collect Fees</b>        |  |
| <b>Service Charge Code</b> | [Mandatory, Pick List]<br>Select the service charge code from the pick list.<br>The service charge codes are maintained in the <b>Rewards and Service Charges definition</b> (Fast Path: BAM14) option.<br>The name of the service charge code is displayed in the adjacent field. |
| <b>SC Amount</b>           | [Mandatory, Numeric, 13, Two]<br>Type the SC amount to be collected from the loan account.<br>By default, the system displays the SC amount based on the service charge code selected.   |
| <b>SC Currency</b>         | [Display]<br>This field displays the currency for the service charge code selected.  |

3. Enter the loan account number and press the <TAB> key.
4. Select the mode of transfer from the drop-down list.
5. Select the service charge code from the pick list.
6. Enter the service charge amount.
7. Click the **Ok** button. The system displays the message " Do you want to continue".

## Fee Collection before Disbursement

Fee Collection Before Disbursement \*

Loans Account No.: 0000001733360 EDWARD MATHEW

Currency: INR

Mode Of Transfer: Transfer By Cash

Collect Fees :

Service Charge Code : 13 ST\_DUTY\_RL\_SCPKG\_LEVEL

SC Amount : 100.00 SC Currency: INR

Microsoft Internet Explorer

contd : Do you want to continue?

OK Cancel

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

8. Click the **Ok** button.
9. Depending upon the **Mode Of Transfer** selected from the drop-down list, the system displays the relevant transaction screen. For example, if you select **Transfer By Cash** from the **Mode Of Transfer** drop-down list, then the system will display that screen.
10. Enter the required information in the various tabs.

Fee Collection before Disbursement through CASH

**Fee Collection Before Disbursement Through CASH\***

Loans Account No.: 0000001733360 EDWARD MATHEW

Currency: INR

Mode Of Transfer: Transfer By Cash

**Collect Fees :**

Service Charge Code: 13 ST\_DUTY\_RL\_SCPKG\_LEVEL

SC Amount: 100.00 SC Currency: INR

Txn Ccy: INR

Loan Acct Ccy Rate: 1.00000

Cash Txn Ccy Rate: 1.00000

Payment Amount: 100.00 ACY Amount: 100.00

Narration: Administration Fee Before Disbursement

Card Change Pin Cheque **Cost Rate** Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

LDF OK Close Clear

Field Description

| Field Name                | Description   |
|---------------------------|---|
| <b>Txn Ccy</b>            | [Display]<br>This field displays the transaction currency.  |
| <b>Loan Acct Ccy Rate</b> | [Display]<br>This field displays the loan account currency rate.  |
| <b>Cash Txn Ccy Rate</b>  | [Display]<br>This field displays the transaction currency rate.   |
| <b>Payment Amount</b>     | [Display]<br>This field displays the payment amount based on the <b>SC Amount</b> entered in the <b>Collect Fees</b> section.   |
| <b>ACY Amount</b>         | [Display]<br>This field displays the amount in account currency.  |
| <b>Narration</b>          | [Optional, Alphanumeric, 40]<br>Type the narration based on the transaction.<br>By default, the system displays <b>Administration fee before disbursement</b> . You can change the narration if required. |

Fee Collection before Disbursement through CASA

**Fee Collection Before Disbursement Through CASA\***

Loans Account No.: 00000001733360 PRATAP1947  
 Currency: INR  
 Mode Of Transfer: Transfer From CASA

**Collect Fees :**  
 Service Charge Code: 13 ST\_DUTY\_RL\_SCPKG\_LEVEL  
 SC Amount: 100.00 SC Currency: INR

CASA Account No.: 01000000145360 PRATAP1947  
 CASA Acct Ccy: INR  
 Loan Acct Ccy Rate: 1.00000  
 CASA Acct Ccy Rate: 1.00000  
 Payment Amount: 100.00 ACY Amount: 100.00  
 Narration: Administration Fee Before Disbursement

Card Change Pin Cheque **Cost Rate** Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque  
 UDF OK Close Clear

Field Description

| Field Name                | Description   |
|---------------------------|---|
| <b>CASA Account No</b>    | [Mandatory, Numeric, 16]<br>Type the CASA account number.   |
| <b>CASA Acct Ccy</b>      | [Display]<br>This field displays the CASA account currency.   |
| <b>Loan Acct Ccy Rate</b> | [Display]<br>This field displays the rate at which the loan account currency is converted to CASA account currency.           |
| <b>CASA Acct Ccy Rate</b> | [Display]<br>This field displays the CASA account currency rate.  |
| <b>Payment Amount</b>     | [Display]<br>This field displays the payment amount based on the <b>SC Amount</b> entered in the <b>Collect Fees</b> section. |
| <b>ACY Amount</b>         | [Display]<br>This field displays the amount in account currency.  |

## 7001 - Fee Collection Before Disbursement

| Field Name       | Description   |
|------------------|---|
| <b>Narration</b> | [Optional, Alphanumeric, 40]<br>Type the narration based on the transaction.<br>By default, the system displays <b>Administration fee before disbursement</b> . You can change the narration if required. |

### Fee Collection before Disbursement through GL

### Field Description

| Field Name                | Description  |
|---------------------------|--|
| <b>GL Acct Ccy</b>        | [Display]<br>This field displays the GL account currency.                  |
| <b>GL Account No</b>      | [Mandatory, Pick List]<br>Select the GL account number from the pick list. |
| <b>Loan Acct Ccy Rate</b> | [Display]<br>This field displays the loan account currency rate.           |
| <b>GL Acct Ccy Rate</b>   | [Display]<br>This field displays the GL account currency rate.             |

| Field Name            | Description   |
|-----------------------|---|
| <b>Payment Amount</b> | [Display]<br>This field displays the payment amount based on the <b>SC Amount</b> entered in the <b>Collect Fees</b> section.   |
| <b>ACY Amount</b>     | [Display]<br>This field displays the amount in account currency.  |
| <b>Narration</b>      | [Optional, Alphanumeric, 40]<br>Type the narration based on the transaction.<br>By default, the system displays <b>Administration fee before disbursement</b> . You can change the narration if required. |

11. Click the **Ok** button.
12. The system displays the message "Authorisation Required. Do You Want to continue". Click the **Ok** button.
13. The system displays the **Authorization Reason** screen.
14. Enter the relevant information and click the **Grant** button.
15. The system displays the transaction sequence number. The transaction sequence number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction. Click the **Ok** button.

## LN045 - Loan Disbursement Reversal

Using this option, a disbursed loan can be reversed due to administrative reasons or any error in the disbursement set-up for the loan account. This transaction will reverse the disbursement as well as any charges deducted at the time of disbursement.

If the teller has already disbursed the loan amount at the branch, the same teller should reverse the loan disbursement transaction on the same day using the Search Electronic Journal (Fast Path: 6006) option only after reversing the branch disbursement, if done. Subsequently, this reversal at the host should be done. Without the branch reversal of the disbursement, the host disbursement reversal cannot be performed.

Once, the subsidy parameters are entered and disbursement is done and the End of Day process is run, the loan account cannot be detached from the subsidy parameters as entered at the time of disbursement.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- Branch Disbursement Reversal
- **1413 - Loans Disbursement Inquiry**

### Modes Available

Not Applicable

### To reverse a loan disbursement

1. Type the fast path **LN045** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Disbursement Reversal**.
2. The system displays the **Loan Disbursement Reversal** screen.

**Loan Disbursement Reversal**

**Field Description**

| Field Name              | Description   |
|-------------------------|---|
| <b>Account No</b>       | [Mandatory, Numeric, 16]<br>Type the valid loan account number.   |
| <b>Payout Mode</b>      | [Display]<br>This field displays the mode in which the loan was disbursed. For example in cash, cheque, and transfer to savings.                    |
| <b>Disbursed Amount</b> | [Display]<br>This field displays the total disbursed amount in account currency.<br>This is the gross amount exclusive of deductions.               |
| <b>Total Deductions</b> | [Display]<br>This field displays the total amount deducted from the disbursed loan amount.  |
| <b>Net Disbursed</b>    | [Display]<br>This field displays the net amount disbursed in account currency.<br><i>Net Disbursed = Gross Amount disbursed - Total deductions.</i> |

| Field Name          | Description   |
|---------------------|---|
| <b>Total Billed</b> | [Display]<br>This field displays the total amount of deduction in the account currency. |

| Column Name               | Description   |
|---------------------------|---|
| <b>SrINo</b>              | [Display]<br>This column displays the serial number for the disbursements.  |
| <b>Type</b>               | [Display]<br>This column displays the type of deduction.<br>Some of the deduction types are service charge, premium, installment etc. |
| <b>Amount in LCY</b>      | [Display]<br>This column displays the deduction amount in local currency.   |
| <b>Deduction Currency</b> | [Display]<br>This column displays the deduction currency.   |
| <b>Rate</b>               | [Display]<br>This column displays the exchange rate for converting the deduction amount from local currency to account currency.      |
| <b>Amount in ACY</b>      | [Display]<br>This column displays the amount deducted in account currency.  |
| <b>Currency</b>           | [Display]<br>This column displays the currency mode in which the service charge was deducted.   |
| <b>Mode</b>               | [Display]<br>This column displays the mode in which the service charge was deducted, i.e., Bill, Deduct, Debit.                       |

3. Type the account number and press the **<Tab>** key.
4. Click the **Ok** button.

Loan Disbursement Reversal

**Loan Disbursement Reversal\***

Account No : 00000001347360      Payout Mode : Cash

Disbursed Amount : 100,000.00      Total Deductions : 25,000.00

Net Disbursed : 75,000.00      Total Billed : 2,000.00

| SrNo | Type | Amount in LCY | Deduction Currency | Rate | Amount in ACY | Currency | Mode |
|------|------|---------------|--------------------|------|---------------|----------|------|
| 1    | 0    | 1000          | 0                  | 1    | 1000          | 0        | 2    |
| 2    | 0    | 20000         | 0                  | 1    | 20000         | 0        | 1    |
| 3    | 0    | 2000          | 0                  | 1    | 2000          | 0        | 0    |
| 4    | 0    | 5000          | 0                  | 1    | 5000          | 0        | 1    |

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

5. The system displays the message "Authorization required. Do You Want to continue?"
6. Click the **OK** button.
7. The system displays the **Authorization Reason** screen.
8. Enter the relevant information and click the **Ok** button.
9. The system displays the message "Disbursement Reversal Done".

**Note:** The reversal transaction will reverse all the entries passed during the original disbursement and the reversal transaction shows all the relevant information for confirmation.

## 4. Loan Repayments

## 1063 - Loan Subsidy Arrear Repayment Inquiry

Using this option you can make full or partial repayment of subsidy arrear to the accounts. Repayment of amount greater than the arrear amount is not allowed. Additionally you can perform the installment payment through the Installment Payment Inquiry (Fast Path: 1065) option, however, the installment amount will not include the Subsidy arrears.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To repay subsidy arrears

1. Type the fast path **1063** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Subsidy Arrear Repayment Inquiry.
2. The system displays the **Loan Subsidy Arrear Repayment Inquiry** screen.

### Loan Subsidy Arrear Repayment Inquiry

**Loan Subsidy Arrear Repayment Inquiry\*** 🔍 🗨️ 🗑️

Account No : \*

Account Ccy :

Installment Mode :

Arrear Type :  Charging Date:

**OutStandings**

Principal Balance :

Amount Disbursed Today :

Installment Arrears :

Subsidy Arrears :

Penalty Arrears :

UnBilled Penalty Interest :  Upto :

**UnApplied Credits**

Amount Paid Today :

Funds in RPA :

**Subsidy Arrear Payments**

Total Due :

|      |            |        |           |            |              |            |           |                |                |           |                   |
|------|------------|--------|-----------|------------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|
| Card | Change Pin | Cheque | Cost Rate | FCY Change | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque |
|------|------------|--------|-----------|------------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|

UDF    OK    Close    Clear

**Field Description**

| <b>Field Name</b>             | <b>Description</b>  |
|-------------------------------|---|
| <b>Account No</b>             | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number for which the arrear re payment is to be made.</p> <p>The short name of the account holder is populated adjacent to the account number.</p>   |
| <b>Account Ccy</b>            | <p>[Display]</p> <p>This field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD, the account opened under that product has USD as its account currency, by default.</p>  |
| <b>Installment Mode</b>       | <p>[Mandatory, Drop-Down]</p> <p>Select the installment mode from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Savings Transfer</li> <li>• GL Transfer</li> </ul>   |
| <b>Arrear Type</b>            | <p>[Display]</p> <p>This field displays the arrear type to be paid by the customer. By default, the <b>Subsidy</b> option is displayed.</p>   |
| <b>Charging Date</b>          | <p>[Optional, Pick List, dd/mm/yyyy]</p> <p>Select the charging date for which the government wants to repay the subsidy arrears from the pick list.</p> <p>The System will validate the existence of the charging date and the relevant subsidy arrears. If the charging date is incorrect or the subsidy arrears against that particular charging date are already paid, the payment request will be rejected with a valid error message.</p> |
| <b>Outstandings</b>           |   |
| <b>Principal Balance</b>      | <p>[Display]</p> <p>This field displays the actual principal balance as on the date of installment payment, considering all dues were paid on time.</p>   |
| <b>Amount Disbursed Today</b> | <p>[Display]</p> <p>This field displays the amount that is disbursed on the current date, if the loan is disbursed on the current date, i.e., on the date of Loan Subsidy Installment Payment Inquiry. Else, this field will have zero value.</p>   |

| Field Name                       | Description  |
|----------------------------------|--|
| <b>Installment Arrears</b>       | <p>[Display]</p> <p>This field displays the total installment arrears that are outstanding in the loan account.</p> <p><i>Total Installment = Principal + Interest</i></p>   |
| <b>Subsidy Arrears</b>           | <p>[Display]</p> <p>This field displays the subsidy arrears.</p>   |
| <b>Penalty Arrears</b>           | <p>[Display]</p> <p>This field displays the penalty arrears.</p> <p>The penalty interest is levied on the customer for the non-payment of the dues. It is basically the interest on arrears commonly known as IOA (Interest on Arrears). The unpaid penalty interest arrears due but not paid is displayed.</p>  |
| <b>UnBilled Penalty Interest</b> | <p>[Display]</p> <p>This field displays the unbilled penalty interest.</p> <p>Unbilled Penalty Interest is the interest accrued on the loan account from the last penalty charging date till the current date. The Unbilled penalty interest till date due to late payment of arrears on the account is calculated online.</p>   |
| <b>Up to</b>                     | <p>[Display]</p> <p>This field displays the system-generated date up to which the unbilled penalty interest is calculated.</p>   |
| <b>Unapplied Credits</b>         |  |
| <b>Amount Paid Today</b>         | <p>[Display]</p> <p>This field displays the amount paid today into the loan account by way of installment payment, advance payment, partial payoff or standing instruction from CASA account.</p>  |
| <b>Funds in RPA</b>              | <p>[Display]</p> <p>This field displays the funds in RPA.</p> <p>In loans module any amount paid towards repayment of the loan is first credited to RPA. The house keeping shell in the EOD later appropriates the amount in RPA to offset any arrears due in the loan account. In case no arrears are due the amount will continue to reside in RPA till such time arrears become due in the loan account. The RPA always points to a Liability GL.</p> |
| <b>Subsidy Arrear Payments</b>   |  |
| <b>Total Due</b>                 | <p>[Display]</p> <p>This field displays the total amount payable by the customer.</p> <p><i>Total Due = Installment Arrears + Other Arrears + Penalty Arrears + UnBilled Penalty Interest</i></p>  |

3. Enter the loan account number and press the <Tab> key.
4. Select the installment mode from the drop-down list.

5. Click the **Ok** button.
6. The system displays the message "Do You want to continue".

### Loan Subsidy Arrear Repayment Inquiry

**Loan Subsidy Arrear Repayment Inquiry\***

Account No : 0000000203100 CYSORE

Account Ccy : CNY

Installment Mode : Savings Transfer

Arrear Type : Subsidy

**OutStandings**

Principal Balance : 41,000.00

Amount Disbursed Today : 0.00

Installment Arrears : 21,083.70

Subsidy Arrears : 105.93

Penalty Arrears : 24.78

UnBilled Penalty Interest : 0.00 Upto : 20/09/2009

**UnApplied Credits**

Amount Paid Today : 0.00

Funds in RPA : 0.00

**Subsidy Arrear Payments**

Total Due : 105.93

Windows Internet Explorer

contd : Do you want to continue?

OK Cancel

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

7. Click the **Ok** button.
8. Depending up on the option selected from **Installment Mode** drop-down list, the system displays the relevant transaction screen.
9. Enter the relevant information.

Loan Subsidy Arrear Repayment Inquiry - Payment By Transfer From Savings

**Loan Subsidy Installment - Payment By GL\***

Account No : 0010000500001883 MUSTUFA YUSUF GARI  
 Account Ccy : RMB  
 Installment Mode : GL Transfer  
 Arrear Type : Subsidy Charging Date : 18/09/2012

**OutStandings**  
 Principal Balance : 10,000.00  
 Amount Disbursed Today : 0.00  
 Installment Arrears : 4,164.36  
 Subsidy Arrears : 12.29  
 Penalty Arrears : 86.58  
 Unbilled Penalty Interest : 0.00 Upto : 27/10/2012

**UnApplied Credits**  
 Amount Paid Today : 0.00  
 Funds in RPA : 0.00

**Subsidy Arrear Payments**  
 Total Due : 0.00

**Payment Details**  
 GL Acct Ccy : RMB  
 GL Acct No :  
 Loans Acct Ccy Rate : 1.00000 GL Acct Ccy Rate : 1.00000  
 GL Acct Amount : 0.00  
 Acct Amount : 0.00 Total Arrears : 0.00  
 Value Date : 27/10/2012  
 User Reference No :  
 CustomerId :  
 Narrative : Subsidy Installment Pmt By GL

Card Change Pin Cheque Cost Rate FCY Change Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

Field Description

| Field Name               | Description  |
|--------------------------|--|
| <b>Sav Acct No</b>       | [Mandatory, Numeric, 16]<br>Type the CASA account number from which the funds will be transferred towards credit of the loan arrears.        |
| <b>Sav Acct Ccy Rate</b> | [Display]<br>This field displays the rate at which the savings account currency is converted to the local currency of the bank.              |
| <b>Sav Acct Ccy</b>      | [Display]<br>This field displays the currency assigned to the product at the product level, under which the provider CASA account is opened. |
| <b>Acct Amount</b>       | [Display]<br>This field displays the amount in account currency.   |
| <b>Sav Acct Amt</b>      | [Mandatory, Numeric, 13, Two]<br>Type the amount that will be debited from the CASA account for payment of arrears.                          |

# 1063 - Loan Subsidy Arrear Repayment Inquiry

| Field Name               | Description  |
|--------------------------|--|
| <b>User Reference No</b> | [Optional, Alphanumeric, 40]<br>Type the user reference number.  |
| <b>Total Arrears</b>     | [Display]<br>This field displays the total arrears that are to be paid.  |
| <b>Customer Id</b>       | [Optional, Alphanumeric, 10, Pick List]<br>Type the customer id or select it from the pick list.                         |
| <b>Narrative</b>         | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>By default, it displays the narration, based on the transaction. |
| <b>Value Date</b>        | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the value date from the pick list.  |

## Loan Subsidy Arrear Repayment Inquiry - By GL Transfer

**Loan Subsidy Installment - Payment By GL\***

Account No : 00000000203100 CYSORE  
 Account Ccy : CNY  
 Installment Mode : GL Transfer  
 Arrear Type : Subsidy

**Outstandings**

|                             |           |
|-----------------------------|-----------|
| Principal Balance :         | 41,000.00 |
| Amount Disbursed Today :    | 0.00      |
| Installment Arrears :       | 21,083.70 |
| Subsidy Arrears :           | 105.93    |
| Penalty Arrears :           | 24.78     |
| Unbilled Penalty Interest : | 0.00      |

Upto : 20/09/2009

**UnApplied Credits**

|                     |      |
|---------------------|------|
| Amount Paid Today : | 0.00 |
| Funds in RPA :      | 0.00 |

**Subsidy Arrear Payments**

|             |        |
|-------------|--------|
| Total Due : | 105.93 |
|-------------|--------|

**Payment Details**

|                       |                               |                    |         |
|-----------------------|-------------------------------|--------------------|---------|
| GL Acct Ccy :         | CNY                           |                    |         |
| GL Acct No :          | 320150000 LOAN MISC INCOME    |                    |         |
| Loans Acct Ccy Rate : | 1.00000                       | GL Acct Ccy Rate : | 1.00000 |
| GL Acct Amount :      | 105.93                        | Total Arrears :    | 105.93  |
| Acct Amount :         | 105.93                        |                    |         |
| Value Date :          | 20/09/2009                    |                    |         |
| User Reference No :   | 6476                          |                    |         |
| CustomerId :          | 476474                        |                    |         |
| Narrative :           | Subsidy Installment Pmt By GL |                    |         |

**Field Description**

| <b>Field Name</b>         | <b>Description</b>   |
|---------------------------|--|
| <b>GL Acct Ccy</b>        | [Mandatory, drop-Down]<br>Select the currency assigned to the GL that is to be debited from the drop-down list.<br>This currency can differ from the local currency of the bank and the account currency.          |
| <b>GL Account No</b>      | [Mandatory, Pick List]<br>Select the GL account, which will be debited for crediting the Loan account towards payment of the arrears from the pick list.<br>The GL description is displayed in the adjacent field. |
| <b>Loan Acct Ccy Rate</b> | [Display]<br>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.   |
| <b>GL Acct Ccy Rate</b>   | [Display]<br>This field displays the rate at which the GL account currency is converted to the local currency of the bank.   |
| <b>GL Acct Amount</b>     | [Mandatory, Numeric, 13, Two]<br>Type the amount that will be debited from the GL account towards repayment of the Loan arrears.   |
| <b>Acct Amount</b>        | [Display]<br>This field displays the amount credited in the loan account in account currency.  |
| <b>Total Arrears</b>      | [Display]<br>This field displays the total arrears to be paid.   |
| <b>Value Date</b>         | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the value date from the pick list.  |
| <b>User Reference No</b>  | [Optional, Alphanumeric, 40]<br>Type the user reference number.  |
| <b>Customer ID</b>        | [Optional, Alphanumeric, 10, Pick List]<br>Type the customer id or select it from the pick list.   |
| <b>Narrative</b>          | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>By default, it displays the narration, based on the transaction.   |

10. Click the **Ok** button.
11. The system displays the message "**Authorisation Required**. Do You want to continue?". Click the **OK** button.
12. The system displays the **Authorisation Reason** screen.
13. Enter the relevant information and click the **Grant** button.

## 1063 - Loan Subsidy Arrear Repayment Inquiry

14. The system displays the transaction sequence number. The transaction number is a system generated number that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction. Click the **Ok** button.

**Note:** For information on Authorisation transactions, refer to the *Oracle FLEXCUBE Introduction User Manual*.

## 1065 - Loan Installment Payment Inquiry

Using this option you can enter details of regular repayments on an account by a customer. The installment payment option is used for amounts equal to or less than the arrears due on the account.

The initial inquiry screen will display all the outstanding arrears (interest, principal, etc.) along with the unbilled penalty arrears till date (calculated online) due to late payment of arrears on the account. The payment can be by multiple modes, viz., Cash, Local Cheque, Transfer from CASA or GL transfer. After the payment is made the system updates the amount paid today for the account. The set-off of paid amount against arrears happens in end of day based on the appropriation sequence for the arrear type and date of the arrear as set at the product level.

Using this option you can specify the appropriation sequence and arrear priority (due date or arrear type).

### Definition Prerequisites

- **BAM97 - Currency Codes Cross Reference**
- **LN057 - Loan Direct Account Opening**
- The exchange rate values must be defined and downloaded

### Modes Available

Not Applicable

### To inquire on loan installment payment

1. Type the fast path **1065** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Installment-Payment By Transfer From Savings.
2. The system displays the **Loan Installment Payment Inquiry** screen.

**Loan Installment Payment Inquiry**

**Field Description**

| Field Name         | Description   |
|--------------------|---|
| <b>Account No</b>  | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number for which the installment payment is to be made.</p> <p>The short name of the account holder is populated adjacent to the account number.</p>   |
| <b>Account Ccy</b> | <p>[Display]</p> <p>The field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> |

| Field Name                          | Description   |
|-------------------------------------|---|
| <b>Installment Mode</b>             | <p>[Mandatory, Drop-Down]</p> <p>Select the installment mode from the drop-down list.</p> <p>Multiple repayment modes are possible for Loan Installment Payment. However, the modes are validated against the parameters defined at the <b>Loans Product Master Level</b> (Fast Path: LNM11) option. Following are the installment modes.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Local Cheque</li> <li>• Savings Transfer</li> <li>• GL Transfer</li> </ul> |
| <b>Outstandings</b>                 |   |
| <b>Principal Balance</b>            | <p>[Display]</p> <p>This field displays the actual principal balance as on the date of installment payment, considering all dues were paid on time.</p>   |
| <b>Amount Disbursed Today</b>       | <p>[Display]</p> <p>This field displays the amount that is disbursed on the current date, if the loan is disbursed on the current date, i.e., on the date of Loan Installment Payment Inquiry. Else, this field will have zero value.</p>   |
| <b>Installment Arrears</b>          | <p>[Display]</p> <p>This field displays the total installment arrears that are outstanding in the loan account.</p> <p><i>Total Installment = Principal + Interest</i></p>  |
| <b>Other Arrears</b>                | <p>[Display]</p> <p>This field displays any other type of arrears that are due and not forming part of the Principal or interest arrears component. These dues could be Outgoing Arrears, Legal Fees, Insurance Premium arrears, Service Charge arrears etc. These arrears could be raised using Common Billing (Fast Path: BAM50) option.</p>  |
| <b>Penalty Arrears</b>              | <p>[Display]</p> <p>This field displays the penalty arrears.</p> <p>The penalty interest is levied on the customer for the non-payment of the dues. It is basically the interest on arrears commonly known as IOA. The unpaid penalty interest arrears due but not paid is displayed.</p>   |
| <b>Compounding Interest Arrears</b> | <p>[Display]</p> <p>This field displays the total of compounding interest arrears due and not paid.</p>   |

Note: Compounding Interest is an interest type which is defined when compounding interest is to be computed on the outstanding arrears.

| Field Name                         | Description   |
|------------------------------------|---|
| <b>Diverting Interest Arrears</b>  | <p>[Display]</p> <p>This field displays the he total of diverting interest arrears due and not paid.</p> <div style="border: 1px solid black; background-color: #e0f0ff; padding: 5px;"> <p>Note: If the loan amount disbursed, is used by the customer for any purpose other than the purpose for which loan is disbursed, then the account is charged with diverting interest and is accounted for in diverting interest receivable GL and will be considered as a separate arrear type.</p> </div> |
| <b>UnBilled Penalty Interest</b>   | <p>[Display]</p> <p>This field displays the unbilled penalty interest.</p> <p>Unbilled Penalty Interest is the interest accrued on the loan account from the last penalty charging date till the current date. The Unbilled penalty interest till date due to late payment of arrears on the account is calculated online.</p>  |
| <b>Upto</b>                        | <p>[Display]</p> <p>This field displays the system-generated date up to which the unbilled penalty interest is calculated.</p>  |
| <b>Arrears Postponed</b>           |   |
| <b>Principal Arrears Postponed</b> | <p>[Display]</p> <p>This field displays the principal arrears that are due to be paid as on that day.</p>   |
| <b>Interest Arrears Postponed</b>  | <p>[Display]</p> <p>This field displays the sum of principal arrears and interest arrears.</p>  |
| <b>Penalty Arrears Postponed</b>   | <p>[Display]</p> <p>This field displays the penalty levied on the customer for nonpayment or late payment of arrears.</p>   |
| <b>Other Arrears Postponed</b>     | <p>[Display]</p> <p>This field displays other arrears like fees arrears, service charge arrears, insurance premium, etc. which are due as on date.</p>  |
| <b>Unapplied Credits</b>           |   |
| <b>Amount Paid Today</b>           | <p>[Display]</p> <p>This field displays the amount paid today into the loan account by way of installment payment, advance payment, partial payoff or standing instruction from CASA account.</p>   |

| Field Name          | Description   |
|---------------------|---|
| <b>Funds in RPA</b> | [Display]<br>This field displays the funds in RPA.<br>RPA stands for "Repayment Pending Appropriation". In loans module any amount paid towards repayment of the loan is first credited to RPA. The house keeping shell in the EOD later appropriates the amount in RPA to offset any arrears due in the loan account. In case no arrears are due the amount will continue to reside in RPA till such time arrears become due in the loan account. The RPA always points to a Liability GL. |

**Installment Payment**

|                  |   |
|------------------|---|
| <b>Total Due</b> | [Display]<br>This field displays the total amount payable by the customer.<br><i>Total Due = Installment Arrears + Other Arrears + Penalty Arrears + UnBilled Penalty Interest + Compounding Interest Arrears + Diverting Interest Arrears.</i> |
|------------------|---|

3. Enter the account number and press the <Tab> key.
4. Select the appropriate option from the **Installment Mode** drop-down list.

**Loan Installment-Payment By Transfer From Saving**

5. Click the **Ok** button.

6. Depending up on the option selected from **Installment Mode** drop-down list, the system displays the relevant transaction screen.
7. Enter the relevant information and click the **Ok** button.

### Loan Installment - Payment By Cash

Installment payment can be made by Cash mode. The cash payment for an account will update the teller balance in that currency. The payment may be in a currency different from the account currency.

### Field Description

| Field Name     | Description  |
|----------------|--|
| <b>Txn Ccy</b> | [Mandatory, Drop-Down]<br>Select the transaction currency from the drop-down list.<br>This is the currency in which the transaction has to be done.<br>While posting the transaction entries to the account, the transaction currency is converted into the account currency, based on the defined transaction rate. |

| Field Name               | Description  |
|--------------------------|--|
| <b>Txn Ccy Rate</b>      | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>  |
| <b>Txn Amount</b>        | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the appropriate transaction amount. This is the cash amount that is being paid as an installment. The system will default the total arrears payable by the customer. The teller can modify this amount by reducing the default amount but the amount cannot be greater than the due installment amount.</p> <p>The amount is entered in the transaction currency for depositing cash. The cash deposit amount is converted into the account currency, using the transaction currency rate and account currency rate.</p>  |
| <b>Acy Amount</b>        | <p>[Display]</p> <p>This field displays the amount, in Loan account currency, which will be credited to the loan account. The account amount is derived as follows:</p> $\text{Account Amount} = \text{Txn Amount} * \text{Txn Ccy Rate} / \text{Acct Ccy Rate}.$ <p>The amount will be calculated in the account currency. The system posts the entries to the accounts in the account currency.</p> <p>If the local currency of the bank is different from the account currency of the customer, the amount entered in the Txn Amount field is converted to the account currency at the specified exchange rate. If the currency of the local bank and the account currency are the same, the amount in the Txn Amount field and the Account Amt field will be the same.</p> <p>Account currency is the currency assigned to the product at the product level, under which the account is opened.</p> <p>If the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency.</p> |
| <b>Total Arrears</b>     | <p>[Display]</p> <p>This field displays the total amount of arrears that the customer has to pay. Irrespective of the amount entered in the Txn Amount field, the system will display the total arrears due as on the date of payment.</p>   |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |

| Field Name                             | Description   |
|--|---|
| <b>Customer ID</b>                     | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p>   |
| <b>Narrative</b>                       | <p>[Optional, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>The field displays the default narration, based on the transaction.</p>   |
| <b>Repayment Appropriation</b>         |   |
| <b>Override Appropriation Sequence</b> | <p>[Optional, Checkbox]</p> <p>Select the <b>Override Appropriation Sequence</b> check box to specify a different appropriation sequence to override the current repayment on loan.</p>   |
| <b>Arrear Control Flag</b>             | <p>[Conditional, Drop-Down]</p> <p>Select the priority for repayment appropriation from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Due Date</b></li> <li>• <b>Arrear Type</b></li> </ul> <p>The arrear control flag specified in this field will override the one that is applicable for the account. But the override will be only for the current repayment.</p> <p>This field is enabled and mandatory if <b>Override Appropriation Sequence</b> check box is selected.</p> |
| <b>Appropriation Sequence</b>          | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the arrear types in the sequence in which the arrear needs to be appropriated by the repayment received.</p> <p>The appropriation sequence specified in this field will override the one that is applicable for the account. But the override will be only for the current repayment. The arrear type entered should be a valid arrear type.</p> <p>This field is enabled if <b>Override Appropriation Sequence</b> check box is selected.</p>                                     |

### Loan Installment - Payment By Local Cheque

Installment payment can be made by Local Cheque mode. When installment payment for a loan is made by cheque, system accepts the cheque details such as Clearing type, Cheque No, Cheque Literal, Cheque Date, Routing No, Drawer Account No, and Chg Commission. It also displays Value Date, Late Clearing (Y/N), Bank, Branch and Sector. The cheque date has to be less than or equal to current date. If the cheque date is less than current date, the system will validate that the cheque has not crossed its stale period.

On the cheque being cleared, the unclear amount is reduced accordingly and the loan account credited.

### Field Description

| Field Name | Description  |
|------------|--|
| Txn Ccy    | [Mandatory, Drop-Down]<br>Select the transaction currency from the drop-down list.<br>This is the currency in which the transaction has to be done.<br>While posting the transaction entries to the account, the transaction currency is converted into the account currency, based on the defined transaction rate. |

| Field Name              | Description   |
|-------------------------|---|
| <b>Txn Ccy Rate</b>     | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>   |
| <b>Account Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>  |
| <b>Txn Amount</b>       | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the appropriate transaction amount. This is the cheque amount that is being paid as an installment. The system will default the total arrears payable by the customer. The teller can modify this amount by reducing the default amount but the amount cannot be greater than the due installment amount.</p> <p>The amount converted to the account/local currency should not exceed 15 digits.</p> <p>The amount is entered in the transaction currency for depositing the cheque. The cheque deposit amount is converted into the account currency, using the transaction currency rate and account currency rate.</p>  |
| <b>Acct Amount</b>      | <p>[Display]</p> <p>This field displays the amount, in Loan account currency, which will be credited to the loan account. The account amount is derived as follows:</p> $\text{Account Amount} = \text{Txn Amount} * \text{Txn Ccy Rate} / \text{Acct Ccy Rate}$ <p>The amount will be calculated in the account currency. The system posts the entries to the accounts in the account currency.</p> <p>If the local currency of the bank is different from the account currency of the customer, the amount entered in the Txn Amount field is converted to the account currency at the specified exchange rate. If the currency of the local bank and the account currency are the same, the amount in the Txn Amount field and the Account Amt field will be the same.</p> <p>Account currency is the currency assigned to the product at the product level, under which the account is opened.</p> <p>If the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency.</p> |
| <b>Total Arrears</b>    | <p>[Display]</p> <p>This field displays the total amount of arrears that the customer has to pay. Irrespective of the amount entered in the Txn Amount field, the system will display the total arrears due as on the date of payment.</p>  |

| <b>Field Name</b>        | <b>Description</b>  |
|--------------------------|---|
| <b>Customer ID</b>       | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p> |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>   |
| <b>Narrative</b>         | <p>[Optional, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>The field displays the default narration, based on the transaction.</p>   |

### Loan Installment - Payment By Transfer From Saving

Payment of Loan installment by transfer from a CASA account can be performed. The system validates that the CASA account entered is a valid account, without a block or debit block status. If the account is a liability account, system will not allow the account to go into negative balance. The CASA account gets debited to the extent of the installment payment and the same can be seen in the CASA statement inquiry. The loan account gets credited and the appropriation for the credit happens in EOD.

### Field Description

| Field Name          | Description  |
|---------------------|--|
| <b>Sav Acct No</b>  | [Mandatory, Numeric, 16]<br>Type the provider CASA account number from which the funds will be transferred towards credit of the loan installment.   |
| <b>Sav Acct Ccy</b> | [Display]<br>This field displays the currency assigned to the product at the product level, under which the provider CASA account is opened.<br>All the entries posted in the account are in the account currency.<br>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |

| Field Name               | Description  |
|--------------------------|--|
| <b>Sav Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the savings account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>  |
| <b>Sav Acct Amount</b>   | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount that will be debited from the CASA account for payment of installments.</p>  |
| <b>Acct Amount</b>       | <p>[Display]</p> <p>This field displays the amount, in Loan account currency, which will be credited to the loan account. The account amount is derived as follows :</p> $\text{Account Amount} = \text{Txn Amount} * \text{Txn Ccy Rate} / \text{Acct Ccy Rate}$ <p>The amount will be calculated in the account currency. The system posts the entries to the accounts in the account currency.</p> <p>If the local currency of the bank is different from the account currency of the customer, the amount entered in the Txn Amount field is converted to the account currency at the specified exchange rate. If the currency of the local bank and the account currency are the same, the amount in the Txn Amount field and the Account Amt field will be the same.</p> <p>Account currency is the currency assigned to the product at the product level, under which the account is opened.</p> <p>If the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency.</p> |
| <b>Total Arrears</b>     | <p>[Display]</p> <p>This field displays the total amount of arrears that the customer has to pay. Irrespective of the amount entered in the Txn Amount field, the system will display the total arrears due as on the date of payment.</p>   |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |
| <b>Customer ID</b>       | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p>  |

| Field Name        | Description  |
|-------------------|--|
| <b>Narrative</b>  | [Optional, Alphanumeric, 40]<br>Type the narration.<br>This field displays the default narration, based on the transaction.  |
| <b>Value Date</b> | [Mandatory, dd/mm/yyyy]<br>Type the value date of the transaction.<br>By default, the current date is displayed.<br>The date entered should be less than or equal to the current date.<br>The transaction should be conducted only if the payment mode is savings transfer and GL Transfer.<br>The value date should not be earlier than the last date of reschedule in the account. |

### Loan Installment - Payment By GL Transfer

Loan Installment payment can be done by using an intermediate GL. This selected GL is debited and the loan account is credited. The GL has to be a normal GL on which direct posting is allowed.

The loan account gets credited and the appropriation for the credit happens in EOD.

**Loan Installment - Payment By GL\***

Account No : 0000000636360 JOHN W MARSHAL  
 Account Ccy : IDR  
 Installment Mode : GL Transfer

**Outstandings**

|                             |            |
|-----------------------------|------------|
| Principal Balance :         | 0.00       |
| Amount Disbursed Today :    | 100,000.00 |
| Installment Arrears :       | 0.00       |
| Other Arrears :             | 0.00       |
| Penalty Arrears :           | 0.00       |
| Unbilled Penalty Interest : | 0.00       |

Upto : 31/12/2007

**Arrears Postponed**

|                              |      |
|------------------------------|------|
| Principal Arrears Postponed: | 0.00 |
| Interest Arrears Postponed:  | 0.00 |
| Penalty Arrears Postponed:   | 0.00 |
| Others Arrears Postponed:    | 0.00 |

**UnApplied Credits**

|                     |      |
|---------------------|------|
| Amount Paid Today : | 0.00 |
| Funds in RPA :      | 0.00 |

**Installment Payments**

|             |      |
|-------------|------|
| Total Due : | 0.00 |
|-------------|------|

**Payment Details**

|                       |                                 |                    |         |
|-----------------------|---------------------------------|--------------------|---------|
| GL Acct Ccy :         | IDR                             |                    |         |
| GL Acct No :*         | 100022150 CHANNEL ISSUER FEE GL |                    |         |
| Loans Acct Ccy Rate : | 1.00000                         | GL Acct Ccy Rate : | 1.00000 |
| GL Acct Amount :*     | 100,000.00                      | Total Arrears :    | 0.00    |
| Acct Amount :         | 100,000.00                      |                    |         |
| Value Date :          | 31/12/2007                      |                    |         |
| User Reference No :   | 225                             |                    |         |
| CustomerId :          | 604128                          |                    |         |
| Narrative :           | Installment Pmt By GL           |                    |         |

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

LDF    OK    Close    Clear

**Field Description**

| <b>Field Name</b>          | <b>Description</b>   |
|----------------------------|--|
| <b>GL Acct Ccy</b>         | <p>[Mandatory, Drop-Down]</p> <p>Select the currency assigned to the GL that is to be debited from the drop-down list.</p> <p>This currency can differ from the local currency of the bank and the account currency.</p>   |
| <b>GL Acct No</b>          | <p>[Mandatory, Pick List]</p> <p>Select the GL account, which will be debited for crediting the Loan account towards payment of the installment from the pick list.</p> <p>The system will display the name of the GL account in the adjacent field.</p>   |
| <b>Loans Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p>  |
| <b>GL Acct Ccy Rate</b>    | <p>[Display]</p> <p>This field displays the rate at which the GL account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the GL account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>   |
| <b>GL Acct Amount</b>      | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount that will be debited to the GL account towards repayment of the Loan Installment, in GL currency.</p> <p>The amount will be calculated in the GL account currency.</p>   |
| <b>Acct Amount</b>         | <p>[Display]</p> <p>This field displays the amount, in Loan account currency, which will be credited to the loan account. The account amount is derived as follows :</p> $\text{Account Amount} = \text{Txn Amount} * \text{Txn Ccy Rate} / \text{Acct Ccy Rate}$ <p>The amount will be calculated in the account currency. The system posts the entries to the accounts in the account currency.</p> <p>If the local currency of the bank is different from the account currency of the customer, the amount entered in the Txn Amount field is converted to the account currency at the specified exchange rate. If the currency of the local bank and the account currency are the same, the amount in the Txn Amount field and the Account Amt field will be the same.</p> <p>Account currency is the currency assigned to the product at the product level, under which the account is opened.</p> <p>If the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency.</p> |

| Field Name               | Description  |
|--------------------------|--|
| <b>Total Arrears</b>     | [Display]<br>This field displays the total amount of arrears that the customer has to pay. Irrespective of the amount entered in the Txn Amount field, the system will display the total arrears due as on the date of payment.  |
| <b>Value Date</b>        | [Mandatory, dd/mm/yyyy]<br>Type the value date.<br>Value date is the date from which the installment will be considered to be paid.  |
| <b>User Reference No</b> | [Optional, Alphanumeric, 40]<br>Type the user reference number.<br>The user reference number is assigned to identify the transaction.<br>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.   |
| <b>Customer ID</b>       | [Optional, Pick List]<br>Select the ID of the customer from the pick list.<br>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system. |
| <b>Narrative</b>         | [Optional, Alphanumeric, 40]<br>Type the narration.<br>This field displays the default narration, based on the transaction.  |

8. Click the **Ok** button.
9. The system displays the transaction sequence number message box. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction. Click the **Ok** button.
10. The system displays the **Document Receipt** screen.
11. Select the receipt you want to print and click the **Ok** button.  
OR  
Click the **Cancel** button.

**Note:** If the installment mode is selected as **Cheque**, click and enter the relevant information in **Instrument Details**. For more information on **Instrument Details**, refer to the **Common Screens** option available in the **FLEXCUBE Introduction User Manual**.

## 1066 - Loan Partial Payoff Inquiry

This option is used to prorate unbilled interest after **PPF**<sup>1</sup>. Once the transaction is complete it will revert to the product level appropriation sequence. The appropriation sequence can be maintained only for principal arrear.

Repayment to the loan accounts is made as per the schedule of repayment. The schedule is structured in such a way that timely payment of installment will adjust the loan account at the end of loan tenor. Any amount which is more than the scheduled payment is utilized in further reducing the loan principal liability. Since Partial Payoff results in reduction in the outstanding principal, the loan account will get rescheduled on the lower principal base. When performing the partial payoff the teller can choose the reschedule option - as "Recalculate installment" or "Recalculate term". Accordingly a new schedule is generated in the EOD. Partial pay off transaction is allowed only if the check box **Allow PPF if there are unpaid arrears** is checked in **Product Master Maintenance** (Fast Path: LNM11). Thus, if there are unpaid arrears and this flag is not checked system will reject the transaction.

In case of partial payoff, it is possible to charge interest accrued till current date, i.e., up to the date the partial payoff transaction is performed. Further, if the value in the field Interest Accrual Frequency (Penalty) in Product Master Maintenance (Fast Path: LNM11) is set to Daily or Monthly even the penalty interest can be charged to the loan account.

The payoff benefit specifies when the effect of the payment should be reflected on the interest base.

The available options are:

- Immediate – The interest base is updated from the date of payment
- Next Rest period - The rest period is specified at the schedule setup (Fast Path: LNM98) and the interest base will be updated as per rest period specified in the schedule attached to the loan account
- Next due date - The interest base will be updated when the next installment falls due
- None - The interest base is not affected by the payment. This may be used in simple interest kind of loans

Partial payoff of loan can be made by cash, local cheque, transfer from CASA or GL transfer by using this option.

Multiple partial pay off is also allowed on the same day. The loan will be rescheduled in the end of the day batch on the net amount paid off during the day. Partial pay off can also be processed on loan where User Specified Repayment check box is checked in Installment Rules (FP: LNM43) and where the installment type is IPI. You can manually reschedule the loan through Account Schedule (FP: LN521) on any subsequent day after pay off transaction is processed.

**Note:** In the case of partial pay off done on a loan account **User Specified Repayment** check box enabled if the following logic is applied:

- 1) The amount paid off is first reduced from the subsequent principal repayment. So the principal repayment immediately following the partial pay off is reduced to the extent of amount paid off.
- 2) If the partial pay off is done for an amount more than the next principal repayment amount, then , the next principal amount will be fully adjusted towards partial pay off amount.
- 3) The difference will be covered from the following principal repayment and this will continue till the entire amount paid off is covered from future principal repayments. The term of the loan will remain unchanged. Future interest amount will be reworked as per the impact of partial pay off on principal repayments If the user wishes to change the principal repayment date or amount manually after the partial pay off, the same can be done on the next day through **Account Schedule** (FP: LN521).

<sup>1</sup>(Partial Pay-off: It is the payment of any principal amount before the same becomes due. The amount paid is less than the total amount of principal outstanding.)

**Definition Prerequisites**

- **BAM97 - Currency Codes Cross Reference**
- **LN057 - Loan Direct Account Opening**
- **LN52 - Quote for Economic Cost**
- The exchange rate values must be defined and downloaded
- Amount to be repaid should be greater than the due arrears

**Modes Available**

Not Applicable

**To payoff full loan amount**

1. Type the fast path **1066** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Partial Payoff Inquiry**.
2. The system displays the **Loan Partial Payoff Inquiry** screen.

**Loans Partial Payoff Inquiry**

**Loans Partial Payoff Inquiry\***

Account No :

Account Ccy :

Partial Payoff Mode :

Reschedule Mode :

Apply Interest till Date :

**Arrears Postponed**

Principal Arrears Postponed:

Interest Arrears Postponed:

Penalty Arrears Postponed:

Others Arrears Postponed:

**Outstandings**

Principal Balance :

Total Arrears :

Unbilled SC :

Unbilled Penalty Interest :  Upto :

**Uncharged Interest**

Unbilled Interest :  Upto :

Penalty Interest Accrued:

Unbilled Compounding Interest:

**Unapplied Credits**

Amount Paid Today :

Funds in RPA :

**Partial Payoff**

Total Due :

**Repayment Appropriation**

Override Appropriation Sequence

Appropriation Sequence :

Pro rate Accrued Interest :

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF | OK | Close | Clear

**Field Description**

| <b>Field Name</b>          | <b>Description</b>   |
|----------------------------|--|
| <b>Account No</b>          | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number for which the partial payment is to be made. The short name of the account holder is populated adjacent to the account number.</p>   |
| <b>Account Ccy</b>         | <p>[Display]</p> <p>This field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> <p>This field is non-editable.</p>  |
| <b>Partial Payoff Mode</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the partial payoff mode from the drop-down list.</p> <p>Multiple repayment modes are possible for Loan Partial Payoff Payment. However, the modes are validated against the parameters defined at the Loans Product Master Level (Fast Path: LNM11) option. Following are the Partial Payoff modes of payment.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Local Cheque</li> <li>• Savings Transfer</li> <li>• GL Transfer</li> </ul> |
| <b>Reschedule Mode</b>     | <p>[Mandatory, Drop-Down]</p> <p>Select the mode for rescheduling from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Recalculate Term – If this option is selected the system will keep the installment constant (as it was before rescheduling) and change the term of the loan</li> <li>• Recalculate Installment – If this option is selected the system will keep the maturity date, i.e., the Term of the loan as constant and change the installment</li> </ul>       |

| Field Name                         | Description   |
|------------------------------------|---|
| <b>Apply Interest till Date</b>    | <p>[Optional, Check Box]</p> <p>Select the <b>Apply Interest till Date</b> check box to choose the option of charging/applying accrued interest (Regular and Penalty interest), the system will calculate the interest till date and display it on the screen. If the apply interest till date check box is selected then the interest will be immediately capitalized on account. This will mean that the principal base for reschedule will include this interest. Else the interest will continue to accrue and will be charged as part of interest at next due date</p> <p>If this flag is checked the accrual frequency of interest (regular and penalty) is set to 'Daily/Monthly' in <b>Product Master Maintenance</b> (Fast Path: LNM11), then the interest in the accrued buckets (regular, Penalty) will be charged at the time of PPF.</p> <p>If this flag is unchecked the accrual frequency of interest (regular and penalty) is set to 'Daily/Monthly' in <b>Product Master Maintenance</b> (Fast Path: LNM11), then the interest in the accrued buckets (regular, Penalty) will remain as it is and will be charged on the next charging date.</p> |
| <b>Arrears Postponed</b>           |   |
| <b>Principal Arrears Postponed</b> | <p>[Display]</p> <p>This field displays the principal arrears that are due to be paid as on that day.</p>   |
| <b>Interest Arrears Postponed</b>  | <p>[Display]</p> <p>This field displays the sum of principal arrears and interest arrears.</p>  |
| <b>Penalty Arrears Postponed</b>   | <p>[Display]</p> <p>This field displays other arrears like fees arrears, service charge arrears, insurance premium, etc. which are due as on date.</p>  |
| <b>Others Arrears Postponed</b>    | <p>[Display]</p> <p>This field displays the penalty levied on the customer for nonpayment or late payment of arrears.</p>   |
| <b>Outstandings</b>                |   |
| <b>Principal Balance</b>           | <p>[Display]</p> <p>This field displays the actual principal balance on the date of partial payoff if all dues were paid on time.</p>   |
| <b>Total Arrears</b>               | <p>[Display]</p> <p>This field displays the total arrears due on the date of partial payoff excluding unbilled penalty interest.</p> <p><i>Total Arrears = principal arrears + interest arrears + fee arrears + legal fee arrears + premium arrears + outgoing arrears + penalty arrears + Penalty Interest Accrued + Unbilled Compounding Interest</i></p>   |
| <b>UnBilled SC</b>                 | <p>[Display]</p> <p>This field displays the unbilled service charge amount.</p>   |

| Field Name  | Description   |
|---|---|
| <b>UnBilled Penalty Interest</b>  | <p>[Display]</p> <p>This field displays the unbilled penalty interest.</p> <p>Unbilled Penalty Interest is the interest accrued on the loan account from the last penalty charging date till the current date. The Unbilled penalty interest till date, due to late payment of arrears on the account is calculated online.</p> |
| <b>Upto</b>   | <p>[Display]</p> <p>This field displays the system-generated date up to which the unbilled penalty interest is calculated.</p>  |
| <b>Uncharged Interest</b>   |   |
| <b>UnBilled Interest</b>  | <p>[Display]</p> <p>This field displays the interest from the last due date to the date of partial repayment of loan. This field will populate value only when the <b>Apply Interest Till Date</b> check box is selected.</p>   |
| <b>Penalty Interest Accrued</b>   | <p>[Display]</p> <p>This field displays the total of penalty interest accrued on the loan account if the value in the field <b>Interest Accrual Frequency (Penalty)</b> in <b>Product Master Maintenance</b> (Fast Path: LNM11) is not set to <b>None</b>.</p>  |
| <b>Upto</b>   | <p>[Display]</p> <p>This field displays the date up to which unbilled interest is calculated. This field will populate value only when the <b>Apply Interest Till Date</b> check box is selected.</p>   |
| <b>Unbilled Compounding Interest</b>  | <p>[Display]</p> <p>This field displays the unbilled compounding Interest from the last charging date till date.</p>  |
| <p>Note: There is no accrual for compounding interest, but this field is a dynamic calculation done for display purpose only.</p>   |   |
| <b>UnApplied Credits</b>  |   |
| <b>Amount Paid Today</b>  | <p>[Display]</p> <p>This field displays the amount paid today into the loan account by way of installment payment, advance payment, partial payoff or standing instruction from CASA account.</p>   |
| <p><b>Note:</b> If the execution of drawdown instruction happens in EOD/BOD, this field will not show the amount credited to loan account through drawdown, as appropriation will happen simultaneously. Only the outstanding amount will reflect the reduced amount.</p> |   |

| Field Name   | Description  |
|--|--|
| <b>Funds in RPA</b>  | <p>[Display]</p> <p>This field displays the funds in RPA.</p> <p>RPA stands for "Repayment Pending Appropriation". In loans module any amount paid towards repayment of the loan is first credited to RPA. The house keeping shell in the EOD later appropriates the amount in RPA to offset any arrears due in the loan account. In case no arrears are due the amount will continue to reside in RPA till such time arrears become due in the loan account. The RPA always points to a Liability GL.</p> |
| <b>Partial Payoff</b>  |  |
| <b>Total Due</b>   | <p>[Display]</p> <p>This field displays the total amount due by the customer.</p> <p><i>Total Due = Installment Arrears + Other Arrears + Penalty Arrears + UnBilled Penalty Interest</i></p>  |
| <b>Repayment Appropriation Override Appropriation Sequence</b> | <p>[Conditional, Check Box]</p> <p>Select the Override Appropriation Sequence check box to over ride the appropriation sequence at the product level. If this field is checked then the fields 'Appropriation Sequence' and Pro rate Accrued Interest' will be enabled.</p>  |
| <b>Appropriation Sequence</b>                                  | <p>[Conditional, Character, 1]</p> <p>Type the appropriation sequence 'C' is used only if the PPF amount is to be appropriated against principal.</p>  |
| <b>Pro rate Accrued Interest</b>                               | <p>[Optional, Check Box]</p> <p>Select Pro rate Accrued Interest check box, to prorate the unbilled interest after PPF.</p>  |

3. Type the account number.
4. Select the appropriate option from the **Partial Payoff Mode** drop-down list.
5. Select the reschedule mode from the drop-down list.

## Loan Partial Payoff Inquiry

**Loans Partial Payoff Inquiry\***

Account No : 9999990000001008 MEGHA VERMA  
 Account Ccy : RMB  
 Partial Payoff Mode : Savings Transfer  
 Reschedule Mode : Recalculate Term  
 Apply Interest till Date :

**Arrears Postponed**

Principal Arrears Postponed:   
 Interest Arrears Postponed:   
 Penalty Arrears Postponed:   
 Others Arrears Postponed:

**Outstandings**

Principal Balance :   
 Total Arrears :   
 UnBilled SC :   
 UnBilled Penalty Interest :  Upto :

**Uncharged Interest**

UnBilled Interest :  Upto :   
 Penalty Interest Accrued:   
 UnBilled Compounding Interest:

**Unapplied Credits**

Amount Paid Today :   
 Funds in RPA :

**Partial Payoff**

Total Due :

**Repayment Appropriation**

Override Appropriation Sequence   
 Appropriation Sequence :   
 Pro rate Accrued Interest :

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

6. Click the **Ok** button.
7. The system displays the message "Do you want to continue?". Click the **OK** button.
8. Depending upon the option selected from **Partial Payoff Mode** drop-down list, the system displays the relevant transaction screen.
9. Enter the relevant information and click the **Ok** button.

### Loan Partial Payoff By Cash

Partial Payoff payment can be made by Cash mode. Partial payment indicates that part of the principal amount due, over and above the arrears due is paid off. This is followed by rescheduling of the loan as part of EOD process. The cash payment for an account will update the teller balance in that currency. The payment may be in a currency different from the account currency.

### Field Description

| Field Name | Description |
|------------|-------------|
|------------|-------------|

#### Payment Details

|                |   |
|----------------|---|
| <b>Txn Ccy</b> | [Mandatory, Drop-Down]<br>Select the transaction currency from the drop-down list.<br>This is the currency in which the transaction has to be done.<br>While posting the transaction entries to the account, the transaction currency is converted into the account currency based on the defined transaction rate. |
|----------------|---|

| <b>Field Name</b>    | <b>Description</b>  |
|----------------------|---|
| <b>Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the local currency and the account currency are the same, the field takes a default value as 1, which cannot be modified.</p> |
| <b>Txn Ccy Rate</b>  | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>          |

| Field Name            | Description   |
|-----------------------|---|
| <b>Penalty Method</b> | <p data-bbox="451 275 716 302">[Mandatory, Drop-Down]</p> <p data-bbox="451 312 984 340">Select the penalty method from the drop-down list.</p> <p data-bbox="451 350 1320 436">A bank may choose to charge a partial payoff penalty. This penalty is set up as an interest rule and attached to the stage at which the penalty is to be charged. This is usually applied in the regular stage of the loan.</p> <p data-bbox="451 447 1292 474">This is the method to be used to charge penalty for early repayment of the loan.</p> <p data-bbox="451 485 1062 512">The teller can select from anyone of the following options:</p> <ul data-bbox="493 533 1325 978" style="list-style-type: none"> <li data-bbox="493 533 1325 619">• On Amount – Penalty is charged as x% of amount. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the penalty interest</li> <li data-bbox="493 640 1325 762">• On Amount + Term – Penalty is charged as x% p.a. for the remaining period. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the penalty interest</li> <li data-bbox="493 783 841 810">• Waive – Penalty is waived</li> <li data-bbox="493 831 1325 978">• Manual – If penalty method is selected as manual, then the penalty amount field is enabled where the user needs to enter the amount of penalty to be charged. The penalty rate field will be blank. The penalty amount can be entered as 'Zero' or a value greater than that.</li> </ul> <p data-bbox="451 999 1325 1085">The accounting entries will be passed to the GLs specified in the <b>Product Interest Attributes</b> (Fast Path: LNM42) applicable for partial pay off penalty type of interest.</p> <p data-bbox="451 1096 1252 1182">If penalty amount is entered as 'Zero', accounting entries will not be passed. Penalty amount will be paid from the transaction amount. Penalty will not be computed using the rate specified in Interest rate plan for penalty rate type.</p> <p data-bbox="451 1203 1276 1268">If appropriation sequence is entered then all four options available currently will not be available. Only waive and manual will be available</p> <p data-bbox="451 1289 1252 1325">For more information refer to <b>Example 01</b> provided at the end of the topic.</p> |
| <b>Penalty Rate</b>   | <p data-bbox="451 1356 545 1383">[Display]</p> <p data-bbox="451 1394 818 1421">This field displays the penalty rate.</p> <p data-bbox="451 1432 1315 1497">The PPF penalty rate gets defaulted from the <b>Schedule Type Definition</b> (Fast Path: LNM98) option attached to the product under which the loan account exists.</p> <p data-bbox="451 1507 1312 1554">This field not displays any value if the <b>Penalty Method</b> selected as either '<b>Waive</b>' or '<b>Manual</b>'.</p>  |

| Field Name                | Description  |
|---------------------------|--|
| <b>Txn Amount</b>         | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the appropriate transaction amount. This is the cash amount that is being paid as Partial Payoff. The amount entered here should be greater than the total arrears due including the penalty interest. If the amount entered is less than or equal to the arrear amount the system will display message "Transaction Amount should be greater than amount to pay". However, this amount should not be greater than the total outstanding loan amount. If the amount is greater than the outstanding loan amount the system will display message "Transaction amount is sufficient to settle the loan – Do EFS Transaction".</p> <p>The amount is entered in the transaction currency for depositing cash. The cash deposit amount is converted into the account currency, using the transaction currency rate and account currency rate.</p>  |
| <b>Partial Payoff Amt</b> | <p>[Display]</p> <p>This field displays the partial amount (of the loan) that will be paid off.</p> <p>Initially the system will display the total arrears due in this field. After the teller enters the partial payoff amount in the Txn Amount field above the amount, this field will display the value as mentioned in the Txn Amount field.</p>  |
| <b>Penalty Amount</b>     | <p>[Display]</p> <p>This field displays the penalty amount charged by the bank for early partial repayment of the loan.</p> <p>The value in this field will be calculated by the system based on the penalty method selected and the default rate applicable for the loan account.</p> <p>If the penalty method selected <b>Waive</b> then no amount will be displayed in this field.</p> <p>If the penalty Method selected either of <b>On Amount</b> or <b>On Amount + Term</b>, this field displays the penalty amount charged by the bank for early partial repayment of the loan.</p> <p>The value in this field will be calculated by the system based on the penalty method selected and the default rate applicable for the loan account.</p> <p>If the penalty method selected is <b>Waive</b> then no amount will be displayed in this field.</p> <p>If the penalty method is selected as <b>Manual</b>, this field is available to enter the amount which can be 'Zero' or a value greater than that.</p> |
| <b>User Reference No</b>  | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p>   |
| <b>Customer ID</b>        | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p>  |

| Field Name           | Description  |
|----------------------|--|
| <b>Economic Cost</b> | <p>[Display]</p> <p>This field displays the economic cost applicable for fixed rate loans.</p> <p>For more information on economic cost, refer to Example 02 provided at the end of this option.</p> |
| <b>Narrative</b>     | <p>[Optional, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>This field displays the default narration, based on the transaction.</p>   |

### Loan Partial Payoff By Local Cheque

Partial Payoff payment can be made by Local Cheque mode. Partial payment indicates that part of the principal amount due, over and above the arrears due is paid off. This is followed by rescheduling of the loan as part of EOD process. When Partial Payoff payment for a loan is made by cheque, system accepts the cheque details such as the instrument number, routing number, the clearing type and amount. The uncleared amount of the loan is updated and the cheque is sent for clearing. The cheque date has to be less than or equal to current date. If the cheque date is less than current date the system will validate that the cheque has not crossed its stale period.

On the cheque being cleared, the uncleared amount is reduced accordingly and the loan account is credited.

**Loan Partial Payoff By Local Cheque\***

Account No : 999999000001008 MEGHA VERMA

Account Ccy : RMB

Partial Payoff Mode : Local Cheque

Reschedule Mode : Recalculate Installment

Apply Interest till Date :

**Arrears Postponed**

Principal Arrears Postponed: 0.00

Interest Arrears Postponed: 0.00

Penalty Arrears Postponed: 0.00

Others Arrears Postponed: 0.00

**Outstandings**

Principal Balance : 65,052.20

Total Arrears : 20,013.06

Unbilled SC : 0.00

Unbilled Penalty Interest : 0.00 Upto : 15/03/2012

**Uncharged Interest**

Unbilled Interest : 0.00 Upto : 15/03/2012

Penalty Interest Accrued: 0.00

Unbilled Compounding Interest: 0.00

**Unapplied Credits**

Amount Paid Today : 35,078.70

Funds in RPA : 0.00

**Partial Payoff**

Total Due : 10,006.53

**Payment Details**

Txn Ccy: INR

Acct Ccy Rate: 1.00000 Txn Ccy Rate: 1.00000

Penalty Method: On Amount Penalty Rate: 3.00000

Txn Amount: 100,000.00

Partial Payoff Amt : 100,000.00 Penalty Amount : 2,660.69

User Reference No : 1

Customer Id: 603918 Economic Cost : 363.96

Narrative : LN Partial Payoff Local Cheque

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

**Field Description**

| <b>Field Name</b>      | <b>Description</b>  |
|------------------------|---|
| <b>Payment Details</b> |   |
| <b>Txn Ccy</b>         | <p>[Mandatory, Drop-Down]</p> <p>Select the transaction currency from the drop-down list.</p> <p>This is the currency in which the transaction has to be done.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency based on the defined transaction rate.</p>  |
| <b>Acct Ccy Rate</b>   | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p> |
| <b>Txn Ccy Rate</b>    | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>        |

| Field Name            | Description   |
|-----------------------|---|
| <b>Penalty Method</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the penalty method from the drop-down list.</p> <p>A bank may choose to charge a partial payoff penalty. This penalty is set up as an interest rule and attached to the stage at which the penalty is to be charged. This is usually applied in the regular stage of the loan.</p> <p>This is the method to be used to charge penalty for early repayment of the loan.</p> <p>The teller can select from anyone of the following options:</p> <ul style="list-style-type: none"> <li>• On Amount – Penalty is charged as x% of amount. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest</li> <li>• On Amount + Term – Penalty is charged as x% p.a. for the remaining period. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest</li> <li>• Waive – Penalty is waived</li> <li>• Manual – If penalty method is selected as manual, then the penalty amount field is enabled where the user needs to enter the amount of penalty to be charged. The penalty rate field will be blank. The penalty amount can be entered as 'Zero' or a value greater than that.</li> </ul> <p>The accounting entries will be passed to the GLs specified in the <b>Product Interest Attributes</b> (Fast Path: LNM42) applicable for partial pay off penalty type of interest. If penalty amount is entered as 'Zero', accounting entries will not be passed. Penalty amount will be paid from the transaction amount. Penalty will not be computed using the rate specified in Interest rate plan for penalty rate type.</p> <p>For more information refer to <b>Example 01</b> provided at the end of the topic.</p> |
| <b>Penalty Rate</b>   | <p>[Display]</p> <p>This field displays the penalty rate.</p> <p>The PPF penalty rate gets defaulted from the <b>Schedule Type Definition</b> (Fast Path: LNM98) option attached to the product under which the loan account exists.</p> <p>If the Penalty Method selected is either '<b>Waive</b>' or '<b>Manual</b>' this field not displays any value.</p>   |

| Field Name                | Description  |
|---------------------------|--|
| <b>Txn Amount</b>         | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the appropriate transaction amount. This is the cheque amount that is being paid as Partial Payoff. The amount entered here should be greater than the total arrears due including the penalty interest. If the amount entered is less than or equal to the arrear amount the system will display message "Transaction Amount should be greater than amount to pay". However, this amount should not be greater than the total outstanding loan amount. If the amount is greater than the outstanding loan amount the system will display message "Transaction amount is sufficient to settle the loan – Do EFS Transaction".</p> <p>The amount is entered in the transaction currency for depositing the cheque. The cheque deposit amount is converted into the account currency, using the transaction currency rate and account currency rate.</p>  |
| <b>Partial Payoff Amt</b> | <p>[Display]</p> <p>This field displays the partial amount (of the loan) that will be paid off.</p> <p>Initially the system will display the total arrears due in this field. After the teller enters the partial payoff amount in the Txn Amount field above the amount in this field will display the value as mentioned in the Txn Amount field.</p>  |
| <b>Penalty Amount</b>     | <p>[Display]</p> <p>This field displays the penalty amount charged by the bank for early partial repayment of the loan.</p> <p>The value in this field will be calculated by the system based on the penalty method selected and the default rate applicable for the loan account.</p> <p>If the penalty method selected <b>Waive</b> then no amount will be displayed in this field.</p> <p>If the penalty Method selected either of <b>On Amount</b> or <b>On Amount + Term</b>, this field displays the penalty amount charged by the bank for early partial repayment of the loan.</p> <p>The value in this field will be calculated by the system based on the penalty method selected and the default rate applicable for the loan account.</p> <p>If the penalty method selected is <b>Waive</b> then no amount will be displayed in this field.</p> <p>If the penalty method is selected as <b>Manual</b>, this field is available to enter the amount which can be 'Zero' or a value greater than that.</p> |
| <b>User Reference No</b>  | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |

| Field Name   | Description  |
|--|--|
| <b>Customer ID</b>   | <p>[Optional, Numeric, 10, Pick List]</p> <p>Type the customer ID or select it from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p> |
| <b>Economic Cost</b>   | <p>[Display]</p> <p>This field displays the economic cost applicable for fixed rate loans.</p> <p>For more information on economic cost, refer to Example 02 provided at the end of this option.</p>   |
| <b>Narrative</b>   | <p>[Optional, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>The field displays the default narration, based on the transaction.</p>  |
| <b>Repayment Appropriation Override Appropriation Sequence</b> | <p>[Conditional, Check Box]</p> <p>Select the Override Appropriation Sequence check box to over ride the appropriation sequence at the product level. If this field is checked then the fields 'Appropriation Sequence' and Pro rate Accrued Interest' will be enabled.</p>  |
| <b>Appropriation Sequence</b>                                  | <p>[Conditional, Character, 1]</p> <p>Type the appropriation sequence 'C' is used only if the PPF amount is to be appropriated against principal.</p>  |
| <b>Pro rate Accrued Interest</b>                               | <p>[Optional, Check Box]</p> <p>Select Pro rate Accrued Interest check box, to prorate the unbilled interest after PPF.</p>  |

### Loan Partial Payoff By Transfer From Saving

Partial Payoff by transfer from a CASA account can be performed. The system validates that the CASA account entered is a valid account. If the account is a liability account, system will not allow the account to go into debit balance. The CASA account gets debited to the extent of the Partial Payoff payment and the same can be seen in the CASA statement inquiry. The loan account gets credited and the appropriation for the credit happens in EOD.

| Loan Partial Payoff By Transfer From Savings*  |                                      |        |           |              |            |           |                |                |           |                   |
|--|--------------------------------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|
| Account No :   | 0000000119360 FIXED FLOATING 1       |        |           |              |            |           |                |                |           |                   |
| Account Ccy :  | INR                                  |        |           |              |            |           |                |                |           |                   |
| Partial Payoff Mode :  | Savings Transfer                     |        |           |              |            |           |                |                |           |                   |
| Reschedule Mode :  | Recalculate Installment              |        |           |              |            |           |                |                |           |                   |
| Apply Interest till Date :   | <input type="checkbox"/>             |        |           |              |            |           |                |                |           |                   |
| <b>Arrears Postponed</b>   |                                      |        |           |              |            |           |                |                |           |                   |
| Principal Arrears Postponed:   | 0.00                                 |        |           |              |            |           |                |                |           |                   |
| Interest Arrears Postponed:  | 0.00                                 |        |           |              |            |           |                |                |           |                   |
| Penalty Arrears Postponed:   | 0.00                                 |        |           |              |            |           |                |                |           |                   |
| Others Arrears Postponed:  | 0.00                                 |        |           |              |            |           |                |                |           |                   |
| <b>Outstandings</b>  |                                      |        |           |              |            |           |                |                |           |                   |
| Principal Balance :  | 100,500.00                           |        |           |              |            |           |                |                |           |                   |
| Total Arrears :  | 8,649.70                             |        |           |              |            |           |                |                |           |                   |
| UnBilled SC :  | 0.00                                 |        |           |              |            |           |                |                |           |                   |
| UnBilled Penalty Interest :  | 0.00 Upto : 29/02/2008               |        |           |              |            |           |                |                |           |                   |
| <b>Uncharged Interest</b>  |                                      |        |           |              |            |           |                |                |           |                   |
| UnBilled Interest :  | 0.00 Upto : 29/02/2008               |        |           |              |            |           |                |                |           |                   |
| <b>Unapplied Credits</b>   |                                      |        |           |              |            |           |                |                |           |                   |
| Amount Paid Today :  | 0.00                                 |        |           |              |            |           |                |                |           |                   |
| Funds in RPA :   | 0.00                                 |        |           |              |            |           |                |                |           |                   |
| <b>Partial Payoff</b>  |                                      |        |           |              |            |           |                |                |           |                   |
| Total Due :  | 8,649.70                             |        |           |              |            |           |                |                |           |                   |
| <b>Payment Details</b>   |                                      |        |           |              |            |           |                |                |           |                   |
| Penalty Method :   | On Amount Penalty Rate : 0.0000      |        |           |              |            |           |                |                |           |                   |
| Sav Acct No :  | 0100000118360 ABY M GAYLE            |        |           |              |            |           |                |                |           |                   |
| Sav Acct Ccy :   | IDR                                  |        |           |              |            |           |                |                |           |                   |
| Loans Acct Ccy Rate :  | 1.00000 Sav Acct Ccy Rate : -1.00000 |        |           |              |            |           |                |                |           |                   |
| Sav Acct Amt :   | 100,000.00                           |        |           |              |            |           |                |                |           |                   |
| Partial Payoff Amt :   | 100,000.00 Penalty Amount : 2,660.69 |        |           |              |            |           |                |                |           |                   |
| Customer Id :  | ... Economic Cost : 363.96           |        |           |              |            |           |                |                |           |                   |
| User Reference No :  |                                      |        |           |              |            |           |                |                |           |                   |
| Narrative :  | Partial Payoff By Xfer. From CASA.   |        |           |              |            |           |                |                |           |                   |
| Value Date :   | 31/01/2008                           |        |           |              |            |           |                |                |           |                   |
| Card   | Change Pin                           | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque |
| <input type="button" value="UDF"/> <input type="button" value="OK"/> <input type="button" value="Close"/> <input type="button" value="Clear"/> |                                      |        |           |              |            |           |                |                |           |                   |

## Field Description

| Field Name             | Description   |
|------------------------|---|
| <b>Payment Details</b> |   |
| <b>Penalty Method</b>  | <p>[Mandatory, Drop-Down]</p> <p>Select the penalty method from the drop-down list.</p> <p>A bank may choose to charge a partial payoff penalty. This penalty is set up as an interest rule and attached to the stage at which the penalty is to be charged. This is usually applied in the regular stage of the loan.</p> <p>This is the method to be used to charge penalty for early repayment of the loan.</p> <p>The teller can select from anyone of the following options:</p> <ul style="list-style-type: none"> <li>• On Amount – Penalty is charged as x% of amount. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest</li> <li>• On Amount + Term – Penalty is charged as x% p.a. for the remaining period. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest</li> <li>• Waive – Penalty is waived</li> <li>• Manual – If penalty method is selected as manual, then the penalty amount field is enabled where the user needs to enter the amount of penalty to be charged. The penalty rate field will be blank. The penalty amount can be entered as 'Zero' or a value greater than that.</li> </ul> <p>The accounting entries will be passed to the GLs specified in the <b>Product Interest Attributes</b> (Fast Path: LNM42) applicable for partial pay off penalty type of interest. If penalty amount is entered as 'Zero', accounting entries will not be passed. Penalty amount will be paid from the transaction amount. Penalty will not be computed using the rate specified in Interest rate plan for penalty rate type.</p> <p>For more information refer to <b>Example 01</b> provided at the end of the topic.</p> |
| <b>Penalty Rate</b>    | <p>[Display]</p> <p>This field displays the penalty rate.</p> <p>The PPF penalty rate gets defaulted from the <b>Schedule Type Definition</b> (Fast Path: LNM98) option attached to the product under which the loan account exists.</p> <p>If the Penalty Method selected is either '<b>Waive</b>' or '<b>Manual</b>' this field not displays any value.</p>   |
| <b>Sav Acct No</b>     | <p>[Mandatory, Numeric, 16]</p> <p>Type the provider CASA account number from which the funds will be transferred towards Partial Payoff credit of the loan account.</p>  |
| <b>Sav Acct Ccy</b>    | <p>[Display]</p> <p>This field displays the currency assigned to the product, under which the provider savings CASA account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>  |

| Field Name                 | Description  |
|----------------------------|--|
| <b>Loans Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the local currency and the account currency are the same, the field takes a default value as 1, which cannot be modified.</p>  |
| <b>Sav Acct Ccy Rate</b>   | <p>[Display]</p> <p>This field displays the rate at which the savings account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>  |
| <b>Sav Acct Amt</b>        | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount that will be debited from the CASA provider account for partial payment of the loan.</p>   |
| <b>Partial Payoff Amt</b>  | <p>[Display]</p> <p>This field displays the partial amount (of the loan) that will be paid off. Initially the system will display the total arrears due in this field. After the teller enters the partial payoff amount in the Txn Amount field above the amount in this field will display the value as mentioned in the Txn Amount field.</p>   |
| <b>Penalty Amount</b>      | <p>[Display]</p> <p>This field displays the penalty amount charged by the bank for early partial repayment of the loan.</p> <p>The value in this field will be calculated by the system based on the penalty method selected and the default rate applicable for the loan account.</p> <p>If the penalty method selected <b>Waive</b> then no amount will be displayed in this field.</p> <p>If the penalty Method selected either of <b>On Amount</b> or <b>On Amount + Term</b>, this field displays the penalty amount charged by the bank for early partial repayment of the loan.</p> <p>The value in this field will be calculated by the system based on the penalty method selected and the default rate applicable for the loan account.</p> <p>If the penalty method selected is <b>Waive</b> then no amount will be displayed in this field.</p> <p>If the penalty method is selected as <b>Manual</b>, this field is available to enter the amount which can be 'Zero' or a value greater than that.</p> |

| Field Name               | Description  |
|--------------------------|--|
| <b>Customer Id</b>       | <p>[Optional, Numeric, 10, Pick List]</p> <p>Type the customer ID or select it from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p> |
| <b>Economic Cost</b>     | <p>[Display]</p> <p>This field displays the economic cost applicable for fixed rate loans.</p> <p>For more information on economic cost, refer to Example 02 provided at the end of this option.</p>   |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |
| <b>Narrative</b>         | <p>[Optional, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>This field displays the default narration, based on the transaction.</p>   |
| <b>Value Date</b>        | <p>[Mandatory, dd/mm/yyyy]</p> <p>Type the value date of the transaction.</p> <p>By default, the current date is displayed.</p> <p>The date entered should be less than or equal to the current date.</p> <p>The transaction should be conducted only if the payment mode is savings transfer and GL Transfer.</p> <p>The value date should not be earlier than the last date of reschedule in the account.</p>  |

### Loan Partial Payoff By GL Transfer

Partial Payoff for Loan account can be done by using an intermediate GL. The selected GL is debited and the loan account is credited. The GL has to be a normal GL on which direct posting is allowed.

**Field Description**

| Field Name                | Description  |
|---------------------------|--|
| <b>Payment Details</b>    |  |
| <b>GL Acct Ccy</b>        | [Mandatory, Drop-Down]<br>Select the currency of the GL account from the drop-down list.<br>All the entries posted in the account are in the account currency. The exchange rate values need to be defined and downloaded.   |
| <b>GL Acct No</b>         | [Mandatory, Numeric, Nine, Pick List]<br>Type the GL account number or select it from the pick list.<br>The description name of the GL account is populated adjacent to the GL account number.<br>This account should be in a FLEXCUBE Retail branch of the bank.  |
| <b>Loan Acct Ccy Rate</b> | [Display]<br>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.<br>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.<br>If the local currency and the account currency are the same, the field takes a default value as 1, which cannot be modified. |

| Field Name              | Description  |
|-------------------------|--|
| <b>GL Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the GL account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the GL account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the GL account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>   |
| <b>Penalty Method</b>   | <p>[Mandatory, Drop-Down]</p> <p>Select the penalty method from the drop-down list.</p> <p>A bank may choose to charge a partial payoff penalty. This penalty is set up as an interest rule and attached to the stage at which the penalty is to be charged. This is usually applied in the regular stage of the loan.</p> <p>This is the method to be used to charge penalty for early repayment of the loan. The teller can select from anyone of the following options:</p> <ul style="list-style-type: none"> <li>• On Amount – Penalty is charged as x% of amount. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest</li> <li>• On Amount + Term – Penalty is charged as x% p.a. for the remaining period. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest</li> <li>• Waive – Penalty is waived</li> <li>• Manual – If penalty method is selected as manual, then the penalty amount field is enabled where the user needs to enter the amount of penalty to be charged. The penalty rate field will be blank. The penalty amount can be entered as 'Zero' or a value greater than that.</li> </ul> <p>If appropriation sequence is entered then all four options available currently will not be available. Only Waive and Manual will be available.</p> <p>The accounting entries will be passed to the GLs specified in the <b>Product Interest Attributes</b> (Fast Path: LNM42) applicable for partial pay off penalty type of interest. If penalty amount is entered as 'Zero', accounting entries will not be passed. Penalty amount will be paid from the transaction amount. Penalty will not be computed using the rate specified in interest rate plan for penalty rate type.</p> <p>For more information refer to <b>Example 01</b> provided at the end of the topic.</p> |
| <b>Penalty Rate</b>     | <p>[Display]</p> <p>This field displays the penalty rate.</p> <p>The PPF penalty rate gets defaulted from the <b>Schedule Type Definition</b> (Fast Path: LNM98) option attached to the product under which the loan account exists.</p> <p>If the Penalty Method selected is either '<b>Waive</b>' or '<b>Manual</b>' this field not displays any value.</p>  |

| Field Name                   | Description  |
|------------------------------|--|
| <b>GL Acct Amount</b>        | <p>[Mandatory, Numeric, 13, Nine]</p> <p>Type the amount that will be debited to the GL account towards Partial Payoff repayment of the Loan in GL currency.</p> <p>The amount will be calculated in the GL account currency.</p>  |
| <b>Partial Payoff Amount</b> | <p>[Display]</p> <p>This field displays the partial amount (of the loan) that will be paid off. Initially the system will display the total arrears due in this field. After the teller enters the partial payoff amount in the Txn Amount field above the amount in this field will display the value as mentioned in the Txn Amount field.</p>   |
| <b>Penalty Amount</b>        | <p>[Display]</p> <p>This field displays the penalty amount charged by the bank for early partial repayment of the loan.</p> <p>The value in this field will be calculated by the system based on the penalty method selected and the default rate applicable for the loan account.</p> <p>If the penalty method selected <b>Waive</b> then no amount will be displayed in this field.</p> <p>If the penalty Method selected either of <b>On Amount</b> or <b>On Amount + Term</b>, this field displays the penalty amount charged by the bank for early partial repayment of the loan.</p> <p>The value in this field will be calculated by the system based on the penalty method selected and the default rate applicable for the loan account.</p> <p>If the penalty method selected is <b>Waive</b> then no amount will be displayed in this field.</p> <p>If the penalty method is selected as <b>Manual</b>, this field is available to enter the amount which can be 'Zero' or a value greater than that.</p> |
| <b>Value Date</b>            | <p>[Mandatory, dd/mm/yyyy]</p> <p>Type the value date.</p>   |
| <b>User Reference No</b>     | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p>   |
| <b>Economic Cost</b>         | <p>[Display]</p> <p>This field displays the economic cost applicable for fixed rate loans.</p> <p>For more information on economic cost, refer to Example 02 provided at the end of this option.</p>   |
| <b>Customer ID</b>           | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p>  |

| Field Name       | Description   |
|------------------|---|
| <b>Narrative</b> | [Optional, Alphanumeric, 40]<br>Type the narration.<br>This field displays the default narration, based on the transaction.   |
| 10.              | The system displays the transaction sequence number message box. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction. |
| 11.              | Click the <b>Ok</b> button.   |
| 12.              | The system displays the <b>Document Receipt</b> screen.   |
| 13.              | Select the receipt you want to print and click the <b>Ok</b> button.<br>OR<br>Click the <b>Cancel</b> button.   |

**Note:** For information on **Instrument Detail** and **Cheque Detail** refer to the **FLEXCUBE Introduction User Manual**.

Examples of calculating the penalty for a Partial Payoff transaction:

As mentioned above following are the options or methods of calculating the Penalty Interest for a Partial Payoff transaction:

|  |   |
|--|---|
| On Amount – Penalty is charged as x% of amount. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest.   |   |
| Assume a Loan account with the following status :  |   |
| <b>Outstanding Principal Balance</b>   | INR 120000.00   |
| <b>Outstanding Principal Arrear</b>  | INR 20000.00  |
| <b>Outstanding Interest Arrear</b>   | INR 2700.00   |
| <b>Other Arrear</b>  | INR 120.00 (also includes Interest arrears till date) |
| <b>PPF Penalty Rate</b>  | 5%  |
| <b>Total Arrears</b>   | INR 22820.00  |
| <b>Partial Payoff amount paid</b>  | INR 46000.00  |
| The arrears will first be appropriated against the payment of INR 46000.00, i.e., 46000-22820 = INR 23180.00 - Assuming Partial Payoff Penalty @ 5% (Amount Based method) will be calculated as 23180 *5/105 = INR 1103.81 |   |
| The residual amount of the Partial Payoff less the Penalty amount (A-B) will be appropriated against the principal outstanding – i.e. 23180-1103.81 = INR 22076.19   |   |

|  |   |
|--|---|
| On Amount – Penalty is charged as x% of amount. The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest.   |   |
| <p>On Amount + Term - Penalty is charged as x% p.a. for the remaining period.</p> <ol style="list-style-type: none"> <li>1. Term is considered in days instead of months. So total term would be 242 days and remaining term would be 211 days.</li> <li>2. Discounting factor should not be rounded off. Penalty amount should be rounded at the end.</li> <li>3. Unbilled Penalty arrears should not be subtracted from PPF amount.</li> </ol> <p>The penalty will be calculated on the excess amount repaid after appropriating all the arrears including the Penalty Interest.</p> |   |
| Assume a Loan account with the following status  |   |
| <b>Outstanding Principal Balance</b>   | INR 120000.00   |
| <b>Outstanding Principal Arrear</b>  | INR 20000.00  |
| <b>Outstanding Interest Arrear</b>   | INR 2700.00   |
| <b>Other Arrear</b>  | INR 120.00 (also includes Interest arrears till date) |
| <b>PPF Penalty Rate</b>  | 5%  |
| <b>Total Arrears</b>   | INR 22820.00  |
| <b>Partial Payoff</b>  | INR 46000.00  |
| The appropriation will be done as under  |   |
| <p>The arrears will first be appropriated against the payment of INR 46000.00, i.e., <math>46000 - 22820 = \text{INR } 23180.00</math> - Assuming Partial Payoff Penalty @ 5% (Amount + Term Based method assuming the total term of the loan was 60 months and the remaining period of loan is 42 months, the rate discounting factor is <math>42/60 = 1278.35/1826.21 = 0.7</math> and the rate is <math>5 \times 0.7</math> i.e. 3.5%) Thus the calculation will be <math>23180 \times 3.5/103.5 = \text{INR } 783.86</math></p>  |   |
| <p>The residual amount of the Partial Payoff less the Penalty amount (A-B) will be appropriated against the principal outstanding – i.e. <math>23180 - 783.86 = \text{INR } 22396.14</math></p>  |   |

Example 02: Economic cost applicability during partial payment:

Consider the Outstanding Amount : AUD 100,000

Monthly Equivalent Installment: AUD 4300

1066 - Loan Partial Payoff Inquiry

Threshold Fixed Amount: AUD 20000

Threshold Amount: 24300 AUD (Fixed Amount + one installment)

| Installment Date | Contracted Installment | Advance payment paid by customer | Excess payment | Cumulative amount | Amount on which economic cost is computed | Economic Cost applicable | Description   |
|------------------|------------------------|----------------------------------|----------------|-------------------|---|--------------------------|---|
| 1/1/2009         | 4300                   | 14300                            | 10000          | 10000             |   | N                        |   |
| 1/2/2009         | 4300                   | 24300                            | 20000          | 30000             | 10000                                     | Y                        | Economic cost will be computed on the cumulative partial payment amount (AUD 30000) – threshold fixed amount (AUD 20000). |
| 1/3/2009         | 4300                   | 4300                             | 0              | 0                 | 0   |                          |   |
| 1/4/2009         | 4300                   | 19300                            | 15000          | 15000             | 15000                                     | Y                        | Since the customer has already utilised the threshold, the economic cost will be levied on every subsequent prepayment    |
| 1/5/2009         | 4300                   | 4300                             | 0              | 0                 | 0   |                          |   |

1066 - Loan Partial Payoff Inquiry

| Installment Date | Contracted Installment | Advance payment paid by customer | Excess payment | Cumulative amount | Amount on which economic cost is computed | Economic Cost applicable | Description  |
|------------------|------------------------|----------------------------------|----------------|-------------------|---|--------------------------|--|
| 1/6/2009         | 4300                   | 13300                            | 9000           | 0                 | 9000                                      | Y                        | Since the customer has already utilised the threshold, the economic cost will be levied on every subsequent prepayment |

## 1068 - Loan Advance Payment Inquiry

Using this option, part of a loan installment called as advance amount due in the future may be paid by a customer.

This screen validates that the payment amount totals more than the arrears due. The additional amount is held in reserve in the RPA account till the next arrears are due.

The customer may chose to pay one or more installments due in advance. Benefit for such prepayment can be given by the bank, if the interest base is set to Include Advances. The same is defined in the Interest Rules (Fast Path: LNM41) option attached to the schedule linked to the loan account. In such case this RPA amount will be deducted from the outstanding principal and then interest computed.

The advance payment of loan installments can be paid by cash, local cheque, transfer from CASA or GL transfer by using this option.

### Definition Prerequisites

- **BAM97 - Currency Codes Cross Reference**
- **LN057 - Loan Direct Account Opening**
- **LNM52 - Quote for Economic Cost**
- The exchange rate values must be defined and downloaded
- Amount to be repaid should be greater than the due arrears

### Modes Available

Not Applicable

### To inquire on loan advance payment

1. Type the fast path **1068** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Advance Payment By Transfer From Savings** .
2. The system displays the **Loan Advance Payment Inquiry** screen.

### Loan Advance Payment Inquiry

| Loan Advance Payment Inquiry*  |   |        |            |              |            |              |                |                |                |                   |           |                   |
|--|---|--------|------------|--------------|------------|--------------|----------------|----------------|----------------|-------------------|-----------|-------------------|
| Account No :   | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| Account Ccy :  | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| No. of Payments :  | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| Payment Mode :   | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| <b>Outstandings</b>  |   |        |            |              |            |              |                |                |                |                   |           |                   |
| Principal Balance :  | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| Amount Disbursed Today :   | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| Total Arrears :  | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| UnBilled Penalty Interest :  | <input type="text"/> Upto : <input type="text"/>          |        |            |              |            |              |                |                |                |                   |           |                   |
| <b>Arrears Postponed</b>   |   |        |            |              |            |              |                |                |                |                   |           |                   |
| Principal Arrears Postponed:   | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| Interest Arrears Postponed:  | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| Penalty Arrears Postponed:   | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| Others Arrears Postponed:  | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| <b>UnApplied Credits</b>   |   |        |            |              |            |              |                |                |                |                   |           |                   |
| Amount Paid Today :  | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| Funds in RPA :   | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| <b>Advance Payment</b>   |   |        |            |              |            |              |                |                |                |                   |           |                   |
| Total Installment Amount :   | <input type="text"/> Next Due Date : <input type="text"/> |        |            |              |            |              |                |                |                |                   |           |                   |
| Total Due :  | <input type="text"/>                                      |        |            |              |            |              |                |                |                |                   |           |                   |
| <table border="1"> <tr> <td>Card</td> <td>Change Pin</td> <td>Cheque</td> <td>Cost Rate</td> <td>Denomination</td> <td>Instrument</td> <td>Inventory</td> <td>Pin Validation</td> <td>Service Charge</td> <td>Signature</td> <td>Travellers Cheque</td> </tr> </table> |   | Card   | Change Pin | Cheque       | Cost Rate  | Denomination | Instrument     | Inventory      | Pin Validation | Service Charge    | Signature | Travellers Cheque |
| Card   | Change Pin  | Cheque | Cost Rate  | Denomination | Instrument | Inventory    | Pin Validation | Service Charge | Signature      | Travellers Cheque |           |                   |
| <input type="button" value="LIDF"/> <input type="button" value="OK"/> <input type="button" value="Close"/> <input type="button" value="Clear"/>  |   |        |            |              |            |              |                |                |                |                   |           |                   |

**Field Description**

| Field Name         | Description   |
|--------------------|---|
| <b>Account No</b>  | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number for which the advance payment is to be made.</p> <p>The short name of the account holder is populated adjacent to the account number.</p>   |
| <b>Account Ccy</b> | <p>[Display]</p> <p>This field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> <p>This field is non-editable.</p> |

| Field Name                       | Description  |
|----------------------------------|--|
| <b>No. of Payments</b>           | <p>[Conditional, Numeric, Two]</p> <p>Type the number of installments that the customer intends to pay in advance.</p> <p>The number of installments entered here should be lesser than or equal to the installments maintained in the <b>Loan Product Master</b> ( Fast Path: LNM11) option.</p> <p>For Loan accounts in IO in Advance stage, this field displays the number of payments based on the value defined in the <b>Minimum Period for Interest in Advance (months)</b> field in the <b>Loan Product Master</b> ( Fast Path: LNM11) option.</p> |
| <b>Payment Mode</b>              | <p>[Mandatory, Drop-Down]</p> <p>Select the payment mode from the drop-down list.</p> <p>Multiple repayment modes are possible for Loan Advance Payment. However, the modes are validated against the parameters defined at the <b>Loans Product Master Level</b> (Fast Path: LNM11) option. Following are the Advance Payment modes.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Local Cheque</li> <li>• Transfer from Savings</li> <li>• GL Transfer</li> </ul>   |
| <b>Outstandings</b>              |  |
| <b>Principal Balance</b>         | <p>[Display]</p> <p>This field displays the actual principal balance on the date of advance payment, if all dues were paid on time.</p>  |
| <b>Amount Disbursed Today</b>    | <p>[Display]</p> <p>This field displays the amount that is disbursed on the current date. if the loan is disbursed on the current date, i.e., on the date of Loan Advance Payment Inquiry. Else, this field will have zero value.</p>  |
| <b>Total Arrears</b>             | <p>[Display]</p> <p>The field displays the total arrears due on the date of Advance Payment excluding Unbilled Penalty Interest.</p> <p><i>Total Arrears = principal arrears + interest arrears + fee arrears + legal fee arrears + premium arrears + outgoing arrears + penalty arrears</i></p>   |
| <b>UnBilled Penalty Interest</b> | <p>[Display]</p> <p>This field displays the unbilled penalty interest.</p> <p>Unbilled Penalty Interest is the interest accrued on the loan account from the last penalty charging date till the current date. The Unbilled penalty interest till date due to late payment of arrears on the account is calculated online.</p>   |

| <b>Field Name</b>                  | <b>Description</b>  |
|------------------------------------|---|
| <b>Upto</b>                        | [Display]<br>This field displays the system-generated date up to which the unbilled penalty interest is calculated.   |
| <b>Arrears Postponed</b>           |   |
| <b>Principal Arrears Postponed</b> | [Display]<br>This field displays the principal arrears that are due to be paid as on that day.  |
| <b>Interest Arrears Postponed</b>  | [Display]<br>This field displays the sum of principal arrears and interest arrears.   |
| <b>Penalty Arrears Postponed</b>   | [Display]<br>This field displays the penalty levied on the customer for nonpayment or late payment of arrears.  |
| <b>Others Arrears Postponed</b>    | [Display]<br>This field displays other arrears like fees arrears, service charge arrears, insurance premium, etc. which are due as on date.   |
| <b>UnApplied Credits</b>           |   |
| <b>Amount Paid Today</b>           | [Display]<br>This field displays the amount paid today into the loan account by way of installment payment, advance payment, partial payoff or standing instruction from CASA account.  |
| <b>Funds in RPA</b>                | [Display]<br>This field displays the funds in RPA.<br><br>RPA stands for "Repayment Pending Appropriation". In loans module any amount paid towards repayment of the loan is first credited to RPA. The house keeping shell in the EOD later appropriates the amount in RPA to offset any arrears due in the loan account. In case no arrears are due the amount will continue to reside in RPA till such time arrears become due in the loan account. The RPA always points to a Liability GL. |
| <b>Advance Payment</b>             |   |
| <b>Total Installment Amount</b>    | [Display]<br>This field displays the installment amount to be paid in advance, based on the value specified in the Number of Payments field.<br><br>The total installment amount is based on the schedule setup at the time of loan disbursement.   |
| <b>Next Due Date</b>               | [Display]<br>This field displays the date on which the next installment is due. The next due date is based on the schedule setup at the time of loan disbursement.  |

| Field Name       | Description   |
|------------------|---|
| <b>Total Due</b> | [Display]<br>This field displays the total amount payable by the customer.<br><i>Total Due = Total Arrears + UnBilled Penalty Interest + Total Installment (Advance installment) Amount</i> |

3. Enter the account number and press the <Tab> key.
4. Enter the appropriate number of payments/installments.
5. Select the appropriate option from the **Payment Mode** drop-down list.
6. Click the **Ok** button.
7. The system displays the message "Do you want to continue?".

### Loan Advance Payment Inquiry

8. Click the **Ok** button.
9. Depending upon the option selected from **Payment Mode** drop-down list, the system displays the relevant transaction screen.
10. Enter the relevant information and click the **Ok** button.

### Loan Advance Payment By Cash

Advance payment can be made by Cash mode. The cash payment for an account will update the teller balance in that currency. The payment may be in a currency different from the account currency.

| Loan Advance Payment By Cash*  |                            |        |            |              |            |              |                |                |                |                   |           |                   |
|--|----------------------------|--------|------------|--------------|------------|--------------|----------------|----------------|----------------|-------------------|-----------|-------------------|
| Account No :   | 00000001173360 VINAY GUPTA |        |            |              |            |              |                |                |                |                   |           |                   |
| Account Ccy :  | INR                        |        |            |              |            |              |                |                |                |                   |           |                   |
| No. of Payments :  | 1                          |        |            |              |            |              |                |                |                |                   |           |                   |
| Payment Mode :   | Cash                       |        |            |              |            |              |                |                |                |                   |           |                   |
| <b>Outstandings</b>  |                            |        |            |              |            |              |                |                |                |                   |           |                   |
| Principal Balance :  | 94,218.75                  |        |            |              |            |              |                |                |                |                   |           |                   |
| Amount Disbursed Today :   | 0.00                       |        |            |              |            |              |                |                |                |                   |           |                   |
| Total Arrears :  | 0.00                       |        |            |              |            |              |                |                |                |                   |           |                   |
| UnBilled Penalty Interest :  | 0.00                       |        |            |              |            |              |                |                |                |                   |           |                   |
| Upto :   | 30/04/2008                 |        |            |              |            |              |                |                |                |                   |           |                   |
| <b>Arrears Postponed</b>   |                            |        |            |              |            |              |                |                |                |                   |           |                   |
| Principal Arrears Postponed:   | 0.00                       |        |            |              |            |              |                |                |                |                   |           |                   |
| Interest Arrears Postponed:  | 0.00                       |        |            |              |            |              |                |                |                |                   |           |                   |
| Penalty Arrears Postponed:   | 0.00                       |        |            |              |            |              |                |                |                |                   |           |                   |
| Others Arrears Postponed:  | 0.00                       |        |            |              |            |              |                |                |                |                   |           |                   |
| <b>UnApplied Credits</b>   |                            |        |            |              |            |              |                |                |                |                   |           |                   |
| Amount Paid Today :  | 0.00                       |        |            |              |            |              |                |                |                |                   |           |                   |
| Funds in RPA :   | 7,311.72                   |        |            |              |            |              |                |                |                |                   |           |                   |
| <b>Advance Payment</b>   |                            |        |            |              |            |              |                |                |                |                   |           |                   |
| Total Installment Amount :   | 8,535.04                   |        |            |              |            |              |                |                |                |                   |           |                   |
| Total Due :  | 1,223.32                   |        |            |              |            |              |                |                |                |                   |           |                   |
| Next Due Date :  | 31/05/2008                 |        |            |              |            |              |                |                |                |                   |           |                   |
| Txn Ccy : INR  |                            |        |            |              |            |              |                |                |                |                   |           |                   |
| Acct Ccy Rate :  | 1.00000                    |        |            |              |            |              |                |                |                |                   |           |                   |
| Txn Amount :   | 2,000.00                   |        |            |              |            |              |                |                |                |                   |           |                   |
| Advance Payment Amt :  | 2,000.00                   |        |            |              |            |              |                |                |                |                   |           |                   |
| Customer Id :  | 603952                     |        |            |              |            |              |                |                |                |                   |           |                   |
| User Reference No :  | 1                          |        |            |              |            |              |                |                |                |                   |           |                   |
| Narrative :  | LN Advance Pmt By Cash     |        |            |              |            |              |                |                |                |                   |           |                   |
| <table border="1"> <tr> <td>Card</td> <td>Change Pin</td> <td>Cheque</td> <td>Cost Rate</td> <td>Denomination</td> <td>Instrument</td> <td>Inventory</td> <td>Pin Validation</td> <td>Service Charge</td> <td>Signature</td> <td>Travellers Cheque</td> </tr> </table> |                            | Card   | Change Pin | Cheque       | Cost Rate  | Denomination | Instrument     | Inventory      | Pin Validation | Service Charge    | Signature | Travellers Cheque |
| Card   | Change Pin                 | Cheque | Cost Rate  | Denomination | Instrument | Inventory    | Pin Validation | Service Charge | Signature      | Travellers Cheque |           |                   |
| <input type="button" value="UDF"/> <input type="button" value="OK"/> <input type="button" value="Close"/> <input type="button" value="Clear"/>   |                            |        |            |              |            |              |                |                |                |                   |           |                   |

### Field Description

| Field Name           | Description   |
|----------------------|---|
| <b>Txn Ccy</b>       | <p>[Mandatory, Drop-Down]</p> <p>Select the transaction currency from the drop-down list.</p> <p>This is the currency in which the transaction has to be done.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency, based on the defined transaction rate.</p> |
| <b>Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p>   |

| Field Name                 | Description  |
|----------------------------|--|
| <b>Txn Ccy Rate</b>        | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>   |
| <b>Txn Amount</b>          | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the transaction amount.</p> <p>The system will display the total due amount, i.e., the sum of Total Arrears + Unbilled Penalty Interest + Total Installment (Advance installment) Amount. The teller may modify this amount by reducing the default amount but the amount should be greater than the sum of Total Arrears + Unbilled Penalty Interest.</p> <p>This is the cash amount that is being paid as Advance Payment.</p> <p>The amount is entered in the transaction currency for depositing cash. The cash deposit amount is converted into the account currency, using the transaction currency rate and account currency rate.</p> |
| <b>Economic Cost</b>       | <p>[Display]</p> <p>This field displays the economic cost applicable for the fixed rate loans.</p>   |
| <b>Advance Payment Amt</b> | <p>[Display]</p> <p>This field displays the amount that will be paid in cash by the customer as an advance towards the loan.</p> <p>This amount is calculated in the account currency.</p>   |
| <b>Customer ID</b>         | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p>  |
| <b>User Reference No</b>   | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p>   |
| <b>Narrative</b>           | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>This field displays the default narration, based on the transaction.</p>  |

### Loan Advance Payment By Local Cheque

Advance payment can be made by Local Cheque mode. When Advance Payment for a loan is made by cheque, system accepts the cheque details such as Clearing type, Cheque No, Cheque literal, Cheque Date, Routing No, Drawer Account No, and Chg Commission. It also displays Value Date, Late Clearing (Y/N), Bank, Branch and Sector. The cheque date has to be less than or equal to current date. If the cheque date is less than current date, the system will validate that the cheque has not crossed its stale period.

On the cheque being cleared, the uncleared amount is reduced accordingly and the loan account credited.

### Field Description

| Field Name        | Description   |
|-------------------|---|
| <b>Account No</b> | [Display]<br>This field displays the loan account number for which the advance payment is to be made. The short name of the account holder is populated adjacent to the account number. This number is defaulted from the <b>Loan Advance Payment Inquiry</b> screen. |

| <b>Field Name</b>          | <b>Description</b>   |
|----------------------------|--|
| <b>Account Ccy</b>         | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened. It is defaulted from the account details maintained.</p> <p>All the entries are posted in the account in the account currency.</p> <p>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>   |
| <b>Txn Ccy</b>             | <p>[Mandatory, Drop-Down]</p> <p>Select the transaction currency from the drop-down list.</p> <p>This is the currency in which the transaction has to be done.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency, based on the defined transaction rate.</p>  |
| <b>Acct Ccy Rate</b>       | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p>  |
| <b>Txn Ccy Rate</b>        | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>   |
| <b>Txn Amount</b>          | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the transaction amount.</p> <p>The system will display the total due amount, i.e., the sum of Total Arrears + Unbilled Penalty Interest + Total Installment (Advance installment) Amount. The teller may modify this amount by reducing the default amount but the amount should be greater than the sum of Total Arrears + Unbilled Penalty Interest.</p> <p>This is the cheque amount that is being paid as Advance Payment.</p> <p>The amount is entered in the transaction currency for depositing the cheque. The cheque deposit amount is converted into the account currency, using the transaction currency rate and account currency rate.</p> |
| <b>Economic Cost</b>       | <p>[Display]</p> <p>This field displays the economic cost applicable for the fixed rate of loans</p>   |
| <b>Advance Payment Amt</b> | <p>[Display]</p> <p>This field displays the amount that will be paid by local cheque by the customer as an advance towards the loan.</p> <p>This amount is calculated in the account currency.</p>   |

| Field Name               | Description   |
|--------------------------|---|
| <b>User Reference No</b> | [Optional, Alphanumeric, 40]<br>Type the user reference number.<br>The user reference number is assigned to identify the transaction. |
| <b>Narrative</b>         | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>This field displays the default narration, based on the transaction.          |

### Loan Advance Payment By Transfer From Savings

Advance Payment by transfer from a CASA account can be performed. The system validates that the CASA account entered is a valid account, without a block or debit block status. If the account is a liability account, system will not allow the account to go into negative balance. The CASA account gets debited to the extent of the Advance payment and the same can be seen in the CASA statement inquiry. The loan account gets credited and the appropriation for the credit happens in EOD.

**Loan Advance Payment By Transfer From Savings\***

Account No : 00000001173360 VINAY GUPTA  
 Account Ccy : INR  
 No. of Payments : 1  
 Payment Mode : Transfer From Savings

---

**Outstandings**  
 Principal Balance : 94,218.75  
 Amount Disbursed Today : 0.00  
 Total Arrears : 0.00  
 UnBilled Penalty Interest : 0.00 Upto : 30/04/2008

---

**Arrears Postponed**  
 Principal Arrears Postponed : 0.00  
 Interest Arrears Postponed : 0.00  
 Penalty Arrears Postponed : 0.00  
 Others Arrears Postponed : 0.00

---

**UnApplied Credits**  
 Amount Paid Today : 0.00  
 Funds in RPA : 7,311.72

---

**Advance Payment**  
 Total Installment Amount : 8,535.04 Next Due Date : 31/05/2008  
 Total Due : 1,223.32

---

**Payment Details**  
 Sav Acct No : 01000000126360 PRATAP1947  
 Sav Acct Ccy : INR  
 Loans Acct Ccy Rate : 1.00000 Sav Acct Ccy Rate : 1.00000  
 Sav Acct Amt : 2,000.00 Economic Cost : 152.11  
 Advance Payment Amt : 2,000.00  
 Customer Id : 53453  
 User Reference No : 45343  
 Narrative : LN. Advance Payment

---

Card Change Pin **Cheque** Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

LIDF OK Close Clear

### Field Description

| Field Name         | Description   |
|--------------------|---|
| <b>Sav Acct No</b> | [Mandatory, Numeric, 16]<br>Type the provider CASA account number from which the funds will be transferred towards Advance Payment of the loan account. |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Sav Acct Ccy</b>        | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the provider CASA account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>   |
| <b>Loan Acct Ccy Rate</b>  | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p>   |
| <b>Sav Acct Ccy Rate</b>   | <p>[Display]</p> <p>This field displays the rate at which the savings account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>                           |
| <b>Sav Acct Amt</b>        | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount that will be debited from the CASA provider account for the advance payment of the loan.</p> <p>This amount is calculated in the savings account currency.</p>  |
| <b>Economic Cost</b>       | <p>[Display]</p> <p>This field displays the economic cost applicable for the fixed rate of loans.</p>   |
| <b>Advance Payment Amt</b> | <p>[Display]</p> <p>This field displays the amount that the customer has to pay in advance for the loan.</p> <p>This amount is calculated in the loan account currency.</p>   |
| <b>Customer Id</b>         | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p> |
| <b>User Reference No</b>   | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p>  |

| Field Name       | Description  |
|------------------|--|
| <b>Narrative</b> | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>This field displays the default narration, based on the transaction. |

### Loan Advance Payment By GL

### Field Description

| Field Name            | Description   |
|-----------------------|---|
| <b>Loans Acct No</b>  | [Display]<br>This field displays the loan account number for which the advance payment is to be made. The short name of the account holder is populated adjacent to the account number. This number is defaulted from the Loan Advance Payment Inquiry screen.  |
| <b>Loans Acct Ccy</b> | [Display]<br>This field displays the currency assigned to the product at the product level, under which the loan account is opened.<br>All the entries posted in the account are in the account currency.<br>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |

| Field Name                 | Description  |
|----------------------------|--|
| <b>GL Acct Ccy</b>         | <p>[Mandatory, Drop-Down]</p> <p>Select the GL account currency from the drop-down list.</p> <p>All the entries posted in the account are in the account currency. The exchange rate values must be defined and downloaded.</p>  |
| <b>GL Acct No</b>          | <p>[Mandatory, Pick List]</p> <p>Select the GL account number from the pick list.</p> <p>The funds will be transferred to the loan account for Advance Payment of the Loan using this account number. The description of the GL account is populated adjacent to the GL account number.</p> <p>This account should be in a <b>FLEXCUBE Retail</b> branch of the bank.</p>  |
| <b>Loans Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p>  |
| <b>GL Acct Ccy Rate</b>    | <p>[Display]</p> <p>This field displays the rate at which the GL account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the GL account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the GL account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p> |
| <b>GL Acct Amount</b>      | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount that will be debited to the GL account towards Advance Payment of the Loan in GL currency.</p> <p>This amount will be calculated in the GL account currency.</p>   |
| <b>Economic Cost</b>       | <p>[Display]</p> <p>This field displays the economic cost applicable for the fixed rate of loans.</p>  |
| <b>Advance Payment Amt</b> | <p>[Display]</p> <p>This field displays the amount that will be paid as an advance towards the loan.</p> <p>This amount is calculated in the account currency.</p>   |
| <b>User Reference No</b>   | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p>   |

| Field Name         | Description   |
|--------------------|---|
| <b>Customer ID</b> | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p> |
| <b>Narrative</b>   | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>This field displays the default narration, based on the transaction.</p>   |

11. The system displays the message "Authorization Required. Do you want to continue?"  
Click the **OK** button.
12. The system displays the **Authorization Reason** screen.
13. Enter the relevant information and click the **Grant** button.
14. The system displays the transaction sequence number message box. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction.
15. Click the **OK** button.
16. The system displays the **Document Receipt** screen.
17. Select the receipt you want to print and click the **Ok** button.  
OR  
Click the **Cancel** button.

**Note:** For information on Denomination Detail, Instrument Detail and Cheque Detail and Authorisation transactions, refer to the **FLEXCUBE** Introduction User Manual.

## 1074 - Loan Settlement Payout

A customer has to pay fees and contribution amount on the sanctioned undisbursed loan amount. Any contribution amount received towards a loan account is credited in the Settlement Payout GL. Using this option you can debit the Settlement Payout GL and credit the respective Liability GL's (E.g. Stamp duty, Registration Fees etc.). In case of Stamp duty and Registration Fees, the funds are remitted to the authorities at a later point (i.e. post disbursement), until then the amount resides in the Settlement Payout GL and the customer enjoys interest benefit on this amount. The interest benefit is provided only during the Variable interest rate period. The Stamp Duty or Registration Fees or any other fees can be a part of the contribution amount or the loan amount.

**Note:** The contribution amount (if any) available under the Settlement Payout GL is not eligible for a redraw.

### Definition Prerequisites

- **LN521 - Account Schedule**
- **8051 - CASA Account Opening**
- **GLM02 - Chart of Accounts**

### Modes Available

Not Applicable

### To perform loan settlement

1. Type the fast path **1074** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Settlement Payout.
2. The system displays the **Loan Settlement Payout** screen.

## Loan Settlement Payout

The screenshot shows a software window titled "Loan Settlement Payout\*". Inside the window, there is a section labeled "Account Details" containing several input fields: "Account No.", "Name", "Currency", "Branch", "Product", and "Settlement Payout Mode". Below this section is a large, empty white area. At the bottom of the window, there is a navigation bar with buttons for "Card", "Change Pin", "Cheque", "Cost Rate", "Denomination", "Instrument", "Inventory", "Pin Validation", "Service Charge", "Signature", "Travellers Cheque", "LDF", "OK", "Close", and "Clear".

### Field Description

| Field Name             | Description   |
|------------------------|---|
| <b>Account Details</b> |   |
| <b>Account No</b>      | [Mandatory, Numeric, 16]<br>Type the loan account number where you want to provide benefit of contribution transaction.<br>It should be a disbursed loan account. |
| <b>Name</b>            | [Display]<br>This field displays the name of the customer.  |
| <b>Currency</b>        | [Display]<br>This field displays the account currency.  |
| <b>Product</b>         | [Display]<br>This field displays the product code.  |
| <b>Branch</b>          | [Display]<br>This field displays the branch to which the account is mapped.   |

| Field Name                    | Description   |
|-------------------------------|---|
| <b>Settlement Payout Mode</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the mode through which the settlement is to be made from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Transfer To CASA</li> <li>• Transfer To GL</li> <li>• Bankers Cheque</li> </ul> |

- Enter the account number and press the <Tab> key.
- Select the appropriate settlement payout mode from the drop-down list.

### Loan Settlement Payout

The screenshot shows a software window titled "Loan Settlement Payout\*". Inside, there is a form with the following fields:

- Account No: 0000000225360
- Name: EDWARD MATHIEW
- Currency: INR
- Branch: HO
- Product: 717-Prin\_offset\_P2
- Settlement Payout Mode: Transfer To CASA

At the bottom of the window, there is a navigation bar with buttons for Card, Change Pin, Cheque, Cost Rate, Denomination, Instrument, Inventory, Pin Validation, Service Charge, Signature, Travellers Cheque, UDF, OK, Close, and Clear.

- Click the **Ok** button.
- The system displays the message "Do You want to continue". Click the **Ok** button.
- Depending up on the option selected in the **Settlement Payout Mode** drop-down list, the system displays the relevant transaction screen.
- Enter the relevant information.

Loan Settlement Payout - Bankers Cheque

Loan Settlement Payout By Bankers Cheque\*

**Account Details :**  
 Account No : 0000001733360 Name : EDWARD MATHIEW  
 Currency : INR Product : 611-Term Loan 611  
 Branch : HO Settlement Payout Mode : Bankers Cheque

**Settlement Payout Details :**  
 Settlement Payout Amount : 10,000.00

**Payment Details**

Bank Code : Demo Bank  
 Txn Ccy : INR  
 Acct Ccy Rate : 1.00000 Tcy Rate : 1.00000  
 Charges (Acy): 100.00  
 Cheque Amount(Acy) : 9,900.00 Cheque Amount(Tcy) : 9,900.00  
 Cheque Date : 30/04/2008 Serial No :  
 Micr No : 1001001 Routing No :  
 Beneficiary Name : Edward  
 Passport / IC No : 191919911  
 Beneficiary Addr : 15, Park Avenue  
 New Lane, Red Fort  
 User Reference No : 1  
 Narrative : LN Settlement By Cheque

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signatures Travellers Cheque

UDF OK Close Clear

Field Description

| Field Name                       | Description   |
|----------------------------------|---|
| <b>Settlement Payout Details</b> |   |
| <b>Settlement Payout Amount</b>  | [Mandatory, Numeric, 13, Two]<br>Type the settlement payment amount.<br>It includes both contribution and loan amount.  |
| <b>Payment Details</b>           |   |
| <b>Bank Code</b>                 | [Mandatory, Drop-Down]<br>Select the bank / issuer on which the BC is drawn from the drop-down list.<br><br>The list of banks on which BCs can be issued are maintained in the <b>Issuer Maintenance</b> (Fast Path: BAM09) option. Normally banks issue BCs drawn on them. |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Txn Ccy</b>             | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriate transaction currency from the drop-down list.</p> <p>This field, by default, displays the account currency as the transaction currency.</p> <p>This is the currency in which the transaction will take place.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency and for posting the GL entries it is converted into the local currency of the bank.</p>  |
| <b>Acct Ccy Rate</b>       | <p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are the same, the field takes a default value as 1, which cannot be modified.</p>  |
| <b>Tcy Rate</b>            | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p>   |
| <b>Charges (Acy)</b>       | <p>[Display]</p> <p>This field displays the charges levied by the bank on whom the BC is issued for the transaction. The charges will be denominated in the local currency of the bank.</p> <p>The service charge codes are added and maintained in the <b>Service Charge Code Maintenance</b> (Fast Path: BAM14) option. The service charges can be attached at the product level, transaction mnemonic level or at the issuer maintenance level.</p> <p>The system displays the total of all the service charges if more than one SC code is attached to the transaction.</p> <p>The user has the flexibility to modify/nullify the charges. This can be done by clicking on the <b>Service Charge Details</b> link where the default service charges can be suitably modified.</p> |
| <b>Cheque Amount (Acy)</b> | <p>[Display]</p> <p>This field displays the net disbursement amount for which the BC is issued in account currency after deduction of charges.</p>  |
| <b>Cheque Amount (Tcy)</b> | <p>[Display]</p> <p>This field displays the net disbursable amount in cheque currency.</p>  |
| <b>Cheque Date</b>         | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Type the cheque issue date or select it from the pick list.</p> <p>This field, by default, displays the posting date as the date on which the BC is issued.</p>  |

| Field Name              | Description   |
|-------------------------|---|
| <b>Serial No.</b>       | <p>[Display]</p> <p>This field displays the serial number.</p> <p>For a remittance instrument such as a BC or a DD, at the time of issue, the system generates a serial number comprising the branch code, instrument type and a running serial number.</p> <p>The serial number for each instrument type is maintained separately and on reversal of an instrument issue, the instrument serial number will not be reused for the next instrument issue.</p> <p>When an instrument comes for clearing, it may be referred by the MICR number, and Routing number which need to be maintained for each instrument, if it is expected to come through an inward clearing batch. If an instrument is liquidated by the teller, the instrument serial number is sufficient, as this is the number by which <b>FLEXCUBE</b> tracks the instrument uniquely.</p> |
| <b>Micr No</b>          | <p>[Mandatory, Numeric, 12]</p> <p>Type the MICR number of the Banker's Cheque. This is a number pre-printed on the instrument.</p> <p>For every remittance instrument it is necessary to maintain a MICR number that is printed on the instrument if the instrument is expected to come for clearing through inward clearing. A cross reference is maintained using the <b>Instrument MICR Number</b> (Fast Path: STM57) option with the system generated serial number, so that the instrument can be tracked by the system whether it is liquidated or enquired upon by MICR number or the serial number.</p>  |
| <b>Routing No</b>       | <p>[Display]</p> <p>This field displays the routing number against which the cheque has been drawn.</p> <p>The routing number is the combination of the bank code and the branch code.</p> <p>The combination can be obtained from the <b>Routing Branch Maintenance</b> (Fast Path: STM54) option.</p> <p><i>Routing Number = Sector Code / Bank Code + Branch Code</i></p> <p>For a cheque deposited, this routing number is used by the system to determine the float days and thus the value date of the instrument.</p> <p>For an inward clearing cheque this routing number should belong to the bank. The order, in which the codes in the routing number are to be entered, is determined by the set up at the Settlement Bank Parameters (Fast Path:STM59) option.</p>   |
| <b>Beneficiary Name</b> | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the name of the beneficiary for the BC.</p>  |
| <b>Passport / IC No</b> | <p>[Mandatory, Alphanumeric, 30]</p> <p>Type the passport or IC number of the beneficiary.</p> <p>This is an identification collected from the beneficiary of the BC at the time of liquidation.</p>  |

| Field Name               | Description  |
|--------------------------|--|
| <b>Beneficiary Addr</b>  | [Mandatory, Alphanumeric, 35]<br>Type the contact address of the beneficiary.<br>This is normally needed for record purpose and is provided as additional information. |
| <b>User Reference No</b> | [Optional, Alphanumeric, 40]<br>Type the user reference number assigned to identify the transaction.   |
| <b>Narrative</b>         | [Optional, Alphanumeric, 40]<br>Type the narration.<br>By default, the system displays <b>LN. Settlement Payout to Cheque.</b>   |

### Loan Settlement Payout - CASA

**Loan Settlement Payout By CASA\***

|  |   |
|--|---|
| <b>Account Details :</b>               |   |
| Account No : 0000000225360             | Name : EDWARD MATHEW                      |
| Currency : INR                         | Product : 717-Prin_offset_P2              |
| Branch : HO                            | Settlement Payout Mode : Transfer To CASA |
| <b>Settlement Payout Details :</b>     |   |
| Settlement Payout Amount : 12,500.00   |   |
| <b>Transfer GL / CASA Details :</b>    |   |
| Account No : 0100000045360             | EDWARD MATHEW                             |
| Acct Ccy : INR                         | Txn Ccy : INR                             |
| Acct Ccy Rate : 1.00000                | Txn Ccy Rate : 1.00000                    |
| Narration : Settlement Payout By Xfer. |   |

Card
Change Pin
Cheque
Cost Rate
Denomination
Instrument
Inventory
Pin Validation
Service Charge
Signature
Travellers Cheque

### Field Description

| Field Name                       | Description  |
|----------------------------------|--|
| <b>Settlement Payout Details</b> |  |
| <b>Settlement Payout Amount</b>  | [Mandatory, Numeric, 13, Two]<br>Type the settlement payment amount.<br>It includes both contribution and loan amount. |

| Field Name                       | Description  |
|----------------------------------|--|
| <b>Transfer GL/ CASA Details</b> |  |
| <b>Account No</b>                | [Mandatory, Numeric, 16]<br>Type the CASA account number from which the amount is to be transferred.<br>The name of the CASA account is displayed in the adjacent field. |
| <b>Acct Ccy</b>                  | [Display]<br>The field displays the account currency.  |
| <b>Txn Ccy</b>                   | [Display]<br>The field displays the transaction currency.  |
| <b>Acct Ccy Rate</b>             | [Display]<br>The field displays the rate at which account currency is converted to transaction currency.   |
| <b>Txn Ccy Rate</b>              | [Display]<br>The field displays the transaction currency rate.   |
| <b>Narration</b>                 | [Optional, Alphanumeric, 40]<br>Type the narration.<br>By default, the system displays <b>Settlement Payout By Xfer</b> .  |

Loan Settlement Payout - GL

Field Description

| Field Name                       | Description  |
|----------------------------------|--|
| <b>Settlement Payout Details</b> |  |
| <b>Settlement Payout Amount</b>  | [Mandatory, Numeric, 13, Two]<br>Type the settlement payment amount.<br>It includes both contribution and loan amount.   |
| <b>Transfer GL/ CASA Details</b> |  |
| <b>Account No</b>                | [Mandatory, Pick List]<br>Select the GL code from which the amount is to be transferred, from the pick list.<br>The GL description is displayed in the adjacent field. |
| <b>Acct Ccy</b>                  | [Display]<br>The field displays the account currency.  |
| <b>Txn Ccy</b>                   | [Display]<br>The field displays the transaction currency.  |

| Field Name           | Description  |
|----------------------|--|
| <b>Acct Ccy Rate</b> | [Display]<br>The field displays the rate at which account currency is converted to transaction currency.                   |
| <b>Txn Ccy Rate</b>  | [Display]<br>The field displays the transaction currency rate.   |
| <b>Narration</b>     | [Optional, Alphanumeric, 40]<br>Type the narration.<br>By default, the system displays <b>LN. Settlement Payout to GL.</b> |

9. Click the **Ok** button.
10. The system displays the message "Authorisation Required. Do you want to continue?". Click the **OK** button.
11. The system displays the **Authorization Reason** screen.
12. Enter the relevant information and click the **Grant** button.
13. The system displays the transaction sequence number. The transaction number is a system generated number that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction. Click the **Ok** button.

## 1102 - Loan Subsidy Arrear Repayment Inquiry

Using this option you can make full or partial repayment of subsidy arrear to the accounts. Repayment of amount greater than the arrear amount is not allowed. Additionally you can perform the installment payment through the Installment Payment Inquiry (Fast Path: 1065) option, however, the installment amount will not include the Subsidy arrears.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To repay subsidy arrears

1. Type the fast path **1102** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Subsidy Arrear Repayment Inquiry.
2. The system displays the **Loan Subsidy Arrear Repayment Inquiry** screen.

### Loan Subsidy Arrear Repayment Inquiry

## Field Description

| Field Name                    | Description  |
|-------------------------------|--|
| <b>Account No</b>             | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number for which the arrear re payment is to be made.</p> <p>The short name of the account holder is populated adjacent to the account number.</p>  |
| <b>Account Ccy</b>            | <p>[Display]</p> <p>This field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD, the account opened under that product has USD as its account currency, by default.</p> |
| <b>Installment Mode</b>       | <p>[Mandatory, Drop-Down]</p> <p>Select the installment mode from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Savings Transfer</li> <li>• GL Transfer</li> </ul>  |
| <b>Arrear Type</b>            | <p>[Display]</p> <p>This field displays the arrear type to be paid by the customer. By default, the <b>Subsidy</b> option is displayed.</p>  |
| <b>Outstandings</b>           |  |
| <b>Principal Balance</b>      | <p>[Display]</p> <p>This field displays the actual principal balance as on the date of installment payment, considering all dues were paid on time.</p>  |
| <b>Amount Disbursed Today</b> | <p>[Display]</p> <p>This field displays the amount that is disbursed on the current date, if the loan is disbursed on the current date, i.e., on the date of Loan Subsidy Installment Payment Inquiry. Else, this field will have zero value.</p>  |
| <b>Installment Arrears</b>    | <p>[Display]</p> <p>This field displays the total installment arrears that are outstanding in the loan account.</p> <p><i>Total Installment = Principal + Interest</i></p>   |
| <b>Subsidy Arrears</b>        | <p>[Display]</p> <p>This field displays the subsidy arrears.</p>   |

| Field Name                       | Description  |
|----------------------------------|--|
| <b>Penalty Arrears</b>           | <p>[Display]</p> <p>This field displays the penalty arrears.</p> <p>The penalty interest is levied on the customer for the non-payment of the dues. It is basically the interest on arrears commonly known as IOA (Interest on Arrears). The unpaid penalty interest arrears due but not paid is displayed.</p>  |
| <b>UnBilled Penalty Interest</b> | <p>[Display]</p> <p>This field displays the unbilled penalty interest.</p> <p>Unbilled Penalty Interest is the interest accrued on the loan account from the last penalty charging date till the current date. The Unbilled penalty interest till date due to late payment of arrears on the account is calculated online.</p>   |
| <b>Upto</b>                      | <p>[Display]</p> <p>This field displays the system-generated date up to which the unbilled penalty interest is calculated.</p>   |
| <b>Unapplied Credits</b>         |  |
| <b>Amount Paid Today</b>         | <p>[Display]</p> <p>This field displays the amount paid today into the loan account by way of installment payment, advance payment, partial payoff or standing instruction from CASA account.</p>  |
| <b>Funds in RPA</b>              | <p>[Display]</p> <p>This field displays the funds in RPA.</p> <p>In loans module any amount paid towards repayment of the loan is first credited to RPA. The house keeping shell in the EOD later appropriates the amount in RPA to offset any arrears due in the loan account. In case no arrears are due the amount will continue to reside in RPA till such time arrears become due in the loan account. The RPA always points to a Liability GL.</p> |
| <b>Subsidy Arrear Payments</b>   |  |
| <b>Total Due</b>                 | <p>[Display]</p> <p>This field displays the total amount payable by the customer.</p> <p><i>Total Due = Installment Arrears + Other Arrears + Penalty Arrears + UnBilled Penalty Interest</i></p>  |

3. Enter the loan account number and press the <Tab> key.
4. Select the installment mode from the drop-down list.
5. Click the **Ok** button.
6. The system displays the message "Do You want to continue".

## Loan Subsidy Arrear Repayment Inquiry

Loan Subsidy Arrear Repayment Inquiry\*

Account No : 0000000203100 CYSORE

Account Ccy : CNY

Installment Mode : Savings Transfer

Arrear Type : Subsidy

**OutStandings**

Principal Balance : 41,000.00

Amount Disbursed Today : 0.00

Installment Arrears : 21,083.70

Subsidy Arrears : 105.93

Penalty Arrears : 24.78

UnBilled Penalty Interest : 0.00 Upto : 20/09/2009

**UnApplied Credits**

Amount Paid Today : 0.00

Funds in RPA : 0.00

**Subsidy Arrear Payments**

Total Due : 105.93

Windows Internet Explorer  
contd : Do you want to continue?  
OK Cancel

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

7. Click the **Ok** button.
8. Depending up on the option selected from **Installment Mode** drop-down list, the system displays the relevant transaction screen.
9. Enter the relevant information.

**Loan Subsidy Arrear Repayment Inquiry - Payment By Transfer From Savings**

**Loan Subsidy Installment - Payment By GL \***

Account No : 0010000500001883 MUSTUFA YUSUF GARI  
 Account Ccy : RMB  
 Installment Mode : GL Transfer  
 Arrear Type : Subsidy Charging Date : 18/09/2012

**OutStandings**

|                             |           |
|-----------------------------|-----------|
| Principal Balance :         | 10,000.00 |
| Amount Disbursed Today :    | 0.00      |
| Installment Arrears :       | 4,164.36  |
| Subsidy Arrears :           | 12.29     |
| Penalty Arrears :           | 86.58     |
| UnBilled Penalty Interest : | 0.00      |

Upto : 27/10/2012

**UnApplied Credits**

|                     |      |
|---------------------|------|
| Amount Paid Today : | 0.00 |
| Funds in RPA :      | 0.00 |

**Subsidy Arrear Payments**

|             |      |
|-------------|------|
| Total Due : | 0.00 |
|-------------|------|

**Payment Details**

GL Acct Ccy : RMB  
 GL Acct No : \*  
 Loans Acct Ccy Rate : 1.00000 GL Acct Ccy Rate : 1.00000  
 GL Acct Amount : 0.00  
 Acct Amount : 0.00 Total Arrears : 0.00  
 Value Date : 27/10/2012  
 User Reference No :  
 CustomerId :  
 Narrative : Subsidy Installment Pmt By GL

Card Change Pin Cheque Cost Rate FCY Change Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

**Field Description**

| Field Name               | Description  |
|--------------------------|--|
| <b>Sav Acct No</b>       | [Mandatory, Numeric, 16]<br>Type the CASA account number from which the funds will be transferred towards credit of the loan arrears.        |
| <b>Sav Acct Ccy Rate</b> | [Display]<br>This field displays the rate at which the savings account currency is converted to the local currency of the bank.              |
| <b>Sav Acct Ccy</b>      | [Display]<br>This field displays the currency assigned to the product at the product level, under which the provider CASA account is opened. |
| <b>Acct Amount</b>       | [Display]<br>This field displays the amount in account currency.   |
| <b>Sav Acct Amt</b>      | [Mandatory, Numeric, 13, Two]<br>Type the amount that will be debited from the CASA account for payment of arrears.                          |

# 1102 - Loan Subsidy Arrear Repayment Inquiry

| Field Name           | Description  |
|----------------------|--|
| <b>User</b>          | [Optional, Alphanumeric, 40]   |
| <b>Reference No</b>  | Type the user reference number.  |
| <b>Total Arrears</b> | [Display]<br>This field displays the total arrears that are to be paid.  |
| <b>Customer Id</b>   | [Optional, Alphanumeric, 10, Pick List]<br>Type the customer id or select it from the pick list.                         |
| <b>Narrative</b>     | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>By default, it displays the narration, based on the transaction. |
| <b>Value Date</b>    | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the value date from the pick list.  |

## Loan Subsidy Arrear Repayment Inquiry - Payment By GL Transfer

**Loan Subsidy Installment - Payment By GL\***

Account No : 00000000203100 CYSORE

Account Ccy : CNY

Installment Mode : GL Transfer

Arrear Type : Subsidy

---

**Outstandings**

Principal Balance : 41,000.00

Amount Disbursed Today : 0.00

Installment Arrears : 21,083.70

Subsidy Arrears : 105.93

Penalty Arrears : 24.78

UnBilled Penalty Interest : 0.00 Upto : 20/09/2009

---

**UnApplied Credits**

Amount Paid Today : 0.00

Funds in RPA : 0.00

---

**Subsidy Arrear Payments**

Total Due : 105.93

---

**Payment Details**

GL Acct Ccy : CNY

GL Acct No : 320150000 LOAN MISC INCOME

Loans Acct Ccy Rate : 1.00000 GL Acct Ccy Rate : 1.00000

GL Acct Amount : 105.93

Acct Amount : 105.93 Total Arrears : 105.93

Value Date : 20/09/2009

User Reference No : 6476

CustomerId : 476474

Narrative : Subsidy Installment Pmt By GL

---

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

**Field Description**

| <b>Field Name</b>         | <b>Description</b>   |
|---------------------------|--|
| <b>GL Acct Ccy</b>        | [Mandatory, drop-Down]<br>Select the currency assigned to the GL that is to be debited from the drop-down list.<br>This currency can differ from the local currency of the bank and the account currency.          |
| <b>GL Account No</b>      | [Mandatory, Pick List]<br>Select the GL account, which will be debited for crediting the Loan account towards payment of the arrears from the pick list.<br>The GL description is displayed in the adjacent field. |
| <b>Loan Acct Ccy Rate</b> | [Display]<br>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.   |
| <b>GL Acct Ccy Rate</b>   | [Display]<br>This field displays the rate at which the GL account currency is converted to the local currency of the bank.   |
| <b>GL Acct Amount</b>     | [Mandatory, Numeric, 13, Two]<br>Type the amount that will be debited from the GL account towards repayment of the Loan arrears.   |
| <b>Acct Amount</b>        | [Display]<br>This field displays the amount credited in the loan account in account currency.  |
| <b>Total Arrears</b>      | [Display]<br>This field displays the total arrears to be paid.   |
| <b>Value Date</b>         | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the value date from the pick list.  |
| <b>User Reference No</b>  | [Optional, Alphanumeric, 40]<br>Type the user reference number.  |
| <b>Customer ID</b>        | [Optional, Alphanumeric, 10, Pick List]<br>Type the customer id or select it from the pick list.   |
| <b>Narrative</b>          | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>By default, it displays the narration, based on the transaction.   |

10. Click the **Ok** button.
11. The system displays the message "Authorisation Required. Do You want to continue?". Click the **OK** button.
12. The system displays the **Authorisation Reason** screen.
13. Enter the relevant information and click the **Grant** button.

## 1102 - Loan Subsidy Arrear Repayment Inquiry

14. The system displays the transaction sequence number. The transaction number is a system generated number that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction. Click the **Ok** button.

Note: For information on Authorisation transactions, refer to the *Oracle FLEXCUBE Introduction User Manual*.

## 1430 - Backdated Refund Of Transaction

Using this option backdated reversal of installment can be done. It facilitates reversal of installment received in the account through GEFU upload, SI, drawdown from CASA, or repayment of installments from front end options, provided it is the last credit transaction in the account.

Also the backdated reversal is supported beyond the last charging date. The system will support reversal of back dated transactions only if any of the events mentioned below have not occurred between the process date and the value date:

- Reschedule
- Restructure
- Rate Change
- Top Up loan Disbursement
- Partial pay off
- Subsequent disbursement
- Credit in the loan account other than the installment payment including the advance payment.

FCR will not allow EFS, PPF<sup>2</sup>, rate change, reschedule, restructure, top up disbursement, subsequent disbursement on the day on which backdated installment transaction is executed. Backdated reversal of cheque in clearing will not be allowed even if the funds are available in loan account on the cheque posting date. However after the cheque has been cleared, the back dated reversal will be allowed. The reversal of installment executed through this maintenance can be reversed before EOD through the Electronic Journal (Fast Path: 6006) option.

### Definition Prerequisites

- **8053 - Customer Addition**
- **LN057 - Loan Direct Account Opening**

### Modes Available

Not Applicable

### To refund backdated transaction

1. Type the fast path **1430** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > CASA Account Transactions > Transfer > Backdated Refund To CASA**.
2. The system displays the **Backdated Refund Of Transaction** screen.

---

<sup>2</sup>(Partial Pay-off: It is the payment of any principal amount before the same becomes due. The amount paid is less than the total amount of principal outstanding.)

**Backdated Refund Of Transaction**

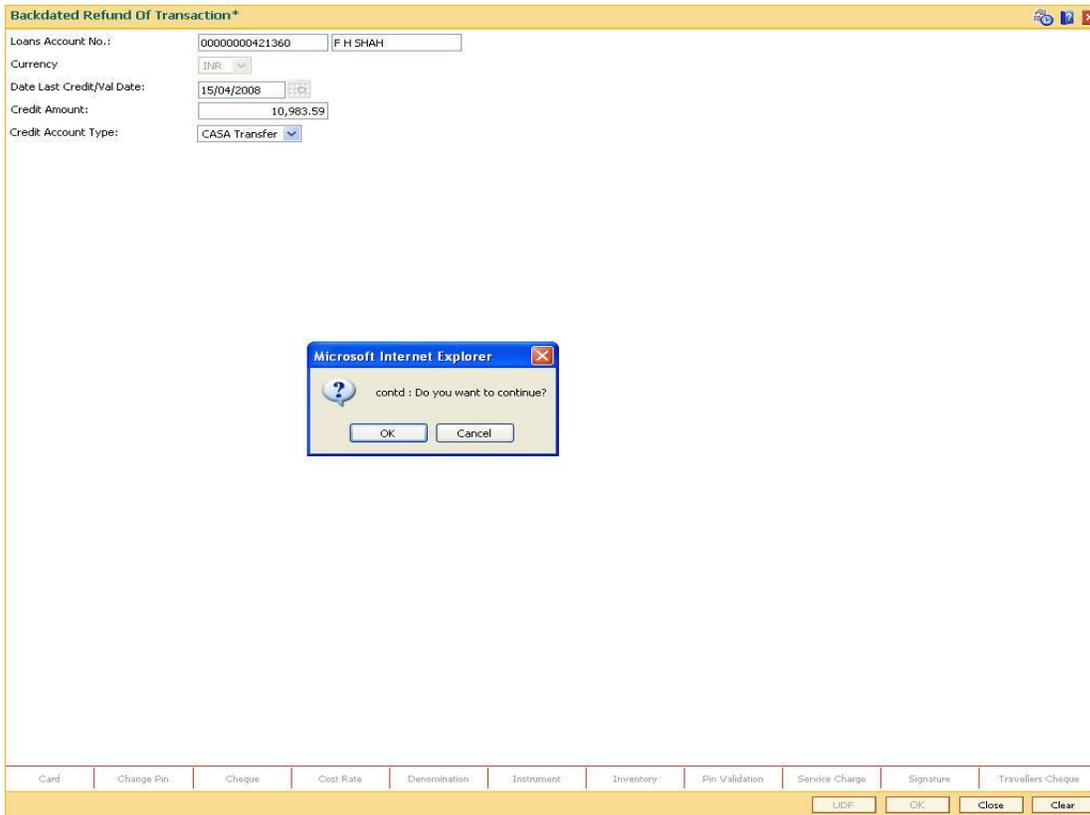
**Field Description**

| Field Name               | Description   |
|--------------------------|---|
| <b>Loans Account No.</b> | <p>[Mandatory, Numeric, 16]<br/>                     Type the loan account number.<br/>                     The system displays the name of the customer in the adjacent field.<br/>                     The loan account should be disbursed. Only if the loan is in regular stage, installment reversal will be allowed.<br/>                     Backdated reversal will not be allowed for accounts with the following status:</p> <ul style="list-style-type: none"> <li>• Closed</li> <li>• Account Open Today</li> <li>• Account Closed Today</li> <li>• Account Written Off</li> <li>• Account Paid Off</li> <li>• Account Open-No debit</li> <li>• Account blocked etc.</li> </ul> |
| <b>Currency</b>          | <p>[Display]<br/>                     This field displays the currency of the entered loan account number.</p>  |

| Field Name                       | Description   |
|----------------------------------|---|
| <b>Date Last Credit/Val Date</b> | [Display]<br>This field displays the date on which the last installment was credited in the loan account.   |
| <b>Credit Amount</b>             | [Display]<br>This field displays the last installment amount received in the loan account.<br>If there are 2 credits on the same day towards installment payment, the <b>Backdated Installment Reversal</b> will display the consolidated amount of both the credits and both will be reversed. |
| <b>Credit Account Type</b>       | [Mandatory, Drop-Down]<br>Select the appropriate credit account type from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• CASA Transfer</li> <li>• GL Transfer</li> </ul>  |

3. Enter the loan account number and press the **<Tab>** key.
4. Select the credit account type from the drop-down list.
5. Click the **Ok** button.
6. The system displays the message "Do you want to continue?".

### Backdated Refund Of Transaction



7. Click the **Ok** button.
8. The system displays the appropriate **Backdated Refund Of Transaction** screen based on the credit account type selected.
9. Enter the required information in the screen.

### Backdated Refund To CASA

The screenshot shows a software window titled "Backdated Refund To CASA\*". The window contains a form with the following fields and values:

- Loans Account No.: 0000000421360 (Customer: F H SHAH)
- Currency: INR
- Date Last Credit/Val Date: 15/04/2008
- Credit Amount: 10,983.59
- Credit Account Type: CASA Transfer
- CASA Account No.: 0100000045360 (Customer: EDWARD MATHEW)
- CASA Acct Ccy: INR
- Loans Acct Ccy Rate: 1.00000
- CASA Acct Ccy Rate: 1.00000
- CASA Amount: 10,983.59

At the bottom of the window is a navigation bar with buttons for Card, Change Pin, Cheque, Cost Rate, Denomination, Instrument, Inventory, Pin Validation, Service Charge, Signature, Travellers Cheque, UIDF, OK, Close, and Clear.

### Field Description

| Field Name              | Description   |
|-------------------------|---|
| <b>CASA Account No.</b> | [Mandatory, Numeric, 16]<br>Type the CASA account number.<br>The system displays the short name of the customer to which the CASA account belongs in the adjacent field.<br><b>FLEXCUBE Retail</b> will verify if the CASA account belongs to the same customer as the primary holder of the loan account, if not it will display an appropriate warning. The reversal however can be executed to CASA account of a different customer as well. |
| <b>CASA Acct Ccy</b>    | [Display]<br>This field displays the currency of the CASA account.  |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Loans Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the loan account currency is converted to the local currency of the bank.</p> <p>The exchange rate values must be defined and downloaded.</p> <p>The teller's right to change the loans account currency value is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the loan account currency and the local currency are the same, the field takes a default value as 1, which cannot be modified.</p>    |
| <b>CASA Acct Ccy Rate</b>  | <p>[Display]</p> <p>This field displays the rate at which the CASA account currency is converted to the local currency of the bank.</p> <p>The exchange rate values must be defined and downloaded.</p> <p>The teller's right to change the CASA account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the savings account currency and the local currency are the same, the field takes the default value as 1, which cannot be modified.</p> |
| <b>CASA Amount</b>         | <p>[Display]</p> <p>This field displays the CASA amount.</p>  |

**Backdated Refund To GL**

**Backdated Refund To GL\***

Loans Account No.:

Currency:

Date Last Credit/Val Date:

Credit Amount:

Credit Account Type:

GL Account No.:

GL Acct Ccy:

Loan Acct Ccy Rate:

GL Acct Ccy Rate:

GL Amount:

---

**Field Description**

| <b>Field Name</b>         | <b>Description</b>   |
|---------------------------|--|
| <b>GL Account No.</b>     | <p>[Mandatory, Numeric, Nine]</p> <p>Type the GL account number.</p> <p>The system displays the name of the GL account in the adjacent field.</p> <p>The system will check if voucher entry is allowed on the GL account number entered.</p>   |
| <b>GL Acct Ccy</b>        | <p>[Display]</p> <p>This field displays the currency of the GL account.</p>  |
| <b>Loan Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the loan account currency is converted to the local currency of the bank.</p> <p>The exchange rate values must be defined and downloaded.</p> <p>The teller's right to change the loans account currency value is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the loan account currency and the local currency are the same, the field takes a default value as 1, which cannot be modified.</p> |
| <b>GL Acct Ccy Rate</b>   | <p>[Display]</p> <p>This field displays the rate at which the GL account currency is converted to the local currency of the bank.</p> <p>The exchange rate values must be defined and downloaded.</p> <p>The teller's right to change the GL account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the GL account currency and the local currency are the same, the field takes the default value as 1 which cannot be modified.</p>        |
| <b>GL Amount</b>          | <p>[Display]</p> <p>This field displays the GL amount.</p>   |

10. Click the **Ok** button.
11. The system displays the message "Authorization Required. Do you want to continue?". Click the **OK** button.
12. The system displays the **Authorization Reason** screen.
13. Enter the relevant information and click the **Grant** button.
14. The system displays the transaction sequence number. Click the **Ok** button.

## 5. Loan Enquiries

## 7026 - Loans Balance Inquiry

Using this option you can inquire about loan account details such as account status, the maturity date (final date of installment) and the next installment date. For the given account, loan account outstanding, arrears details, uncleared funds and available balance are also displayed.

In addition the screen also displays the arrears postponed details and unapplied credit details.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To inquire balance of the loan account

1. Type the fast path **7026** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Inquiries > Loans Balance Inquiry** .
2. The system displays the **Loans Balance Inquiry** screen.

### Loans Balance Inquiry

| Loans Balance Inquiry*   |                      |                                    |                      |
|--|----------------------|------------------------------------|----------------------|
| Account No :   | <input type="text"/> |                                    |                      |
| Account Ccy :  | <input type="text"/> |                                    |                      |
| Account Status :   | <input type="text"/> |                                    |                      |
| Maturity Date :  | <input type="text"/> | <input type="text"/>               | <input type="text"/> |
| Next Due Date :  | <input type="text"/> | <input type="text"/>               | <input type="text"/> |
| Next Installment Due :   | <input type="text"/> | <input type="text"/>               | <input type="text"/> |
| <b>Outstandings</b>  |                      |                                    |                      |
| Principal Balance :  | <input type="text"/> | Unbilled Principal Balance:        | <input type="text"/> |
| Amount Disbursed Today :   | <input type="text"/> | Future Interest #:                 | <input type="text"/> |
| Installment Arrears :  | <input type="text"/> | Min. Amount Due:                   | <input type="text"/> |
| Other Arrears :  | <input type="text"/> | Uncollected Interest:              | <input type="text"/> |
| Compounding Interest Arrears :   | <input type="text"/> |                                    |                      |
| Diverging Interest Arrears :   | <input type="text"/> |                                    |                      |
| Penalty Arrears :  | <input type="text"/> |                                    |                      |
| Unbilled Penalty Interest :  | <input type="text"/> |                                    |                      |
| Unbilled SC:   | <input type="text"/> |                                    |                      |
|  |                      | # Indicates field for Islamic Loan |                      |
| <b>Arrears Postponed</b>   |                      |                                    |                      |
| Principal Arrears Postponed:   | <input type="text"/> |                                    |                      |
| Interest Arrears Postponed:  | <input type="text"/> |                                    |                      |
| Penalty Arrears Postponed:   | <input type="text"/> |                                    |                      |
| Other Arrears Postponed:   | <input type="text"/> |                                    |                      |
| <b>UnApplied Credits</b>   |                      |                                    |                      |
| Amount Paid Today :  | <input type="text"/> |                                    |                      |
| Funds in RPA :   | <input type="text"/> |                                    |                      |
| <b>Unbilled Interest</b>   |                      |                                    |                      |
| Unbilled Interest:   | <input type="text"/> |                                    |                      |
| Penalty Interest Accrued:  | <input type="text"/> |                                    |                      |
| Unbilled Compounding Interest:   | <input type="text"/> |                                    |                      |
| <b>Current Balance</b>   |                      |                                    |                      |
| Total OutStandings :   | <input type="text"/> | Uncleared Funds :                  | <input type="text"/> |
|  |                      | Available Balance:                 | <input type="text"/> |
| Card   | Change Pin           | Cheque                             | Cost Rate            |
| Denomination   | Instrument           | Inventory                          | Pin Validation       |
| Service Charge   | Signature            | Travellers Cheque                  |                      |
| <input type="button" value="UDF"/> <input type="button" value="OK"/> <input type="button" value="Close"/> <input type="button" value="Clear"/> |                      |                                    |                      |

**Field Description**

| <b>Field Name</b>           | <b>Description</b>  |
|-----------------------------|---|
| <b>Account No</b>           | <p>[Mandatory, Numeric, 16]</p> <p>Type the appropriate loan account number for which you want to view the loan account balance. The name of the Loan account holder is populated, adjacent to the account number.</p>  |
| <b>Account Ccy</b>          | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>                              |
| <b>Account Status</b>       | <p>[Display]</p> <p>This field displays the status of the loan account.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Closed</li> <li>• Blocked</li> <li>• Closed Today</li> <li>• Open Today</li> <li>• Dormant</li> <li>• Regular</li> <li>• Written Off</li> <li>• Paid Off</li> <li>• Cheque Pending Settlement</li> <li>• Product Transferred Out</li> <li>• Transferred Out</li> <li>• Partially Discharged</li> <li>• Fully Discharged</li> </ul> |
| <b>Maturity Date</b>        | <p>[Display]</p> <p>This field displays the final date for installment payment for the loan, i.e., the date on which the loan account will mature.</p>  |
| <b>Next Due Date</b>        | <p>[Display]</p> <p>This field displays the next due date from the current system date for payment of the loan installment.</p>   |
| <b>Next Installment Due</b> | <p>[Display]</p> <p>This field displays the next installment amount which will be due as per the next due date.</p>   |

| Field Name                          | Description   |
|-------------------------------------|---|
| <b>Outstandings</b>                 |   |
| <b>Principal Balance</b>            | [Display]<br>This field displays the principal balance on the date of Loan balance inquiry if all dues were paid on time. In other words the amount displayed will be the schedule balance as on the date of inquiry not including any unpaid arrears.  |
| <b>Unbilled Principal Balance</b>   | [Display]<br>This field displays the unbilled principal balance.<br>This field indicates the Unbilled Principal Balance of the loan account.  |
| <b>Amount Disbursed Today</b>       | [Display]<br>This field will display the amount that is disbursed on the current date, if the Loan balance inquiry is done on the date when the loan was disbursed.   |
| <b>Future Interest</b>              | [Display]<br>This field displays the future interest for syariah accounts, i.e., <b>Add On Loan</b> check box is selected in the <b>Loan Product Master</b> (Fast Path: LNM11) option.<br>For other loans this field displays zero amount.<br>The future interest is calculated as below:<br><i>Future Interest = Total of all future interest installments that will be due after the process date - uncollected interest.</i> |
| <b>Installment Arrears</b>          | [Display]<br>This field displays the total installment arrears that are outstanding in the loan account. Installment arrears will comprise of only the Principal and Interest arrears.<br><i>Installment Arrears = Principal + Interest</i>   |
| <b>Min. Amount Due</b>              | [Display]<br>This field displays the minimum amount due for the revolving loan for the specified period. In case of term loans, this field displays the installment amount.   |
| <b>Other Arrears</b>                | [Display]<br>This field displays the other arrears to be paid in the account. Other arrears would include arrears like Fee arrears, Premium arrears, Outgoing arrears, Legal fee arrears, etc.  |
| <b>Compounding Interest Arrears</b> | [Display]<br>This field displays the total of compounding interest arrears due and not paid.  |

**Note:** Compounding interest is an interest type which is defined when compounding interest is to be computed on the outstanding arrears.

| Field Name                         | Description   |
|------------------------------------|---|
| <b>Diverting Interest Arrears</b>  | <p>[Display]</p> <p>This field displays the total of diverting interest arrears due and not paid.</p> <div style="border: 1px solid black; padding: 5px; background-color: #e0f0ff;"> <p><b>Note:</b> If the loan amount disbursed, is used by the customer for any purpose other than the purpose for which loan is disbursed, then the account is charged with diverting interest and is accounted for in diverting Interest receivable GL and will be considered as a separate arrear type.</p> </div> |
| <b>Uncollected Interest</b>        | <p>[Display]</p> <p>This field displays the uncollected interest amount.</p>  |
| <b>Penalty Arrears</b>             | <p>[Display]</p> <p>This field displays the penalty interest amount due on the loan account for the non-payment of the dues.</p>  |
| <b>UnBilled Penalty Interest</b>   | <p>[Display]</p> <p>This field displays the unbilled penalty interest amount.</p> <p>Unbilled Penalty Interest is the penalty interest accrued on the loan account from the last penalty charging date till the current date. The same is calculated online as on the date of loan balance inquiry.</p>   |
| <b>UnBilled SC</b>                 | <p>[Display]</p> <p>This field displays the unbilled service charge amount.</p>   |
| <b>Arrears Postponed</b>           |   |
| <b>Principal Arrears Postponed</b> | <p>[Display]</p> <p>This field displays all the principal arrears that are due to be paid as on that day</p>  |
| <b>Interest Arrears Postponed</b>  | <p>[Display]</p> <p>This field displays the sum of postponed interest arrears.</p>  |
| <b>Penalty Arrears Postponed</b>   | <p>[Display]</p> <p>This field displays the penalty which is levied on customer for nonpayment or late payment of arrears.</p>  |
| <b>Other Arrears Postponed</b>     | <p>[Display]</p> <p>This field displays other arrears like fees arrears, service charge arrears, insurance premium etc which are due as on date.</p>  |
| <b>UnApplied Credits</b>           |   |
| <b>Amount Paid Today</b>           | <p>[Display]</p> <p>This field displays any amount paid today, i.e., current date into the loan account by installment payment, advance payment, partial payoff or standing instruction.</p>  |

| Field Name  | Description   |
|---|---|
| <b>Funds in RPA</b>   | <p>[Display]</p> <p>This field displays the amount in RPA GL.</p> <p>Any amount which is paid to the credit of the loan account is always routed or credited to the RPA account. The same is appropriated at EOD. If the amount paid into the loan account is in excess of the arrears due, the credit balance will be reflected in RPA. RPA is a liability type GL. Generally Loan Advance Payment amounts are shown in RPA.</p> |
| <b>Unbilled Interest</b>  |   |
| <b>Unbilled Interest</b>  | <p>[Display]</p> <p>This field displays the unbilled interest.</p> <p>Unbilled Interest is the interest accrued on the loan account from the last interest charging date till the current date.</p>   |
| <b>Penalty Interest Accrued</b>   | <p>[Display]</p> <p>This field displays the total of penalty interest accrued on the loan account if the value in the field <b>Interest Accrual Frequency (Penalty)</b> in <b>Product Master Maintenance</b> (Fast Path: LNM11) is not set to <b>None</b>.</p>  |
| <b>Unbilled Compounding Interest</b>  | <p>[Display]</p> <p>This field displays the unbilled compounding interest from the last charging date till date.</p>  |
| <p><b>Note:</b> There is no accrual for compounding interest, this field is only a dynamic calculation for display purpose.</p> |   |
| <b>Current Balance</b>  |   |
| <b>Total Outstanding</b>  | <p>[Display]</p> <p>This field displays the total of all the outstanding in the loan account.</p> <p><i>Total Outstanding = Principal Balance + Installment Arrears + other Arrears + Penalty Arrears - Amount Paid Today - Funds in RPA + Penalty Interest Accrued + Unbilled Compounding Interest</i></p>   |
| <b>Uncleared Funds</b>  | <p>[Display]</p> <p>This field displays the uncleared funds.</p> <p>Any amount paid by clearing cheque by the customer into the loan account, but pending clearance of the cheque, such unclear cheque deposit amounts are displayed in this field.</p>   |
| <b>Available Balance</b>  | <p>[Display]</p> <p>This field displays the available balance.</p> <p>This field indicates the available balance in the cash card, i.e., Revolving loan.</p>  |

3. Enter the account number and press the <Tab> key.
4. Click the **Ok** button.

- The system displays the loan account balance details.

### Loans Balance Inquiry

**Loans Balance Inquiry\***

Account No : 0198010500015461 MUST

Account Ccy : RMB

Account Status : Open Regular

Maturity Date : 20/11/2012

Next Due Date : 20/01/2012

Next Installment Due : 9,097.22

---

**Outstandings**

|                                |           |                             |           |
|--------------------------------|-----------|-----------------------------|-----------|
| Principal Balance :            | 99,334.29 | Unbilled Principal Balance: | 91,666.67 |
| Amount Disbursed Today :       | 0.00      | Future Interest #:          | 0.00      |
| Installment Arrears :          | 7,667.62  | Min. Amount Due:            | 9,097.22  |
| Other Arrears :                | 0.00      | Uncollected Interest:       | 0.00      |
| Compounding Interest Arrears : | 0.00      |                             |           |
| Diverting Interest Arrears :   | 0.00      |                             |           |
| Penalty Arrears :              | 0.00      |                             |           |
| Unbilled Penalty Interest :    | 2.14      |                             |           |
| Unbilled SC:                   | 0.00      |                             |           |

# Indicates field for Islamic Loan

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**Arrears Postponed**

|                              |      |
|------------------------------|------|
| Principal Arrears Postponed: | 0.00 |
| Interest Arrears Postponed:  | 0.00 |
| Penalty Arrears Postponed:   | 0.00 |
| Other Arrears Postponed:     | 0.00 |

---

**UnApplied Credits**

|                     |      |
|---------------------|------|
| Amount Paid Today : | 0.00 |
| Funds in RPA :      | 0.00 |

---

**Unbilled Interest**

|                                |       |
|--------------------------------|-------|
| Unbilled Interest:             | 25.46 |
| Penalty Interest Accrued:      | 0.00  |
| Unbilled Compounding Interest: | 0.00  |

---

**Current Balance**

|                      |           |                   |      |                    |      |
|----------------------|-----------|-------------------|------|--------------------|------|
| Total OutStandings : | 99,334.29 | Uncleared Funds : | 0.00 | Available Balance: | 0.00 |
|----------------------|-----------|-------------------|------|--------------------|------|

---

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

- Click the **Close** button.

## BA460 - Loan Employee Account Inquiry

Using this option you can enquire about the loans disbursed to employees. The system provides details of the loan account like account status, sanctioned amount, disbursed amount, outstanding principal, installment arrears, next due date, etc.

### Definition Prerequisites

- **BAM81 - Company Master Maintenance**

### Modes Available

Not Applicable

### To inquire about the employee loan account

1. Type the fast path **BA460** and click **Go** or navigate through the menus to **Global Definitions > Master > Loan Employee Account Inquiry**.
2. The system displays the **Loan Employee Account Inquiry** screen.

### Loan Employee Account Inquiry

The screenshot displays the 'Loan Employee Account Inquiry' application window. At the top, there are four input fields: 'Employer Code' (with a dropdown arrow), 'Employer Name', 'Account No.', and 'Balance'. Below these fields is a tabbed interface with two tabs: 'Employee Loan Accounts' (selected) and 'Details'. Under the 'Employee Loan Accounts' tab, there is an 'Account Number' input field with an 'Add' button. Below this is a table with the following columns: 'Serial No.', 'Loan Account No.', 'Account Name', 'Installment Amount', 'Total Amount', 'Arrear Amount', and 'Status'. A 'Delete' button is located below the table. At the bottom right of the window, there are three buttons: 'Ok', 'Close', and 'Clear'.

**Field Description**

| Field Name           | Description  |
|----------------------|--|
| <b>Employer Code</b> | [Mandatory, Pick List]<br>Select the code of the employer from the pick list.<br>The employer code is validated with the company master. If the code is invalid, error message will be displayed.<br>The employer code is maintained in the <b>Company Master Maintenance</b> (Fast Path: BAM81) option. |
| <b>Employer Name</b> | [Display]<br>This field displays the employer name based on the employer code selected in the corresponding field.   |
| <b>Account No</b>    | [Display]<br>This field displays the account number of the employee.   |
| <b>Balance</b>       | [Display]<br>This field displays the current balance present in the employee's account.  |

3. Select the employer code from the pick list.
4. The system displays the employee loan account details.

**Loan Employee Account Inquiry**

Loan Employee Account Inquiry

Employer Code : 1234      Employer Name : Hutchch  
 Account No : 110009101      Balance : 0

Employee Loan Accounts Details

Account Number :

| Serial No. | Loan Account No. | Account Name           | Installment Amount | Total Amount | Arrear Amount | Status |
|------------|------------------|------------------------|--------------------|--------------|---------------|--------|
| 1          | 000000004069     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 2          | 000000005290     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 3          | 000000003038     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 4          | 000000003178     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 5          | 000000000240     | Term Loan 627          | 0.0                | 0.0          | 0.0           | 6      |
| 6          | 000000001826     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 7          | 000000002097     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 8          | 000000000638     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 9          | 000000000653     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 10         | 000000002378     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 11         | 000000003095     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 12         | 000000004010     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |
| 13         | 000000000786     | Flat Murabahah Product | 0.0                | 0.0          | 0.0           | 6      |

5. Select the account number to be added from the pick list and click the **Add** button.

## Employee Loan Accounts

**Loan Employee Account Inquiry**

Employer Code :  ...      Employer Name :

Account No :       Balance :

Employee Loan Accounts | Details

Account Number :  ...

| Serial No. | Loan Account No. | Account Name           | Installment Amount | Total Amount | Arrear Amount | Status |
|------------|------------------|------------------------|--------------------|--------------|---------------|--------|
| 1          | 00000004069      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 2          | 00000005280      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 3          | 00000003038      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 4          | 00000003178      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 5          | 00000000240      | Term Loan 6.27         | 0.0                | 0            | 0             | 6      |
| 6          | 00000001826      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 7          | 00000002097      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 8          | 00000000638      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 9          | 00000000653      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 10         | 00000002378      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 11         | 00000003095      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 12         | 00000004010      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |
| 13         | 00000000786      | Flat Murabahah Product | 0.0                | 0            | 0             | 6      |

Ok    Close    Clear

### Field Description

| Field Name                | Description   |
|---------------------------|---|
| <b>Account Number</b>     | [Mandatory, Pick List]<br>Select the account number from the pick list.<br>It is the employee account number. |
| Column Name               | Description   |
| <b>Serial No</b>          | [Display]<br>Select the account number from the pick list.<br>It is the employee account number.              |
| <b>Loan Account No.</b>   | [Display]<br>This column displays the loan account number.  |
| <b>Account Name</b>       | [Display]<br>This column displays the loan account name.  |
| <b>Installment Amount</b> | [Display]<br>This column displays the installment amount paid to repay the loan.                              |

| Column Name          | Description   |
|----------------------|---|
| <b>Total Amount</b>  | [Display]<br>This column displays the total amount.               |
| <b>Arrear Amount</b> | [Display]<br>This column displays the arrears amount.             |
| <b>Status</b>        | [Display]<br>This column displays the status of the loan account. |

6. Double click on the appropriate record to view the **Details** tab.

### Details

### Field Description

| Field Name            | Description   |
|-----------------------|---|
| <b>Account Ccy</b>    | [Display]<br>This field displays the loan account currency. |
| <b>Account Status</b> | [Display]<br>This field displays the loan account status.   |

| Field Name                        | Description  |
|-----------------------------------|--|
| <b>Account Open Date</b>          | [Display]<br>This field displays the account open date.  |
| <b>Term Of Loan</b>               | [Display]<br>This field displays the term of loan.<br>It is the duration period of the loan account. |
| <b>Sanctioned Amount</b>          | [Display]<br>This field displays the sanctioned loan amount for the account.                         |
| <b>Available for Disbursement</b> | [Display]<br>This field displays the available amount for disbursement.                              |
| <b>Disbursed Amount</b>           | [Display]<br>This field displays the disbursed amount for the loan account.                          |
| <b>Amount Paid Today</b>          | [Display]<br>This field displays the amount paid today.  |
| <b>Outstanding Principle Ccy</b>  | [Display]<br>This field displays the outstanding principle currency for the account.                 |
| <b>Next Due Date</b>              | [Display]<br>This field displays the next due date for the loan account.                             |
| <b>Unclear Amount</b>             | [Display]<br>This field displays the unclear amount for the loan account.                            |
| <b>Maturity Date</b>              | [Display]<br>This field displays the maturity date of the account.                                   |
| <b>Advance Amount</b>             | [Display]<br>This field displays the advance amount for the loan account.                            |
| <b>Next Installment Due</b>       | [Display]<br>This field displays the next installment due date for the account.                      |
| <b>Installment Arrears</b>        | [Display]<br>This field displays the installment arrears for the account.                            |

7. Click the **OK** button.
8. The system displays the message "Authorisation required. Do You Want to continue?". Click the **Ok** button.
9. The system displays the **Authorization Reason** screen.
10. Enter the relevant data and click the **Ok** button.
11. The system displays the message" The record has been updated..Press (ENTER) to continue". Click the **Ok** button.

## BAM49 - Reminders History Inquiry

Payment of the loan installment is the prime concern of any bank. At times the banks may require to remind its customers, who have defaulted to repay the installments on the due dates and the payment becomes overdue.

As per the **Reminder Plan**<sup>3</sup> Maintained in the system reminders or notices to the borrowers and guarantors reminding them about the installment payment are sent.

Using this option you can view the history of reminders sent for the selected account.

### Definition Prerequisites

- **BAM44 - Reminder Plan Maintenance**

### Modes Available

Not Available

### To inquire about the reminder history

1. Type the fast path **BAM49** and click **Go** or navigate through the menus to **Global Definitions > Master > Reminders History Inquiry**.
2. The system displays the **Reminders History Inquiry** screen.

### Reminders History Inquiry

The screenshot shows the 'Reminders History Inquiry' application window. It features a yellow header bar with the title 'Reminders History Inquiry\*'. Below the header, there are several sections:

- Account Details:** A form with input fields for 'Account No', 'Customer Name', 'Customer Id', 'Branch Name', 'Product Name', 'Current Account Status', and 'Currency'.
- Period:** A section with date pickers for 'Start Date', 'End Date', and 'Last Statement Date'.
- Statistics:** A table with a header row containing 'Reminder Code', 'Serial No', and 'Count till date'. Below the header, there is a date input field showing '0 /0'.
- Reminder Details:** A table with a header row containing 'Reminder Date', 'Reminder Code', 'Serial No', 'CustID (Rem Sent to)', 'Name (Rem Sent to)', 'CustID (Rem CC to)', 'Name (Rem CC to)', 'Total Arrear', and 'AmtCCCharge'. Below the header, there is a date input field showing '0 /0'.

At the bottom right of the window, there are three buttons: 'OK', 'Close', and 'Clear'.

<sup>3</sup>(It is a plan for generating reminders to be sent to customers when arrears are not paid. A reminder plan can be linked to one or more products.)

## Field Description

| Field Name                    | Description  |
|-------------------------------|--|
| <b>Account Details</b>        |  |
| <b>Account No</b>             | [Mandatory, Alphanumeric, 16]<br>Type the account number, for which the customer details inquiry, needs to be performed.<br>The short name of the primary customer linked to the account is populated adjacent to the account number.  |
| <b>Customer Name</b>          | [Display]<br>This field displays the full name of the customer.<br>The full name of the customer is defaulted from the <b>Customer Addition</b> (Fast Path: 8053) option.  |
| <b>Customer id</b>            | [Display]<br>This field displays the ID of the customer.<br><br>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system. |
| <b>Branch Name</b>            | [Display]<br>This field displays the branch name.  |
| <b>Currency</b>               | [Display]<br>This field displays the currency.   |
| <b>Product Name</b>           | [Display]<br>This field displays the product name.   |
| <b>Current Account Status</b> | [Display]<br>This field displays the current account status.   |
| <b>Period</b>                 |  |
| <b>Start Date</b>             | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the start date from the pick list.  |
| <b>End Date</b>               | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the end date from the pick list.  |
| <b>Last Statement Date</b>    | [Display]<br>This field displays the last statement date.  |
| <b>Statistics</b>             |  |
| <b>Reminder Code</b>          | [Display]<br>This column displays the remainder plan code.   |
| <b>Serial No</b>              | [Display]<br>This column displays the serial number.   |
| <b>Count till date</b>        | [Display]<br>This column displays the count till date.   |
| <b>Reminder Details</b>       |  |

| Field Name                  | Description   |
|-----------------------------|---|
| <b>Reminder Date</b>        | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the reminder date from the pick list.<br>The value of the date on which the reminder has been generated. |
| <b>Reminder Code</b>        | [Display]<br>This column displays the reminder code.<br>The reminder plan has the reminder code.  |
| <b>Serial No</b>            | [Display]<br>This column displays the serial number.<br>The serial number for the reminder generated.   |
| <b>CustID (Rem Sent to)</b> | [Display]<br>This column displays the primary customer ID.<br>The ID of the customer to whom the reminder is sent.                                    |
| <b>Name (Rem Sent to)</b>   | [Display]<br>This column displays the name of the primary customer.   |
| <b>CustID (Rem CC to)</b>   | [Display]<br>This column displays the customer ID.<br>The ID of the customer to whom the carbon copy of the reminder is sent.                         |
| <b>Name (Rem CC to)</b>     | [Display]<br>This column displays the name of the customer.<br>The name of the customer to whom the carbon copy of the reminder is sent.              |
| <b>Total Arrear</b>         | [Display]<br>This column displays the total arrear of the account.<br>This is calculated as "Balance - OD limit".                                     |
| <b>AmtCCCharge</b>          | [Display]<br>This column displays the reminder amount.  |
| <b>Mode</b>                 | [Display]<br>This column displays the mode.   |

3. Enter the account number.
4. Select the start date and end date from the pick list.
5. Click the **Ok** button.
6. The system displays the customer history details.

Reminders History Inquiry

Reminders History Inquiry\*

**Account Details**

Account No : 000000003632      Customer Name: VIJAY8055  
Customer Id : 600676      Branch Name : HO      Currency : INR  
Product Name : 100-WRITEOFF\_CP1      Current Account Status : Account Open Regular

**Period**

Start Date : 01/01/2000      End Date : 20/03/2008      Last Statement Date :

**Statistics**

| Reminder Code | Serial No | Count till date |
|---------------|-----------|-----------------|
| 10            | 1         | 1               |

1 / 1 1

**Reminder Details**

| Reminder Date | Reminder Code | Serial No | CustID (Rem Sent to) | Name (Rem Sent to) | CustID (Rem CC to) | Name (Rem CC to) | Total Arrear | AmtCCCharge |
|---------------|---------------|-----------|----------------------|--------------------|--------------------|------------------|--------------|-------------|
| 31/01/2008    | 10            | 1         | 600676               | VIJAY805 5         | 600676             | VIJAY805 5       | 210770       | 0           |

1 / 1 1

OK    Close    Clear

7. Click the **Close** button.

## IN020 - Insurance Premium Inquiry\*

Using this option you can view the details of the premium paid for the selected policy and for the given period.

The Insurance Premium Remittance (Fast Path: IN010) option allows you to remit the insurance premium to the insurer's account in another bank/financial institution. It updates the status of the insurance premiums.

### Definition Prerequisites

- **BAM77 - Insurance Policy Master Maintenance**
- **BAM45 - Insurance Master Maintenance**
- **IN010 - Insurance Premium Remittance\_Ref1398536235**

### Modes Available

Not Applicable

### To perform insurance premium inquiry

1. Type the fast path **IN020** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Insurance Premium Inquiry**.
2. The system displays the **Insurance Premium Inquiry** screen.

### Insurance Premium Inquiry

| Insurance Premium Inquiry  |                      |                      |                      |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
|--|----------------------|----------------------|----------------------|----------------------|-------------|-------------------|---------------|--------|----------------------|----------|----------|-------------|-------------------|---------------|--|--|--|--|--|--|--|--|
| <b>Policy Details</b>  |                      |                      |                      |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| Policy Number:   | <input type="text"/> | Insurance Code:      | <input type="text"/> |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| Insurance Plan:  | <input type="text"/> | Insurance Company:   | <input type="text"/> |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| Currency:  | <input type="text"/> |                      |                      |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| <b>Counter Party Details</b>   |                      |                      |                      |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| Counter Party ID:  | <input type="text"/> | Branch Name:         | <input type="text"/> |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| Account Number:  | <input type="text"/> |                      |                      |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| Period From:   | <input type="text"/> |                      | Period To:           | <input type="text"/> |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| <table border="1"> <thead> <tr> <th>Ref Bill</th> <th>Srl No</th> <th>Premium Billing Date</th> <th>Assessed</th> <th>Remitted</th> <th>Premium Due</th> <th>Last Payment Date</th> <th>Days Past Due</th> </tr> </thead> <tbody> <tr> <td colspan="8" style="height: 200px;"> </td> </tr> </tbody> </table> |                      |                      |                      |                      |             |                   | Ref Bill      | Srl No | Premium Billing Date | Assessed | Remitted | Premium Due | Last Payment Date | Days Past Due |  |  |  |  |  |  |  |  |
| Ref Bill   | Srl No               | Premium Billing Date | Assessed             | Remitted             | Premium Due | Last Payment Date | Days Past Due |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
|  |                      |                      |                      |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |
| <input type="button" value="Inquire"/> <input type="button" value="Close"/> <input type="button" value="Clear"/>   |                      |                      |                      |                      |             |                   |               |        |                      |          |          |             |                   |               |  |  |  |  |  |  |  |  |

**Field Description**

| <b>Field Name</b>            | <b>Description</b>   |
|------------------------------|--|
| <b>Policy Details</b>        |  |
| <b>Policy Number</b>         | [Mandatory, Pick List]<br>Type the policy number. It is the unique number assigned to each policy.                 |
| <b>Insurance Code</b>        | [Display]<br>This field displays the insurance company code.   |
| <b>Insurance Plan</b>        | [Display]<br>This field displays the insurance plan code. It is the unique number assigned to each insurance plan. |
| <b>Insurance Company</b>     | [Display]<br>This field displays the insurance company name.   |
| <b>Currency</b>              | [Display]<br>This field displays the cover value of the policy.  |
| <b>Counter Party Details</b> |  |
| <b>Counter Party ID</b>      | [Display]<br>This field displays the counter party ID.   |
| <b>Branch Name</b>           | [Display]<br>This field displays the branch name.  |
| <b>Account Number</b>        | [Display]<br>This field displays the account number.   |
| <b>Period From</b>           | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the start date of the insurance policy from the pick list.            |
| <b>Period To</b>             | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the end date of the insurance policy from the pick list.              |
| <b>Ref Bill Srl No</b>       | [Display]<br>This column displays the bill serial number.  |
| <b>Premium Billing Date</b>  | [Display]<br>This column displays the billing date of the premium.   |
| <b>Assessed</b>              | [Display]<br>This column displays the assessed premium amount.   |
| <b>Remitted</b>              | [Display]<br>This column displays the remitted amount.   |
| <b>Premium Due</b>           | [Display]<br>This column displays the insurance premium amount that is due.  |

| Field Name               | Description   |
|--------------------------|---|
| <b>Last Payment Date</b> | [Display]<br>This column displays the last payment date.                |
| <b>Days Past Due</b>     | [Display]<br>This column displays the number of days past the due date. |

3. Enter the policy number and press the **<Tab>** key.
4. Select the insurance code from the pick list.
5. Select the appropriate period.
6. Click the **Inquire** button. The system displays the insurance premium details.

**Insurance Premium Inquiry**

**Insurance Premium Inquiry**

---

**Policy Details**

Policy Number:  Insurance Code:  ...

Insurance Plan:  Insurance Company:

Currency:

---

**Counter Party Details**

Counter Party ID:  Branch Name:

Account Number:

---

Period From:   Period To:

---

| Ref Bill | Srl No | Premium Billing Date | Assessed | Remitted | Premium Due | Last Payment Date | Days Past Due |
|----------|--------|----------------------|----------|----------|-------------|-------------------|---------------|
| 1        |        | 10/12/2004           | 3797.99  | 0        | 3797.99     | 01/01/1950        | 21            |

---

7. Click the **Close** button.

## LN019 - Repayment Inquiry

Using this option you can inquire the arrear raised and amount repaid by the customer against each arrear on loan. This screen displays the past repayment appropriations for a date range and for the arrear type selected.

The arrears position, repayments reflected will be as of last EOD.

**Note:** The display of unbilled principal for each repayment row is classified as infeasible. Hence, it will not be available.

### Definition Prerequisites

- 1065 - Loan Installment Payment Inquiry
- 1066 - Loan Partial Payoff Inquiry
- 1068 - Loan Advance Payment Inquiry

### Modes Available

Not Applicable

### To inquire the arrear repaid by the customer

1. Type the fast path **LN019** and click **Go** or navigate through the menus to **Repayment Inquiry** option.
2. The system displays the **Repayment Inquiry** screen.

### Repayment Inquiry

Repayment Inquiry\*

Account No :  Arrear Type :

Start Date : 21/12/2011 End Date : 21/12/2011

| Arrear Type | Arrear Due Date | Arrear Amount Due | Arrears Paid | Date of Repayment |
|-------------|-----------------|-------------------|--------------|-------------------|
|             |                 |                   |              |                   |

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

**Field Description**

| Field Name             | Description   |
|------------------------|---|
| <b>Account Details</b> |   |
| <b>Account No</b>      | [Mandatory, Numeric,16]<br>Type the loan account number for which the inquiry is to be made.<br>The account must be in regular- open status. Inquiry will result in a failure, if a closed, written off account is entered for inquiring. Inquiry will be allowed for accounts with status- closed today. |
| <b>Arrear Type</b>     | [Mandatory, Drop-Down]<br>Select the arrear type for which Inquiry is to be made from the drop-down list.<br>The drop-down lists all the arrear types row wise.   |
| <b>Start Date</b>      | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the start date to inquire upon an arrear repayment from the pick list.<br>The start date can be a back date, but greater than account opening date/disbursement date. The start date can also be current FCR process date, but can never be a future date.   |
| <b>End Date</b>        | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the end date till which inquiry is made from the pick list.<br>The end date can be current FCR process date. The end date can be equal to or greater than start date, but can never be a future date, greater than the current FCR process date.             |

| Column Name              | Description  |
|--------------------------|--|
| <b>Arrear Type</b>       | [Display]<br>This field displays the arrear type which is being inquired.  |
| <b>Arrear Due Date</b>   | [Display]<br>This field displays the date on which the respective arrear is raised.  |
| <b>Arrear Amount Due</b> | [Display]<br>This field displays the arrear due on the loan as on the process day for the respective arrear type applicable.<br>The arrear due amount will be the arrear amount due as on last BOD + debit adjustments done during the day (common billing, ad hoc int charging, interest adjustment) - credit adjustments done during the day (fee waiver, interest adjustment)<br>If partial pay off is executed on the loan during the day , the total of partial pay off penalty amount that will be recovered will be displayed as <b>PPF</b> <sup>4</sup> penalty arrear due<br>Accrued interest (regular, penalty and compounding) will be displayed as of EOD. |

<sup>4</sup>(Partial Pay-off: It is the payment of any principal amount before the same becomes due. The amount paid is less than the total amount of principal outstanding.)

| Column Name              | Description  |
|--------------------------|--|
| <b>Arrear Paid</b>       | [Display]<br>This will be the amount repaid for the respective arrear type. If multiple repayments are done against a single arrear (raised on a particular date), multiple rows will be displayed reflecting the repayment. In such cases, the arrear type, arrear due date will be repeated. |
| <b>Date of Repayment</b> | [Display]<br>This field displays the repayment done by the customer arrear type wise.<br>In cases where a single installment paid by customer has gone towards repaying off many arrear types/raised on different dates, the date of repayment will be reflected as the same date.             |

3. Enter the account number and press the <Tab> key.
4. Select the arrear type from the drop-down list.
5. Select the start date and end date from the pick list.

**Repayment Inquiry**

| Arrear Type             | Arrear Due Date   | Arrear Amount   | Date of Repayment |
|-------------------------|-------------------|-----------------|-------------------|
| Interest Arrears        | 20/11/2011        | 2127.5          | 20/12/2011        |
| Principal Arrear        | 20/11/2011        | 34493.77        | 01/01/1800        |
| Interest Arrears        | 20/12/2011        | 1955.03         | 01/01/1800        |
| <b>Principal Arrear</b> | <b>20/12/2011</b> | <b>34666.24</b> | <b>01/01/1800</b> |
| Penalty Arrears         | 20/12/2011        | 172.47          | 01/01/1800        |

5. Click the **Ok** button.
6. The system displays the records of arrear raised and amount repaid by the customer.

## LN020 - Loan Product Transfer Inquiry

Using this option you can inquire on the loan accounts which were maintained for the product transfer on earlier dates. The user has to input a valid date format for the start and end dates. FCR will display all the loan accounts which were maintained for loan product transfer between the mentioned dates.

### Definition Prerequisites

- LNM20 - Loan Product Transfer

### Modes Available

Not Applicable

### To inquire a loan product transfer

1. Type the fast path **LN020** and click **Go** or navigate through the menus to **Global Definitions > Master > Loan Product Transfer Inquiry**.
2. The system displays the **Loan Product Transfer Inquiry** screen.

### Loan Product Transfer Inquiry

Loan Product Transfer Inquiry\*

Start Date : 02/01/2012      End Date : 02/01/2012

| Srl No | Loan Account Number | Loan Product Transferred Date | Transfer Status | Old Product Code | New Product Code |
|--------|---------------------|-------------------------------|-----------------|------------------|------------------|
|        |                     |                               |                 |                  |                  |

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

## Field Description

| Field Name                        | Description   |
|-----------------------------------|---|
| <b>Start Date</b>                 | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the date from which the loan product transfer inquiry is to be performed from the pick list. The start date has to be a date less than the process date.   |
| <b>End Date</b>                   | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the date till which the loan product transfer inquiry is to be performed from the pick list.<br>The end date will always be greater than or equal to the start date.   |
| Column Name                       | Description   |
| <b>Srl No</b>                     | [Display]<br>This field displays the serial number of the loan product transfer records.  |
| <b>Loan Account Number</b>        | [Display]<br>This field displays the FCR loan account number which was maintained for product transfer.   |
| <b>Loan Product Transfer Date</b> | [Display]<br>This field displays the process date on which the user would have maintained the loan product transfer instruction.  |
| <b>Transfer Status</b>            | [Display]<br>This field displays the status of the loan product transfer. This would indicate either an <b>S</b> or <b>N</b> value. <b>S</b> refers to loan product transfer successfully executed. <b>N</b> refers to loan product transfer which had failed in the batch processing. Loan accounts denoted as <b>N</b> are that loan account which has remained under the earlier loan product. |
| <b>Old Product Code</b>           | [Display]<br>This field displays the old product code. The old product code will also be reflected in their respective columns, for loan accounts with transfer status <b>N</b> .   |
| <b>New Product Code</b>           | [Display]<br>This field displays the new product code. The new product code will also be reflected in their respective columns, for loan accounts with transfer status <b>N</b> .   |

3. Select the start date and end date from the pick list.
4. Click the **Ok** button.
5. The system displays the product transfer details.

### Loan Product Transfer Inquiry

Loan Product Transfer Inquiry\*

Start Date : 20/11/2011    End Date : 02/01/2012

| Srl No | Loan Account Number | Loan Product Transferred Date | Transfer Status | Old Product Code | New Product Code |
|--------|---------------------|-------------------------------|-----------------|------------------|------------------|
| 1      | 0198010500007047    | 20111221000000                | S               | 70008            | 70032            |

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

8. Click the **Close** button.

## LN022 - Interest Calculation Inquiry

Using this option you can track interest calculations for individual loan accounts for end user verification and to address customer queries related to charging of interest in the loan account.

Interest rules attached to a product from Product Interest Attributes are available for linking at the Schedule Type Maintenance. Post disbursement interest is accrued, capitalized and charged according to the schedule defined.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To perform interest calculation

1. Type the fast path **LN022** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Interest Calculation Inquiry**.
2. The system displays the **Interest Calculation Inquiry** screen.

### Interest Calculation Inquiry

**Field Description**

| <b>Field Name</b>                 | <b>Description</b>   |
|-----------------------------------|--|
| <b>Account Number</b>             | [Mandatory, Numeric, 16]<br>Type the loan account number for which interest inquiry is to be performed.                      |
| <b>Interest calculated during</b> | [Mandatory, Drop-Down]<br>Select the phase at which interest inquiry is to be performed from the drop-down list.             |
| <b>From</b>                       | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the date from which the interest inquiry is to be performed from the pick list. |
| <b>To</b>                         | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the date till which the interest inquiry is to be performed from the pick list. |

| <b>Column Name</b>     | <b>Description</b>   |
|------------------------|--|
| <b>From</b>            | [Display]<br>This field displays the date from which the interest has been calculated.         |
| <b>To</b>              | [Display]<br>This field displays the date till which the interest has been calculated.         |
| <b>Number of days</b>  | [Display]<br>This field displays the number of days for which interest is being calculated.    |
| <b>Effective Rate</b>  | [Display]<br>This field displays the effective interest rate applied for interest calculation. |
| <b>Amount Base</b>     | [Display]<br>This field displays the base amount.  |
| <b>Amount Interest</b> | [Display]<br>This field displays the interest amount.  |
| <b>Date and Time</b>   | [Display]<br>This field displays the date and time when the interest was calculated.           |

3. Enter the account number and press the <Tab> key.
4. Select the phase at which interest inquiry is to be performed from the drop-down list.
5. Select the from and to date from the pick list.
6. Click the **Inquire** button.
7. The system displays the appropriate details.

Interest Calculation Inquiry

Interest Calculation Inquiry

Account Number: 000000000968 Interest calculated during: Regular Charging

From: 1/01/2000 To: 5/02/2008

| From       | To         | Number of days | Effective Rate | Amount Base | Amount Interest | Date and Time         |
|------------|------------|----------------|----------------|-------------|-----------------|-----------------------|
| 31/12/2007 | 31/01/2008 | 30             | 17.00000       | 100000.00   | 1416.67         | 2008-07-10 19:59:37.0 |

Inquire Close Clear

8. Click the **Close** button.

## LN023 - Amortization Inquiry

Using this option you can inquire SC amortization and Subsidy interest amortization details.

Using the SC Amortization tab, you can view the account wise details for loan accounts, which displays the amount of total charge/fees received, the amount amortised and the balance amount details of each service charge / deduction levied on the account.

Using the Subsidy Interest Amortization tab, you can inquire on the amount of total interest subsidy received, the amount amortised and the balance amount to be amortised as on date.

### Definition Prerequisites

- **8053 - Customer Addition**
- **LN057 - Loan Direct Account Opening**
- **LN022 - Loan Deduction Plan Maintenance**

### Modes Available

Not Applicable

### To view the amortization details

1. Type the fast path **LN023** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Inquiries > Amortization Inquiry**.
2. The system displays the **Amortization Inquiry** screen.

### Amortization Inquiry

Amortization Inquiry\*

**Amortization Details**

|               |                      |                |                      |
|---------------|----------------------|----------------|----------------------|
| Account No. : | <input type="text"/> | Name :         | <input type="text"/> |
| Customer ID : | <input type="text"/> | Product :      | <input type="text"/> |
| Currency :    | <input type="text"/> | Product Code : | <input type="text"/> |
| Branch :      | <input type="text"/> |                |                      |

SC Amortization Det: Subsidy Interest Amortization

| Service Charge Code | Nature Of Charge | Date Of Deduction | Total Amount Deducted | Amount Amortized | Balance Amount |
|---------------------|------------------|-------------------|-----------------------|------------------|----------------|
|                     |                  |                   |                       |                  |                |

**Field Description**

| <b>Field Name</b>           | <b>Description</b>   |
|-----------------------------|--|
| <b>Amortization Details</b> |  |
| <b>Account No</b>           | [Mandatory, Numeric, 16]<br>Type the loan account number on which the inquiry is to be done. |
| <b>Name</b>                 | [Display]<br>This field displays the name of the customer.                                   |
| <b>Customer ID</b>          | [Display]<br>This field displays the customer ID of the primary account holder.              |
| <b>Product</b>              | [Display]<br>This field displays the name of the product under which the account is opened.  |
| <b>Currency</b>             | [Display]<br>This field displays the account currency.                                       |
| <b>Product Code</b>         | [Display]<br>This field displays the product code of the selected account.                   |
| <b>Branch</b>               | [Display]<br>This field displays the branch under which the account is opened.               |

3. Enter the account number and press the **<Tab>** key.
4. The system displays the amortization details.

SC Amortization Details

**Amortization Inquiry\***

**Amortization Details**

Account No. : 000000033431      Name : ARIEFWNUGRAHADIDIKSU  
 Customer ID : 600870      Product : Ammort Prod\_2\_4\_P33  
 Currency : IDR      Product Code : 762  
 Branch : 9999

---

**SC Amortization Detail** Subsidy Interest Amortization

| Service Charge Code | Nature Of Charge | Date Of Deduction | Total Amount Deducted | Amount Amortized | Balance Amount |
|---------------------|------------------|-------------------|-----------------------|------------------|----------------|
| 2000                | Amortised        | 31/12/2007        | 20,000.00             | 0.00             | 20,000.00      |

OK    Close    Clear

Field Description

| Column Name                  | Description   |
|------------------------------|---|
| <b>Service Charge Code</b>   | [Display]<br>This column displays the service charge codes of all the charges levied on the selected loan account or on the selected limit in case of an OD account.  |
| <b>Nature of Charge</b>      | [Display]<br>This column displays the value as Amortisable if <b>Amortise</b> check box is selected in the <b>Loan Deduction Plan Maintenance</b> (Fast Path: LNM22) option.                                |
| <b>Date of Deduction</b>     | [Display]<br>This column displays the date on which the charge was deducted.<br><br>In case of loans, this column displays the disbursement date, and in case of an OD it displays the limit sanction date. |
| <b>Total Amount Deducted</b> | [Display]<br>This column displays the total amount of the charges deducted at the time of disbursement / limit sanction.  |

| Column Name             | Description  |
|-------------------------|--|
| <b>Amount Amortized</b> | [Display]<br>This column displays the total amount of selected service charges amortised as of date, i.e., the total amount of charges booked in income GL as of date. |
| <b>Balance Amount</b>   | [Display]<br>This column displays the balance service charge to be amortised as of date.   |

### Subsidy Interest Amortization

**Amortization Inquiry\***

**Amortization Details**

|               |   |                |   |
|---------------|---|----------------|---|
| Account No. : | <input type="text" value="000000041608"/> | Name :         | <input type="text" value="AAPATEL"/>                    |
| Customer ID : | <input type="text" value="600127"/>       | Product :      | <input type="text" value="BDI INTEREST SUBSIDY PROD1"/> |
| Currency :    | <input type="text" value="INR"/>          | Product Code : | <input type="text" value="601"/>                        |
| Branch :      | <input type="text" value="700"/>          |                |   |

SC Amortization Details    **Subsidy Interest Amortization**

| Date       | Subsidy Amount Collected | Amount Amortized | Balance Amount |
|------------|--------------------------|------------------|----------------|
| 20/03/2008 | 66,505.78                | 2,004.28         | 64,501.50      |

### Field Description

| Column Name                     | Description   |
|---------------------------------|---|
| <b>Date</b>                     | [Display]<br>This column displays the date of the transaction i.e. the date on which interest subsidy amount was collected. |
| <b>Subsidy Amount Collected</b> | [Display]<br>This column displays the interest subsidy amount collected for the loan account.                               |

| <b>Column Name</b>      | <b>Description</b>  |
|-------------------------|---|
| <b>Amount Amortized</b> | [Display]<br>This column displays the total amount of interest subsidy amount amortised as of date, i.e., the total amount of charges booked in income GL as of date. |
| <b>Balance Amount</b>   | [Display]<br>This column displays the balance interest subsidy to be amortised as of date.  |

5. Click the **Close** button.

## LN026 - Loan Agreement Balance Inquiry

A customer interested in availing the loan products offered by the bank enters into an agreement with the bank before opening an account. An agreement formalizes the customer's acceptance of the bank's terms and conditions. A customer can open multiple loan accounts to avail different repayment plans and options under the same agreement. This eliminates the submission of multiple applications for multiple accounts and also increases efficiency.

Once the agreement number is created for a customer, all loan accounts opened under the agreement are linked together but the processing is done separately for each account. Using this option, you can view the balance details for each loan account linked through the common agreement number. You can view details such as Loan Balance, Installment Amount, Total Arrears and Total Outstanding for each loan.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**

### Modes Available

Not Applicable

### To view loan account balance details

1. Type the fast path **LN026** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Agreement Balance Inquiry.
2. The system displays the **Loan Agreement Balance Inquiry** screen.

Loan Agreement Balance Inquiry

Field Description

| Field Name                  | Description  |
|-----------------------------|--|
| <b>Customer Information</b> |  |
| <b>Agreement No</b>         | [Mandatory, Numeric,16]<br>Type the agreement number to view the mapped loan accounts.   |
| <b>Account No</b>           | [Mandatory, Pick List]<br>Select the account number, for which loan balance details needs to be viewed, from the pick list.<br>The pick list displays the loan accounts linked to the agreement number entered in the corresponding field. |
| <b>Account No</b>           | [Display]<br>This field displays the account number for which loan balance details are being displayed.<br>The name of the customer is displayed in the adjacent field.  |
| <b>Account Ccy</b>          | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.   |

| <b>Field Name</b>                 | <b>Description</b>  |
|-----------------------------------|---|
| <b>Account Status</b>             | <p>[Display]</p> <p>This field displays the status of the loan account.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Closed</li> <li>• Blocked</li> <li>• Closed Today</li> <li>• Open Today</li> <li>• Dormant</li> <li>• Regular</li> <li>• Written Off</li> <li>• Paid Off</li> <li>• Cheque Pending Settlement</li> <li>• Product Transferred Out</li> <li>• Transferred Out</li> <li>• Partially Discharged</li> <li>• Fully Discharged</li> </ul> |
| <b>Maturity Date</b>              | <p>[Display]</p> <p>This field displays the final date for installment payment for the loan, i.e., the date on which the loan account will mature.</p>  |
| <b>Next Due Date</b>              | <p>[Display]</p> <p>This field displays the next due date from the current system date for payment of the loan installment.</p>   |
| <b>Next Installment Due</b>       | <p>[Display]</p> <p>This field displays the next installment amount which will be due as per the next due date.</p>   |
| <b>Outstandings</b>               |   |
| <b>Principal Balance</b>          | <p>[Display]</p> <p>This field displays the principal balance on the date of loan balance inquiry if all dues were paid on time. In other words the amount displayed will be the schedule balance as on the date of inquiry not including any unpaid arrears.</p>   |
| <b>Unbilled Principal Balance</b> | <p>[Display]</p> <p>This field displays the unbilled principal balance of the loan account.</p>   |
| <b>Amount Disbursed Today</b>     | <p>[Display]</p> <p>This field displays the amount that is disbursed on the current date, if the Loan balance inquiry is done on the date when the loan was disbursed.</p>  |

| Field Name                         | Description   |
|------------------------------------|---|
| <b>Future Interest</b>             | <p>[Display]</p> <p>This field displays the future interest for syariah accounts, i.e., <b>Add On Loan</b> check box is selected in the <b>Loan Product Master</b> (Fast Path: LNM11) option.</p> <p>For other loans, this field displays the value as zero.</p> <p>The future interest is calculated as below:</p> <p><i>Future Interest = Total of all future interest installments that will be due after the process date - uncollected interest.</i></p> |
| <b>Installment Arrears</b>         | <p>[Display]</p> <p>This field displays the total installment arrears that are outstanding in the loan account. Installment arrears will comprise of only the Principal and Interest arrears.</p> <p><i>Installment Arrears = Principal + Interest</i></p>  |
| <b>Min. Amount Due</b>             | <p>[Display]</p> <p>This field displays the minimum amount due for the revolving loan for the specified period.</p> <p>In case of term loans, this field displays the installment amount.</p>   |
| <b>Other Arrears</b>               | <p>[Display]</p> <p>This field displays the other arrears to be paid in the account. Other arrears would include arrears like Fee arrears, Premium arrears, Outgoing arrears, Legal fee arrears, etc.</p>   |
| <b>Uncollected Interest</b>        | <p>[Display]</p> <p>This field displays the uncollected interest amount.</p>  |
| <b>Penalty Arrears</b>             | <p>[Display]</p> <p>This field displays the penalty interest amount due on the loan account for the non-payment of the dues.</p>  |
| <b>UnBilled Penalty Interest</b>   | <p>[Display]</p> <p>This field displays the unbilled penalty interest amount.</p> <p>Unbilled Penalty Interest is the penalty interest accrued on the loan account from the last penalty charging date till the current date. The same is calculated online as on the date of loan balance inquiry.</p>   |
| <b>UnBilled SC</b>                 | <p>[Display]</p> <p>This field displays the unbilled service charge amount.</p>   |
| <b>Arrears Postponed</b>           |   |
| <b>Principal Arrears Postponed</b> | <p>[Display]</p> <p>This field displays all the principal arrears that are due to be paid as on that day.</p>   |
| <b>Interest Arrears Postponed</b>  | <p>[Display]</p> <p>This field displays the sum of postponed interest arrears.</p>  |

| Field Name                       | Description  |
|----------------------------------|--|
| <b>Penalty Arrears Postponed</b> | [Display]<br>This field displays the penalty which is levied on a customer for nonpayment or late payment of arrears.  |
| <b>Other Arrears Postponed</b>   | [Display]<br>This field displays other arrears like fees arrears, service charge arrears, insurance premium etc. which are due as on date.   |
| <b>UnApplied Credits</b>         |  |
| <b>Amount Paid Today</b>         | [Display]<br>This field displays any amount paid today (current date) into the loan account by installment payment, advance payment, partial payoff or standing instruction.   |
| <b>Funds in RPA</b>              | [Display]<br>This field displays the amount in RPA GL.<br><br>Any amount which is paid to credit the loan account is always routed or credited to the RPA account. The same is appropriated at EOD. If the amount paid into the loan account is in excess of the arrears due, the credit balance is reflected in RPA. RPA is a liability type GL. Generally Loan Advance Payment amounts are shown in RPA. |
| <b>Unbilled Interest</b>         |  |
| <b>Unbilled Interest</b>         | [Display]<br>This field displays the unbilled interest.<br><br>Unbilled Interest is the interest accrued on the loan account from the last interest charging date till the current date.   |
| <b>Current Balance</b>           |  |
| <b>Total Outstandings</b>        | [Display]<br>This field displays the total of the outstanding in the loan account.<br><br><i>Total Outstanding = Principal Balance + Installment Arrears + other Arrears + Penalty Arrears - Amount Paid Today - Funds in RPA</i>  |
| <b>Uncleared Funds</b>           | [Display]<br>This field displays the uncleared funds.<br><br>Any amount paid by clearing cheque by the customer into the loan account, but pending clearance of the cheque, such uncleared cheque deposit amounts are displayed in this field.   |
| <b>Available Balance</b>         | [Display]<br>This field displays the available balance.<br><br>This field indicates the available balance in the cash card, i.e., Revolving loan.  |

3. Enter the agreement number and press the <Tab> key.
4. Select the account number from the pick list. The system displays the loan account balance details.

Loan Agreement Balance Inquiry

**Loan Agreement Balance Inquiry\***

**Customer Information**

Agreement No: 0000000000777      Account No: 0000000223360

Account No: 0000000223360      F H SHAH

Account Ccy: INR

Account Status: 8

Maturity Date: 31/01/2009

Next Due Date: 31/03/2008

Next Installment Due: 7,745.98

**Outstandings**

|                             |           |                             |           |
|-----------------------------|-----------|-----------------------------|-----------|
| Principal Balance :         | 90,000.00 | Unbilled Principal Balance: | 82,642.29 |
| Amount Disbursed Today :    | 0.00      | Future Interest *:          | 0.00      |
| Installment Arrears :       | 7,745.98  | Min. Amount Due:            | 7,745.98  |
| Other Arrears :             | 0.00      | Uncollected Interest:       | 0.00      |
| Penalty Arrears :           | 0.00      |                             |           |
| UnBilled Penalty Interest : | 16.98     |                             |           |
| UnBilled SC:                | 0.00      |                             |           |

\* Indicates Field For Islamic Loan

**Arrears Postponed**

Principal Arrears Postponed:

Interest Arrears Postponed:

Penalty Arrears Postponed:

Other Arrears Postponed:

**UnApplied Credits**

Amount Paid Today :

Funds in RPA :

**Unbilled Interest**

Unbilled Interest:

**Current Balance**

Total OutStandings :       Uncleared Funds :       Available Balance:

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

5. Click the **Close** button.

## LN027 - Agreement Based Account Inquiry

A loan is approved for a customer based on some criteria's like amount, duration and end use of loan funds. All these terms and conditions of loan are mentioned in an agreement which the customer accepts before opening an account. An agreement formalizes the customer's acceptance of the bank's terms and conditions. A customer can open multiple loan accounts to avail different repayment plans and options under the same agreement. This eliminates the submission of multiple applications for multiple accounts and also increases efficiency.

Once the agreement number is created for a customer, all loan accounts opened under the agreement are linked together but the processing is done separately for each account. Using this option, you can view the various loan accounts opened by the customer under a particular agreement number.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**

### Modes Available

Not Applicable

### To view the loan accounts mapped to an agreement number

1. Type the fast path **LN027** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Agreement Based Account Inquiry**.
2. The system displays the **Agreement Based Account Inquiry** screen.

Agreement Based Account Inquiry

Field Description

| Field Name                        | Description  |
|-----------------------------------|--|
| <b>Agreement Number</b>           | [Mandatory, Alphanumeric, 16]<br>Type the agreement number to view the mapped loan accounts. |
| <b>Agreement Established Date</b> | [Display]<br>This field displays the date on which the agreement was established.            |
| <b>Agreement Sanction Amount</b>  | [Display]<br>This field displays the sanctioned amount as per the agreement.                 |

| Column Name             | Description   |
|-------------------------|---|
| <b>Agreement Owners</b> |   |
| <b>Customer ID</b>      | [Display]<br>This column displays the customer ID.      |
| <b>Customer Name</b>    | [Display]<br>This column displays name of the customer. |

| Column Name              | Description   |
|--------------------------|---|
| <b>Ownership Status</b>  | [Display]<br>This column displays the ownership status of the customer. Example: Sole owner, Joint and First etc. |
| <b>Account Details</b>   |   |
| <b>Account</b>           | [Display]<br>This column displays the loan account number mapped to the agreement number.                         |
| <b>Product Name</b>      | [Display]<br>This column displays the product name.   |
| <b>Currency</b>          | [Display]<br>This column displays the product currency.   |
| <b>Recorded Limit</b>    | [Display]<br>This column displays the recorded limit for the loan accounts.                                       |
| <b>Balance</b>           | [Display]<br>This column displays the outstanding balance of the loan account.                                    |
| <b>Rate Type</b>         | [Display]<br>This column displays the rate type.  |
| <b>Repayment Type</b>    | [Display]<br>This column displays the repayment type.   |
| <b>Limit Expiry Date</b> | [Display]<br>This column displays the limit expiry or maturity date of the loan account.                          |
| <b>Status</b>            | [Display]<br>This column displays the status of the loan account. For example: Open, regular, closed etc.         |

3. Enter the agreement number and press the <Tab> key. The system displays the agreement details.
4. Click the **OK** button. The system displays the **Agreement Owners** and **Account Details**.

Agreement Based Account Inquiry

**Agreement Based Account Inquiry\***

Agreement Number:

Agreement Established Date:

Agreement Sanction Amount:

**Agreement Owners**

| Customer Id | Customer Name   | Ownership Status |
|-------------|-----------------|------------------|
| 603945      | OMAR HENRY      | SOW              |
| 603982      | SAIKUMAR MURALI | JOO              |
| 603983      | NARENDRA UPDADH | JOO              |
| 603984      | DEEPAK MEHTA    | JOO              |
| 603985      | ARUN KAMAR      | JOO              |

**Account Details**

| Account        | Product Name | Currency | Recorded Limit | Balance           | Rate Type | Repayment Type | Limit Expiry Date | Status |
|----------------|--------------|----------|----------------|-------------------|-----------|----------------|-------------------|--------|
| 00000001130360 | 851          | INR      | 100000         | 102363.6900000000 | Fixed     | ARM            | 15/01/2009        | A      |
| 00000001148360 | 851          | INR      | 100000         | 135230.2500000000 | Fixed     | ARM            | 15/01/2009        | A      |

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

- If you click on any of the records in the **Account Details** section, the system displays the **Account Transactions Inquiry** (Fast Path: LNM10) option. For more information refer to the *Loans User Manual*.  
**OR** Click the **Close** button.

## LN063 - Repayment and Arrear Appropriation

This screen is used to appropriate the transactions on the fly and display the arrear position. The transactions will be considered in the order of logging time and the appropriation will be done as per the parameters applicable for each transaction.

The inquiry will display unpaid arrears or arrears due as of last EOD including the adjustments done during the day, arrears paid during the day and balance unpaid arrear.

This option will appropriate all the repayments processed on loan on the fly and will display the amount apportioned towards each arrear type. The pseudo appropriation will be done as per the applicable appropriation sequence. In case of installment payment, the appropriation sequence specified for the transaction will be followed. For other credits the appropriation sequence applicable for the account will be followed.

### Definition Prerequisites

- **1065 - Loan Installment Payment Inquiry**
- **1066 - Loan Partial Payoff Inquiry**
- **1068 - Loan Advance Payment Inquiry**

### Modes Available

Not Applicable

### To inquire the arrear repayment

1. Type the fast path **LN063** and click **Go** or open the **Repayment and Arrear Appropriation** option through menus.
2. The system displays the **Repayment and Arrear Appropriation** screen.

Repayment and Arrear Appropriation

Field Description

| Field Name            | Description  |
|-----------------------|--|
| <b>Account Number</b> | [Mandatory, Numeric, 16]<br>Type the valid loan account number for which inquiry is to be made. The account must be a regular- open status account.  |
| <b>Product</b>        | [Display]<br>This field displays the product code and name of the product under which the loan account is opened.  |
| <b>Currency</b>       | [Display]<br>This field displays the currency assigned to the product at the product level, under which the loan account is opened.<br><br>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.<br><br>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |
| <b>Name</b>           | [Display]<br>This field displays the name of the customer.   |

## LN063 - Repayment and Arrear Appropriation

| Field Name            | Description  |
|-----------------------|--|
| <b>Accrual Status</b> | [Display]<br>This field displays the accrual status of the loan account.                                 |
| <b>Account Status</b> | [Display]<br>This field displays the status of the loan account to be open regular, closed, dormant etc. |

| Column Name                              | Description  |
|--|--|
| <b>Arrear Type</b>                       | [Display]<br>This field displays the arrear type which is being inquired.  |
| <b>Arrear Amount Due</b>                 | [Mandatory, Numeric, 16]<br>Type the arrear due on the loan as on the process day for the respective arrear type.<br><br>The arrear due amount is the arrear amount due as on last BOD + debit adjustments done during the day (common billing, Ad hoc int charging, interest adjustment) - credit adjustments done during the day (fee waiver, interest adjustment).  |
| <b>Arrears Paid During the Day</b>       | [Mandatory, Numeric, 16]<br>Type the amount paid during the day towards each arrear type.<br><br><b>FLEXCUBE</b> will pseudo execute all the repayments processed during the day in the order of the transaction execution and it will pseudo appropriate the arrears on the fly for inquiry purpose.<br><br>As a result of pseudo appropriation , the total amount that will get paid towards each arrear will be displayed against each arrear type as applicable. If repayments are processed and reversed on the same day, such repayments will not be considered at the time of inquiry |
| <b>Arrear Amount Due after Repayment</b> | [Display]<br>This field displays the amount due after repayment done by the customer in an arrear type wise.<br><br>This value for each arrear type will be derived as:<br>Arrear amount due - Arrear amount paid during day   |

| Column Name                  | Description   |
|------------------------------|---|
| <b>Principal Outstanding</b> | <p>[Display]</p> <p>This field displays the balance unbilled principal after considering the credit and debits done during the day.</p> <p>FLEXCUBE will pseudo execute all the repayments processed during the day in the order of the transaction execution and it will pseudo appropriate the arrears on the fly for inquiry purpose.</p> <p>As a result of pseudo appropriation , if there are multiple <b>PPF</b><sup>5</sup>, EFS or disbursement that has got processed during the day, the unbilled principal will be arrived considering those and will be displayed.</p> <p>If disbursement , PPF, EFS are processed and reversed on the same day, such repayments will not be considered at the time of inquiry.</p> |
| <b>RPA Balance</b>           | <p>[Display]</p> <p>This field displays the advance credit on loan.</p> <p>If on the day of inquiry , advance payment is processed, and there are no arrears on loan / charging transactions are not executed on loan during the day, then the advance payment amount will be displayed in this field.</p> <p>If on the day of inquiry, arrears are created on loan after advance payment is processed on the same day, then advance payment money will be first pseudo appropriated towards the arrears, and excess credit (if any )will be displayed in this field.</p>   |
| <b>Amount Paid Today</b>     | <p>[Display]</p> <p>This field displays the amount paid by the customer during the day, else it displays 0.</p>   |

3. Enter the account number and press the <Tab> key. The system displays the account details.

<sup>5</sup>(Partial Pay-off: It is the payment of any principal amount before the same becomes due. The amount paid is less than the total amount of principal outstanding.)

Repayment and Arrear Appropriation

Repayment and Arrear Appropriation\*

**Account Details**

Account No: 0198010500015461    Product: 70003-Subsidy Margin - A  
 Currency: RMB    Name: MUST  
 Accrual Status: Normal    Account Status: ACCOUNT OPEN REGULAR

**Repayment Appropriation**

| Arrear Type                  | Arrear Amount Due | Arrears Paid During the Day | Arrear Amount Due After Payment |
|------------------------------|-------------------|-----------------------------|---------------------------------|
| Penalty Interest Accrued     | 0.00              | 0.00                        | 0.00                            |
| <b>Legal Fees Arrears</b>    | <b>0.00</b>       | <b>0.00</b>                 | <b>0.00</b>                     |
| PPF Penalty Amount           | 0.00              | 0.00                        | 0.00                            |
| Fees Arrears                 | 0.00              | 0.00                        | 0.00                            |
| Compounding Interest Accrued | 0.00              | 0.00                        | 0.00                            |
| Regular Interest Accrued     | 305.56            | 0.00                        | 0.00                            |
| Penalty Interest Arrears     | 0.00              | 0.00                        | 0.00                            |
| Compounding Interest Arrears | 0.00              | 0.00                        | 0.00                            |
| Outgoing Arrears             | 0.00              | 0.00                        | 0.00                            |
| Subsidy Accrued              | 0.00              | 0.00                        | 0.00                            |
| Other Arrears                | 0.00              | 0.00                        | 0.00                            |
| Subsidy Arrears              | 0.00              | 0.00                        | 0.00                            |
| Principal Arrear             | 8,333.33          | 0.00                        | 0.00                            |
| Diverting Interest Arrears   | 0.00              | 0.00                        | 0.00                            |

Principal Outstanding: 100000    RPA Balance: 0    Amount Paid Today: 0

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    **Inquire**    Close    Clear

5. The system displays the list of records of which arrear repayment is done.
6. Enter the other relevant information.
7. Click the **Inquire** button.

## LN500 - Installment Calculator

The Installment Calculator is a tool, which calculates the installment amount or term applicable on an intended loan amount

### Definition Prerequisites

Not Applicable

### Modes Available

Not Applicable

### To perform calculation for installment

1. Type the fast path **LN500** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Inquiries > Installment Calculator**.
2. The system displays the **Installment Calculator** screen.

### Installment Calculator

**Installment Calculator\***

Installment Type :

**Calculate**

Installment  Term

**Interest Rate Type**

Monthly Flat Rate  Yearly Effective Rate

**Loan Details**

Loan Currency :  Loan Amount :

Term Years :  Term Months :

Flat Rate :  Accrual Basis :

Yearly Effective Rate :

Charge Rate :

**Repayment Details**

Repayment Frequency :  Repayment Calendar Plan :

Rest Period Frequency :

**Dates**

Disbursement Date :  First Payment Date :

**Installment Details**

Installment Amount :  No. of Installments :

Card Change Pin Cheque Cost Rate FCY Change Handling Denomination Instrument Inventory Pin Validation Service Charge Signature Tra

UDF OK Close Clear

## Field Description

| Field Name                | Description   |
|---------------------------|---|
| <b>Installment Type</b>   | <p>[Mandatory, Drop-Down]</p> <p>Select the required installment type from the drop-down list.</p> <p>The installment types are defined in <b>Installment Rules</b> (Fast Path: LNM43) option.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• EPI-Beginning of Period</li> <li>• EPI-End of Period</li> </ul>   |
| <b>Calculate</b>          |   |
| <b>Installment</b>        | <p>[Optional, Radio Button]</p> <p>Click <b>installment</b> to calculate the installment amount for loan.</p>   |
| <b>Term</b>               | <p>[Optional, Radio Button]</p> <p>Click <b>term</b> to calculate the term for the loan.</p>  |
| <b>Interest Rate Type</b> | <p>[Conditional, Radio Button]</p> <p>Click the appropriate interest rate type.</p> <p>This field is enabled only if the Calculate <b>Installment</b> option is selected.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Monthly Flat Rate:</b> A monthly flat rate type of interest is applicable to the account. Selecting this radio button disables the <b>Interest Variance</b> and <b>Yearly Effective Rate</b> fields.</li> <li>• <b>Yearly Effective Rate:</b> A yearly flat rate type of interest is applicable to the account. Selecting this radio button disables the <b>Flat Rate</b> type and <b>Flat Rate</b> fields."</li> </ul> |
| <b>Loan Details</b>       |   |
| <b>Loan Currency</b>      | <p>[Mandatory, Drop-Down]</p> <p>Select the loan currency from the drop-down list.</p>  |
| <b>Loan Amount</b>        | <p>[Mandatory, Numeric, 15, Two]</p> <p>Type the loan amount that the customer wants to borrow.</p>   |
| <b>Term Years</b>         | <p>[Conditional, Numeric, Four]</p> <p>Type the loan repayment period in terms of years.</p> <p>This field will be disabled if you select the Calculate <b>Term</b> option, in which case the term in number of years will be calculated and displayed in this field.</p>   |
| <b>Term Months</b>        | <p>[Conditional, Numeric, 10]</p> <p>Type the loan repayment period in months.</p> <p>This field will be disabled if the user has selected the Calculate <b>Term</b> option, in which case the term in number of months will be calculated and displayed in this field.</p>   |

| Field Name                     | Description  |
|--------------------------------|--|
| <b>Flat Rate</b>               | <p>[Conditional, Numeric, Three, 10]</p> <p>Type the monthly flat rate based on which the installment amount is calculated.</p> <p>This field is enabled if the <b>Monthly Flat Rate</b> option is selected.</p>   |
| <b>Accrual Basis</b>           | <p>[Display]</p> <p>This field displays the accrual basis.</p>   |
| <b>Yearly Effective Rate</b>   | <p>[Conditional, Numeric, Three, 10]</p> <p>Type the yearly effective rate based on which the installment amount is calculated.</p> <p>This field is enabled only if the <b>Yearly Effective Rate</b> option is selected.</p> <p>If the <b>Monthly Flat Rate</b> option is selected, the system will convert the flat rate into the yearly effective rate and display the same which cannot be edited.</p> |
| <b>Charge Rate</b>             | <p>[Optional, Numeric, Nine, 10]</p> <p>Type the charge rate, in case charges are to be included for the calculation of the installment or term.</p>   |
| <b>Repayment Details</b>       |  |
| <b>Repayment Frequency</b>     | <p>[Mandatory, Drop-Down]</p> <p>Select the repayment frequency from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Monthly</li> <li>• Bimonthly</li> <li>• Quarterly</li> <li>• Half-Yearly</li> <li>• Yearly</li> </ul>  |
| <b>Repayment Calendar Plan</b> | <p>[Optional, Pick List]</p> <p>Select the repayment calendar plan from the pick list, if the same exists.</p>   |

| Field Name                   | Description  |
|------------------------------|--|
| <b>Rest Period Frequency</b> | <p>[Optional, Drop-Down]</p> <p>Select the rest period frequency from the drop-down list.</p> <p>Rest period frequency is the frequency at which the interest base is updated.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• None</li> <li>• Monthly</li> <li>• Bimonthly</li> <li>• Quarterly</li> <li>• Half Yearly</li> <li>• Yearly</li> <li>• Every Due Date</li> <li>• Daily</li> </ul> |
| <b>Dates</b>                 |  |
| <b>Disbursement Date</b>     | <p>[Mandatory, Pick List]</p> <p>Select the disbursement date from the pick list. The disbursement date could be greater than or equal to the current date.</p>  |
| <b>First Payment Date</b>    | <p>[Mandatory, Pick List]</p> <p>Select the first date on which the installment is repaid from the pick list.</p>  |
| <b>Installment Details</b>   |  |
| <b>Installment Amount</b>    | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the installment amount to calculate the term of the loan.</p> <p>This field will be disabled if you select the <b>Calculate Installment</b> option, in which case the installment amount will be calculated and displayed in this field.</p>  |
| <b>No. of Installments</b>   | <p>[Display]</p> <p>This field displays the number of installments.</p>  |

3. Select the installment type from the drop-down list.
4. Select **installment** or **term** radio button.
5. Enter the relevant information.

**Installment Calculator\***

Installment Type :

**Calculate**

Installment  Term

**Interest Rate Type**

Monthly Flat Rate  Yearly Effective Rate

**Loan Details**

Loan Currency :  Loan Amount :

Term Years :  Term Months :

Flat Rate :  Accrual Basis :

Yearly Effective Rate :

Charge Rate :

**Repayment Details**

Repayment Frequency :  Repayment Calendar Plan :

Rest Period Frequency :

**Dates**

Disbursement Date :  First Payment Date :

**Installment Details**

Installment Amount :  No. of Installments :

Card | Change Pin | Cheque | Cost Rate | FCY Change Handling Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Tax

UDF | OK | Close | Clear

6. Click the **OK** button.
7. The system displays the installment or term details.

## LN501 - Loan Funds Flow Calculator

Using this option you can generate the loan schedule without opening a loan account. The system will generate the schedule according to the disbursement date mentioned. The loan rates if maintained for a future date will be considered while drawing the schedule.

However the index based rate change if maintained for a future date, will not be considered for the schedule generation.

### Definition Prerequisites

- LNM11 - Product Master Maintenances
- LNM98 - Schedule Type
- BA090 - Bank Calendar Maintenance
- LNM43 - Installment Rule

### Modes Available

Not Applicable

### To calculate loan funds flow

1. Type the fast path **LN501** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Funds Flow Calculator**.
2. The system displays the **Loan Funds Flow Calculator** screen.

### Loan Funds Flow Calculator

**Field Description**

| <b>Field Name</b>              | <b>Description</b>   |
|--------------------------------|--|
| <b>Product Code</b>            | [Mandatory, Pick List]<br>Select the loan product under which the loan account is opened from the pick list.   |
| <b>Schedule Type</b>           | [Mandatory, Pick List]<br>Select the schedule type for the product selected in the corresponding field from the pick list.   |
| <b>Loan Amount</b>             | [Optional, Numeric, 13, Two]<br>Type the loan amount.  |
| <b>Loan Term</b>               | [Optional, Numeric, Four]<br>Type the tenure in months for each stage of the loan.   |
| <b>Service Charge</b>          | [Mandatory, Numeric, 13, Two]<br>Type the service charge amount.<br><br>It will affect the effective interest rate if a service charge is added to the account, and also the schedule.   |
| <b>Disbursement Date</b>       | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the loan disbursement date for the generation of schedule from the pick list.<br><br>By default, the current process date is displayed. Disbursement date cannot be a back date or a Holiday.<br><br>The future date can be only 30 calendar days from the inquiry / process date (including holidays if any) for the simulation of future dated loan schedule.<br><br>The date is validated with the holidays defined in the <b>Bank Calendar Maintenance</b> (Fast Path: BA090) option. |
| <b>Premium Amount</b>          | [Mandatory, Numeric, 13, Two]<br>Type the premium amount.<br><br>It will affect the effective interest rate if an insurance policy is attached to the account, and also the schedule.  |
| <b>Effective Interest Rate</b> | [Display]<br>This field displays the effective interest rate applicable to the customer. It displays up to 10 digits after decimal.  |
| <b>Pricing Details</b>         |  |
| <b>Rate Chart Code</b>         | [Mandatory, Pick List]<br>Select the rate chart code for determination of rate of interest on the loan from the pick list. The rate chart name is displayed in the adjacent field.   |

| Field Name                    | Description  |
|-------------------------------|--|
| <b>Margin Code</b>            | <p>[Optional, Pick List]</p> <p>Select the margin code from the pick list. The margin name is displayed in the adjacent field.</p> <p>It is the margin which is levied over and above the base rate for initial rate on the loan.</p> <p>If a loan account is opened with a combination of rates for example fixed rate rolling over to variable rate, then the margin code selected in this field will be applicable only for the initial fixed rate on the loan.</p> <p>If a loan account is opened with a single rate (fixed /variable) for the entire term of the loan, then the margin selected in this field will be applied for that rate for the entire loan period.</p> |
| <b>Rollover Margin Code</b>   | <p>[Optional, Pick List]</p> <p>Select the margin code from the pick list.</p> <p>It is the margin which is levied over and above the base rate for rollover rate on the loan.</p> <p>If a loan account is opened with a combination of rates for example fixed rate rolling over to variable rate, then the margin code selected in this field will be applicable only for the rollover rate on the loan.</p> <p>This field is not applicable, if a loan is opened with a single rate (fixed /variable) for the entire term of the loan.</p>  |
| <b>Discount Code</b>          | <p>[Optional, Pick List]</p> <p>Select the discount code from the pick list.</p> <p>The discount is applied over and above the base rate.</p> <p>The discount is applicable for the initial rate or rollover rate or both, it is based on the parameters set in the <b>Discount Rate Setup</b> (Fast Path: PR005) option.</p>  |
| <b>Subsidy Margin Code</b>    | <p>This field is for future use.</p>   |
| <b>Fixed Term</b>             | <p>[Optional, Numeric, Three]</p> <p>Type the fixed term of the loan in months.</p> <p>If the loan is on fixed rate for the entire term, then the value in this field is equal to total term of the loan.</p> <p>If the loan is on fixed rate for initial term and then rolls over to a variable rate for the remaining term, then the initial fixed term is set in this field and it should be less than the total term of the loan. The base rate for fixed period is derived using the fixed term specified.</p>  |
| <b>Interest Variance Type</b> | <p>[Mandatory, Radio Button]</p> <p>Click the appropriate <b>Interest Variance Type</b> to select the interest variance at the account level to define a variance for the schedule related interest rate applicable to the account.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Absolute Value</li> <li>• Percentage Value</li> </ul>   |

| Field Name                                     | Description   |
|--|---|
| <b>Variance</b>                                | [Optional, Numeric, 13, 10]<br>Type the value for variance.   |
| <b>Subsidy Control Parameter</b>               |   |
| <b>Subsidy Type</b>                            | [Optional, Drop-Down]<br>Select the type of subsidy that will be offered on the loan from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>• Interest rate subsidy- fixed subsidy rate based subsidy</li> <li>• Percentage share in Interest- percentage based subsidy</li> <li>• Interest Subsidy on Loan Amount- fixed amount subsidy type</li> </ul> Interest rate subsidy refers to a fixed subsidy rate based subsidy.<br>Percentage share in interest refers to the percentage based subsidy.<br>Interest subsidy on loan amount refers to a fixed amount subsidy type. |
| <b>Subsidy Margin Rate</b>                     | [Optional, Numeric, 10]<br>Type the subsidy fixed rate based on which the subsidy interest will be calculated.<br>Cannot be more than the net effective interest rate applicable on the loan account.<br>The value cannot be negative and must be greater than 0% and lesser than 100%.<br>This field will be enabled if <b>Subsidy Type</b> is selected as <b>Interest rate Subsidy</b> .  |
| <b>Percentage share of Subsidised interest</b> | [Optional, Numeric]<br>Type the value for percentage share of subsidy interest.<br>The value must be greater than 0% and less than or equal to 100% and cannot be negative.<br>This field will be enabled if <b>Subsidy Type</b> is selected as <b>Percentage share in Interest</b> .   |
| <b>Loan Amount for Subsidised interest</b>     | [Optional, Numeric]<br>Type the intended fixed subsidy amount.<br>The value entered must be greater than 0 and equal to or lesser than the loan amount entered.<br>The entered amount has to be equal to or lesser than the amount to be disbursed.<br>This field will be enabled if <b>Subsidy Type</b> is selected as <b>Interest Subsidy on Loan Amount</b> .  |

| Field Name                | Description   |
|---------------------------|---|
| <b>Subsidy Start Date</b> | <p>[Conditional, Pick List, DD/MM/YYYY]</p> <p>Select the subsidy stage start date from the pick list.</p> <p>This date can be either equal to the <b>FLEXCUBE</b> process date or a future date. If it is a future date, it has to be lesser than the process date + loan term.</p>  |
| <b>Subsidy End Date</b>   | <p>[Conditional, Pick List, DD/MM/YYYY]</p> <p>Select the subsidy stage end date from the pick list.</p> <p>This is the date on which the subsidy is intended for expiry. This date has to be greater than the <b>FLEXCUBE</b> process date and subsidy start date and less than the <b>FLEXCUBE</b> process date + loan term.</p> <p>This field is enabled and mandatory if <b>Subsidy Type</b> is selected.</p> |

3. Select the product from the drop-down list
4. Select the schedule type from the pick list.
5. Enter the other relevant information.

### Loan Funds Flow Calculator

6. The system enables the **Schedule Definition** tab.
7. Click the **Generate Schedule** button.

## Schedule Definition

**Loan Funds Flow Calculator\***

Product Code : 70004 Subsidy Margin - B  
 Schedule Type : 113 IPI PMI Bullet Int Bull Princ US Thirty  
 Loan Amount : 10,000.00 Loan Term : 72 Months  
 Service Charge : 0.00 Disbursement Date : 21/12/2011  
 Premium Amount : Effective Interest Rate : 0.02055

**Pricing Details**  
 Rate Chart Code : 102 Non Tiered Variable Rate 2  
 Margin Code : 1 Margin Rate One  
 Rollover Margin Code : 1 Margin Rate One  
 Discount Code : 1 2 % Discount  
 Subsidy Margin Code :  
 Fixed Term : 6 Months  
 Interest Variance Type :  Absolute Value Variance : 0.00  
 Percentage Value

**Subsidy Parameters**  
 Subsidy Type :  
 Subsidy Margin Rate :  
 Percent Share of Subsidised Interest :  
 Loan Amount for Subsidised Interest :  
 Subsidy Start Date :  
 Subsidy End Date :

Schedule Definition | Edit Stage Schedule | Schedule Details

| Stage No. | Stage Name | Start Stage Date | Principal Amount | Principal Payments | Interest Payments | First Principal Due Date | First Interest Due Date | Installation Amount | Stage End Date |
|-----------|------------|------------------|------------------|--------------------|-------------------|--------------------------|-------------------------|---------------------|----------------|
| 1         | IPI        | 21/12/2011       | 10,000.00        | 1                  | 1                 | 21/12/2017               | 21/12/2017              | 10,000.00           | 21/12/2017     |
| 2         | PMI        | 21/12/2017       | 0.00             | 0                  | 0                 | 01/01/1950               | 21/01/2018              | 0.00                | 01/01/2018     |

Generate Schedule | Validate Schedule | Schedule Details

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF | OK | Close | Clear

## Field Description

| Column Name | Description |
|-------------|-------------|
|-------------|-------------|

|                 |   |
|-----------------|---|
| <b>Stage No</b> | [Display]<br>This column displays the serial number for the stages.<br>There can be a maximum of 99 stages defined for an account schedule. |
|-----------------|---|

|                   |  |
|-------------------|--|
| <b>Stage Name</b> | [Display]<br>This column displays the stage type attached to a loan account.<br>This is defined in at the Schedule Type definition under Global Definitions. |
|-------------------|--|

The options are:

- IOI
- EPI
- IPI
- PMI
- FPI

| Column Name                     | Description  |
|---------------------------------|--|
| <b>Stage Start Date</b>         | <p>[Display]</p> <p>This column displays the start date for the corresponding stages.</p> <p>For the first stage, the start date will be the date of the first disbursement. For the remaining stages, it is the End Date of the previous preceding stage.</p>   |
| <b>Principal Amount</b>         | <p>[Display]</p> <p>This column displays the principal amount payable by the customer.</p> <p>This field is applicable only for IPI, EPI and FPI type of loans.</p> <p>If any debit type disbursement charges are levied at the time of disbursement, the same is added to the disbursed amount.</p>   |
| <b>Principal Payments</b>       | <p>[Display]</p> <p>This column displays the number of installments in which the principal is paid.</p> <p>For the IOI stage, the principal payments will be zero as in this stage, only the interest is repaid and not the principal.</p> <p>Based on this number, the system calculates the <b>End Date</b> column and the <b>Stage Start Date</b> column for the next stage.</p> <p>For the EPI stage, the sum of principal payments and interest payments are equal.</p>   |
| <b>Interest Payments</b>        | <p>[Display]</p> <p>This column displays the number of installments in which the interest on the loan amount is paid.</p> <p>For the IOI stage, the tenure will be defaulted from the schedule type definition, which can be modified.</p>   |
| <b>First Principal Due Date</b> | <p>[Display]</p> <p>This column displays the first due date for the principal to be paid.</p> <p>For the IOI stage, this field is not applicable as only interest is repaid and not the principal.</p> <p>For the EPI stage, the first principal due date is same as the first interest due date. For the first stage, this is same as the Stage Start Date. For subsequent stages for the same stage name, it is calculated using First Principal Due Date and principal payments of previous stage. For the IPI stage, it can be different.</p> <p>Based on this date, the system calculates the End Date column and the Stage Start Date column for the next stage.</p> |
| <b>First Interest Due Date</b>  | <p>[Display]</p> <p>This column displays the first due date for the interest to be paid.</p> <p>This date will be defaulted to the end of the month, in case of calendar type of products. In case of anniversary type, it should be the same date or a greater date of the next month.</p> <p>For the EPI stage, this field is the same as <b>First Principal Due Date</b> column.</p>  |

| Column Name               | Description  |
|---------------------------|--|
| <b>Installment amount</b> | [Display]<br>This column displays the installment amount to be repaid by the customer in each stage. The installment amount is the sum of the principal and the interest component.<br>This field is not applicable for the IOI stage. |
| <b>Stage End Date</b>     | [Display]<br>This column displays the end date for the particular stage.<br>The preceding end date is the start date for the next stage.   |

8. Click the **Stage No** link. The system displays the **Edit Stage Details** tab screen.
9. Modify the relevant information.

### Edit Stage Details

The screenshot displays the 'Edit Stage Details' window with the following visible data:

- Product Code:** 607 (Term Loan 627)
- Schedule Type:** 223 (EPI PMI Prod 607)
- Loan Amount:** 100,000.00
- Loan Term:** 36 Months
- Interest Rate Type:** Monthly Flat Rate (9.00000)
- Service Charge:** 1000
- Disbursement Date:** 20/03/2008
- Premium Amount:** [Empty]
- Effective Interest Rate:** 11.42373
- Stage No:** 1 (Name: Regular EPI-EoP)
- Calendar Base:** Anniversary
- Installment Rule:** 2 (EPI EoP Anniversary Round 1)
- Installment Type:** EPI-End of Period
- Stage Start Date:** 20/03/2008
- Stage End Date:** 20/03/2011
- Stage Details:**
  - Principal Repay Amount: 100,000.00
  - No. of Repayments: Principal: 36
  - Frequency: Principal: Monthly
  - Installment Amount: 4,245.16
  - First Repay Date: Principal: 20/04/2008
  - Term: Years: 3, Months: 0
  - Interest: 36
  - Interest: Monthly
  - Interest: 20/04/2008
  - Compounding Frequency: 0

### Field Description

| Field Name        | Description  |
|-------------------|--|
| <b>Stage Type</b> |  |
| <b>Stage No.</b>  | [Display]<br>This field displays the stage number. |

| Field Name                    | Description   |
|-------------------------------|---|
| <b>Name</b>                   | [Display]<br>This field displays the stage name defined in the schedule for the product.  |
| <b>Calendar Base</b>          | [Display]<br>This field displays the calendar base.   |
| <b>Installment Rule</b>       | [Display]<br>This field displays the installment rule applicable for the stage.<br>For more information, refer to the <b>Installment Rule</b> (Fast Path: LNM43) option.                              |
| <b>Installment Type</b>       | [Display]<br>This field displays the installment type applicable for the stage.   |
| <b>Stage Start Date</b>       | [Display]<br>This field displays the start date of the stage.   |
| <b>Stage End Date</b>         | [Display]<br>This field displays the end date of the stage.   |
| <b>Stage Details</b>          |   |
| <b>Principal Repay Amount</b> | [Display]<br>This field displays the principal repay amount.  |
| <b>No. of Repayments</b>      |   |
| <b>Principal</b>              | [Conditional, Numeric, Four]<br>Type the principal amount paid during repayment.<br>This field is enabled if <b>Schedule Type</b> is selected as <b>EPI</b> , <b>MOR</b> , <b>IPI</b> or <b>ARM</b> . |
| <b>Interest</b>               | [Conditional, Numeric, Four]<br>Type the number of interest payment.<br>This field is enabled if <b>Schedule Type</b> is selected as <b>IPI</b> , <b>IOI</b> or <b>ARM</b> .                          |
| <b>Frequency</b>              |   |

| Field Name                | Description   |
|---------------------------|---|
| <b>Principal</b>          | <p>[Conditional, Drop-Down]</p> <p>Select the frequency for repaying the principal loan amount from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• None/At Maturity</li> <li>• Monthly</li> <li>• BiMonthly</li> <li>• Quarterly</li> <li>• Half Yearly</li> <li>• Yearly</li> </ul> <p>This field is enabled if <b>Schedule Type</b> is selected as <b>EPI</b> , <b>IPI</b> or <b>ARM</b>.</p> |
| <b>Interest</b>           | <p>[Conditional, Drop-Down]</p> <p>Select the frequency for repaying the interest amount from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• None/At Maturity</li> <li>• Monthly</li> <li>• BiMonthly</li> <li>• Quarterly</li> <li>• Half Yearly</li> <li>• Yearly</li> </ul> <p>This field is enabled if <b>Schedule Type</b> is selected as <b>PMI</b> , <b>IPI</b> or <b>IOI</b>.</p>       |
| <b>Installment Amount</b> | <p>[Conditional, Numeric, 13, Two]</p> <p>Type the installment amount.</p> <p>This field is enabled if <b>Schedule Type</b> is selected as <b>EPI</b>, <b>IPI</b> or <b>ARM</b>.</p>  |
| <b>First Repay Dates</b>  |   |
| <b>Principal</b>          | <p>[Conditional, Pick List, dd/mm/yyyy]</p> <p>Select the first repayment date of principal amount of the loan from the pick list.</p> <p>This field is enabled if <b>Schedule Type</b> is selected as <b>ARM</b>, <b>EPI</b> or <b>IPI</b>.</p>  |
| <b>Interest</b>           | <p>[Display]</p> <p>This field displays the first repayment date of interest on the loan.</p>   |

| Field Name                   | Description   |
|------------------------------|---|
| <b>Term</b>                  | [Conditional, Numeric, Nine, Three]<br>Type the total duration/period, in years and months, to repay the loan.<br>This field is enabled if <b>Schedule Type</b> is selected as <b>MOR</b> . |
| <b>Compounding Frequency</b> | [Conditional, Numeric, ]<br>Type the compounding frequency.<br>This field is enabled if <b>Schedule Type</b> is selected as <b>IPI</b> .  |

- Click the **Validate** button to validate the schedule.
- Click the **Save** button. The system displays the **Schedule Definition** tab screen.
- Click the **Validate Schedule** button.
- Click the **Schedule Details** button. The system displays the **Schedule Details** tab screen with the disbursement details.

### Schedule Details

**Loan Funds Flow Calculator\***

Product Code : 70000 Index Level - A  
 Schedule Type : 700 New  
 Loan Amount : 100,000.00 Loan Term : 10 Months  
 Service Charge : 0.00 Disbursement Date : 30/06/2012  
 Premium Amount : Effective Interest Rate : 0.0000000000

**Pricing Details**  
 Rate Chart Code : 2 TEST IUT  
 Margin Code :  
 Rollover Margin Code :  
 Discount Code :  
 Subsidy Margin Code :  
 Fixed Term : Months  
 Interest Variance Type :  Absolute Value Variance : 12.0000000000  
 Percentage Value

**Subsidy Parameters**  
 Subsidy Type :  
 Subsidy Margin Rate :  
 Percent Share of Subsidised Interest :  
 Loan Amount for Subsidised Interest :  
 Subsidy Start Date :  
 Subsidy End Date :

Schedule Definition | Edit Stage Schedule | **Schedule Details**

| Sl.No. | Stage No. | Installment No. | Start Date | Repayment Date | Interest Rate | Principal | Interest | Subsidy Interest | Charge | P |
|--------|-----------|-----------------|------------|----------------|---------------|-----------|----------|------------------|--------|---|
| 1      | 1         | 1               | 30/06/2012 | 30/07/2012     | 15.0000000000 | 9,450.31  | 1,250.00 | 0.0000000000     | 0.00   |   |
| 2      | 1         | 2               | 30/07/2012 | 30/08/2012     | 15.0000000000 | 9,568.43  | 1,131.88 | 0.0000000000     | 0.00   |   |
| 3      | 1         | 3               | 30/08/2012 | 30/09/2012     | 15.0000000000 | 9,688.04  | 1,012.27 | 0.0000000000     | 0.00   |   |
| 4      | 1         | 4               | 30/09/2012 | 30/10/2012     | 15.0000000000 | 9,809.14  | 891.17   | 0.0000000000     | 0.00   |   |
| 5      | 1         | 5               | 30/10/2012 | 30/11/2012     | 15.0000000000 | 9,931.75  | 768.56   | 0.0000000000     | 0.00   |   |
| 6      | 1         | 6               | 30/11/2012 | 30/12/2012     | 15.0000000000 | 10,055.90 | 644.41   | 0.0000000000     | 0.00   |   |
| 7      | 1         | 7               | 30/12/2012 | 30/01/2013     | 15.0000000000 | 10,181.60 | 518.71   | 0.0000000000     | 0.00   |   |
| 8      | 1         | 8               | 30/01/2013 | 28/02/2013     | 15.0000000000 | 10,308.87 | 391.44   | 0.0000000000     | 0.00   |   |
| 9      | 1         | 9               | 28/02/2013 | 30/03/2013     | 15.0000000000 | 10,437.73 | 262.58   | 0.0000000000     | 0.00   |   |
| 10     | 1         | 10              | 30/03/2013 | 30/04/2013     | 15.0000000000 | 10,568.23 | 132.11   | 0.0000000000     | 0.00   |   |

Card | Change Pin | Cheque | Cost Rate | Handle FCY Change | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Trv

UDF | OK | Close | Clear

**Field Description**

| <b>Column Name</b>      | <b>Description</b>  |
|-------------------------|---|
| <b>Srl No.</b>          | [Display]<br>This column displays the serial number of the record. It is automatically generated by the system.   |
| <b>Stage No.</b>        | [Display]<br>This column displays the serial number of the stages in chronological order.   |
| <b>Installment No.</b>  | [Display]<br>This column displays the installment number. This is a running serial number automatically generated by the system.  |
| <b>Start Date</b>       | [Display]<br>This column displays the start date for a particular installment. This is basically the date of the first disbursement.  |
| <b>Repayment Date</b>   | [Display]<br>This column displays the interest and principal repayment date for a particular installment, i.e., the date on which the installment falls due for payment.  |
| <b>Interest Rate</b>    | [Display]<br>This column displays the interest rate applicable for a particular installment. The interest rate is defaulted from the product interest rate + or - the variance specified in APS/Loan Account Opening. It displays up to 10 digits after decimal .<br><br>For Mudharabah products , the field name will be <b>Margin Rate</b> .<br>For Mudharabah products , the field name will be <b>Revenue Projection Rate</b> . |
| <b>Principal</b>        | [Display]<br>This column displays the principal component for a particular installment. This field is applicable only for IPI, EPI and FPI stages of loans.   |
| <b>Interest</b>         | [Display]<br>This column displays the interest component for a particular installment.<br>For Mudharabah products , the field name will be <b>Margin</b> .<br>For Mudharabah products , the field name will be <b>Revenue Projection</b> .  |
| <b>Subsidy Interest</b> | [Display]<br>This field displays the subsidy interest as per the provided parameters. It displays up to 10 digits after decimal.<br><br>If subsidy parameters are provided for simulation, the fields under this column head will display 0.  |
| <b>Charge</b>           | [Display]<br>This column displays the service charge component for a particular installment. This field will populate values only when a charge rule is defined in the <b>Schedule Type definition</b> (Fast Path: LNM98) option.   |

| Column Name                | Description  |
|----------------------------|--|
| <b>Premium</b>             | [Display]<br>This column displays the insurance policy premium attached to the loan account.   |
| <b>Capitalized Amount</b>  | [Display]<br>This column displays the capitalization schedule for the loan.  |
| <b>Installment</b>         | [Display]<br>This column displays the total installment amount. The installment comprises the sum of the principal, interest and the charges components.   |
| <b>Outstanding Balance</b> | [Display]<br>This column displays the total outstanding or the scheduled balance after paying the installment.   |
| <b>Total Installment</b>   | [Display]<br>This column displays the total installment is the amount which is paid by the customer at the repayment.<br>The total installment amount includes principal, interest, insurance premium and charges.   |
| <b>Days</b>                | [Display]<br>This column displays the number of days for which the interest has been calculated.<br>The number of days is arrived at after considering the difference between the Start date and the Repayment date. |

14. Click the **Close** button.  
OR  
Click the **Print** button to print the schedule details.

## LN502 - Loans Event Simulation Maintenance

Using this option, you can simulate the following events for loan accounts:

- Partial Pay-off
- EFS
- Rate Change

**FLEXCUBE** supports future/current dated simulation of EFS and **PPF**<sup>6</sup> for loan accounts and rate change simulation for the current day. In the case of future/current date partial pay-off the system generates the revised schedule and the schedule details will be displayed. Prepayment charges will be calculated and displayed based on the penalty method selected.

This option will also support the display of schedule where user specified repayment flag is checked in Installment Rules (FP: LNM43) and where the installment type is selected as IPI.

When partial pay off is simulated using this screen on loan with user specified repayment, the revised schedule of repayment will be worked out online by system using the same logic as actual partial pay off transaction.

When rate change is simulated using this screen on loan with user specified repayment, the future interest will be recomputed and displayed by the system as per the new rate. Principal repayment details (date and amount) will remain unchanged. The same logic as actual rate change processing will be applied to simulation processing logic.

The **Current Balances** section displays the arrears due on the loan account on process date as below:

- Past unpaid arrears (overdue accounts)
- Arrears charged on the inquiry date /process date
- Installment arrears if the installment date is same as the inquiry / process date.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- **LNM98 - Schedule Type**

### Modes Available

Not Applicable

### To view loans event simulation

1. Type the fast path **LN502** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transact > Other Transactions > Loans Event Simulation Maintenance**.
2. The system displays the **Loans Event Simulation Maintenance** screen.

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<sup>6</sup>(Partial Pay-off: It is the payment of any principal amount before the same becomes due. The amount paid is less than the total amount of principal outstanding.)

Loans Event Simulation Maintenance

Field Description

| Field Name              | Description   |
|-------------------------|---|
| <b>Account No</b>       | [Mandatory, Numeric, 16]<br>Type the loan account number for which the loans event simulation is to be maintained.                    |
| <b>Branch</b>           | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.                         |
| <b>Product</b>          | [Display]<br>This field displays the loan product under which the loan account is opened.   |
| <b>Currency</b>         | [Display]<br>This field displays the currency assigned to the product, under which the account is opened.                             |
| <b>Disbursed Amount</b> | [Display]<br>This field displays the total disbursed amount in account currency.<br>This is the gross amount exclusive of deductions. |

| Field Name                          | Description   |
|-------------------------------------|---|
| <b>Disbursement Date</b>            | [Display]<br>This field displays the disbursement date of the loan amount.  |
| <b>Current Balances</b>             |   |
| <b>Principal Arrears</b>            | [Display]<br>This field displays the total principal arrears due on the process date.   |
| <b>Funds in RPA</b>                 | [Display]<br>This field displays the funds lying in RPA for the account, pending appropriation.   |
| <b>Interest Arrears</b>             | [Display]<br>This field displays the total interest arrears due on the process date.  |
| <b>Amount Paid Today</b>            | [Display]<br>This field displays the amount paid in the loan account on the process date.   |
| <b>Penalty Arrears</b>              | [Display]<br>This field displays the total penalty arrears due on the process date.   |
| <b>Compounding Interest Arrears</b> | [Display]<br>This field displays the total of compounding interest arrears due and not paid.  |
|                                     | <b>Note:</b> Compounding interest is an interest type which is defined when compounding interest is to be computed on the outstanding arrears.  |
| <b>Diverting Interest Arrears</b>   | [Display]<br>This field displays the total diverting interest arrears due and not paid.   |
|                                     | <b>Note:</b> If the loan amount disbursed, is used by the customer for the purpose other than the purpose for which loan is disbursed, then the account is charged with diverting interest and is accounted for in diverting interest receivable GL and will be considered as a separate arrear type. |
| <b>Book Balance</b>                 | [Display]<br>This field displays the book balance as on the process date ( total loan outstanding – Funds in RPA ).   |
| <b>Other Arrears</b>                | [Display]<br>This field displays the total other arrears due on the process date.   |

| Field Name                                     | Description   |
|--|---|
| <b>Total Arrears</b>                           | <p>[Display]</p> <p>This field displays the total arrears due on the process date.</p> <p><i>Total Arrears = Principal Arrears + Interest Arrears + penalty Arrears + Other Arrears + Compounding Interest Arrears + Diverting Interest Arrears.</i></p>  |
| <b>Subsidy Parameters</b>                      |   |
| <b>Subsidy Type</b>                            | <p>[Optional, Drop-Down]</p> <p>Select the type of subsidy, if the loan account is disbursed with the subsidy parameters from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Interest Rate Subsidy</li> <li>• Percentage of Subsidy Interest</li> <li>• Interest Subsidy on Loan Amount</li> </ul> <p>This field will enabled for input if <b>Interest Rate Subsidy</b> is selected as the <b>Subsidy Type</b> else it is disabled.</p> <p>The interest which has to be entered should be greater than 0% and lesser than 100%. The interest rate entered has to be less than the interest rate applicable to the loan Account. Only 2 digits after decimals will be allowed.</p> |
| <b>Subsidy Margin Rate</b>                     | <p>[Optional, Numeric, Ten]</p> <p>Type the subsidy margin rate.</p> <p>This field displays the subsidy percentage share, if the loan account is disbursed under <b>Interest Rate Subsidy</b> Subsidy Type.</p>   |
| <b>Percentage share of Subsidized interest</b> | <p>[Optional, Numeric]</p> <p>Type the value percentage share of subsidy interest.</p> <p>This field displays the subsidy percentage share, if the loan account is disbursed under <b>Percentage of Subsidy Interest</b> Subsidy Type.</p>  |
| <b>Loan Amount for Subsidized interest</b>     | <p>[Optional, Numeric]</p> <p>Type the intended fixed subsidy amount.</p> <p>This field will display the fixed subsidy amount, if the loan account is disbursed under Interest <b>Subsidy on Loan Amount</b> Subsidy Type.</p>  |
| <b>Subsidy Start Date</b>                      | <p>[Conditional, Pick List, DD/MM/YYYY]</p> <p>Select the subsidy stage start date from the pick list.</p> <p>This date can be either equal to the <b>FLEXCUBE</b> process date or a future date but cannot be a back date. If it is a future date, it has to be lesser than the Process Date + Loan Term.</p>  |

| Field Name                     | Description  |
|--------------------------------|--|
| <b>Subsidy End Date</b>        | <p>[Conditional, Pick List, DD/MM/YYYY]</p> <p>Select the subsidy stage expiry date from the pick list.</p> <p>This date has to be greater than the <b>FLEXCUBE</b> process date and subsidy start date. This date has to be less than the FCR Process Date + Loan Term.</p>   |
| <b>Event</b>                   | <p>[Mandatory, Drop-Down]</p> <p>Select the type of event from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Partial Pay</li> <li>• Rate Change</li> <li>• EFS</li> <li>• Subsidy</li> </ul>  |
| <b>Change Term/Installment</b> | <p>[Conditional, Drop-Down]</p> <p>Select the appropriate criteria from the drop-down list.</p> <ul style="list-style-type: none"> <li>• Term</li> <li>• Installment</li> </ul> <p>This field is disabled if the <b>EFS</b> option is selected in the <b>Event</b> field.</p>  |
| <b>Penalty Method</b>          | <p>[Conditional, Drop-Down]</p> <p>Select the penalty method for applying penalty on EFS / PPF from the drop down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• On Amount: If this option is selected, penalty is charged as x% of amount. The penalty is calculated on the excess amount repaid towards appropriation of the balance principal amount</li> <li>• On Amount + Term: If this option is selected, penalty is charged as x% p.a. for the remaining period. The penalty is calculated on the excess amount repaid towards appropriation of the balance principal amount</li> <li>• Waive: If this option is selected, No penalty is levied on EFS / PPF</li> <li>• Manual : In this option, the method for penalty computation on full pay off or partial pay off simulation will be specified. Penalty will not be computed using the rate specified in interest rate plan for penalty rate type.</li> </ul> <p>This field is disabled if the <b>Rate Change</b> option is selected in the <b>Event</b> field.</p> |

| Field Name                      | Description   |
|---------------------------------|---|
| <b>Penalty Amount</b>           | <p>[Conditional, Numeric, 13, Two]</p> <p>Type the value for penalty amount.</p> <p>The penalty amount entered should be zero or a value greater than zero.</p> <p>This field is enabled if the <b>Manual</b> option is selected in the <b>Penalty Method</b> field.</p>  |
|                                 | <p>Note: Unlike PPF this field is newly added in this screen - it was not available earlier</p>   |
| <b>Apply Interest Till date</b> | <p>[Optional, Check Box]</p> <p>Select the check box.</p> <p>This field will decide application of accrued interest ( regular/penalty) during PPF event simulation.</p> <p>This checkbox will be enabled only if Partial payoff event is selected in the event drop down. For all the other drop down options this field will remain disabled for user input.</p>   |
| <b>Effective Date</b>           | <p>[Conditional, Pick List, dd/mm/yyyy]</p> <p>Select the date for partial pay-off / full pay off simulation from the pick list.</p> <p>The effective date can be current date or a future date. The future date can be maximum 30 calendar days from the process date including holidays. It can be greater than or equal to the charging date but cannot be a holiday as per the <b>Bank Calendar Maintenance</b> (Fast Path: BA090) option.</p> <p>Effective date cannot be greater than maturity date/ last installment date of the loan account. It cannot be greater than the end date of regular stage or a date in IOI or PMI stage.</p> <p>If the <b>Rate Change</b> option is selected in the <b>Event</b> field, the system displays the current process date in this field.</p> |
| <b>Partial Payoff Amount</b>    | <p>[Conditional, Numeric, 13, Two]</p> <p>Type the partial amount of the loan that will be paid off.</p> <p>This field is enabled only if the <b>Partial Pay</b> option is selected in the <b>Event</b> field.</p>  |
| <b>New Rate</b>                 | <p>[Conditional, Numeric, Three, Five]</p> <p>Type the new rate for the loan payoff.</p> <p>This field is enabled only if the <b>Rate Change</b> option is selected in the <b>Event</b> field.</p>  |
| <b>Subsidy start Date</b>       | <p>[Optional, Pick List, dd/mm/yyyy]</p> <p>Select the subsidy start date from the pick list. The date can either be the Account opening date, back date not lesser than the last charging date or the process date.</p>  |

**Field Name                      Description**

**Apply Interest Till date**

[Optional, Check Box]

This field will decide application of accrued interest (regular/penalty) during PPF event simulation. This checkbox will be enabled only if Partial payoff event is selected in the event drop down.

3. Enter account number and press the <Tab> key.
4. Select the event, charge term/installment, penalty method from the drop-down list.
5. Enter the relevant information.

**Loans Event Simulation Maintenance**

Account No : 0020000500000554      Branch : BR2000  
 Currency : RMB      Product : 80000-Mortgages - Regression 2  
 Disbursed Amount : 75,000.00      Disbursement Date : 30/04/2013

**Current Balances**

|                               |          |                    |           |
|-------------------------------|----------|--------------------|-----------|
| Principal Arrears:            | 2,083.33 | Funds in RPA:      | 0.00      |
| Interest Arrears:             | 544.97   | Amount Paid Today: | 0.00      |
| Penalty Arrears:              | 3.98     | Book Balance:      | 73,481.19 |
| Compounding Interest Arrears: | 15.57    |                    |           |
| Diverging Interest Arrears:   | 0.00     |                    |           |
| Other Arrears:                | 0.00     |                    |           |
| Total Arrears:                | 2,647.85 |                    |           |

**Subsidy Parameters:**

Subsidy Type : Interest Rate Subsidy  
 Subsidy Margin Rate : 12.00  
 Percentage Share Of Subsidized Interest :  
 Loan Amount Of Subsidized Interest :  
 Subsidy Start Date : 30/04/2013  
 Subsidy End Date : 16/10/2012

Event : \* Subsidy      Change Term/Installment :  
 Penalty Method :  
 Effective Date : 03/07/2013  
 Partial Payoff Amount : 0.00      New Rate :

**Schedule Definition**    Schedule Details    Pay-off Details

| Stage No. | Stage Name | Stage Start Date | Principal Amount | Principal Payments | First Principal Due Date | First Interest Due Date | Installment Amount |
|-----------|------------|------------------|------------------|--------------------|--------------------------|-------------------------|--------------------|
|           |            |                  |                  |                    |                          |                         |                    |

Card    Change Pin    Cheque    Cost Rate    FCY Change    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    Close    Clear

6. Click the **Show Schedule** button to view the schedule details.

Schedule Definition

Loans Event Simulation Maintenance\*

Account No : 0020000500000554      Branch : BR2000

Currency : RMB      Product : 80000-Mortgages - Regression 2

Disbursed Amount : 75,000.00      Disbursement Date : 30/04/2013

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**Current Balances**

|                               |          |                    |           |  |                       |
|-------------------------------|----------|--------------------|-----------|--|-----------------------|
| Principal Arrears:            | 2,083.33 | Funds in RPA:      | 0.00      | Subsidy Parameters:                      |                       |
| Interest Arrears:             | 544.97   | Amount Paid Today: | 0.00      | Subsidy Type:                            | Interest Rate Subsidy |
| Penalty Arrears:              | 3.98     | Book Balance:      | 73,481.19 | Subsidy Margin Rate:                     | 12.00                 |
| Compounding Interest Arrears: | 15.57    |                    |           | Percentage Share Of Subsidized Interest: |                       |
| Diverting Interest Arrears:   | 0.00     |                    |           | Loan Amount Of Subsidized Interest:      |                       |
| Other Arrears:                | 0.00     |                    |           | Subsidy Start Date:                      | 30/04/2013            |
| Total Arrears:                | 2,647.65 |                    |           | Subsidy End Date:                        | 17/10/2012            |

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Event : Subsidy      Change Term/Installment :

Penalty Method:

Effective Date: 03/07/2013

Partial Payoff Amount : 0.00      New Rate :

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Schedule Definition | Schedule Details | Pay-off Details

| Stage No. | Stage Name | Stage Start Date | Principal Amount | Principal Payments | First Principal Due Date | First Interest Due Date | Installment Amount |
|-----------|------------|------------------|------------------|--------------------|--------------------------|-------------------------|--------------------|
| 1         | IPI        | 30/04/2013       | 4,166.66         | 2                  | 30/05/2013               | 30/05/2013              | 2,083.33           |
| 2         | IPI        | 30/06/2013       | 70,833.34        | 34                 | 30/07/2013               | 30/07/2013              | 2,083.33           |
| 3         | PMI        | 30/04/2016       | 0.00             | 0                  | 01/01/1950               | 01/01/2099              | 0.00               |

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Card    Change Pin    Cheque    Cost Rate    FCY Change    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

Print    View    LIDF    Close    Clear

Field Description

| Column Name       | Description  |
|-------------------|--|
| <b>Stage No</b>   | <p>[Display]</p> <p>This column displays the serial number for the stages.</p> <p>There can be a maximum of 99 stages defined for an account schedule.</p>   |
| <b>Stage Name</b> | <p>[Display]</p> <p>This column displays the stage type attached to a loan account.</p> <p>This is defined in at the <b>Schedule Type</b> definition under Global Definitions.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• IOI</li> <li>• EPI</li> <li>• IPI</li> <li>• PMI</li> <li>• FPI</li> </ul> |

| <b>Column Name</b>              | <b>Description</b>  |
|---------------------------------|---|
| <b>Stage Start Date</b>         | <p>[Display]</p> <p>This column displays the start date for the corresponding stages.</p> <p>For the first stage, the start date will be the date of the first disbursement. For the remaining stages, it is the End Date of the previous preceding stage.</p>  |
| <b>Principal Amount</b>         | <p>[Display]</p> <p>This column displays the principal amount payable by the customer.</p> <p>This column is applicable only for IPI, EPI and FPI type of loans.</p> <p>If any debit type disbursement charges are levied at the time of disbursement, the same is added to the disbursed amount.</p>   |
| <b>Principal Payments</b>       | <p>[Display]</p> <p>This column displays the number of installments in which the principal is paid.</p> <p>For the IOI stage, the principal payments will be zero as in this stage, only the interest is repaid and not the principal.</p> <p>Based on this number, the system calculates the End Date column and the Stage Start Date column for the next stage.</p> <p>For the EPI stage, the sum of principal payments and interest payments are equal.</p>  |
| <b>First Principal Due Date</b> | <p>[Display]</p> <p>This column displays the first due date for the principal to be paid.</p> <p>For the IOI stage, this column is not applicable as only interest is repaid and not the principal.</p> <p>For the EPI stage, the first principal due date is same as the first interest due date.</p> <p>For the first stage, this is same as the Stage Start Date. For subsequent stages for the same stage name, it is calculated using First Principal Due Date and principal payments of previous stage.</p> <p>For the IPI stage, it can be different.</p> <p>Based on this date, the system calculates the End Date column and the Stage Start Date column for the next stage.</p> |
| <b>First Interest Due Date</b>  | <p>[Display]</p> <p>This column displays the first due date for the interest to be paid.</p> <p>This date will be defaulted to the end of the month, in case of calendar type of products. In case of anniversary type, it should be the same date or a greater date of the next month.</p> <p>For the EPI stage, this column is the same as First Principal Due Date column.</p>   |
| <b>Installment Amount</b>       | <p>[Display]</p> <p>This column displays the installment amount to be repaid by the customer in each stage. The installment amount is the sum of the principal and the interest component.</p> <p>This column is not applicable for the IOI stage.</p>  |

**Column Name                      Description**

**Stage End Date**                      [Display]  
 This column displays the end date for the particular stage.  
 The preceding end date is the start date for the next stage.

7. Click the **Schedule Details** button to view the schedule details.

**Schedule Details**

Loans Event Simulation Maintenance\*

Account No : 0020000500000554      Branch : BR2000  
 Currency : RMB      Product : 80000-Mortgages - Regression 2  
 Disbursed Amount : 75,000.00      Disbursement Date : 30/04/2013

**Current Balances**

|                               |          |                    |           |   |
|-------------------------------|----------|--------------------|-----------|---|
| Principal Arrears:            | 2,083.33 | Funds in RPA:      | 0.00      | Subsidy Parameters:                       |
| Interest Arrears:             | 544.97   | Amount Paid Today: | 0.00      | Subsidy Type :                            |
| Penalty Arrears:              | 3.98     | Book Balance:      | 73,481.19 | Subsidy Margin Rate :                     |
| Compounding Interest Arrears: | 15.57    |                    |           | Percentage Share Of Subsidized Interest : |
| Diverting Interest Arrears:   | 0.00     |                    |           | Loan Amount Of Subsidized Interest :      |
| Other Arrears:                | 0.00     |                    |           | Subsidy Start Date :                      |
| Total Arrears:                | 2,647.85 |                    |           | Subsidy End Date :                        |

Event : Subsidy      Change Term/Installment :  
 Penalty Method :  
 Effective Date : 03/07/2013  
 Partial Payoff Amount : 0.00      New Rate :

Schedule Definition    Schedule Details    Pay-off Details

| Srl No. | Stage No. | Installment No. | Start Date | Repayment Date | Interest Rate | Principal | Interest | Subsidy Interest | CF |
|---------|-----------|-----------------|------------|----------------|---------------|-----------|----------|------------------|----|
| 1       | 1         | 1               | 30/04/2013 | 30/05/2013     | 8.8000000000  | 2,083.33  | 542.46   | 0.00             | 0  |
| 2       | 1         | 2               | 30/05/2013 | 30/06/2013     | 8.8000000000  | 2,083.33  | 544.97   | 0.00             | C  |
| 3       | 2         | 3               | 30/06/2013 | 30/07/2013     | 8.8000000000  | 2,083.33  | 527.39   | 0.00             | C  |
| 4       | 2         | 4               | 30/07/2013 | 30/08/2013     | 8.8000000000  | 2,083.33  | 529.40   | 0.00             | C  |
| 5       | 2         | 5               | 30/08/2013 | 30/09/2013     | 8.8000000000  | 2,083.33  | 513.83   | 0.00             | C  |

Card    Change Pin    Cheque    Cost Rate    FCY Change    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

Print    View    UDF    Close    Clear

**Field Description**

**Column Name                      Description**

**Srl No.**                                      [Display]  
 This column displays the serial number of the record. It is automatically generated by the system.

**Stage No.**                                    [Display]  
 This column displays the serial number of the stages in chronological order.

**Installment No.**                            [Display]  
 This column displays the installment number. This is a running serial number automatically generated by the system.

| Column Name                | Description   |
|----------------------------|---|
| <b>Start Date</b>          | [Display]<br>This column displays the start date for a particular installment. This is basically the date of the first disbursement.  |
| <b>Repayment Date</b>      | [Display]<br>This column displays the interest and principal repayment date for a particular installment, i.e., the date on which the installment falls due for payment.<br>If the <b>User Specified Repayment</b> check box selected in <b>Installment Rules</b> (FP:LN43), the interest and principal repayment date will be different. |
| <b>Interest Rate</b>       | [Display]<br>This column displays the interest rate applicable for a particular installment. The interest rate is defaulted from the product interest rate + or - the variance specified in APS/Loan Account Opening.   |
| <b>Principal</b>           | [Display]<br>This column displays the principal component for a particular installment. This column is applicable only for IPI, EPI and FPI stages of loans.  |
| <b>Interest</b>            | [Display]<br>This column displays the interest component for a particular installment.  |
| <b>Subsidy Interest</b>    | [Display]<br>This field displays the subsidy interest for a simulated schedule based on the existing events in the simulation screen. This field will display 0, if the loan account simulated belongs to a non subsidy loan.   |
| <b>Charge</b>              | [Display]<br>This column displays the service charge component for a particular installment. This column will populate values only when a charge rule is defined in the <b>Schedule Type</b> (Fast Path: LNM98) option.   |
| <b>Installment</b>         | [Display]<br>This column displays the total installment amount. The installment comprises the sum of the principal, interest and the charges components.  |
| <b>Outstanding Balance</b> | [Display]<br>This column displays the total outstanding or the scheduled balance after paying the installment.  |
| <b>Days</b>                | [Display]<br>This column displays the number of days for which the interest has been calculated. The number of days is arrived at after considering the difference between the Start date and the Repayment date.   |

- Click the **Pay-off Details** tab to view the Pay-off details.

### Pay-off Details

The Pay-off Details tab is enabled only for EFS and partial Pay-off events and only when the effective date is a future date. The future arrears will display the arrears that will be due on the future date/ next installment date as below:

- If the immediate next installment date falls due on the future date, then the system displays the installment dues under future arrears as on future date. For Example: Process date : 31/04/07, Next installment date : 15/05/07, Effective date : 15/05/07 future arrears will display arrears due on 15/05/07
- If the immediate next installment date falls due after the future date, then the system displays the installment dues under unbilled arrears as on future date. For Example: Process date : 31/04/07, Next installment date : 15/05/07, Effective date : 10/05/07 arrears from 31/04/07 till 10/05/07 will be displayed under unbilled arrears
- If the effective date entered is beyond next installment date, then the future arrears tab displays the arrears due on next installment date. The amount due from next installment date till the effective date will be displayed under unbilled arrears. For Example: Process date : 31/04/07, Next installments date : 15/05/07, Effective date : 18/05/07. Arrear due on 15/05/07 will be displayed under future arrears and arrears from 15/05/07 till 18/05/07 will be displayed under unbilled arrears .

The screenshot displays the 'Loans Event Simulation Maintenance' application window. The 'Pay-off Details' tab is active, showing various financial and event-related fields. The 'Current Balances' section includes Principal Arrears (8,333.33), Interest Arrears (833.33), and Total Arrears (9,166.66). The 'Event' section shows a 'Partial Pay' event with an effective date of 20/12/2011. The 'Future Balances' section shows zero arrears and a next due date of 20/01/2012. At the bottom, there are summary fields for Prepayment Charges (7,715.45), Expected Loan Pay-off Amount (70,478.33), and Principal Paid Off (88,617.80).

### Field Description

| Field Name      | Description |
|-----------------|-------------|
| Future Balances |             |

| Field Name                          | Description   |
|-------------------------------------|---|
| <b>Principal Arrears</b>            | [Display]<br>This field displays the total principal arrears due on the next charging date, if the effective date is equal to or greater than the next charging date.   |
| <b>Total Arrears</b>                | [Display]<br>This field displays the total arrears due on the effective date.<br><i>Total Arrears = Principal Arrears + Interest Arrears + penalty Arrears + Other Arrears</i>  |
| <b>Interest Arrears</b>             | [Display]<br>This field displays the total interest arrears due on the next charging date, if the effective date is equal to or greater than the next charging date.  |
| <b>Book Balance</b>                 | [Display]<br>This field displays the book balance as on the effective date.   |
| <b>Penalty Arrears</b>              | [Display]<br>This field displays the total penalty arrears due on the next charging date, if the effective date is equal to or greater than the next charging date.   |
| <b>Next Due Date</b>                | [Display]<br>This field displays the next installment due date.   |
| <b>Other Arrears</b>                | [Display]<br>This field displays the total other arrears due on the next charging date, if the effective date is equal to or greater than the next charging date.   |
| <b>Compounding Interest Arrears</b> | [Display]<br>This field displays the compounding arrears from the last charging date till the future charging date, if the effective date for simulation is provided with a date equal to or greater than the next charging date.   |
| <b>Unbilled Interest</b>            | [Display]<br>This field displays the unbilled arrears if the effective date is less than the next charging date. The interest accrued from the process date till the effective date will be displayed.<br>If the effective date is greater than the next charging date, the interest accrued from the next charging date till the effective date will be displayed. |
| <b>Total Unbilled Due</b>           | [Display]<br>This field displays the total unbilled dues as of the effective date.<br><i>Total unbilled dues = Unbilled Interest + Unbilled Penalty</i>   |

| Field Name                           | Description   |
|--------------------------------------|---|
| <b>Unbilled Penalty</b>              | <p>[Display]</p> <p>This field displays the unbilled penalty if effective date is less than the next charging date. Penalty interest accrued from the process date till the effective date will be displayed.</p> <p>If effective date is greater than the next charging date, the penalty interest accrued from the next charging date till the effective date will be displayed.</p>  |
| <b>Unbilled Compounding Interest</b> | <p>[Display]</p> <p>This field displays the unbilled compounding interest.</p> <p>If the simulation effective date is equal to the current process date - In this case, the unbilled compounding interest from the last charging date till the effective date/process date will be displayed.</p> <p>If the simulation effective date is greater than the current process date, but lesser than the next charging date - The unbilled compounding interest from the last charging date till the effective date will be displayed.</p> <p>If the effective date is greater than the current process date and also greater than the next charging date - The unbilled compounding interest from the next charging date till the effective date will be displayed in this field.</p>   |
| <b>Prepayment Charges</b>            | <p>[Display]</p> <p>This field displays the value as per the penalty method selected.</p>   |
| <b>Expected Loan Pay-off Amount</b>  | <p>[Display]</p> <p>This field displays the expected loan pay-off amount in the case of partial pay- off or EFS.</p> <p>The events are:</p> <ul style="list-style-type: none"> <li>• Partial Pay-off and Future dated : Expected loan payoff amount = total arrears (Current) + Total Arrears (Future)+ Total Unbilled Dues + Prepayment Charges – Amount Paid Today.</li> <li>• Partial Pay-off and Current dated : Expected Loan Payoff Amount = Total Arrears (current) + Prepayment Charges – Amount Paid Today</li> <li>• Early and Final Settlement and Future Date : Expected Loan Payoff Amount = Total Arrears (Current) + Total Arrears (Future)+ Total Unbilled Dues + Prepayment Charges + Loan Principal Outstanding as of Effective Date – Amount Paid Today</li> <li>• Early and final settlement and Current date : Expected Loan Pay off amount = Total Arrear(current) + Loan Principal o/s as of Process date + Prepayment Charges - Amount Paid Today.</li> </ul> |

| Field Name                | Description   |
|---------------------------|---|
| <b>Principal Paid Off</b> | [Display]<br>This field displays the total amount paid towards principal in case of PPF only.<br><i>Principal Paid off = Partial Pay off Amount - Expected Loan Pay off Amount.</i> |

- Click the **View** button in **Schedule Details** tab screen. The system displays the **Loans Event Simulation Maintenance** screen.

**Loans Event Simulation Maintenance**

**Simulation Schedule**

Account No: 000000001891      Product Name: 614-Term Loan\_015mor      Currency: INR  
 Disbursed Amount: 203600      Disbursement Date: 31/12/2007      Book Balance: 203600

**Schedule Definition**

| Stage No | Stage Name | Stage Start Date | Principal Amount | Principal Payments | First Principal Due Date | First Interest Due Date | Installment Amount | Stage End Date |
|----------|------------|------------------|------------------|--------------------|--------------------------|-------------------------|--------------------|----------------|
| 1        | FPI        | 31/12/2007       | 203600           | 23                 | 31/01/2008               | 31/12/2009              | 8852.17            | 31/12/2009     |
| 2        | PMI        | 31/12/2009       | 0                | 0                  | 01/01/1950               | 31/01/2010              | 0                  | 01/01/2099     |

**Schedule Detail**

| Srl No. | Stage No. | Installment No. | Start Date | Repayment Date | Interest Rate | Principal | Interest | Charge | Installment | Outstanding Balance | Days |
|---------|-----------|-----------------|------------|----------------|---------------|-----------|----------|--------|-------------|---------------------|------|
| 1       | 1         | 1               | 31/12/2007 | 31/01/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 194747.83           | 0    |
| 2       | 1         | 2               | 31/01/2008 | 29/02/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 185895.66           | 0    |
| 3       | 1         | 3               | 29/02/2008 | 31/03/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 177043.49           | 0    |
| 4       | 1         | 4               | 31/03/2008 | 30/04/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 168191.32           | 0    |
| 5       | 1         | 5               | 30/04/2008 | 31/05/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 159339.15           | 0    |
| 6       | 1         | 6               | 31/05/2008 | 30/06/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 150486.98           | 0    |
| 7       | 1         | 7               | 30/06/2008 | 31/07/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 141634.81           | 0    |
| 8       | 1         | 8               | 31/07/2008 | 31/08/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 132782.64           | 0    |
| 9       | 1         | 9               | 31/08/2008 | 30/09/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 123930.47           | 0    |
| 10      | 1         | 10              | 30/09/2008 | 31/10/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 115078.3            | 0    |
| 11      | 1         | 11              | 31/10/2008 | 30/11/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 106226.13           | 0    |
| 12      | 1         | 12              | 30/11/2008 | 31/12/2008     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 97373.96            | 0    |
| 13      | 1         | 13              | 31/12/2008 | 31/01/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 88521.79            | 0    |
| 14      | 1         | 14              | 31/01/2009 | 28/02/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 79669.62            | 0    |
| 15      | 1         | 15              | 28/02/2009 | 31/03/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 70817.45            | 0    |
| 16      | 1         | 16              | 31/03/2009 | 30/04/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 61965.28            | 0    |
| 17      | 1         | 17              | 30/04/2009 | 31/05/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 53113.11            | 0    |
| 18      | 1         | 18              | 31/05/2009 | 30/06/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 44260.94            | 0    |
| 19      | 1         | 19              | 30/06/2009 | 31/07/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 35408.77            | 0    |
| 20      | 1         | 20              | 31/07/2009 | 31/08/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 26556.6             | 0    |
| 21      | 1         | 21              | 31/08/2009 | 30/09/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 17704.43            | 0    |
| 22      | 1         | 22              | 30/09/2009 | 31/10/2009     | 0.00000       | 8852.17   | 0        | 0      | 8852.17     | 8852.26             | 0    |
| 23      | 1         | 23              | 31/10/2009 | 30/11/2009     | 0.00000       | 8852.26   | 0        | 0      | 8852.26     | 0                   | 0    |
| 24      | 1         | 24              | 30/11/2009 | 31/12/2009     | 18.00000      | 0         | 69563.33 | 0      | 69563.33    | 0                   | 30   |

- Click the **Back** button.
- Click the **Print** button to print the schedule details.  
OR  
Click the **Close** button to close the screen.

## LN522 - Account Schedule Inquiry

Using this option, you can view the account schedule of a loan account, once the schedule is generated or after reschedule.

The system displays a brief view of the different stages and the term of each stage. You can then drill down on each stage and view the details/parameters such as repayment frequency, interest and installment processing parameters, penalty, charges parameters, etc., set for each stage of the schedule. This inquiry is not available immediately on account disbursement but only after end of day.

### Definition Prerequisites

- **LN521 - Account Schedule**
- **LN41 - Interest Rules**
- LN060 - Loans Product Rates Plan
- **LN43 - Installment Rules**
- **LN98 - Schedule Type**

### Modes Available

Not Applicable

### To view account schedule details

1. Type the fast path **LN522** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Inquiries > Account Schedule Inquiry**.
2. The system displays the **Account Schedule Inquiry** screen.

Account Schedule Inquiry

Field Description

| Field Name           | Description   |
|----------------------|---|
| <b>Account No</b>    | [Mandatory, Numeric, 16]<br>Type the loan account number for which you want to view the loan schedule.  |
| <b>Branch</b>        | [Display]<br>This field displays the branch code where the loan account is opened and maintained.   |
| <b>Product</b>       | [Display]<br>This field displays the product code under which the loan account is opened.   |
| <b>Currency</b>      | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.  |
| <b>Schedule Type</b> | [Display]<br>This field displays the schedule code.<br>The default schedule type linked to the loan account selected either in APS or during direct Loan account opening is displayed.<br>The system displays the name of the schedule adjacent to the field. |

| Field Name               | Description   |
|--------------------------|---|
| <b>Loan Term</b>         | [Display]<br>This field displays the tenure of the loan in months.<br>This value is defaulted from the <b>APS/Direct Loan Account Opening</b> option. |
| <b>Sanctioned Amount</b> | [Display]<br>This field displays the amount sanctioned for the loan.<br>This value is defaulted from the <b>Application Header</b> screen.            |
| <b>Disbursed Amount</b>  | [Display]<br>This field displays the amount that is disbursed to the customer till date.  |

3. Type the account number and press the **<Tab>** key.
4. The system displays the **Account Schedule Inquiry** screen.

### Account Schedule Inquiry

Account Schedule Inquiry\*

Account No : 0198010500015461      Branch : 9999

Product : 70003-Subsidy Margin - A      Currency : RMB

Schedule Type : 60      IPI PMI US Thirty      Loan Term : 12 Weeks

Sanctioned Amount : 100,000.00      Disbursed Amount : 100,000.00

Schedule Definition | Stage Details | Schedule Details | Subsidy Control Parameters

| Stage | Stage Name | Term Mont | Term Year | Stage Start Date | Principal Amount | Principal Pay | Interest Pay | First Principal Du | First Interest Du | Installment Amount | Stage End Date |
|-------|------------|-----------|-----------|------------------|------------------|---------------|--------------|--------------------|-------------------|--------------------|----------------|
| 1     | IPI        | 0         | 1         | 20/11/2011       | 100,000.00       | 12            | 12           | 20/12/2011         | 20/12/2011        | 8,333.33           | 20/11/2012     |
| 2     | PMI        | 0         | 20        | 20/11/2012       | 0.00             | 0             | 0            | 01/01/1950         | 20/12/2012        | 0.00               | 01/01/2099     |

Details

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

5. Click on the **End Date** to view details of a particular stage.

**Schedule Definition**

**Note:** Click on the End Date field of the respective stage to view the various processing parameters applicable for the stage. (These parameters are the ones defined in **Schedule Type** (Fast Path: LNM98) option under **Global Definitions**).

The screenshot shows the 'Account Schedule Inquiry' window with the following details:

- Account No: 0198010500015461
- Branch: 9999
- Product: 70003-Subsidy Margin - A
- Currency: RMB
- Schedule Type: 60 IPI PMI US Thirty
- Loan Term: 12 Weeks
- Sanctioned Amount: 100,000.00
- Disbursed Amount: 100,000.00

The 'Schedule Definition' tab is active, showing a table with the following data:

| Stage | Stage Name | Term | Moni | Term | Year | Stage Start Date | Principal Amount | Principal Pay | Interest Pay | First Principal Du | First Interest Du | Installment Amount | Stage End Date |
|-------|------------|------|------|------|------|------------------|------------------|---------------|--------------|--------------------|-------------------|--------------------|----------------|
| 1     | IPI        | 0    | 1    |      |      | 20/11/2011       | 100,000.00       | 12            | 12           | 20/12/2011         | 20/12/2011        | 8,333.33           | 20/11/2012     |
| 2     | PMI        | 0    | 20   |      |      | 20/11/2012       | 0.00             | 0             | 0            | 01/01/1950         | 20/12/2012        | 0.00               | 01/01/2099     |

At the bottom of the window, there are buttons for UDF, OK, Close, and Clear.

**Field Description**

| Column Name  | Description   |
|--------------|---|
| <b>Stage</b> | [Display]<br>This column displays the system-generated serial number to indicate stage numbers.<br>There can be a maximum of 99 stages defined for an account schedule. |

| Column Name               | Description  |
|---------------------------|--|
| <b>Stage Name</b>         | <p>[Display]</p> <p>This column displays the stage type attached to the loan account.</p> <p>This is defined in at the <b>Schedule Type</b> (Fast Path: LNM98) option under Global Definitions.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• IOI</li> <li>• EPI</li> <li>• IPI</li> <li>• PMI</li> <li>• FPI</li> </ul>  |
| <b>Term Months</b>        | <p>[Display]</p> <p>This column displays the tenure in months for each stage of the loan.</p>  |
| <b>Term Year</b>          | <p>[Display]</p> <p>This column displays the tenure in days for each stage of the loan.</p>  |
| <b>Stage Start Date</b>   | <p>[Display]</p> <p>This column displays the start date for the corresponding stages.</p> <p>For the first stage, the start date will be the date of the first disbursement. For the remaining stages, it is the End Date of the previous preceding stage.</p>   |
| <b>Principal Amount</b>   | <p>[Display]</p> <p>This column displays the principal amount payable by the customer.</p> <p>This column is applicable only for IPI, EPI and FPI type of loans.</p>   |
| <b>Principal Payments</b> | <p>[Display]</p> <p>This column displays the number of installments in which the principal is paid.</p> <p>For the IOI stage, the principal payments will be zero as in this stage, only the interest is repaid and not the principal.</p> <p>Based on this number, the system calculates the End Date column and the Stage Start Date column for the next stage.</p> <p>For the EPI stage, the sum of principal payments and interest payments are equal.</p> |
| <b>Interest Payments</b>  | <p>[Display]</p> <p>This column displays the number of installments in which the interest is paid.</p>   |

| Column Name                     | Description  |
|---------------------------------|--|
| <b>First Principal Due Date</b> | <p>[Display]</p> <p>This column displays the first due date for the principal to be paid.</p> <p>For the IOI stage, this field is not applicable as only interest is repaid and not the principal.</p> <p>For the EPI stage, the first principal due date is same as the first interest due date. For the first stage, this is same as the Stage Start Date. For subsequent stages for the same stage name, it is calculated using First Principal Due Date and principal payments of previous stage. For the IPI stage, it can be different.</p> <p>Based on this date, the system calculates the End Date column and the Stage Start Date column for the next stage.</p> |
| <b>First Interest Due Date</b>  | <p>[Display]</p> <p>This column displays the first due date for the interest to be paid.</p> <p>This date will be defaulted to the end of the month in case of calendar type of products. In case of anniversary type, it should be the same date or a greater date of the next month from the date of disbursement.</p> <p>For the EPI stage, this field is the same as First Principal Due Date column.</p>  |
| <b>Installment Amount</b>       | <p>[Display]</p> <p>This column displays the installment amount to be repaid by the customer in each stage. The installment amount is the sum of the principal and the interest component.</p> <p>This column is not applicable for the IOI stage.</p>   |
| <b>Stage End Date</b>           | <p>[Display]</p> <p>This column displays the stage end date for the corresponding stage.</p> <p>The preceding end date is the start date for the next stage.</p>   |

6. The system displays the **Stage Details** for the selected stage.

Stage Details

**Account Schedule Inquiry\***

Account No : 0198010500015461      Branch : 9999  
 Product : 70003-Subsidy Margin - A      Currency : RMB  
 Schedule Type : 60 IPI PMI US Thirty      Loan Term : 12 Weeks  
 Sanctioned Amount : 100,000.00      Disbursed Amount : 100,000.00

Schedule Definition | **Stage Details** | Schedule Details | Subsidy Control Parameters

**Stage Change**  
 End Stage Today :       End Of Period : 0

**Repayment Frequencies**  
 Principal Frequency : None      Interest Frequency : Monthly  
 Penalty Frequency : Monthly      Calendar Plan : 0

**Stage Type**  
 Installment Rule : 5      Interest Rule : 11  
 Interest Rate : 0

**Interest Processing**  
 Compounding Frequency : None      Rest Period Frequency : Daily  
 Arrear Compounding Frequency : None

**Penalty - Non Payments**  
 Interest Rule : 3      Interest Rate : 1  
 Compounding Frequency : None

**Penalty - Early Payments**  
 PPF Interest Rule : 0      PPF Interest Rate : 0  
 EFS Interest Rule : 0      EFS Interest Rate : 0

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

Field Description

| Field Name                   | Description  |
|------------------------------|--|
| <b>Stage Change</b>          |  |
| <b>End Stage Today</b>       | This field is for future use.  |
| <b>End Of Period</b>         | This field is for future use.  |
| <b>Repayment Frequencies</b> |  |
| <b>Principal Frequency</b>   | [Display]<br>This field displays the frequency at which the principal is calculated on the loan account.<br>For IOI stage, this has to be None/At maturity.<br>For IPI and FPI type of loans, the principal repayment frequency can be None/At Maturity, Monthly, Bimonthly, Quarterly, Half Yearly, or Yearly.<br>For EPI type of loans, this has to be one of Monthly, Bimonthly, Quarterly, Half Yearly, or Yearly. |

| Field Name                   | Description  |
|------------------------------|--|
| <b>Interest Frequency</b>    | <p>[Display]</p> <p>This field displays the frequency at which the interest will be calculated on the loan account.</p> <p>For IPI and FPI type of loans, the interest repayment frequency can be either of None/At Maturity, Monthly, Bimonthly, Quarterly, Half Yearly, or Yearly.</p> <p>For other stages, this has to be one of Monthly, Bimonthly, Quarterly, Half Yearly, or Yearly.</p> |
| <b>Penalty Frequency</b>     | <p>[Display]</p> <p>This field displays the frequency at which the penalty should be repaid for the respective stage.</p>  |
| <b>Calendar Plan</b>         | <p>[Display]</p> <p>This field displays the calendar plan code attached to the loan account for the respective stage is displayed.</p>   |
| <b>Stage Type</b>            |  |
| <b>Installment Rule</b>      | <p>[Display]</p> <p>This field displays the installment rule attached to the loan account for the respective stage.</p> <p>For more information, refer to the <b>Installment Rule</b> (Fast Path LNM43) option.</p>  |
| <b>Interest Rule</b>         | <p>[Display]</p> <p>This field displays the interest rate rule attached to the loan account for the respective stage.</p> <p>For more information, refer to the <b>Interest Rule</b> (Fast Path LNM41) option.</p>   |
| <b>Interest Rate</b>         | <p>[Display]</p> <p>This field displays the present interest rate applicable on the loan account. For more information on interest rates, refer to the <b>Loans Product Rates Plan</b> (Fast Path LN060) option.</p>   |
| <b>Interest Processing</b>   |  |
| <b>Compounding Frequency</b> | <p>[Display]</p> <p>This field displays the frequency at which the interest is compounded to the principal for the respective stage.</p>   |
| <b>RestPeriod Frequency</b>  | <p>[Display]</p> <p>This field displays the rest period frequency applicable for the respective stage. Rest period is the frequency at which the interest base will be updated for computation of interest.</p>  |

| Field Name                          | Description   |
|-------------------------------------|---|
| <b>Arrear Compounding Frequency</b> | <p>[Display]</p> <p>This field displays the frequency at which the arrears are compounded for the respective stage.</p> <p>The system maintains an interest calculation base as separate from the principal. Depending on the frequency selected, the interest base is increased by the interest arrears and the compounding effect is achieved.</p> <p>For more information, refer to the <b>Schedule Type</b> (Fast Path LNM98) option.</p> |
| <b>Penalty-Non Payments</b>         |   |
| <b>Interest Rule</b>                | <p>[Display]</p> <p>This field displays the penalty for non-payment interest rule, attached to the loan account for the respective stage.</p> <p>For more information, refer to the <b>Schedule Type</b> (Fast Path LNM98) option.</p>  |
| <b>Interest Rate</b>                | <p>[Display]</p> <p>This field displays the interest rate applicable for the penalty interest.</p> <p>For more information on interest rates, refer to the <b>Loans Product Rates Plan</b> (Fast Path LN060) option.</p>  |
| <b>Compounding Frequency</b>        | <p>[Display]</p> <p>This field displays the penalty interest compounding frequency associated with the selected stage.</p> <p>For more information, refer to the <b>Schedule Type</b> (Fast Path LNM98) option.</p>   |
| <b>Penalty-Early Settlements</b>    |   |
| <b>PPF Interest Rule</b>            | <p>[Display]</p> <p>This field displays the partial payoff interest rule applicable for the stage.</p> <p>For more information, refer to the <b>Interest Rule</b> (Fast Path: LNM41) option.</p>  |
| <b>PPF Interest Rate</b>            | <p>[Display]</p> <p>This field displays the partial payoff interest rate plan applicable for the stage.</p> <p>For more information on interest rates, refer to the <b>Loans Product Rates Plan</b> (Fast Path: LN060) option.</p>  |
| <b>EFS Interest Rule</b>            | <p>[Display]</p> <p>This field displays the early final settlement interest rule applicable for the stage.</p> <p>For more information, refer to the <b>Interest Rule</b> (Fast Path: LNM41) option.</p>  |

**Field Name**                      **Description**

**EFS Interest Rate**              [Display]  
 This field displays the early final settlement interest rate applicable for the stage.  
 For more information on interest rates, refer to the **Loans Product Rates Plan** (Fast Path: LN060) option.

- Click the **Details** button in the **Schedule Definition** tab screen to view the schedule details.

**Schedule Details**

| Record # | Stage # | Start Date | Repayment Date | Interest Rate | Principal | Interest | Subsidy Interest | Charge | Premium | Capitalized Inter | Installment | Outstar |
|----------|---------|------------|----------------|---------------|-----------|----------|------------------|--------|---------|-------------------|-------------|---------|
| 1        | 1       | 31/05/2012 | 30/06/2012     | 5.1547906688  | 985.72    | 43.18    | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.90    | 9,      |
| 2        | 1       | 30/06/2012 | 31/07/2012     | 5.1547906688  | 989.81    | 38.44    | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.25    | 8,      |
| 3        | 1       | 31/07/2012 | 31/08/2012     | 5.0000000000  | 994.60    | 33.65    | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.25    | 7,      |
| 4        | 1       | 31/08/2012 | 30/09/2012     | 5.0000000000  | 998.75    | 29.50    | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.25    | 6,      |
| 5        | 1       | 30/09/2012 | 31/10/2012     | 5.0000000000  | 1,002.91  | 25.34    | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.25    | 5,      |
| 6        | 1       | 31/10/2012 | 30/11/2012     | 5.0000000000  | 1,007.09  | 21.16    | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.25    | 4,      |
| 7        | 1       | 30/11/2012 | 31/12/2012     | 5.0000000000  | 1,011.28  | 16.97    | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.25    | 3,      |
| 8        | 1       | 31/12/2012 | 31/01/2013     | 5.0000000000  | 1,015.50  | 12.75    | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.25    | 2,      |
| 9        | 1       | 31/01/2013 | 28/02/2013     | 5.0000000000  | 1,019.73  | 8.52     | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.25    | 1,      |
| 10       | 1       | 28/02/2013 | 31/03/2013     | 5.0000000000  | 1,024.61  | 4.27     | 0.00             | 0.00   | 0.00    | 0.00              | 1,028.88    |         |

**Field Description**

**Column Name**                      **Description**

**Record No**                      [Display]  
 This column displays the installment number.  
 This is a running serial number automatically generated by the system.

| Column Name             | Description  |
|-------------------------|--|
| <b>Stage No</b>         | <p>[Display]</p> <p>This column displays the serial number for the stages. For example there are 3 stages for the loan account, viz., IOI, EPI and PMI. The stage numbers will be displayed as 1, 2 and 3 for the respective stages and Rec No. wise.</p> <p>There can be maximum 99 stages defined for an account schedule.</p> |
| <b>Start Date</b>       | <p>[Display]</p> <p>This column displays the start date for the particular installment.</p> <p>This is basically the date of the first disbursement.</p>   |
| <b>Repayment Date</b>   | <p>[Display]</p> <p>This column displays the date on which the installment is to be repaid.</p>  |
| <b>Interest Rate</b>    | <p>[Display]</p> <p>This column displays the interest rate applicable for the installment. It displays up to 10 digits after decimal.</p>  |
| <b>Principal</b>        | <p>[Display]</p> <p>This column displays the principal component of the particular installment.</p> <p>This column is applicable only for IPI, EPI and FPI stages of loans.</p>  |
| <b>Interest</b>         | <p>[Display]</p> <p>This column displays the interest component of the particular installment. It displays up to 10 digits after decimal.</p>  |
| <b>Subsidy Interest</b> | <p>[Display]</p> <p>This column displays the subsidy interest only for a subsidy loan account, else it will be displayed a 0.</p>  |
| <b>Charge</b>           | <p>[Display]</p> <p>This column displays the service charge component for a particular installment.</p> <p>This column will populate values only when a charge rule is defined in the <b>Schedule Type</b> (Fast Path: LNM98) option.</p>  |
| <b>Premium</b>          | <p>[Display]</p> <p>This column displays the insurance premium amount.</p>   |

| Column Name                 | Description   |
|-----------------------------|---|
| <b>Capitalized Interest</b> | <p>[Display]</p> <p>This field displays the capitalized interest component in an exceptional case where interest component exceeds loan installment amount.</p> <p>This field displays '0' wherever interest is not capitalized to principal. Since <b>FLEXCUBE</b> supports the rate of interest in loans for more than 100%, in a rare case where the interest component of an installment is more than the installment amount itself, the arrears will be raised to the extent of installment amount only.</p> <p>During appropriation of payment received towards arrears the entire installment amount will be appropriated towards the interest and the appropriation towards the principal will be zero and the outstanding interest amount will be capitalized into principal and it will be recovered with the last installment.</p> <p><b>Example:</b></p> <p>Installment amount = 5000</p> <p>Due to rate of interest component for that month, Installment amount = 5100</p> <p>Arrear will be raised for installment amount = 5000</p> <p>5000 will be appropriated towards interest. No appropriation towards principal remaining interest of Rs. 100 will be capitalized into principal.</p> |
| <b>Installment</b>          | <p>[Display]</p> <p>This column displays the total installment amount.</p> <p>The installment comprises the sum of the principal, interest and the charges components.</p>  |
| <b>Outstanding Balance</b>  | <p>[Display]</p> <p>This column displays the total outstanding or the scheduled balance after paying the installment.</p>   |
| <b>Total Installment</b>    | <p>[Display]</p> <p>This column displays the total number of installments.</p>  |
| <b>Days</b>                 | <p>[Display]</p> <p>This column displays the number of days for which the interest has been calculated.</p> <p>The number of days is arrived at after considering the difference between the Start date and the Repayment date.</p>   |

| Field Name          | Description   |
|---------------------|---|
| <b>Subsidy Type</b> | <p>[Display]</p> <p>This field displays the type of subsidy, if the loan account is disbursed with the subsidy parameters from the drop-down list.</p> <p>The subsidy types are:</p> <ul style="list-style-type: none"> <li>• Interest Rate Subsidy</li> <li>• Percentage of Subsidy Interest</li> <li>• Interest Subsidy on Loan Amount</li> </ul> |

| Field Name                                     | Description   |
|--|---|
| <b>Subsidy Margin Rate</b>                     | <p>[Optional, Numeric,]<br/>Type the subsidy margin rate.</p> <p>This field displays the subsidy percentage share, if the loan account is disbursed under <b>Interest Rate Subsidy</b> Subsidy Type.</p>  |
| <b>Percentage share of Subsidised interest</b> | <p>[Optional, Numeric]<br/>Type the value percentage share of subsidy interest.</p> <p>This field displays the subsidy percentage share, if the loan account is disbursed under <b>Percentage of Subsidy Interest</b> Subsidy Type.</p>   |
| <b>Loan Amount for Subsidised interest</b>     | <p>[Optional, Numeric]<br/>Type the intended fixed subsidy amount.</p> <p>This field will display the Fixed Subsidy Amount, if the loan account is disbursed under Interest <b>Subsidy on Loan Amount</b> Subsidy Type.</p>   |
| <b>Subsidy Start Date</b>                      | <p>[Conditional, Pick List, DD/MM/YYYY]<br/>Select the subsidy stage start date from the pick list.</p> <p>This date can be either equal to the <b>FLEXCUBE</b> process date or a future date but cannot be a back date. If it is a future date, it has to be lesser than the Process Date + Loan Term.</p> |
| <b>Subsidy End Date</b>                        | <p>[Conditional, Pick List, DD/MM/YYYY]<br/>Select the subsidy stage expiry date from the pick list.</p> <p>This date has to be greater than the <b>FLEXCUBE</b> process date and subsidy start date. This Date has to be less than the FCR Process Date + Loan Term.</p>                                   |

- Click the **Close** button.

## LNМ10 - Account Transactions Inquiry

Using this option you can view the various details like audit trail, arrears inquiry, account ledger, statement inquiry , interest details and settlement inquiry of all the transactions that have affected the loan account.

This is only an inquiry screen and no modification is allowed.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To inquire on loan account transactions

1. Type the fast path **LNМ10** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Inquiries > Account Transactions Inquiry** .
2. The system displays the **Account Transaction Inquiry** screen.

### Account Transaction Inquiry

**Field Description**

| Field Name                 | Description  |
|----------------------------|--|
| <b>Account No</b>          | [Mandatory, Numeric, 16]<br>Type the loan account number for which the details are to be viewed.   |
| <b>Product</b>             | [Display]<br>This field displays the product code under which the loan account is opened.  |
| <b>Currency</b>            | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.<br><br>All the entries are posted in the account in the account currency. The exchange rate values are defined and downloaded.<br><br>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.          |
| <b>Name</b>                | [Display]<br>This field displays the name of the customer who holds the loan account.  |
| <b>Accrual Status</b>      | [Display]<br>This field displays the accrual status of the customer's loan account.<br>The accrual status can be either of: <ul style="list-style-type: none"> <li>• Normal – The account is open and regular</li> <li>• Suspended – The loan account is suspended when an account becomes Non-performing, based on the set up in the CRR codes attached to the product. A suspended account has unpaid arrears for a long period</li> </ul> |
| <b>Account Status</b>      | [Display]<br>This field displays the current loan account status.<br><br>The status of the account may be like Account Open Regular, Closed, Closed Today, Written Off, Paid Off, Partially Discharged, etc.   |
| <b>Outstanding Balance</b> | [Display]<br>This field displays the outstanding balance of the loan account.<br><br><i>Total Outstanding = Principal Balance +<br/>Installment Arrears + Other Arrears + Penalty<br/>Arrears - Amount Paid Today - Funds in RPA</i>   |
| <b>Date of Maturity</b>    | [Display]<br>This field displays the maturity date of the loan account.  |

3. Enter the account number and press the <Tab> key.

### Account Transaction Inquiry

4. Select the **Audit Trail Inquiry** option.
5. The system displays the **Transaction Listing** tab.
6. Select the value date range from the pick list.
7. Click the **Ok** button.

### Audit Trail Inquiry

This inquiry provides all the details of the transactions that have affected the loan account for given range of dates. Details like transaction date, value date, transaction description, GL code affected are displayed. Entries like interest accrual and charging, arrears appropriation, Performing to Non-performing GL movement and vice-a-versa for the particular account, Misc. Loan debits etc. are displayed. As GL posting takes place only during the end of day processing, no details will appear in this option on the date of account opening. Further the user can also drill down on the transaction details by clicking on the transaction for which information is required.

To view the Audit Trail of the loan account, click the Audit Trail Inquiry button.

Transaction Listing

**Account Transactions Inquiry\***

**Account Details**

Account No : 00000001007360      Product : 617-Term Loan 618  
 Currency : INR      Name : KRISHNA PAI  
 Accrual Status : NORMAL      Account Status : ACCOUNT CLOSED  
 Outstanding Balance : 0.00  
 Date of Maturity : 31/12/2008

Audit Trail Inquiry    Arrears Inquiry    Account Ledger Inquiry    Account Details    Min Amt Due    First Disb Details    PostPonement Details    Settlement Inquiry

Min Amount Txns    First Disb Details    PostPonement Details    Credits/Debits Details    Settlement Details

Transaction Listing    Txn Details    Interest Details    Account Details    Arrear Totals    Arrear Txns

Value Date From : 14/05/2007      Value Date To : 15/05/2008

| Transaction Date | Value Date | Transaction Description                       | GL Code  | Dr/Cr | Amount     |
|------------------|------------|---|----------|-------|------------|
| 02/12/2009       | 31/12/2007 | LN. Disb. SC./Other Income : DEDUCT_FEES      | 34000005 | C     | 1,000.00   |
| 02/12/2009       | 31/12/2007 | Disbursement By Cash : BOOK_ASSET             | 10000001 | D     | 100,000.00 |
| 02/12/2009       | 31/12/2007 | LN. Interest Accrual : ACCRUAL                | 10000041 | D     | 96.44      |
| 02/12/2009       | 31/12/2007 | LN. Interest Accrual : ACCRUAL                | 39955553 | C     | 96.44      |
| 05/12/2009       | 15/01/2008 | LN. Rescission By GL. : LOAN_RECISSION        | 10000001 | C     | 99,000.00  |
| 05/12/2009       | 15/01/2008 | LN. Rescission By GL. : REVERSE_FEES_DEDUCTED | 34000005 | D     | 1,000.00   |
| 05/12/2009       | 15/01/2008 | LN. Rescission By GL. : REVERSE_ACCRUAL       | 39955553 | D     | 96.44      |
| 05/12/2009       | 15/01/2008 | LN. Rescission By GL. : REVERSE_ACCRUAL       | 10000041 | C     | 96.44      |
| 05/12/2009       | 15/01/2008 | LN. Rescission By GL. : REVERSE_FEES_DEDUCTED | 10000001 | C     | 1,000.00   |

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

Field Description

| Field Name      | Description  |
|-----------------|--|
| Value Date From | [Mandatory, Pick List, dd/mm/yyyy]<br>Type the start value date of the transaction or select it from the pick list.<br>The system displays the first disbursement date by default. |
| Value Date To   | [Mandatory, Pick List, dd/mm/yyyy]<br>Type the end value date of the transaction or select it from the pick list.<br>The system displays the current system date by default.       |

**Note:** The system can display only 100 records under a given selection. If the number of records are more than 100 the user will have to suitably modify the Value date from and to dates

| Column Name      | Description  |
|------------------|--|
| Transaction Date | [Display]<br>This column displays the date of the transaction.       |
| Value Date       | [Display]<br>This column displays the value date of the transaction. |

| Column Name                    | Description   |
|--------------------------------|---|
| <b>Transaction Description</b> | [Display]<br>This column displays the description of the transaction.   |
| <b>GL Code</b>                 | [Display]<br>This column displays the GL code for different transaction.  |
| <b>Dr/Cr</b>                   | [Display]<br>This column displays the type of transaction.<br>If the transaction is credit type then C is displayed, and if the transaction is debit type of transaction then D is displayed. |
| <b>Amount</b>                  | [Display]<br>This column displays the transaction amount in the account currency.   |

8. Double-click the appropriate record to view the **Txn Details** tab.

### Txn Details

Click on any particular transaction to view further transaction details.

**Account Transactions Inquiry\***

**Account Details**

Account No : 0010000500002618      Product : 70000-Index Level - A  
 Currency : RMB      Name : BIN NIU  
 Accrual Status : SUSPENDED      Account Status : ACCOUNT\_OPENED TODAY  
 Outstanding Balance : 36.00  
 Date of Maturity : 27/08/2013

Audit Trail Inquiry  
  Arrears Inquiry  
  Account Ledger Inquiry  
  Account Details  
  Min Amt Due  
  Disbursement Deduction Details  
  Post-Ponement Details  
  Settlement Inquiry

Transaction Listing  
  Txn Details  
  Interest Details  
  Account Details  
  Arrear Totals  
  Arrear Txns

Txn Date : 17/09/2012      Txn Time : 11:12:32  
 Value Date : 27/10/2012      Mnemonic Code : 1085  
 Cheque No : 000000000000      Debit/Credit : DEBIT  
 Batch No : 45      Txn No : 300      SubSeq No : 0  
 Teller No : 2512      Auth Id : SYSOPER  
 Amount TCY : RMB 100,000.00      Amount LCY : RMB 100,000.00  
 Description : Disbursement To GL Cr  
 SC Code : 0      Txn Type :  
 GL Code :      GL Description :  
 Correction Reversal :

Card  
  Change Pin  
  Cheque  
  Cost Rate  
  FCY Change  
  Denomination  
  Instrument  
  Inventory  
  Pin Validation  
  Service Charge  
  Signature  
  Travellers Cheque

UDF    OK    Close    Clear

**Field Description**

| <b>Field Name</b>    | <b>Description</b>   |
|----------------------|--|
| <b>Txn Date</b>      | [Display]<br>This field displays the date on which the transaction took place.   |
| <b>Txn Time</b>      | [Display]<br>This field displays the time at which the transaction took place.   |
| <b>Value Date</b>    | [Display]<br>This field displays the value date of the transaction.  |
| <b>Mnemonic Code</b> | [Display]<br>This field displays the predefined transaction mnemonic code associated with the particular transaction being inquired.   |
| <b>Cheque No</b>     | [Display]<br>This field displays the cheque number associated with the transaction.<br>This field will display a value only in case of any cheque deposit transaction.                 |
| <b>Debit/Credit</b>  | [Display]<br>This field displays whether the transaction is a credit or debit type of transaction.   |
| <b>Xfer Account</b>  | [Display]<br>This field displays the transfer account number.<br>This field will display values only when entries are passed between two accounts generally from and to CASA accounts. |
| <b>Batch No</b>      | [Display]<br>This field displays the system generated batch number.  |
| <b>Txn No</b>        | [Display]<br>This field displays the system-generated transaction number.  |
| <b>SubSeq No</b>     | [Display]<br>This field displays the system-generated subsequence number.  |
| <b>Teller No</b>     | [Display]<br>This field displays the number of teller who had performed the transaction.   |
| <b>Auth Id</b>       | [Display]<br>This field displays the ID of the officer who has authorised the transaction.   |
| <b>Amount TCY</b>    | [Display]<br>This field displays the currency in which the transaction was performed.  |
| <b>Amount LCY</b>    |  |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Description</b>         | [Display]<br>This field displays the description of the transaction.  |
| <b>SC Code</b>             | [Display]<br>This field displays the service charge code attached to the transaction.<br>This field will display a value only if the transaction being inquired is related to a Service Charge. |
| <b>Txn Type</b>            | [Display]<br>This field displays the type of the transaction associated with the particular transaction. Transaction types are predefined in the system.  |
| <b>GL Code</b>             | [Display]<br>This field displays the GL code, which was affected due to the transaction.  |
| <b>GL Description</b>      | [Display]<br>This field displays the description of the GL code which was affected due to the transaction.  |
| <b>Correction Reversal</b> | [Check Box ]<br><br>This field will be enabled only in Case of Same Day reversal or Partial Reversal. This is for information purpose only .  |

9. Click the **Arrears Inquiry** option to view the **Arrears Details** tab.
10. Click the **Ok** button.

### Arrears Inquiry

Arrear information for the required kind of arrear or for all arrears can be inquired upon using the Arrears Inquiry option. The user can specific the arrear type like installment/principal/interest/penalty and other miscellaneous types of arrears. The user has the option to filter the inquiry on a certain type of arrear or all arrears. Further selection of arrears based on either of All arrears or Unpaid arrears or Paid arrears is also available for inquiry.

For each arrear the system displays details like the arrear type, its due date, the amount that was assessed by system, the amount still due, if paid then the date of payment and if not fully paid then the days that the arrear has been outstanding.

Arrears Details

**Account Transactions Inquiry\***

**Account Details**

Account No : 00000000456360      Product : 852-Split Loans P2 -40 K Min split amt

Currency : INR      Name : MINI THOMAS

Accrual Status : NORMAL      Account Status : ACCOUNT OPEN REGULAR

Outstanding Balance : 534,065.54

Date of Maturity : 15/05/2008

Audit Trail Inquiry  
  Arrears Inquiry  
  Account Ledger Inquiry  
  Account Details  
  Min Amt Due  
  First Disb Details  
  PostPonement Details  
  Settlement Inquiry

| Min Amount Txns | First Disb Details | PostPonement Details | Credits/Debits Details | Settlement Details |
|-----------------|--------------------|----------------------|------------------------|--------------------|
| Arrears Details | Txn Details        | Interest Details     | Account Details        | Arrear Totals      |

Arrear Type : All Transactions      All Arrears

No of Late Payments : 0      No of Unpaid Installments : 2

Value Date From : 29/04/2007      Value Date To : 30/04/2008

| Ref Bill No | Type             | Due Date   | Amount Assessed | Amount Due | DaysPast Due | LastPayment Date |
|-------------|------------------|------------|-----------------|------------|--------------|------------------|
| 1           | Fee Arrears      | 15/02/2008 | 13,250.00       | 13,250.00  | 75           | 01/01/1950       |
| 2           | Interest Arrears | 15/03/2008 | 4,071.92        | 4,071.92   | 46           | 01/01/1950       |
| 3           | Prncpal Arrear   | 15/03/2008 | 169,616.51      | 169,616.51 | 46           | 01/01/1950       |
| 4           | Interest Arrears | 15/04/2008 | 3,948.59        | 3,948.59   | 15           | 01/01/1950       |
| 5           | Prncpal Arrear   | 15/04/2008 | 169,424.28      | 169,424.28 | 15           | 01/01/1950       |
| 6           | Penalty Arrears  | 15/04/2008 | 295.03          | 295.03     | 15           | 01/01/1950       |

|      |            |        |           |              |            |           |                |                |           |                   |
|------|------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|
| Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque |
|------|------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|

**Field Description**

| Field Name                       | Description   |
|----------------------------------|---|
| <b>Arrear Type</b>               | <p>[Mandatory, Drop-Down]<br/>                     Select the type of arrears from the drop-down list.<br/>                     The options are:</p> <ul style="list-style-type: none"> <li>• All Transactions</li> <li>• Installment Arrears (Principal &amp; Interest arrears)</li> <li>• Penalty Arrears</li> <li>• Other Arrears</li> <li>• Principal</li> <li>• Interest</li> <li>• Post Maturity Interest</li> <li>• Fees</li> <li>• Premium</li> <li>• Outgoings</li> <li>• Legal Fees</li> <li>• Subsidy</li> </ul> <p>Select the filter criteria from the drop-down list adjacent to the Arrear Type drop-down menu.<br/>                     The options are:</p> <ul style="list-style-type: none"> <li>• All Arrears – System will display all the arrears both paid and unpaid arrears for the selected arrear type</li> <li>• Unpaid Arrears - System will display only the unpaid arrears for the selected arrear type</li> <li>• Paid arrears - System will display only the paid arrears for the selected arrear type</li> </ul> |
| <b>No of Late Payments</b>       | <p>[Display]<br/>                     This field displays the total number of payments by the customer after the date which includes his due date and grace days for re-payment, if any.</p>  |
| <b>No of Unpaid Installments</b> | <p>[Display]<br/>                     This field displays the number of installments which are unpaid after installment arrears have been raised.</p>   |
| <b>Value Date From</b>           | <p>[Mandatory, Pick List, dd/mm/yyyy]<br/>                     Select the value from date from the pick list.<br/>                     It is the date from when you want to retrieve the data of the account.</p>   |

| Field Name           | Description   |
|----------------------|---|
| <b>Value Date To</b> | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the value to date from the pick list.<br>It is the date to which you want to retrieve the data of the account. |

| Column Name | Description |
|-------------|-------------|
|-------------|-------------|

|                    |   |
|--------------------|---|
| <b>Ref Bill No</b> | [Display]<br>This column displays the system generated reference bill number. |
|--------------------|---|

|             |   |
|-------------|---|
| <b>Type</b> | [Display]<br>This column displays the type of arrears, depending on the selection of the Arrear Type.<br>The options are: <ul style="list-style-type: none"> <li>• I - Interest Arrears</li> <li>• F - Fee Arrears</li> <li>• S - Legal Fees Arrears</li> <li>• O- Outgoing Arrears</li> <li>• D - Suspended Fees</li> <li>• E - Suspended Legal fees</li> <li>• G - Suspended Premium</li> <li>• M - Suspended Outgoings</li> <li>• P - Premium Arrears</li> <li>• N - Non-Accrual Interest Arrears (Suspended interest)</li> <li>• A - Penalty Arrears</li> <li>• L - Late Fee Arrears (Suspended Penalty interest)</li> <li>• U - Suspended Post Maturity Interest</li> <li>• T - Post Maturity Interest</li> <li>• C - Principal Arrears</li> </ul> |
|-------------|---|

|                 |   |
|-----------------|---|
| <b>Due Date</b> | [Display]<br>This column displays the date on which the arrears were raised on the account. |
|-----------------|---|

|                        |  |
|------------------------|--|
| <b>Amount Assessed</b> | [Display]<br>This column displays the total amount arrears raised. |
|------------------------|--|

| Column Name             | Description  |
|-------------------------|--|
| <b>Amount Due</b>       | <p>[Display]</p> <p>This column displays the amount that is due.</p> <p><i>Amount Due = Amount Assessed any amount paid by the customer</i></p> <p>If the customer has no arrears pending, this column would be 0 and if the customer has partly paid the arrears this column will display the balance amount due.</p>   |
| <b>Days Past Due</b>    | <p>[Display]</p> <p>This column displays the number of days for which the arrears have been outstanding.</p> <p><i>Days past due = Current date - date on which the arrears were raised</i></p> <p>This column will hold a value for all arrears, which have an amount due, greater than zero. If the amount due is zero this field will also display value as zero.</p> |
| <b>LastPayment Date</b> | <p>[Display]</p> <p>This column displays the last date on which payment was made by the customer against the particular arrear.</p>  |

11. Select the arrear type from the drop-down list.
12. Double-click the appropriate record to view the **Arrear Txns** tab.

### Arrear Txns

Click on any particular transaction to view further transaction details.

**Account Transactions Inquiry\***

**Account Details**

|                       |   |                  |   |
|-----------------------|---|------------------|---|
| Account No :          | <input type="text" value="00000000456360"/> | Product :        | <input type="text" value="852-Split Loans P2 -40 K Min split amt"/> |
| Currency :            | <input type="text" value="INR"/>            | Name :           | <input type="text" value="MINI THOMAS"/>                            |
| Accrual Status :      | <input type="text" value="NORMAL"/>         | Account Status : | <input type="text" value="ACCOUNT OPEN REGULAR"/>                   |
| Outstanding Balance : | <input type="text" value="534,065.54"/>     |                  |   |
| Date of Maturity :    | <input type="text" value="15/05/2008"/>     |                  |   |

Audit Trail Inquiry
  Arrears Inquiry
  Account Ledger Inquiry
  Account Details
  Min Amt Due
  First Disb Details
  PostPonement Details
  Settlement Inquiry

|                 |                    |                      |                        |                    |
|-----------------|--------------------|----------------------|------------------------|--------------------|
| Min Amount Txns | First Disb Details | PostPonement Details | Credits/Debits Details | Settlement Details |
| Arrears Details | Txn Details        | Interest Details     | Account Details        | Arrear Totals      |

|                   |  |                     |  |                     |   |
|-------------------|--|---------------------|--|---------------------|---|
| Arrear Type :     | <input type="text" value="F"/>         | Reference Bill No : | <input type="text" value="1"/>         | Due Date :          | <input type="text" value="15/02/2008"/> |
| Amount Assessed : | <input type="text" value="13,250.00"/> | Amount Due :        | <input type="text" value="13,250.00"/> | Sc/Insurance Code : | <input type="text" value="1,219.00"/>   |

| Transaction Date | Value Date | Txn Description   | Amount    | Dr/Cr |
|------------------|------------|-------------------|-----------|-------|
| 07/11/2009       | 15/02/2008 | LN. Fee/SC. Debit | 13,250.00 | D     |

|      |            |        |           |              |            |           |                |                |           |                   |
|------|------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|
| Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque |
|------|------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|

**Field Description**

| <b>Field Name</b>          | <b>Description</b>  |
|----------------------------|---|
| <b>Arrear Type</b>         | <p>[Display]</p> <p>This field displays the arrear type based on the selected arrear transaction.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• I - Interest Arrears</li> <li>• F - Fee Arrears</li> <li>• S - Legal Fees Arrears</li> <li>• O- Outgoing Arrears</li> <li>• D - Suspended Fees</li> <li>• E - Suspended Legal fees</li> <li>• G - Suspended Premium</li> <li>• M - Suspended Outgoings</li> <li>• P - Premium Arrears</li> <li>• N - Non-Accrual Interest Arrears (Suspended interest)</li> <li>• A - Penalty Arrears</li> <li>• L - Late Fee Arrears (Suspended Penalty interest)</li> <li>• U - Suspended Post Maturity Interest</li> <li>• T - Post Maturity Interest</li> <li>• C - Principal Arrears</li> </ul> |
| <b>Reference Bill No</b>   | <p>[Display]</p> <p>This field displays the system generated reference bill number.</p>   |
| <b>Due Date</b>            | <p>[Display]</p> <p>This field displays the date on which the arrears were raised on the loan account.</p>  |
| <b>Amount Assessed</b>     | <p>[Display]</p> <p>This field displays the total amount that was raised.</p>   |
| <b>Amount Due</b>          | <p>[Display]</p> <p>This field displays the amount that is due.</p> <p><i>Amount Due = Amount Assessed any amount paid by the customer</i></p> <p>If the customer has no arrears pending, this column would be 0, and if the customer has partly paid the arrear this column will display the balance amount due.</p>   |
| <b>Sc / Insurance Code</b> | <p>[Display]</p> <p>This field displays the service charge code or insurance code, if the arrear is a service charge or an insurance premium.</p>   |

| Column Name             | Description  |
|-------------------------|--|
| <b>Transaction Date</b> | [Display]<br>This column displays the date of the transaction.   |
| <b>Value Date</b>       | [Display]<br>This column displays the value date of the transaction.   |
| <b>Txn Description</b>  | [Display]<br>This column displays the description of the transaction.  |
| <b>Amount</b>           | [Display]<br>This column displays the transaction amount in the account currency.  |
| <b>Dr/Cr</b>            | [Display]<br>This column displays the transaction type.<br>If the transaction is credit type then C is displayed, and if the transaction is debit type of transaction then D is displayed. |

- Click the **Account Ledger Inquiry** option to view the **Transactions Listing** tab.

### Account Ledger Inquiry

Account Ledger inquiry lists all the transactions which have taken place on the loan account. The transaction details with dates, amount, running balance, etc. on loan account is displayed.

Transaction Listing

**Account Transactions Inquiry\***

**Account Details**

Account No : 00000001007360      Product : 617-Term Loan 618  
 Currency : INR      Name : KRISHNA PAI  
 Accrual Status : NORMAL      Account Status : ACCOUNT CLOSED  
 Outstanding Balance : 0.00  
 Date of Maturity : 31/12/2008

Audit Trail Inquiry    Arrears Inquiry    Account Ledger Inquiry    Account Details    Min Amt Due    First Disb Details    PostPonement Details    Settlement Inquiry

Min Amount Txns    First Disb Details    PostPonement Details    Credits/Debits Details    Settlement Details

**Transaction Listing**    Txn Details    Interest Details    Account Details    Arrear Totals    Arrear Txns

Value Date From : 14/05/2007      Value Date To : 15/05/2008

| Transaction Date | Value Date | Transaction Description | Txn Literal | Dr/Cr | Amount (TCY) | TCY Code | Running Balance | Payment Details |
|------------------|------------|-------------------------|-------------|-------|--------------|----------|-----------------|-----------------|
| 01/12/2009       | 31/12/2007 | Disbursement By Cash    | 1003        | D     | 100,000.00   | INR      | 100,000.00      | N/A             |
| 01/12/2009       | 31/12/2007 | VALUATION FEES FIXED    | 4080        | D     | 1,000.00     | INR      | 101,000.00      | N/A             |
| 01/12/2009       | 31/12/2007 | VALUATION FEES FIXED    | 4080        | C     | 1,000.00     | INR      | 100,000.00      | Available       |
| 01/12/2009       | 15/01/2008 | Rescission By GL        | 1089        | D     | 1,000.00     | INR      | 101,000.00      | N/A             |
| 01/12/2009       | 15/01/2008 | Rescission By GL        | 1089        | C     | 100,000.00   | INR      | 1,000.00        | Available       |

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

Field Description

| Field Name                     | Description   |
|--------------------------------|---|
| <b>Value Date From</b>         | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the date from when the user wants to retrieve the data of the account from the pick list |
| <b>Value Date To</b>           | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the date to which the user wants to retrieve the data of the account from the pick list. |
| Column Name                    | Description   |
| <b>Transaction Date</b>        | [Display]<br>This column displays the date of the transaction.  |
| <b>Value Date</b>              | [Display]<br>This column displays the value date of the transaction.  |
| <b>Transaction Description</b> | [Display]<br>This column displays the description of the transaction.   |

| Column Name            | Description   |
|------------------------|---|
| <b>Txn Literal</b>     | [Display]<br>This column displays the transaction literal code that specifies the type of the transaction.  |
| <b>Dr/Cr</b>           | [Display]<br>This column displays the transaction type.<br>If the transaction is credit type then C is displayed, or if the transaction is debit type of transaction then D is displayed. |
| <b>Amount (TCY)</b>    | [Display]<br>This column displays the transaction amount in the account currency.   |
| <b>TCY Code</b>        | [Display]<br>This column displays the transaction currency code.  |
| <b>Running Balance</b> | [Display]<br>This column displays the running balance of the loan account.  |
| <b>Payment Details</b> | [Display]<br>This column displays the payment details of the transaction.   |

14. Double-click the appropriate record to view the **Txn Details** tab.

### Txn Details

Click on any particular transaction to view further transaction details.

Account Transactions Inquiry\*
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**Account Details**

|                       |                 |                  |                       |
|-----------------------|-----------------|------------------|-----------------------|
| Account No :          | 001000500000661 | Product :        | 70000-Index Level - A |
| Currency :            | RMB             | Name :           | TRACY N C             |
| Accrual Status :      | SUSPENDED       | Account Status : | ACCOUNT OPEN REGULAR  |
| Outstanding Balance : | 274,005.73      |                  |                       |
| Date of Maturity :    | 16/07/2012      |                  |                       |

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Audit Trail Inquiry  
  Arrears Inquiry  
  Account Ledger Inquiry  
  Account Details  
  Min Amt Due  
  Disbursement Deduction Details  
  PostPonement Details  
  Settlement Inquiry

---

|                            |                                |                      |                        |                    |
|----------------------------|--------------------------------|----------------------|------------------------|--------------------|
| Min Amount Txns            | Disbursement Deduction Details | PostPonement Details | Credits/Debits Details | Settlement Details |
| <b>Transaction Listing</b> | <b>Txn Details</b>             | Interest Details     | Account Details        | Arrear Totals      |
| Arrear Txns                |                                |                      |                        |                    |

---

|                       |                          |                  |                |  |
|-----------------------|--------------------------|------------------|----------------|--|
| Txn Date :            | 06/09/2012               | Txn Time :       | 15:23:06       |  |
| Value Date :          | 15/04/2012               | Mnemonic Code :  | 1085           |  |
| Cheque No :           | 000000000000             | Debit/Credit :   | DEBIT          |  |
| Batch No :            | 62                       | Txn No :         | 1800           | SubSeq No : <span style="border: 1px solid #ccc; padding: 0 5px;">0</span> |
| Teller No :           | 67                       | Auth Id :        | SYSOPER        |  |
| Amount TCY :          | RMB 550,000.00           | Amount LCY :     | RMB 550,000.00 |  |
| Description :         | Disbursement To GL Cr    |                  |                |  |
| SC Code :             | 0                        | Txn Type :       |                |  |
| GL Code :             |                          | GL Description : |                |  |
| Correction Reversal : | <input type="checkbox"/> |                  |                |  |

---

|  |            |        |           |            |              |            |           |                |                |           |                   |
|--|------------|--------|-----------|------------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|
| Card   | Change Pin | Cheque | Cost Rate | FCY Change | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque |
| <input type="button" value="UDF"/> <input type="button" value="OK"/> <input type="button" value="Close"/> <input type="button" value="Clear"/> |            |        |           |            |              |            |           |                |                |           |                   |

### Field Description

| Field Name           | Description  |
|----------------------|--|
| <b>Txn Date</b>      | [Display]<br>This field displays the date on which the transaction took place.   |
| <b>Txn Time</b>      | [Display]<br>This field displays the time at which the transaction took place.   |
| <b>Value Date</b>    | [Display]<br>This field displays the value date of the transaction.  |
| <b>Mnemonic Code</b> | [Display]<br>This field displays the predefined transaction mnemonic code associated with the particular transaction being inquired.                               |
| <b>Cheque No</b>     | [Display]<br>This field displays the cheque number associated with the transaction. This field will display values only in case of any cheque deposit transaction. |

| Field Name                 | Description  |
|----------------------------|--|
| <b>Debit/Credit</b>        | [Display]<br>This field displays whether the transaction is a credit or debit type of transaction.   |
| <b>Batch No</b>            | [Display]<br>This field displays the system generated batch number.  |
| <b>Txn No</b>              | [Display]<br>This field displays the system-generated transaction number.  |
| <b>SubSeq No</b>           | [Display]<br>This field displays the system-generated subsequence number.  |
| <b>Teller No</b>           | [Display]<br>This field displays the number of teller who had performed the transaction.   |
| <b>Auth Id</b>             | [Display]<br>This field displays the ID of the officer who has authorised the transaction.   |
| <b>Amount TCY</b>          | [Display]<br>This field displays the currency in which the transaction was performed.  |
| <b>Amount LCY</b>          | [Display]<br>This field displays the transaction amount in the local currency that is equivalent of the bank.  |
| <b>Description</b>         | [Display]<br>This field displays the description of the transaction.   |
| <b>SC Code</b>             | [Display]<br>This field displays the service charge code attached to the transaction. This field will display value only if the transaction being inquired is related to a Service Charge. |
| <b>TXN Type</b>            | [Display]<br>This field displays the transaction type.   |
| <b>GL Code</b>             | [Display]<br>This field displays the GL code.  |
| <b>GL Description</b>      | [Display]<br>This field displays the GL description corresponding to the GL code.  |
| <b>Correction Reversal</b> | [Checkbox]<br><br>This option will be enabled only for the Same day Reversal   |

- Click the **Account Details** option to view the **Account Details** tab.

Account Details

**Account Transactions Inquiry\***

**Account Details**

Account No : 0000000456360 Product : 852-Split Loans P2 -40 K Min split amt  
 Currency : INR Name : MINI THOMAS  
 Accrual Status : NORMAL Account Status : ACCOUNT OPEN REGULAR  
 Outstanding Balance : 534,065.54  
 Date of Maturity : 15/05/2008

Audit Trail Inquiry  Arrears Inquiry  Account Ledger Inquiry  Account Details  Min Amt Due  First Disb Details  PostPonement Details  Settlement Inquiry

Min Amount Txns First Disb Details PostPonement Details Credits/Debits Details Settlement Details  
 Transaction Details Txn Details Interest Details **Account Details** Arrear Totals Arrear Txns

Account Open Date : 15/02/2008 Application No. : 0  
 Sanctioned Amount : 500,000.00 Current Term of Loan : 3 month(s)  
 Sanctioned Term of Loan : 3 NORMAL Available for Disbursement : 35,000.00  
 Disbursed Amount : 500,000.00 Line No. :  
 Outstanding Principal : 512,500.00 Drawdown Account : 0  
 Unclear Amount : 0.00 Next Due Date : 15/05/2008  
 Advance Amount : 0.00 Accrued Interest : 1,925.21  
 Amount Paid Today : 0.00 View Account Relationship :  
 View Collateral Details : View Hold on CASA :

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF Close Clear

Field Description

| Field Name                     | Description   |
|--------------------------------|---|
| <b>Account Open Date</b>       | [Display]<br>This field displays the date on which the loan account is opened.                        |
| <b>Application No.</b>         | [Display]<br>This field displays the application number generated by the system for the loan account. |
| <b>Sanctioned Amount</b>       | [Display]<br>This field displays the sanctioned loan amount.  |
| <b>Sanctioned Term of Loan</b> | [Display]<br>This field displays the sanctioned term of the loan account.                             |
| <b>Current Term of Loan</b>    | [Display]<br>This field displays the current term of the loan account.                                |
| <b>Disbursed Amount</b>        | [Display]<br>This field displays the total loan amount disbursed till date.                           |

| Field Name                        | Description  |
|-----------------------------------|--|
| <b>Available for Disbursement</b> | <p>[Display]</p> <p>This field displays the balance loan amount to be disbursed.</p> <p>This field displays value only in case the loan is partially disbursed.</p>  |
| <b>Outstanding Principal</b>      | <p>[Display]</p> <p>This field displays the outstanding principal amount to be paid by the customer.</p>   |
| <b>Line No.</b>                   | <p>[Display]</p> <p>This field displays the central liability line number of the customer against which this credit has to be tracked.</p> <p>The central liability of the customer is tracked using the Central Liability module. This line number or liability number is the <b>FLEXCUBE</b> customer ID of the customer under which the liability of the customer/group is being tracked.</p> |
| <b>Unclear Amount</b>             | <p>[Display]</p> <p>This field displays the uncleared cheque amount, if any clearing cheque has been deposited in the loan account and the cheque is pending clearance.</p>  |
| <b>Drawdown Account</b>           | <p>[Display]</p> <p>This field displays the drawdown account number, in case the loan account has drawdown instructions from a CASA account. For more details refer to <b>Account Payment Instructions</b> (Fast Path: LNM31) option.</p>  |
| <b>Advance Amount</b>             | <p>[Display]</p> <p>This field displays the advance amount, if any amount is paid by the customer.</p>   |
| <b>Next Due Date</b>              | <p>[Display]</p> <p>This field displays the next due date for the repayment of loan installment by the customer.</p>   |
| <b>Amount Paid Today</b>          | <p>[Display]</p> <p>This field displays the amount paid by the customer on the current date.</p>   |
| <b>Accrued Interest</b>           | <p>[Display]</p> <p>This field displays the accrued interest for the amount.</p>   |
| <b>View Collateral Details</b>    | <p>[Optional, Pick List]</p> <p>Select the view collateral details from the pick list to view the details of the collateral linked to the loan account. This option will be enabled only if the selected loan account is a Secured loan account with collateral attached to it.</p>  |
| <b>View Account Relationship</b>  | <p>[Optional, Pick List]</p> <p>Select the view account relationship from the pick list to view the details of the relationship associated to the loan account. The system will display the Customer ID, Customer Name and the Relationship.</p>   |

| Field Name               | Description   |
|--------------------------|---|
| <b>View Hold on CASA</b> | [Optional, Pick List]<br>Select the appropriate CASA account hold from the pick list.<br>If the selected loan account has a CASA account attached and the CASA account has a hold on it, the details of such hold will be displayed on selection of this pick list. |

16. Click the **Interest Details** tab to view the interest details.

The screenshot shows the 'Account Transactions Inquiry' application window. The 'Account Details' section is active, displaying the following information:

- Account No.: 0010000500002618
- Product: 70000-Index Level - A
- Currency: RMB
- Name: BIN NIU
- Accrual Status: SUSPENDED
- Account Status: ACCOUNT OPENED TODAY
- Outstanding Balance: 36.00
- Date of Maturity: 27/08/2013

The 'Interest Details' tab is selected, showing the following fields:

- Fixed Rate Account:  False
- Interest Freeze Status:
- Interest Variance:
- Interest Rate:
- Penalty Interest Rate:
- Interest Charged Up to:
- Interest Base:
- Penalty Interest Base:
- Cumulative Interest Reduced Due To Principal Offset Option:

At the bottom of the window, there are buttons for 'UDF', 'Close', and 'Clear'.

### Interest Details

A teller can view the interest related details of the loan account. This inquiry tab is available under the Account Details option itself. This includes details like the interest rate applicable, the variance applied at account level, interest base (for next charging) and interest freeze status (freeze or not). Penalty interest details like the rate and base are also available on inquiry.

### Product

**Field Description**

| <b>Field Name</b>  | <b>Description</b>   |
|--|--|
| <b>Fixed Rate Account</b>                                  | <p>[Display]</p> <p>This field displays whether the rate of interest is fixed or not.</p> <p>If the rate of interest is fixed it displays Y or else if the rate of interest is not fixed, i.e., Floating it displays N. The criteria or the rate definition for interest being Fixed or Floating is defined in the <b>Loans Product Rate Plan</b> (Fast Path: LN060) option.</p> |
| <b>Interest Freeze Status</b>                              | <p>[Display]</p> <p>This field displays the interest freeze status.</p> <p>If the loan account is recalled and interest is frozen, the frozen status of the interest on the loan account is displayed in this field. Interest freeze results in stoppage of the interest accruals and charging in the loan accounts, and only the interest base will be updated.</p>             |
| <b>Interest Variance</b>                                   | <p>[Display]</p> <p>This field displays any interest rate variance applied to the loan account. It displays up to 10 digits after decimal.</p>   |
| <b>Interest Rate</b>                                       | <p>[Display]</p> <p>This field displays the interest rate applicable to the loan account. It displays up to 10 digits after decimal.</p>   |
| <b>Penalty Interest Rate</b>                               | <p>[Display]</p> <p>This field displays the penalty interest rate applicable to the loan account. It displays up to 10 digits after decimal.</p>   |
| <b>Interest Charged Upto</b>                               | <p>[Display]</p> <p>This field displays the date up to which interest has been charged on the loan account.</p>  |
| <b>Interest Base</b>                                       | <p>[Display]</p> <p>This field displays the base on which interest will be calculated during the accrual.</p>  |
| <b>Penalty Interest Base</b>                               | <p>[Display]</p> <p>This field displays the base on which the penalty interest will be calculated on the next penalty calculation day.</p>   |
| <b>Cumulative Interest Reduced Due to Principal option</b> | <p>[Display]</p> <p>This field displays the cumulative interest amount saved by the customer if the <b>Principal offset Allowed</b> check box is selected for the defined product under which the account is maintained.</p> <p>This field displays the interest amount saved till the last interest charging date by the customer.</p>  |

17. Click the **Arrear Totals** tab to view the arrears details.

### Arrear Totals

A snap-shot view of all the statistical details related to the dues in the loan account can be viewed using the Arrear tab. System makes available the account related details like the amount of interest, post maturity interest, fees, penalty, premium, legal fees, outgoings, compounding interest arrears and diverting interest arrears due on date. The total principal arrears, total of normal arrears, total of suspended arrears and sum total of arrears is also displayed.

The screenshot shows the 'Account Transactions Inquiry\*' application window. At the top, there are tabs for 'Audit Trail Inquiry', 'Arrears Inquiry', 'Account Ledger Inquiry', 'Account Details', 'Min Amt Due', 'Disbursement Deduction Details', 'PostPonement Details', and 'Settlement Inquiry'. The 'Account Details' tab is active, showing fields for Account No (00000000012001), Product (40003-Test-Regular Loan - EPI), Currency (RMB), Name (AJAY RANA), Accrual Status (NORMAL), and Account Status (ACCOUNT OPEN REGULAR). The Outstanding Balance is 81,514.47 and the Date of Maturity is 15/08/2012.

Below the account details, there is a table with columns for 'Transaction Details', 'Txn Details', 'Interest Details', 'Account Details', 'Arrear Totals', and 'Arrear Txns'. The 'Arrear Totals' column is highlighted. The table contains the following data:

|                               | NORMAL   | SUSPENDED |                           |           |
|-------------------------------|----------|-----------|---------------------------|-----------|
| Interest :                    | 1,500.00 | 0.00      | Principal Arrears :       | 25,908.31 |
| Post Maturity Interest :      | 0.00     | 0.00      |                           |           |
| Fees :                        | 0.00     | 0.00      | Total Normal Arrears :    | 1,514.47  |
| Penalty :                     | 7.84     | 0.00      |                           |           |
| Premium :                     | 0.00     | 0.00      | Total Suspended Arrears : | 0.00      |
| Legal Fees :                  | 0.00     | 0.00      |                           |           |
| Outgoings :                   | 0.00     | 0.00      | Total Arrears :           | 27,422.78 |
| Compounding Interest Arrears: | 6.63     | 0.00      |                           |           |
| Diverting Interest Arrears:   | 0.00     | 0.00      |                           |           |

At the bottom of the window, there are buttons for 'UDF', 'Close', and 'Clear'.

### Field Description

| Field Name                    | Description   |
|-------------------------------|---|
| <b>Normal</b>                 | If arrears are due in the loan account with accrual status of the loan account as normal, then the values will be displayed in the following fields. Arrears which were due and have not been clawed back post suspension of the loan account will also display values under the normal arrears column.   |
| <b>Interest</b>               | [Display]<br>This field displays the normal interest due paid in the loan account.  |
| <b>Post Maturity Interest</b> | [Display]<br>This field displays the post maturity interest.<br><br>If the loan account is in Post Maturity stage, the post maturity interest amount will be displayed. Ideally this field should not have any value as banks usually treat loans in Post maturity stage as Suspended and hence the Post Maturity interest arrears should appear in the suspended column as against the normal. |

| Field Name  | Description  |
|---|--|
| <b>Fees</b>   | [Display]<br>This field displays the fees that are due in the loan account.  |
| <b>Penalty</b>  | [Display]<br>This field displays the penalty due from the customer under the normal period.  |
| <b>Premium</b>  | [Display]<br>This field displays the premium due under the normal period.  |
| <b>Legal Fees</b>   | [Display]<br>This field displays the legal fees due under the normal period.   |
| <b>Outgoings</b>  | [Display]<br>This field displays the outgoings due under the normal period.  |
| <b>Compounding Interest Arrears</b>   | [Display]<br>This field displays the compounding interest arrears due under the normal period.   |
|   | Note: Compounding interest is an interest type which is defined when compounding interest is to be computed on the outstanding arrears.  |
| <b>Diverting Interest Arrears</b>   | [Display]<br>This field displays the diverting interest arrears due under the normal period.   |
|   | Note: If the loan amount disbursed, is used by the customer for any purpose other than the purpose for which loan is disbursed, then the account is charged with diverting Interest and is accounted for in diverting interest receivable GL and will be considered as a separate arrear type. |
| <b>Suspended</b>  |  |
| If arrears are due in the loan account with accrual status of the loan account as suspended, then the values will be displayed in the following fields. Arrears which were due prior to suspension of the loan account and clawed back will also display values under the Suspended arrears column. |  |
| <b>Interest</b>   | [Display]<br>This field displays the interest due in the suspended period.   |
| <b>Post Maturity Interest</b>   | [Display]<br>This field displays the post maturity interest due for the suspended period.  |
| <b>Fees</b>   | [Display]<br>This field displays the fees due under the suspended period.  |

| Field Name                          | Description  |
|-------------------------------------|--|
| <b>Penalty</b>                      | [Display]<br>This field displays the penalty due from the customer under the suspended period.   |
| <b>Premium</b>                      | [Display]<br>This field displays the premium due under the suspended period.   |
| <b>Legal Fees</b>                   | [Display]<br>This field displays the legal fees due under the suspended period.  |
| <b>Outgoings</b>                    | [Display]<br>This field displays the outgoings due under the suspended period.   |
| <b>Compounding Interest Arrears</b> | [Display]<br>This field displays the Compounding Interest arrears due under the suspended period.  |
|                                     | Note: Compounding Interest is an interest type which is defined when compounding interest is to be computed on the outstanding arrears.  |
| <b>Diverting Interest Arrears</b>   | [Display]<br>This field displays the Diverting Interest arrears due under the suspended period.  |
|                                     | Note: If the loan amount disbursed, is used by the customer for any purpose other than the purpose for which loan is disbursed, then the account is charged with Diverting Interest and is accounted for in Diverting Interest Receivable GL and will be considered as a separate arrear type. |
| <b>Principal Arrears</b>            | [Display]<br>This field displays the total principal arrears due on the loan account till date.  |
| <b>Total Normal Arrears</b>         | [Display]<br>This field displays the total normal arrears for the loan account till date.<br>This field displays the total of all the arrears under the normal column.   |
| <b>Total Suspended Arrears</b>      | [Display]<br>This field displays the total suspended arrears for the loan account till date.<br>This field displays the total of all the arrears under the suspended column.   |
| <b>Total Arrears</b>                | [Display]<br>This field displays the total arrears for the loan account till date.<br>This field displays the total of Principal Arrears + Total Normal Arrears + Total Suspended Arrears.   |

18. Click the **Min Amt Dues** option to view the **Min Amount** tab.

### Min Amt Due

A teller can inquire about the MAD arrears raised on the revolving loan account.

### Min Amount

**Account Transactions Inquiry**

---

**Account Details**

|                      |   |                 |  |
|----------------------|---|-----------------|--|
| Account No:          | <input type="text" value="09990100000115"/> | Product:        | <input type="text" value="10 - REVOLVING LOAN UNSECURED"/> |
| Currency:            | <input type="text" value="INR"/>            | Name:           | <input type="text" value="SASI"/>                          |
| Accrual Status:      | <input type="text" value="NORMAL"/>         | Account Status: | <input type="text" value="ACCOUNT OPEN REGULAR"/>          |
| Outstanding Balance: | <input type="text" value="0.00"/>           |                 |  |
| Date of Maturity:    | <input type="text" value="27/10/2005"/>     |                 |  |

---

Audit Trail Inquiry
  Arrears Inquiry
  Account Ledger Inquiry
  Account Details
  Min Amt Due
  First Disb Details
  PostPonement Details

---

Arrear Type :

No of Late Payments :

| Ref Bill No | Type | Due Date   | Amount Assessed | Amount Due | Amount Expired | DaysPast Due | LastPayment Date | Arrear Status |
|-------------|------|------------|-----------------|------------|----------------|--------------|------------------|---------------|
| 1           | H    | 27/11/2004 | 4,037.27        | 0.00       | 4,037.27       | 0            | 01/01/1950       | Unpaid        |
| 2           | H    | 27/12/2004 | 4,060.82        | 4,060.82   | 0.00           | 4            | 01/01/1950       | Unpaid        |

**Field Description**

| <b>Field Name</b>          | <b>Description</b>  |
|----------------------------|---|
| <b>Arrear Type</b>         | <p>[Mandatory, Drop-Down]</p> <p>Select the type of arrears from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• All Transactions</li> <li>• Installment Arrears (Principal &amp; Interest arrears)</li> <li>• Penalty Arrears</li> <li>• Other Arrears</li> <li>• Principal</li> <li>• Interest</li> <li>• Post Maturity Interest</li> <li>• Fees</li> <li>• Premium</li> <li>• Outgoing</li> <li>• Legal Fees</li> </ul> <p>Select the filter criteria from the drop-down list adjacent to the Arrear Type drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• All arrears – System will display all the arrears both paid and unpaid arrears for the selected arrear type</li> <li>• Unpaid arrears - System will display only the unpaid arrears for the selected arrear type</li> <li>• Paid arrears - System will display only the paid arrears for the selected arrear type</li> </ul> |
| <b>No of Late Payments</b> | <p>[Display]</p> <p>This field displays the total number of payments by the customer after the date which includes his due date and grace days for re-payment, if any.</p>  |
| <b>Column Name</b>         | <b>Description</b>  |
| <b>Ref Bill No</b>         | <p>[Display]</p> <p>This column displays the system generated reference bill number is displayed.</p>   |

| Column Name            | Description   |
|------------------------|---|
| <b>Type</b>            | <p>[Display]</p> <p>This column displays the type of arrears depending on the selection of the Arrear Type.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• I - Interest Arrears</li> <li>• F - Fee Arrears</li> <li>• S - Legal Fees Arrears</li> <li>• O- Outgoing Arrears</li> <li>• D - Suspended Fees</li> <li>• E - Suspended Legal fees</li> <li>• G - Suspended Premium</li> <li>• M - Suspended Outgoings</li> <li>• P - Premium Arrears</li> <li>• N - Non-Accrual Interest Arrears (Suspended interest)</li> <li>• A - Penalty Arrears</li> <li>• L - Late Fee Arrears (Suspended Penalty interest)</li> <li>• U - Suspended Post Maturity Interest</li> <li>• T - Post Maturity Interest</li> <li>• C - Principal Arrears</li> </ul> |
| <b>Due Date</b>        | <p>[Display]</p> <p>This column displays the date on which the arrears were raised on the account.</p>  |
| <b>Amount Assessed</b> | <p>[Display]</p> <p>This column displays the total amount of raised arrears.</p>  |
| <b>Amount Due</b>      | <p>[Display]</p> <p>This column displays the amount that is due.</p> <p><i>Amount Due = Amount Assessed any amount paid by the customer</i></p> <p>If the customer has no arrears pending, this column would be 0 and if the customer has partly paid the arrears this column will display the balance amount due.</p>  |
| <b>Amount Expired</b>  | <p>[Display]</p> <p>This column displays the expired amount.</p> <p>The expired amount is the outstanding amount not paid by the customer for the previous months.</p>  |

| Column Name             | Description  |
|-------------------------|--|
| <b>Days Past Due</b>    | <p>[Display]</p> <p>This column displays the number of days for which the arrears have been outstanding.</p> <p><i>Days past due = Current date - date on which the arrears were raised</i></p> <p>This column will hold a value for all arrears, which have an amount due, greater than zero. If the amount due is zero this field will also display value as zero.</p> |
| <b>LastPayment Date</b> | <p>[Display]</p> <p>This column displays the last date on which payment was made by the customer against the particular arrear.</p>  |
| <b>Arrear Status</b>    | <p>[Display]</p> <p>This column displays the status of the total amount to be paid by the customer.</p>  |

19. Double-click the appropriate record to view the **Min Amount** tab.

### Min Amount

**Account Transactions Inquiry**

---

**Account Details**

|                      |   |                 |  |
|----------------------|---|-----------------|--|
| Account No:          | <input type="text" value="09990100000115"/> | Product:        | <input type="text" value="10 - REVOLVING LOAN UNSECURED"/> |
| Currency:            | <input type="text" value="INR"/>            | Name:           | <input type="text" value="SASI"/>                          |
| Accrual Status:      | <input type="text" value="NORMAL"/>         | Account Status: | <input type="text" value="ACCOUNT OPEN REGULAR"/>          |
| Outstanding Balance: | <input type="text" value="0.00"/>           |                 |  |
| Date of Maturity:    | <input type="text" value="27/10/2005"/>     |                 |  |

Audit Trail Inquiry
  Arrears Inquiry
  Account Ledger Inquiry
  Account Details
  Min Amt Due
  First Disb Details
  PostPonement Details

|                   |     |          |         |        |        |                   |            |              |
|-------------------|-----|----------|---------|--------|--------|-------------------|------------|--------------|
| <b>Min Amount</b> | Txn | Interest | Account | Arrear | Arrear | <b>Min Amount</b> | First Disb | PostPonement |
|-------------------|-----|----------|---------|--------|--------|-------------------|------------|--------------|

|                                   |                                   |                                   |
|-----------------------------------|-----------------------------------|-----------------------------------|
| Plan Type :                       | Reference Bill No :               | Due Date :                        |
| Amount Assessed :                 | Amount Due :                      | Sc/Insurance Code :               |
| <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |

**Field Description**

| <b>Field Name</b>        | <b>Description</b>   |
|--------------------------|--|
| <b>Plan Type</b>         | [Display]<br>This field displays the MAD plan type attached to the Revolving Loan account.   |
| <b>Reference Bill No</b> | [Display]<br>This field displays the system generated reference bill number.   |
| <b>Due Date</b>          | [Display]<br>This field displays the date on which the arrears were raised on the account.   |
| <b>Amount Assessed</b>   | [Display]<br>This field displays the total amount of arrears that have raised.   |
| <b>Amount Due</b>        | [Display]<br>This field displays the amount that is due.<br><br><i>Amount Due = Amount Assessed any amount paid by the customer</i><br><br>If the customer has no arrears pending, this column would be 0 and if the customer has partly paid the arrears this column will display the balance amount due. |
| <b>SC/Insurance Code</b> | [Display]<br>This field displays the service charge code or insurance code, if the arrear is a service charge or an insurance premium.   |

20. Click the **First Disb Details** option to view the **First Disb Details** tab.

First Disb Details

**Account Transactions Inquiry\***

**Account Details**

Account No : 00000000456360      Product : 852-Split Loans P2 -40 K Min split amt  
 Currency : INR      Name : MINI THOMAS  
 Accrual Status : NORMAL      Account Status : ACCOUNT OPEN REGULAR  
 Outstanding Balance : 534,065.54  
 Date of Maturity : 15/05/2008

Audit Trail Inquiry    Arrears Inquiry    Account Ledger Inquiry    Account Details    Min Amt Due    First Disb Details    PostPonement Details    Settlement Inquiry

| Transaction Details |            | Txn Details        |     | Interest Details     |              | Account Details        |              | Arrear Totals   |                | Arrear Txns |  |
|---------------------|------------|--------------------|-----|----------------------|--------------|------------------------|--------------|-----------------|----------------|-------------|--|
| Min Amount Txns     |            | First Disb Details |     | PostPonement Details |              | Credits/Debits Details |              | No Book Inquiry |                |             |  |
| Sr. No              | Type       | Amount (Lcy)       | Lcy | Rate                 | Amount (Acy) | Acy                    | Amount (Tcy) | Tcy             | Mode           |             |  |
| 1                   | Fee/Charge | 450.00             | INR | 1                    | 450.00       | INR                    | 450.00       | INR             | Deduct         |             |  |
| 2                   | Fee/Charge | 5,750.00           | INR | 1                    | 5,750.00     | INR                    | 5,750.00     | INR             | Deduct         |             |  |
| 3                   | Fee/Charge | 11,250.00          | INR | 1                    | 11,250.00    | INR                    | 11,250.00    | INR             | Dr. Loan Acct. |             |  |
| 4                   | Fee/Charge | 1,250.00           | INR | 1                    | 1,250.00     | INR                    | 1,250.00     | INR             | Dr. Loan Acct. |             |  |

**Deduction Details**

Compensation Details

SC Code : 0      SC Currency :

Compensation Amount : 0.00

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    Close    Clear

Field Description

| Column Name         | Description   |
|---------------------|---|
| <b>Sr. No</b>       | [Display]<br>This column displays the system generated serial number.                     |
| <b>Type</b>         | [Display]<br>This column displays the type of charges levied on the account.              |
| <b>Amount (Lcy)</b> | [Display]<br>This column displays the total amount of charges raised in local currency.   |
| <b>Lcy</b>          | [Display]<br>This column displays the local currency.                                     |
| <b>Rate</b>         | [Display]<br>This column displays the rate of the local currency.                         |
| <b>Amount (Acy)</b> | [Display]<br>This column displays the total amount of charges raised in account currency. |

| Column Name         | Description   |
|---------------------|---|
| <b>Acy</b>          | [Display]<br>This column displays the account currency.                                       |
| <b>Amount (Tcy)</b> | [Display]<br>This column displays the total amount of charges raised in transaction currency. |
| <b>Tcy</b>          | [Display]<br>This column displays the transaction currency.                                   |
| <b>Mode</b>         | [Display]<br>This column displays the mode in which the charge is levied.                     |

| Field Name                  | Description  |
|-----------------------------|--|
| <b>Deduction Details</b>    |  |
| <b>Compensation Details</b> | [Display]<br>This field displays the details of compensation.        |
| <b>SC Code</b>              | [Display]<br>This field displays the service charge code.            |
| <b>SC Currency</b>          | [Display]<br>This field displays the currency of the service charge. |
| <b>Compensation Amount</b>  | [Display]<br>This field displays the compensation amount.            |

21. Double-click the appropriate record to view the **First Disb Details** tab.

First Disb Details

**Account Transactions Inquiry**

**Account Details**

Account No: 000000002071      Product: 614 - Term Loan\_015mor

Currency: INR      Name: DONSEBASTIAN

Accrual Status: NORMAL      Account Status: ACCOUNT OPEN REGULAR

Outstanding Balance: 608,630.00

Date of Maturity: 31/12/2009

Audit Trail Inquiry  
  Arrears Inquiry  
  Account Ledger Inquiry  
  Account Details  
  Min Amt Due  
  First Disb Details  
  PostPonement Details  
  Settlement Inquiry

Min Amount Txns  
  First Disb Details  
  PostPonement Details  
  Credits/Debits Details

First Disb Details  
  Txn Details  
  Interest Details  
  Account Details  
  Arrear Totals  
  Arrear Txns

Product Rates  
  Progress Period  
  Regular  
  Post Maturity Interest

Clear   Close

Field Description

| Column Name                   | Description  |
|-------------------------------|--|
| <b>Product Rates</b>          | [Display]<br>This column displays the product rate. It displays up to 10 digits after decimal. |
| <b>Progress Period</b>        | [Display]<br>This column displays the progress period of the product.                          |
| <b>Regular</b>                | [Display]<br>This column displays the regular first disbursement date.                         |
| <b>Post Maturity Interest</b> | [Display]<br>This column displays the post maturity interest.                                  |

22. Double-click the appropriate record to view the **Txn Details** tab.

### Txn Details

Click on any particular transaction to view further transaction details.

The screenshot shows the 'Account Transactions Inquiry\*' application window. At the top, there are fields for Account No (00000001007360), Product (617-Term Loan 618), Currency (INR), Name (KRISHNA PAI), Accrual Status (NORMAL), and Account Status (ACCOUNT CLOSED). Below these are fields for Outstanding Balance (0.00) and Date of Maturity (31/12/2008). A navigation bar includes options like Audit Trail Inquiry, Arrears Inquiry, Account Ledger Inquiry, Account Details, Min Amt Due, First Disb Details (selected), PostPonement Details, and Settlement Inquiry. A tabbed interface shows 'Txn Details' selected, with sub-tabs for Transaction Listing, Interest Details, Account Details, Arrear Totals, and Arrear Txns. The main area displays transaction details for Txn Date (02/12/2009), Txn Time (00:00:00), Value Date (31/12/2007), Mnemonic Code (4080), Debit/Credit (CREDIT), and Amount LCY (1,000.00). Other fields include Description (LN. Disb. SC./Other Income : DEDUCT\_FEES), SC Code (1201), GL Code (34000005), and Txn Type (SC\_GL\_CODE). A bottom toolbar contains buttons for Card, Change Pin, Cheque, Cost Rate, Denomination, Instrument, Inventory, Pin Validation, Service Charge, Signature, Traveller's Cheques, and a set of action buttons (UDF, OK, Close, Clear).

### Field Description

| Field Name           | Description  |
|----------------------|--|
| <b>Txn Date</b>      | [Display]<br>This field displays the date on which the transaction took place.   |
| <b>Txn Time</b>      | [Display]<br>This field displays the time at which the transaction took place.   |
| <b>Value Date</b>    | [Display]<br>This field displays the value date of the transaction.  |
| <b>Mnemonic Code</b> | [Display]<br>This field displays the predefined transaction mnemonic code associated with the particular transaction being inquired.                             |
| <b>Cheque No</b>     | [Display]<br>This field displays the cheque number associated with the transaction. This field will display value only in case of any check deposit transaction. |
| <b>Debit/Credit</b>  | [Display]<br>This field displays whether the transaction is a credit or debit type of transaction.   |

| Field Name            | Description   |
|-----------------------|---|
| <b>Batch No</b>       | [Display]<br>This field displays the system generated batch number.   |
| <b>Txn No.</b>        | [Display]<br>This field displays the system-generated transaction number.   |
| <b>SubSeq No</b>      | [Display]<br>This field displays the system-generated subsequence number.   |
| <b>Teller No</b>      | [Display]<br>This field displays the number of teller who had performed the transaction.  |
| <b>Auth Id</b>        | [Display]<br>This field displays the ID of the officer who has authorised the transaction.  |
| <b>Amount TCY</b>     | [Display]<br>This field displays the currency in which the transaction was performed.   |
| <b>Amount (LCY)</b>   | [Display]<br>This field displays the transaction amount in the local currency equivalent of the bank.   |
| <b>Description</b>    | [Display]<br>This field displays the description of the transaction.  |
| <b>SC Code</b>        | [Display]<br>This field displays the service charge code attached to the transaction.<br>This field will display value only if the transaction being inquired is related to a service charge. |
| <b>Txn Type</b>       | [Display]<br>This field displays the type of the transaction associated with the particular transaction.<br>Transaction types are predefined in the system.                                   |
| <b>GL Code</b>        | [Display]<br>This field displays the GL code, which was affected due to the transaction.  |
| <b>GL Description</b> | [Display]<br>This field displays the description of the GL code which was affected due to the transaction.  |

23. Click the **PostPonement Details** option to view the **PostPonement Details** tab.

PostPonement Details

**Account Transactions Inquiry**

**Account Details**

Account No: 000000002071      Product: 614 - Term Loan\_015mor  
 Currency: INR      Name: DONSEBASTIAN  
 Accrual Status: NORMAL      Account Status: ACCOUNT OPEN REGULAR  
 Outstanding Balance: 608,630.00  
 Date of Maturity: 31/12/2009

Audit Trail Inquiry    Arrears Inquiry    Account Ledger Inquiry    Account Details    Min Amt Due    First Disb Details    PostPonement Details    Settlement Inquiry

Postpone Details | Txn Details | Interest Details | Account Details | Arrear Totals | Arrear Txns  
 Min Amount Txns | First Disb Details | **PostPonement Details** | Credits/Debits Details

**PostPone Details**

PostPonement Date From: 14/02/2007      PostPonement Date To: 15/02/2008

| Ref Bill No | Original Due Date | Date Postponed To | Arrear Type | Amount Assessed | Amount Postponed |
|-------------|-------------------|-------------------|-------------|-----------------|------------------|
|             |                   |                   |             |                 |                  |

Inquire   Clear   Close

Field Description

| Column Name                   | Description   |
|-------------------------------|---|
| <b>PostPone Details</b>       |   |
| <b>PostPonement Date From</b> | [Mandatory, Pick List]<br>Select the date from which the installment will be postponed from the pick list.  |
| <b>PostPonement Date To</b>   | [Mandatory, Pick List]<br>Select the date up to which the installment will be postponed from the pick list. |
| <b>Ref Bill No</b>            | [Display]<br>This column displays the system generated reference bill number.                               |
| <b>Original Due Date</b>      | [Display]<br>This column displays the original date on which the arrears were raised on the account.        |
| <b>Date Postponed To</b>      | [Display]<br>This column displays the date to which the arrears were postponed.                             |

| Column Name             | Description   |
|-------------------------|---|
| <b>Arrear Type</b>      | <p>[Display]</p> <p>This column displays the type of arrears.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• I - Interest Arrears</li> <li>• F - Fee Arrears</li> <li>• S - Legal Fees Arrears</li> <li>• O- Outgoing Arrears</li> <li>• D - Suspended Fees</li> <li>• E - Suspended Legal fees</li> <li>• G - Suspended Premium</li> <li>• M - Suspended Outgoings</li> <li>• P - Premium Arrears</li> <li>• N - Non-Accrual Interest Arrears (Suspended interest)</li> <li>• A - Penalty Arrears</li> <li>• L - Late Fee Arrears (Suspended Penalty interest)</li> <li>• U - Suspended Post Maturity Interest</li> <li>• T - Post Maturity Interest</li> <li>• C - Principal Arrears</li> </ul> |
| <b>Amount Assessed</b>  | <p>[Display]</p> <p>This column displays the total amount of arrears that have been raised.</p>   |
| <b>Amount Postponed</b> | <p>[Display]</p> <p>This column displays the total amount of arrears that have been postponed.</p>  |

24. Double-click the appropriate record to view the **Postpone Details** tab.

## Postpone Details

**Account Transactions Inquiry**

---

**Account Details**

|                      |  |                 |   |
|----------------------|--|-----------------|---|
| Account No:          | <input type="text" value="00000002071"/> | Product:        | <input type="text" value="614 - Term Loan_015mor"/> |
| Currency:            | <input type="text" value="INR"/>         | Name:           | <input type="text" value="DONSEBASTIAN"/>           |
| Accrual Status:      | <input type="text" value="NORMAL"/>      | Account Status: | <input type="text" value="ACCOUNT OPEN REGULAR"/>   |
| Outstanding Balance: | <input type="text" value="608,630.00"/>  |                 |   |
| Date of Maturity:    | <input type="text" value="31/12/2009"/>  |                 |   |

---

Audit Trail Inquiry
  Arrears Inquiry
  Account Ledger Inquiry
  Account Details
  Min Amt Due
  First Disb Details
  PostPonement Details
  Settlement Inquiry

---

Min Amount Txns
  First Disb Details
  PostPonement Details
  Credits/Debits Details

Postpone Details
  Txn Details
  Interest Details
  Account Details
  Arrear Totals
  Arrear Txns

Product Rates
  Progress Period
  Regular
  Post Maturity Interest

---

## Field Description

| Column Name                   | Description   |
|-------------------------------|---|
| <b>Product Rates</b>          | [Display]<br>This column displays the product rate.                   |
| <b>Progress Period</b>        | [Display]<br>This column displays the progress period of the product. |
| <b>Regular</b>                | [Display]<br>This column displays the regular postponement date.      |
| <b>Post Maturity Interest</b> | [Display]<br>This column displays the post maturity interest.         |

25. Click on **Settlement Inquiry** option to view the settlement details.

Settlement Inquiry

**Account Transactions Inquiry\***

**Account Details**

Account No : 00000001592360      Product : 751-Gap10\_L1  
 Currency : INR      Name : F H SHAH  
 Accrual Status : NORMAL      Account Status : ACCOUNT OPEN REGULAR  
 Outstanding Balance : 0.00  
 Date of Maturity : 01/01/1990

Audit Trail Inquiry    Arrears Inquiry    Account Ledger Inquiry    Account Details    Min Amt Due    First Disb Details    PostPonement Details    Settlement Inquiry

Transaction Details   Txn Details   Interest Details   Account Details   Arrear Totals   Arrear Txns  
 Min Amount Txns   First Disb Details   PostPonement Details   Credits/Debits Details   **Settlement Details**

Value Date From : 30/05/2007      Value Date To : 31/05/2008

| Account No.    | Customer CASA/GL | Pa... Mode | Contribution Amount | Amount (TCY) | Dr/Cr | Transaction Mnemonic | Value Date | Narrative              |
|----------------|------------------|------------|---------------------|--------------|-------|----------------------|------------|------------------------|
| 00000001592360 | 110009101        | GL         | 20,000.00           | 20,000.00    | C     | 1370                 | 15/02/2008 | LN. Contribution Payin |

Card   Change Pin   Cheque   Cost Rate   Denomination   Instrument   Inventory   Pin Validation   Service Charge   Signature   Travellers Cheque

UDF   OK   Close   Clear

Field Description

| Field Name              | Description  |
|-------------------------|--|
| <b>Value Date From</b>  | [Mandatory, Numeric, Pick List, dd/mm/yyyy]<br>Type the start date of the transaction or select it from the pick list. |
| <b>Value Date To</b>    | [Mandatory, Numeric, Pick List, dd/mm/yyyy]<br>Type the end date of the transaction or select it from the pick list.   |
| Column Name             | Description  |
| <b>Account Number</b>   | [Display]<br>This column displays the loan account number in which the amount is contributed.                          |
| <b>Customer CASA/GL</b> | [Display]<br>This column displays the CASA or GL account number through which the transaction amount is contributed.   |
| <b>Payin Mode</b>       | [Display]<br>This column displays the mode in which the contribution is payin.   |

| Column Name                 | Description  |
|-----------------------------|--|
| <b>Contribution Amount</b>  | [Display]<br>This column displays the contribution amount.                                       |
| <b>Amount (TCY)</b>         | [Display]<br>This column displays the amount in transaction currency.                            |
| <b>Dr/Cr</b>                | [Display]<br>This column displays the mode of the transaction whether it is debit or credit.     |
| <b>Transaction Mnemonic</b> | [Display]<br>This column displays the mnemonic where in the contribution transaction took place. |
| <b>Value Date</b>           | [Display]<br>This column displays the value date of the transaction.                             |
| <b>Narrative</b>            | [Display]<br>This column displays the narrative based on the transaction.                        |

26. Click the **Close** button.

## LN49 - Payment Appropriation Simulation\*

Using this option you can view the details of the arrears to be paid, for a customer account. The details provided are arrear type, arrear details, due date of arrear, arrear amount, arrear amount paid and arrear amount due after payment.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To view pending arrear details

1. Type the fast path **LN49** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Inquiries > Payment Appropriation Simulation**.
2. The system displays the **Payment Appropriation Simulation** screen.

### Payment Appropriation Simulation

Payment Appropriation Simulation

| Appropriation Details |                                   |              |   |                                   |                                   |
|-----------------------|-----------------------------------|--------------|---|-----------------------------------|-----------------------------------|
| Account No.:          | <input type="text"/>              | Due Date:    | <input type="text" value="31/08/2008"/> | Total Arrears Due Before Payment: | <input type="text" value="0.00"/> |
| Amount Paid:          | <input type="text" value="0.00"/> | RPA Balance: | <input type="text" value="0.00"/>       | Total Arrears Due After Payment:  | <input type="text" value="0.00"/> |

| Sr No. | Arrear Type | Arrear Details | Due Date | Arrear Amount Due | Arrear Amount Paid | Arrear Amount Due After Payment |
|--------|-------------|----------------|----------|-------------------|--------------------|---------------------------------|
|        |             |                |          |                   |                    |                                 |

### Field Description

| Field Name            | Description |
|-----------------------|-------------|
| Appropriation Details |             |

| Field Name                              | Description   |
|---|---|
| <b>Account No.</b>                      | [Mandatory, Numeric, 16]<br>Type the account number of the customer to view the pending arrears.                                    |
| <b>Due Date</b>                         | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the due date from the pick list.<br>The date on which the arrear amount is to be paid. |
| <b>Total Arrears Due Before Payment</b> | [Display]<br>This field displays the total arrears to be paid before the final payment.   |
| <b>Amount Paid</b>                      | [Mandatory, Numeric, 13, Two]<br>Type the total amount paid by the customer till the due date.                                      |
| <b>RPA Balance</b>                      | [Display]<br>This field displays the RPA balance.   |
| <b>Total Arrears Due After Payment</b>  | [Display]<br>This field displays the total arrears to be paid after the payment.  |

| Column Name                            | Description  |
|--|--|
| <b>Sr No.</b>                          | [Display]<br>This column displays the serial number.<br>It is automatically generated by the system. |
| <b>Arrear Type</b>                     | [Display]<br>This column displays the arrear type.   |
| <b>Arrear Details</b>                  | [Display]<br>This column displays the details of the selected arrear.                                |
| <b>Due Date</b>                        | [Display]<br>This column displays the date on which the arrear amount is to be paid.                 |
| <b>Arrear Amount Due</b>               | [Display]<br>This column displays the total amount to be paid on the due date.                       |
| <b>Arrear Amount Paid</b>              | [Display]<br>This column displays the total arrear amount paid by the customer.                      |
| <b>Arrear Amount Due After Payment</b> | [Display]<br>This column displays the amount due against arrears after payment.                      |

3. Enter the account number and press the **<Tab>** key.
4. Enter the amount paid.
5. Click the **Inquire** button.
6. The system displays the pending arrear details for the entered account number.

## Payment Appropriation Simulation

Payment Appropriation Simulation

**Appropriation Details**

|              |  |              |   |                                   |                                   |
|--------------|--|--------------|---|-----------------------------------|-----------------------------------|
| Account No.: | <input type="text" value="00000000521"/> | Due Date:    | <input type="text" value="31/08/2008"/> | Total Arrears Due Before Payment: | <input type="text" value="0.00"/> |
| Amount Paid: | <input type="text" value="100.00"/>      | RPA Balance: | <input type="text" value="0.00"/>       | Total Arrears Due After Payment:  | <input type="text" value="0.00"/> |

| Sr.No. | Arrear Type | Arrear Details | Due Date | Arrear Amount Due | Arrear Amount Paid | Arrear Amount Due After Payment |
|--------|-------------|----------------|----------|-------------------|--------------------|---------------------------------|
|--------|-------------|----------------|----------|-------------------|--------------------|---------------------------------|

- Click the **Close** button.

## LNM52 - Quote for Economic Cost

Economic cost is the expense incurred by the bank on early repayment of a fixed rate loan due to movement and deployment of funds.

The economic cost is levied on the occurrence of any of the following events in a Loan account:

- Advance Payment in the Fixed rate Period
- Partial Pay Off in the Fixed rate period
- Early Final Settlement in the Fixed Rate period
- Customer initiated rollovers from fixed to variable resulting in the reduction of the fixed rate term
- Split of an existing Loan in the fixed rate period resulting in a PPF of the existing Loan in Fixed rate period

Using this option, you can generate a quote for economic cost for full settlement of the Loan. During prepayment of a loan the economic cost is verified, in case a valid quote is available it is applied to the account, otherwise this option is used to generate the economic cost. The generated quote for economic cost is stored for a period of seven working days. An expiry date is stored for every quote of economic cost. If a new quote is taken within the 7-day period, the original quote is over-written.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**

### Modes Available

Add, Modify, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To generate a quote for economic cost

1. Type the fast path **LNM52** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Quote for Economic Cost**.
2. The system displays the **Quote for Economic Cost** screen.

Quote for Economic Cost

Quote for Economic Cost\*

Account No :

Fixed Rate Period Commencement Date :  Fixed Rate Period Expiry Date :

Cumulative Excess Repayments over the Fixed Rate Period :  Outstanding Balance :

Current Fixed Rate :  Current Date :

MRTP rate for original term :  MRTP rate for remaining term :

Economic Cost Quote :  Quote Expiry Date :

---

**Record Details**

Input By :  Authorized By :  Last Mnt. Date :  Last Mnt. Action :  Authorized :

Field Description

| Field Name   | Description   |
|--|---|
| <b>Account No</b>  | [Mandatory, Numeric,16]<br>Type a valid loan account number.<br>It should be a fixed rate account.                  |
| <b>Fixed Rate Period Commencement Date</b>                     | [Display]<br>This field displays the fixed rate period commencement date.   |
| <b>Fixed Rate Period Expiry Date</b>                           | [Display]<br>This field displays the date on which fixed rate period is due for expiry.                             |
| <b>Cumulative Excess Repayments over the Fixed Rate Period</b> | [Display]<br>This field displays the cumulative excess repayments made in the account during the fixed rate period. |
| <b>Outstanding Balance</b>                                     | [Display]<br>This field displays the outstanding balance of the account.  |

| Field Name                          | Description   |
|-------------------------------------|---|
| <b>Current Fixed Rate</b>           | [Display]<br>This field displays the current fixed rate. It displays up to 10 digits after decimal.   |
| <b>Current Date</b>                 | [Display]<br>This field displays the process date.  |
| <b>MRTP rate for original term</b>  | [Display]<br>This field displays the MRTP rate for the original period. It displays up to 10 digits after decimal.                              |
| <b>MRTP rate for remaining term</b> | [Display]<br>This field displays the MRTP rate for the remaining period. It displays up to 10 digits after decimal.                             |
| <b>Economic Cost Quote</b>          | [Display]<br>This field displays the calculated quote for the economic cost.  |
| <b>Quote Expiry Date</b>            | [Display]<br>This field displays the date on which the economic cost quote will expire.<br>The expiry date is seven days from the current date. |

3. Click the **Add** button.
4. Enter the account number and press <**Tab**> key. The system displays the various account details.
5. Click the **Fetch** button. The system displays the quote and other economic cost details.

Quote for Economic Cost

**Quote for Economic Cost\***

Account No : 0000000403360 | VINAY GUPTA

Fixed Rate Period Commencement Date : 15/02/2008 | Fixed Rate Period Expiry Date : 15/02/2009

Cumulative Excess Repayments over the Fixed Rate Period : 0.00 | Outstanding Balance : 100,500.00

Current Fixed Rate : 8.8700000000 | Current Date : 15/04/2008 | Fetch

MRTP rate for original term : 8.8700000000 | MRTP rate for remaining term : 4.5000000000

Economic Cost Quote : 3,770.88 | Quote Expiry Date : 14/06/2008

---

**Record Details**

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|----------|---------------|----------------|------------------|--------------------------|
|          |               |                |                  | <input type="checkbox"/> |

Add 
  Modify 
  Delete 
  Cancel 
  Amend 
  Authorize 
  Inquiry

- Click **Ok** button.
- The system displays the message "Record Authorised". Click the Ok button.

## LNM83 - Account Rates

Using this option you can view the interest rate at the account level against the loan product. This option displays the regular interest, penalty, PPF<sup>7</sup> and EFS interest rates. Interest for regular and PMI stages of an account is maintained in the Rate Chart Maintenance (Fast Path: PR002), Discount Rate Setup (Fast Path: PR005) and Rate Chart Validity Maintenance (Fast Path: PR003) options. For other stages interest rate is configured at product level using the Loans Product Rates Plan (Fast Path: LN060) option. This option also allows you to view the percentage or absolute variance defined for the regular or penalty interest.

This is an Inquiry Screen only

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- **PR003 - Rate Chart Validity Maintenance**
- **LN060 - Loans Product Rates Plan**

### Modes Available

Not Applicable

### To view the account rates details

1. Type the fast path **LNM83** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Account Rates**.
2. The system displays the **Account Rates** screen.

---

<sup>7</sup>(Partial Pay-off: It is the payment of any principal amount before the same becomes due. The amount paid is less than the total amount of principal outstanding.)

Account Rates

Field Description

| Field Name            | Description   |
|-----------------------|---|
| <b>Account Number</b> | [Mandatory, Numeric, 16]<br>Type the loan account number for which the interest rate is to be viewed.<br>The name of the account holder is displayed in the adjacent field.   |
| <b>Branch</b>         | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.   |
| <b>Product</b>        | [Display]<br>This field displays the product under which the loan account is opened.  |
| <b>Currency</b>       | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.<br><br>All the entries posted in the account are in the account currency. The exchange rate values must be defined and downloaded.<br><br>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |

**Field Name      Description**

**Plan Name**      [Mandatory, Pick List]  
 Select the plan name from the pick list.

3. Type the account number and press the **<Tab>** key.
4. Select the plan name from the pick list. The system displays the tier definition and summary details based on the plan name selected.

**Account Rates - Penalty Rate Type**

The screenshot shows the 'Account Rates\*' window with the following details:

- Account Number:** 0010000500000182 (DONGDONG HU)
- Branch:** BR1000
- Product:** 70000-Index Level - A
- Currency:** RMB
- Plan Name:** Regular

**Summary Details:**

- Rate Chart Code:** 2      **Rate Chart Description:** RATE CHART TERM
- Discount Code:** 0      **Discount Description:**

| Rate Type | Start Date | Index Code | Rate of Interest | Margin Code | Margin | Discount | Subsidy Rate | Account Variance Absolute | Account Variance Percentage | Net Rate     |
|-----------|------------|------------|------------------|-------------|--------|----------|--------------|---------------------------|-----------------------------|--------------|
| Regular   | 24/02/2012 | 9          | 0.3612398765     |             | 0      | 0        | 0            | 0.0000000000              | 0.00000                     | 0.3612398765 |

At the bottom, there is a navigation bar with buttons: UDF, OK, Close, Clear.

**Field Description**

**Field Name      Description**

**Rate Type**      [Display]  
 This field displays the rate type of the loan account.

**Rate Definition**      [Display]  
 This field displays the rate definition of the loan account.

**Tier Definition**

| Field Name                   | Description  |
|------------------------------|--|
| <b>Slab Definition</b>       | <p>[Display]</p> <p>This field displays the slab definition.</p> <p>If the attached rate plan is a tiered one, it displays either amount based tiered or the term based tiered. Else it displays non-tiered.</p> |
| <b>Ceiling Rate</b>          | <p>[Display]</p> <p>This field displays the ceiling rate applicable to the account.</p> <p>The system displays the rate of interest defined at the Product level.</p>  |
| <b>Floor Rate</b>            | <p>[Display]</p> <p>This field displays the minimum rate of interest applicable to the account.</p>  |
| <b>Tier Criteria</b>         | <p>[Display]</p> <p>This field displays the tier criteria of a loan account.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cumulative</li> <li>• Incremental</li> </ul>                   |
| <b>Tiered Term Lookup</b>    | <p>[Display]</p> <p>This field displays the criteria to be entered for the amount based tier structure.</p>  |
| <b>Tiered Lookup Balance</b> | <p>[Display]</p> <p>This field displays the <b>Tiered Lookup Balance</b> which is the criteria for restructuring. The criteria is based on the sanctioned amount/disbursed amount/ outstanding balance.</p>      |

| Column Name            | Description  |
|------------------------|--|
| <b>Summary Details</b> |  |
| <b>Start Date</b>      | <p>[Display]</p> <p>This column displays the start date.</p> <p>If plan name is selected for compounding interest type of rate, then this field is blank.</p>          |
| <b>Amount</b>          | <p>[Display]</p> <p>This column displays the amount.</p> <p>If plan name is selected for compounding interest type of rate, then this field is blank.</p>              |
| <b>Interest Index</b>  | <p>[Display]</p> <p>This column displays the interest index.</p>   |
| <b>Interest Rate</b>   | <p>[Display]</p> <p>This column displays the interest rate or index rate.</p> <p>The value displayed is rounded off, up to ten decimal points, on the higher side.</p> |

| Column Name                        | Description   |
|------------------------------------|---|
| <b>Interest Variance</b>           | <p>[Display]</p> <p>This column displays the interest variance.</p>   |
| <b>Fixed Amount</b>                | <p>[Display]</p> <p>This column displays the fixed amount.</p> <p>If plan name is selected for compounding interest type of rate, then this field displays '0.00'.</p>  |
| <b>Account Variance Absolute</b>   | <p>[Display]</p> <p>This field displays the account variance as an absolute value for regular or penalty rate, if the variance provided at the account level is an absolute variance. If plan name is selected for compounding interest type of rate, then this field displays '0.00000'. The absolute variance displayed in this column as an interest rate supported up to 10 digits after decimal.</p> <p>Example- Assuming that the penalty rate at account level is 5.99999% and the absolute variance provided is 2.98765%, the net penalty rate for the account would be:</p> $(5.99999\% + 2.98765\%) = 8.98764\%.$   |
| <b>Account Variance Percentage</b> | <p>[Display]</p> <p>This field displays the account variance as a percentage if defined as a percentage of base rate for regular or penalty rate.</p> <p>If plan name is selected for compounding interest type of rate, then this field displays '0.00000'.</p> <p>Example 1- Assuming that the penalty is based on product rates.</p> <p>Assuming that the factor provided for penalty at account level is 20.99999% and the penalty index (as defined in <b>Interest Index Rates</b>, FP: BAM13 option) is 5.99999%, the penalty variance calculated at the account level would be:</p> $(5.99999\% + [5.99999\% * 20.99999\%]) = 7.259987300001\%$ <p>which would be rounded off to 7.25999%.</p> |
| <b>Net Rate %</b>                  | <p>[Display]</p> <p>This column displays the net rate percentage.</p> <p>If plan name is selected for compounding interest type of rate, then net rate will be derived and displayed as = Index rate +/- product variance. The net rate displayed will be rounded off till five digits after decimals on the higher side. It displays up to 10 digits after decimal.</p>  |

Account Rates - Regular and PMI Rate Types

Account Number:   Branch:

Product:  Currency:

Plan Name:

**Summary Details**

Rate Chart Code:  Rate Chart Description:

Discount Code:  Discount Description:

| Rate Type | Start Date | Index Code | Rate of Interest | Margin Code | Margin | Discount | Subsidy Rate | Account Variance Absolute | Account Variance Percentage | Net Rate |
|-----------|------------|------------|------------------|-------------|--------|----------|--------------|---------------------------|-----------------------------|----------|
| Regular   | 15/08/2011 | 35         | 5                |             | 0      | 0        | 0            | 0                         | 0                           | 5.00000  |

Field Description

| Field Name                            | Description   |
|---------------------------------------|---|
| <b>Summary Details</b>                |   |
| <b>Rate Chart Code</b>                | [Display]<br>This field displays the rate chart code.                   |
| <b>Rate Chart Description</b>         | [Display]<br>This field displays the rate chart description.            |
| <b>Discount Code</b>                  | [Display]<br>This field displays the discount code.                     |
| <b>Discount Description</b>           | [Display]<br>This field displays the description for the discount code. |
| <b>Column Name</b> <b>Description</b> |   |
| <b>Rate Type</b>                      | [Display]<br>This column displays the rate type of the loan account.    |

| Column Name                        | Description  |
|------------------------------------|--|
| <b>Start Date</b>                  | [Display]<br>This column displays the start date.  |
| <b>Index Code</b>                  | [Display]<br>This column displays the index code.  |
| <b>Rate of Interest</b>            | [Display]<br>This column displays the interest rate.<br>The value displayed is rounded off, up to 10 decimal points, on the higher side.   |
| <b>Margin Code</b>                 | [Display]<br>This column displays the margin code.   |
| <b>Margin</b>                      | [Display]<br>This column displays the margin.  |
| <b>Discount</b>                    | [Display]<br>This column displays the discount.  |
| <b>Subsidy Rate</b>                | [Display]<br>This column displays the subsidy rate. It displays up to 10 digits after decimal.   |
| <b>Account Variance Absolute</b>   | [Display]<br>This field displays the account variance as an absolute value for regular or penalty rate. If plan name is selected for compounding interest type of rate, then this field displays '0.00000'. The absolute variance displayed in this column as an interest rate supported up to 10 digits after decimal.<br><br>Example- Assuming that the penalty rate at account level is 5.99999% and the absolute variance provided is 2.98765%, the net penalty rate for the account would be:<br><br>$(5.99999\% + 2.98765\%) = 8.98764\%$ .  |
| <b>Account Variance Percentage</b> | [Display]<br>This field displays the account variance as a percentage if defined as a percentage of base rate for regular or penalty rate. If plan name is selected for compounding interest type of rate, then this field displays '0.0000000000'. This column displays the value up to 10 digits after decimals.<br><br>Example 1- Assuming that the penalty is based on product rates.<br>Assuming that the factor provided for penalty at account level is 20.99999% and the penalty index (as defined in <b>Interest Index Rates</b> , FP: BAM13 option) is 5.99999%, the penalty variance calculated at the account level would be:<br><br>$(5.99999\% + [5.99999\% * 20.99999\%]) = 7.259987300001\%$ which would be rounded off to 7.25999%. |

| Column Name       | Description  |
|-------------------|--|
| <b>Net Rate %</b> | <p>[Display]</p> <p>This column displays the net rate percentage. If plan name is selected for compounding interest type of rate, then net rate will be derived and displayed as = Index rate +/- Product variance. The net rate displayed will be rounded off till 10 digits after decimals on the higher side.</p> |

5. Click the **Close** button.

## SY001 - Guarantee Inquiry\*

Using this option you can view the guarantee details. The system provides details on guarantee amount, type of charge with start and end dates.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To inquire about guarantor details

1. Type the fast path **SY001** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Inquiries > Guarantee Inquiry**.
2. The system displays the **Guarantee Inquiry** screen.

### Guarantee Inquiry

The screenshot shows the Oracle Guarantee Inquiry interface. At the top, the window title is "Guarantee Inquiry". Below the title bar, there is a section labeled "Guarantor Details" containing two input fields: "Customer ID:" and "Full Name:". Underneath this section is a table with the following columns: "Loan Account Number", "Branch", "Guarantee Amount", "Type Of Charge", "Start Date", "End Date", and "Status". The table is currently empty. At the bottom right of the window, there are two buttons: "Close" and "Clear".

**Field Description**

| <b>Field Name</b>  | <b>Description</b>  |
|--------------------|---|
| <b>Customer ID</b> | <p>[Mandatory, Numeric, 40]</p> <p>Type the ID of the customer.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p> |
| <b>Full Name</b>   | <p>[Display]</p> <p>This field displays the full name of the customer.</p> <p>The full name of the customer is defaulted from the Customer Addition option.</p>   |

| <b>Column Name</b>         | <b>Description</b>  |
|----------------------------|---|
| <b>Loan Account Number</b> | <p>[Display]</p> <p>This column displays the loan account number.</p>         |
| <b>Branch</b>              | <p>[Display]</p> <p>This column displays the branch name.</p>                 |
| <b>Guarantee Amount</b>    | <p>[Display]</p> <p>This column displays the guarantee amount.</p>            |
| <b>Type of Charge</b>      | <p>[Display]</p> <p>This column displays the type of charges.</p>             |
| <b>Start Date</b>          | <p>[Display]</p> <p>This column displays the start date of the guarantee.</p> |
| <b>End Date</b>            | <p>[Display]</p> <p>This column displays the end date of the guarantee.</p>   |
| <b>Status</b>              | <p>[Display]</p> <p>This column displays the status of the guarantee.</p>     |

3. Type the customer ID and press the **<Tab>** key.
4. The system displays the guarantor details.

## Guarantee Inquiry

**Guarantee Inquiry**

**Guarantor Details**

Customer ID:  Full Name:

| Loan Account Number | Branch | Guarantee Amount | Type Of Charge | Start Date | End Date | Status |
|---------------------|--------|------------------|----------------|------------|----------|--------|
|---------------------|--------|------------------|----------------|------------|----------|--------|

Close Clear

5. Click the **Close** button.

## 6. Loan Closure

## LN37 - Loan Account Payoff Notice Maintenance

Using this option you can keep a track of the payoff notice period given by the customer. The payoff notice period is set in the **Product Master Maintenance** option.

If the customer pays off the amount without prior notice, penalty is charged for the entire period, i.e., till the date of Early or **Final Settlement**<sup>8</sup> (EFS). If the customer gives notice, and pays off before the expiry of the notice period, then no EFS penalty will be charged to the customer.

If the payoff notice expires, then the payoff done after the expiry is treated as a payoff without notice and penalty for EFS will become applicable.

### Definition Prerequisites

- **LN11 - Loans Product Master**: The Minimum Notice period for Early Settlement should be specified.
- **LN057 - Loan Direct Account Opening**

### Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add the payoff notice

1. Type the fast path **LN37** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account Payoff Notice Maintenance**.
2. The system displays the **Loan Account Payoff Notice Maintenance** screen.

---

<sup>8</sup>(It is the liquidation of the loan account on or after maturity date by paying the final installment due.)

Loan Account Payoff Notice Maintenance

Field Description

| Field Name           | Description   |
|----------------------|---|
| <b>Account No</b>    | [Mandatory, Numeric, 16]<br>Type the appropriate loan account number of the customer who has given the payoff notice period.  |
| <b>Customer Name</b> | [Display]<br>This field displays the short name of the primary customer of the Loan account.  |
| <b>Branch</b>        | [Display]<br>This field displays the name of the home branch of the loan account.   |
| <b>Currency</b>      | [Display]<br>This field displays the currency assigned to the product, under which the account is opened.<br><br>All the entries that are posted into the account will be in the account currency. The exchange rate values must be defined and downloaded.<br><br>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |

## LN37 - Loan Account Payoff Notice Maintenance

| Field Name                   | Description   |
|------------------------------|---|
| <b>Product Name</b>          | [Display]<br>This field displays the loan product under which the loan account is opened.   |
| <b>Date of Payoff Notice</b> | [Mandatory, Pick List, dd/mm/yyyy]<br>Select the payoff notice date from the pick list.<br>It is the date on which the customer gives the loan payoff notice to the bank, informing about the early settlement of the loan account.<br>The system displays the current date by default which can be modified by the teller.   |
| <b>Expected Payoff Date</b>  | [Display]<br>This field displays the expected date of early paying off the Loan balance.<br>The system calculates the number of days from the date of Payoff notice till the expected payoff date and validates the number of days as specified in the <b>Loans Product Master</b> (Fast Path: LNM11) option. If the repayment is done prior to the expected payoff date of pay off notice, a penalty interest is charged. The penalty rate is defined in the schedule definition attached to the account and the calculation is done at the time of payoff.<br>By default, the system displays the current date. |

3. Click the **Add** button.
4. Enter the account number and press the **<Tab>** key.
5. Enter the relevant information and click the **Ok** button.

Loan Account Payoff Notice Maintenance

Loan Account Payoff Notice Maintenance\*

Account No : 00000001356360 Customer Name : SHANK MAXER  
 Branch : HO Currency : IDR  
 Product Name : 695-INTERFACE UNSEC PROD  
 Date of Payoff Notice : 14/04/2008  
 Expected Payoff Date : 29/04/2008

---

**Record Details**

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|----------|---------------|----------------|------------------|--------------------------|
|          |               |                |                  | <input type="checkbox"/> |

Add
  Modify
  Delete
  Cancel
  Amend
  Authorize
  Inquiry

- The system displays the message "Record Added...Authorisation Pending...Click Ok to Continue". Click the **Ok** button.
- The loan account payoff details are added once the record is authorised.

## 1067 - Loan Full Payoff Inquiry

Using this option, the balance loan outstanding amount can be repaid by the customer in full by Cash, Local Cheque, transfer from CASA or GL Transfer .

Final settlement indicates that the loan account is being closed before the term of the loan ends. This is also called as EFS in the system. The bank may charge some penalty for such early settlements.

At the time of EFS, system calculates the interest and arrears (IOA interest) due till date. The EFS closure date is always taken as the Value date. Banks may require the customer to provide sufficient notice prior to full payoff of the Loan account. The payoff notice period is set in the **Product Master Maintenance** (Fast Path: LNM11) option. In case an EFS notice has been given then the end of notice period is taken as the EFS date.

Once final settlement is made, the system marks the account as closed today. The system then passes the GL entries and closes the account in EOD. No further transactions or processing will occur on this account.

### Definition Prerequisites

- **BAM97 - Currency Codes Cross Reference**
- **LNM11 - Product Master Maintenances**
- **LN057 - Loan Direct Account Opening**
- **LNM52 - Quote for Economic Cost**
- BAM40 - Reason Code Maintenance
- The exchange rate values must be defined and downloaded

### Modes Available

Not Applicable

### To payoff full loan amount

1. Type the fast path **1067** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Full Payoff Inquiry**.
2. The system displays the **Loans Full Payoff Inquiry** screen.

Loans Full Payoff Inquiry

Field Description

| Field Name         | Description   |
|--------------------|---|
| <b>Account No</b>  | [Mandatory, Numeric, 16]<br>Type the appropriate account number for which the early/final settlement of the loan is to be made. The name of the loans account holder is populated adjacent to the account number.   |
| <b>Account Ccy</b> | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.<br>All the entries posted in the account are in the account currency. The exchange rate values must be defined and downloaded.<br>For example, if the currency assigned to a Loan product is USD, the account opened under that product has USD as its account currency, by default. |

| Field Name            | Description   |
|-----------------------|---|
| <b>Penalty Method</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the penalty method from the drop-down list.</p> <p>A bank may choose to charge an EFS penalty. This penalty is set up as an interest rule and attached to the stage at which the penalty is to be charged. This is the method to be used to charge penalty for Early/<b>Final Settlement</b><sup>9</sup> of the loan.</p> <p>The teller can select from anyone of the following options:</p> <ul style="list-style-type: none"> <li>• On Amount - The penalty will be charged as x% of the outstanding principal amount.</li> <li>• On Amount and term -The penalty will be charged as x% of the outstanding principal amount for the remaining period.</li> <li>• Waive - The penalty is waived.</li> <li>• Manual -If penalty method is selected as Manual, then the penalty amount field will be enabled where the user will need to enter the amount of penalty to be charged. The penalty rate field will be blank. The penalty amount can be entered as 'Zero' or a value greater than that.</li> </ul> <p>The accounting entries will be passed to the GLs specified in the <b>Product Interest Attributes</b> (Fast Path: LNM42) applicable for 'EFS' type of interest.</p> <p>If penalty amount is entered as 'Zero', accounting entries will not be passed. Penalty amount will be paid from the transaction amount. Penalty will not be computed using the rate specified in Interest rate plan for penalty rate type.</p> <p><i>* Examples of calculating the penalty is mentioned at the end of Full Payoff option</i></p> |
| <b>Penalty Amount</b> | <p>[Conditional, Numeric, 13, Two]</p> <p>Type the penalty amount to be charged.</p> <p>The value entered should be 'zero' or a value greater than that. The accounting entries will be passed to the GLs specified in the Product Interest Attributes (Fast Path: LNM42) applicable for 'EFS' type of interest.</p> <p>If penalty amount is entered as 'Zero', accounting entries will not be passed. Penalty amount will be paid from the transaction amount. Penalty will not be computed using the rate specified in Interest rate plan for "Penalty" rate type.</p> <p>This field is enabled if the <b>Penalty Method</b> is selected as <b>Manual</b>.</p>  |
| <b>Penalty Rate</b>   | <p>[Display]</p> <p>This field displays the penalty rate.</p> <p>This field is disabled if the penalty method is selected as <b>Waive</b> or <b>Manual</b>.</p>   |

<sup>9</sup>(It is the liquidation of the loan account on or after maturity date by paying the final installment due.)

| Field Name                        | Description   |
|-----------------------------------|---|
| <b>Settlement Mode</b>            | <p>[Mandatory, Drop-Down]</p> <p>Select the Settlement Mode from the drop-down list.</p> <p>Multiple repayment modes are possible for Loan EFS. However, the modes are validated against the parameters defined at the <b>Loans Product Master Level</b> (Fast Path: LNM11) option. Following are the EFS modes of payment.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Local Cheque</li> <li>• Savings Transfer</li> <li>• GL Transfer</li> </ul>   |
| <b>Value Date</b>                 | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the value date of the transaction from the pick list.</p> <p>By default, the current date is displayed.</p> <p>The date entered should be less than or equal to the current date.</p> <p>The transaction should be conducted only if the <b>Payment Mode</b> is <b>Savings transfer</b> and <b>GL Transfer</b>.</p> <p>The value date should not be earlier than the last charging date or the last date of reschedule in the account, whichever is later.</p> <p>Based on this value date and the choice of mode of EFS penalty, the system calculates the EFS penalty up to the input value date.</p> |
| <b>Reason for Closure</b>         | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriate reason for closure of the loan account from the drop-down list.</p> <p>These reason codes are maintained in the <b>Reason Code Maintenance</b> (Fast Path: BAM40) option.</p>   |
| <b>Outstandings</b>               |   |
| <b>Principal Balance</b>          | <p>[Display]</p> <p>This field displays the actual principal balance on the date of early or final payoff, considering if all dues were paid on time.</p> <p>This field is non-editable.</p>  |
| <b>Total Arrears</b>              | <p>[Display]</p> <p>The field displays the total arrears due on the date of EFS excluding unbilled interest+ penalty interest.</p> <p><i>Total Arrears = principal arrears + interest arrears + fee arrears + legal fee arrears + premium arrears + outgoing arrears + penalty arrears + Compounding Interest Arrears + Diverting Interest Arrears</i></p>  |
| <b>Future Interest Computed #</b> | <p>[Display]</p> <p>This field displays the difference of the future interest installments which are due after the value date and the uncollected interest.</p>   |

| Field Name  | Description  |
|---|--|
| <b>UnBilled SC</b>  | [Display]<br>This field displays the unbilled service charge amount.   |
| <b>Uncollected Interest</b>   | [Display]<br>This field displays the uncollected interest.   |
| <b>UnBilled Interest</b>  | [Display]<br>This field displays the unbilled interest.<br><br>Unbilled Interest is the interest accrued on the loan account from the last interest charging date till the current date, i.e., the date of partial repayment of loan.  |
| <b>Upto</b>   | [Display]<br>This field displays the system generated date up to which unbilled interest is calculated.  |
| <b>UnBilled Penalty Interest</b>  | [Display]<br>This field displays the unbilled penalty interest.<br><br>Unbilled Penalty Interest is the interest accrued on the loan account from the last penalty charging date till the current date. The Unbilled penalty interest till date, due to late payment of arrears on the account is calculated online. |
| <b>Penalty Interest Accrued</b>   | [Display]<br>This field displays the total of penalty interest accrued on the loan account if the value in the field <b>Interest Accrual Frequency (Penalty)</b> in Product Master Maintenance (Fast Path: LNM11) is not set to <b>None</b> .  |
| <b>UnBilled Compounding Interest</b>  | [Display]<br>This field displays the unbilled compounding interest from the last charging date till date.  |
| <p><b>Note:</b> There is no accrual for compounding interest, this field is a dynamic calculation for display purpose only.</p> |  |
| <b>Upto</b>   | [Display]<br>This field displays the system-generated date up to which the Unbilled penalty interest is calculated.  |
| <b>UnBilled Penalty Fee</b>   | [Display]<br>This field displays the unbilled penalty fee, in case any unbilled penalty charges/fees in the schedule is attached to the loan account.  |
| <b>Upto</b>   | [Display]<br>This field displays the system-generated date up to which the penalty charges are calculated.<br><br>By default, the system displays the process date.  |
| <b>Arrears Postponed</b>  |  |

| Field Name                         | Description  |
|------------------------------------|--|
| <b>Principal Arrears Postponed</b> | [Display]<br>This field displays the principal arrears that are due to be paid as on that day.   |
| <b>Interest Arrears Postponed</b>  | [Display]<br>This field displays the sum of principal arrears and interest arrears.  |
| <b>Penalty Arrears Postponed</b>   | [Display]<br>This field displays other arrears like fees arrears, service charge arrears, insurance premium, etc. which are due as on date.  |
| <b>Others Arrears Postponed</b>    | [Display]<br>This field displays the penalty levied on the customer for nonpayment or late payment of arrears.   |
| <b>UnApplied Credits</b>           |  |
| <b>Amount Paid Today</b>           | [Display]<br>This field displays the amount paid, on the current date, into the loan account by way of installment payment, advance payment, partial payoff or standing instruction from CASA account.   |
| <b>Funds in RPA</b>                | [Display]<br>This field displays the funds in RPA.<br><br>RPA stands for "Repayment Pending Appropriation". In loans module any amount paid towards repayment of the loan is first credited to RPA. The house keeping shell in the EOD later appropriates the amount in RPA to offset any arrears due in the loan account. In case no arrears are due the amount will continue to reside in RPA till such time arrears become due in the loan account. The RPA always points to a Liability GL.  |
| <b>Settlement</b>                  |  |
| <b>Prepayment Charges</b>          | [Display]<br>This field displays the prepayment charges based on the selected penalty method. This field will be blank if <b>Waive</b> option is selected in the Penalty Method.<br><br>If the Manual option is selected from the Penalty Method drop-down list, the user will be able to enter the amount in this field which can be 'zero' or a value greater than that.<br><br>If the <b>On Amount</b> option is selected from the <b>Penalty Method</b> drop-down list, the system calculates the prepayment penalty on the amount being paid towards the principal after all current arrears are paid at the specified penalty rate.<br><br>If the <b>On Amount and Term</b> option is selected from the <b>Penalty Method</b> drop-down list, the system calculates the prepayment penalty charges on the amount being paid towards the principal after all current arrears are paid from date of full payoff to the maturity date of the loan.<br><br>If the <b>Waive</b> option is selected from the <b>Penalty Method</b> drop-down list, the value in this field will be zero. |

| Field Name                | Description   |
|---------------------------|---|
| <b>Upto Maturity Date</b> | [Display]<br>This field displays the maturity date of the loan The penalty will be calculated from the date of the EFS upto the Maturity Date displayed in this field.  |
| <b>Total Due</b>          | [Display]<br>This field displays the total amount payable by the customer.<br><br><i>Total Due = Installment Arrears + Other Arrears + Penalty Arrears + UnBilled Penalty Interest + Future Interest Amount + Penalty Interest Accrued + Unbilled Compounding Interest.</i> |

3. Enter the account number and press the <Tab> key.
4. Select the penalty mode, settlement mode and reason for closure from the drop-down list.
5. Click the **Ok** button.
6. The system displays the message "Do you want to continue?".

### Loans Full Payoff Inquiry

7. Click the **Ok** button.
8. Depending upon the settlement mode selected the system will display the relevant transaction screen.
9. Enter the required information in the displayed screen.

## Loan EFS By Cash

### Field Description

| Field Name                       | Description  |
|----------------------------------|--|
| <b>Payment Details</b>           |  |
| <b>Txn Ccy</b>                   | <p>[Mandatory, Drop-Down]</p> <p>Select the transaction currency from the drop-down list.</p> <p>This is the currency in which the transaction has to be done.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency, based on the defined transaction rate.</p>  |
| <b>Acct Ccy Rate</b>             | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the local currency and the account currency are the same, the field takes a default value as 1, which cannot be modified.</p>  |
| <b>Txn Ccy Rate</b>              | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>   |
| <b>Future Interest Charged #</b> | <p>[Conditional, Numeric, 13, Two]</p> <p>Type the quantum of the future interest amount, to be booked at the time of EFS to interest income GL.</p> <p>The future interest amount is calculated as follows:</p> $\text{Future Interest} = \text{Total of all future interest installments that will be due after the value date} - \text{uncollected interest.}$ <p>The value in this field can be reduced to zero but it cannot be more than the current value in the field.</p> <p>This field is enabled only if the <b>Add On Loan</b> check box is selected in the <b>Loan Product Master</b> (Fast Path: LNM11) option (Syariah Loans).</p> <p>For Non-Syariah term loans this field will display zero value and will not be available for modifications even after the user chooses to continue with EFS.</p> |
| <b>Interest Waived</b>           | <p>[Display]</p> <p>This field displays the future interest amount reduced by the user in the adjacent field.</p>  |

| Field Name               | Description  |
|--------------------------|--|
| <b>EFS Amount</b>        | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount that the customer has to pay for the full and final settlement of the loan.</p> <p>This amount is calculated in the loan account currency. It is inclusive of the future interest amount.</p>  |
| <b>Txn Amount</b>        | <p>[Display]</p> <p>This field displays the amount that will be paid in cash for the full and final settlement of the loan.</p> <p>This amount is calculated in the transaction currency.</p>  |
| <b>Customer Id</b>       | <p>[Optional, Numeric, 10, Pick List]</p> <p>Type the customer ID or select it from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p> |
| <b>Economic Cost</b>     | <p>[Display]</p> <p>This field displays the economic cost applicable for fixed rate loans.</p>   |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |
| <b>Narrative</b>         | <p>[Optional, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>The field displays the default narration, based on the transaction.</p>  |

### Loan EFS By Local Cheque

EFS can be made by Local Cheque mode. When EFS for a loan is made by cheque, system accepts the cheque details such as the instrument number, routing number, the clearing type and amount. The unclear amount of the loan is updated and the cheque is sent for clearing. The cheque date has to be less than or equal to current date. If the cheque date is less than current date the system will validate that the cheque has not crossed its stale period.

On the cheque being cleared, the unclear amount is reduced accordingly and the loan account credited.

### Field Description

| Field Name             | Description   |
|------------------------|---|
| <b>Payment Details</b> |   |
| <b>Txn Ccy</b>         | [Mandatory, Drop-Down]<br>This field displays the transaction currency.<br>This is the currency in which the transaction has to be done.<br>The teller has to select the transaction currency from the drop-down list.<br>While posting the transaction entries to the account, the transaction currency is converted into the account currency, based on the defined transaction rate. |

| Field Name               | Description  |
|--------------------------|--|
| <b>Acct Ccy Rate</b>     | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the local currency and the account currency are the same, the field takes a default value as 1, which cannot be modified.</p>                  |
| <b>Txn Ccy Rate</b>      | <p>[Display]</p> <p>This field displays the rate at which the local cheque currency is converted to the local currency of the bank.</p> <p>The teller's right to change the local cheque currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the local cheque currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>                      |
| <b>EFS Amount</b>        | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount that the customer has to pay for the full and final settlement of the loan is displayed.</p> <p>This amount is calculated in the loan account currency. It is inclusive of the future interest amount.</p>   |
| <b>Economic Cost</b>     | <p>[Display]</p> <p>This field displays the economic cost applicable for fixed rate loans.</p>   |
| <b>Txn Amount</b>        | <p>[Display]</p> <p>This field displays the amount that will be paid by the local cheque for the full and final settlement of the loan is displayed.</p> <p>This amount is calculated in the transaction currency.</p>   |
| <b>Customer ID</b>       | <p>[Optional, Numeric, 10, Pick List]</p> <p>Type the customer ID or select it from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p> |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |
| <b>Narrative</b>         | <p>[Optional, Alphanumeric, 40]</p> <p>Type the field displays the default narration, based on the transaction. The user can change the narration, if required.</p>  |

### Loan EFS By Transfer From Savings

EFS by transfer from a CASA account can be performed. The system validates that the CASA account entered is a valid account, without a block or debit block status. If the account is a liability account, system will not allow the account to go into negative balance. The CASA account gets debited to the extent of the EFS amount and the same can be seen in the CASA statement inquiry.

| Loan EFS By Transfer From Savings*  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
|---|--------------------------|--------|------------|--------------|------------|--------------|----------------|----------------|----------------|-------------------|-----------|-------------------|--|--|--|--|--|--|--|--|--|--|--|
| Account No :  | 0000000052100 LUMBASA A  |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Account Ccy :   | CNY                      |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Penalty Method :  | On Amount                |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Penalty Rate :  | 3.30000                  |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Settlement Mode :   | Savings Transfer         |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Value Date :  | 18/06/2009               |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Reason For Closure :  | OTHER REASONS            |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Outstandings</b>   |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Principal Balance :   | 327,437.67               |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Total Arrears :   | 24,180.95                |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| UnBilled SC :   | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| UnBilled Interest :   | 1,357.54                 |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| UnBilled Penalty Interest :   | 21.42                    |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| UnBilled Penalty Fee :  | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Future Interest Computed #:   | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Uncollected Interest:   | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Upto :  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Upto :  | 18/06/2009               |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Upto :  | 18/06/2009               |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Arrears Postponed</b>  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Principal Arrears Postponed:  | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Interest Arrears Postponed:   | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Penalty Arrears Postponed:  | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Others Arrears Postponed:   | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Unapplied Credits</b>  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Amount Paid Today :   | 24,180.95                |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Funds in RPA :  | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Settlement</b>   |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Prepayment Charges :  | 10,055.85                |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Total Due :   | 316,157.65               |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Upto Maturity Date :  | 20/06/2010               |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Payment Details</b>  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Sav Acct No :   | 01000001451100 SHIN CHAN |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Sav Acct Ccy :  | CNY                      |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Loans Acct Ccy Rate :   | 1.00000                  |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Future Interest Charged #:  | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| EFS Amount :  | 316,157.65               |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Sav Acct Amt :  | 316,157.65               |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Customer Id:  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| User Reference No:  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Narrative:  | EFS. By Xfer. From CASA. |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Sav Acct Ccy Rate :   | 1.00000                  |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Interest Waived :   | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| # Indicates field for Islamic Loan  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| Economic Cost :   | 0.00                     |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| <table border="0"> <tr> <td>Card</td> <td>Change Pin</td> <td>Cheque</td> <td>Cost Rate</td> <td>Denomination</td> <td>Instrument</td> <td>Inventory</td> <td>Pin Validation</td> <td>Service Charge</td> <td>Signature</td> <td>Travellers Cheque</td> </tr> <tr> <td colspan="11" style="text-align: right;"> <input type="button" value="UDF"/> <input type="button" value="OK"/> <input type="button" value="Close"/> <input type="button" value="Clear"/> </td> </tr> </table> |                          | Card   | Change Pin | Cheque       | Cost Rate  | Denomination | Instrument     | Inventory      | Pin Validation | Service Charge    | Signature | Travellers Cheque | <input type="button" value="UDF"/> <input type="button" value="OK"/> <input type="button" value="Close"/> <input type="button" value="Clear"/> |  |  |  |  |  |  |  |  |  |  |
| Card  | Change Pin               | Cheque | Cost Rate  | Denomination | Instrument | Inventory    | Pin Validation | Service Charge | Signature      | Travellers Cheque |           |                   |  |  |  |  |  |  |  |  |  |  |  |
| <input type="button" value="UDF"/> <input type="button" value="OK"/> <input type="button" value="Close"/> <input type="button" value="Clear"/>  |                          |        |            |              |            |              |                |                |                |                   |           |                   |  |  |  |  |  |  |  |  |  |  |  |

### Field Description

| Field Name             | Description  |
|------------------------|--|
| <b>Payment Details</b> |  |
| <b>Sav Acct No</b>     | [Mandatory, Numeric, 16]<br>Type the provider CASA account number from which the funds will be transferred towards Partial Payoff credit of the loan account.  |
| <b>Sav Acct Ccy</b>    | [Display]<br>This field displays the currency assigned to the product under which the provider CASA account is opened.<br>All the entries posted in the account are in the account currency.<br>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |

| Field Name                       | Description   |
|----------------------------------|---|
| <b>Loans Acct Ccy Rate</b>       | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the local currency and the account currency are the same, the field takes a default value as 1, which cannot be modified.</p>   |
| <b>Sav Acct Ccy Rate</b>         | <p>[Display]</p> <p>This field displays the rate at which the savings account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>  |
| <b>Future Interest Charged #</b> | <p>[Conditional, Numeric, 13, Two]</p> <p>Type the quantum of the future interest amount, to be booked at the time of EFS to interest income GL.</p> <p>The future interest amount is calculated as follows:</p> <p><i>Future Interest = Total of all future interest installments that will be due after the value date - uncollected interest.</i></p> <p>The value in this field can be reduced to zero but it cannot be more than the current value in the field.</p> <p>This field is enabled only if the <b>Add On Loan</b> check box is selected in the <b>Loan Product Master</b> (Fast Path: LNM11) option (Syariah Loans).</p> <p>For Non-Syariah term loans this field will display zero value and will not be available for modifications even after the user chooses to continue with EFS.</p> |
| <b>Interest Waived</b>           | <p>[Display]</p> <p>This field displays the future interest amount reduced by the user in the adjacent field.</p>   |
| <b>EFS Amount</b>                | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount that will be paid as full settlement of the loan.</p> <p>This amount will be in the same currency as that of the loan account. It is inclusive of the future interest amount.</p>   |
| <b>Sav Acct Amt</b>              | <p>[Display]</p> <p>This field displays the amount that will be debited from the provider CASA account, for the final settlement of the loan.</p>   |

| Field Name               | Description   |
|--------------------------|---|
| <b>Customer Id</b>       | [Optional, Numeric, 10, Pick List]<br>Type the customer ID or select it from the pick list.<br><br>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system. |
| <b>Economic Cost</b>     | [Display]<br><br>This field displays the economic cost applicable for fixed rate loans.   |
| <b>User Reference No</b> | [Optional, Alphanumeric, 40]<br>Type the user reference number.<br><br>The user reference number is assigned to identify the transaction.<br><br>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.  |
| <b>Narrative</b>         | [Optional, Alphanumeric, 40]<br>Type the narration.<br><br>The field displays the default narration, based on the transaction.  |

**Loan EFS By GL**

The screenshot displays the 'Loan EFS By GL' application window. It contains several sections for data entry and viewing:

- Account Information:** Account No (0000000145360), Account Ccy (INR), Penalty Method (On Amount), Settlement Mode (GL Transfer), Reason For Closure (ACCOUNT FREEZE), and Value Date (29/02/2008).
- Outstandings:** Principal Balance (100,500.00), Total Arrears (8,882.36), Unbilled SC (0.00), Unbilled Interest (306.98), Unbilled Penalty Interest (0.00), and Unbilled Penalty Fee (0.00).
- Arrears Postponed:** Principal Arrears Postponed (0.00), Interest Arrears Postponed (0.00), Penalty Arrears Postponed (0.00), and Others Arrears Postponed (0.00).
- Unapplied Credits:** Amount Paid Today (0.00) and Funds in RPA (0.00).
- Settlement:** Prepayment Charges (1,859.61), Total Due (104,029.54), and Upto Maturity Date (31/01/2009).
- Payment Details:** GL Acct Ccy (INR), GL Account No (111111), Loans Acct Ccy Rate (1.00000), Future Interest Charged # (0.00), EFS Amount (111,167.71), GL Acct Amount (111,167.71), User Reference No (1), CustomerId, and Narrative (LN. Settlement By GL).

At the bottom, there is a navigation bar with buttons for 'UDF', 'OK', 'Close', and 'Clear'.

## Field Description

| Field Name                       | Description  |
|----------------------------------|--|
| <b>Payment Details</b>           |  |
| <b>GL Acct Ccy</b>               | <p>[Display]</p> <p>This field displays the currency of the GL account.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>  |
| <b>GL Account No</b>             | <p>[Mandatory, Numeric, Nine, Pick List]</p> <p>Type the GL account number or select it from the pick list.</p> <p>The description of the GL account is populated adjacent to the GL account number.</p>   |
| <b>Loan Acct Ccy Rate</b>        | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the local currency and the account currency are the same, the field takes a default value as 1, which cannot be modified.</p>  |
| <b>GL Acct Ccy Rate</b>          | <p>[Display]</p> <p>This field displays the rate at which the savings account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>   |
| <b>Future Interest Charged #</b> | <p>[Conditional, Numeric, 13, Two]</p> <p>Type the quantum of the future interest amount, to be booked at the time of EFS to interest income GL.</p> <p>The future interest amount is calculated as follows:</p> $\text{Future Interest} = \text{Total of all future interest installments that will be due after the value date} - \text{uncollected interest.}$ <p>The value in this field can be reduced to zero but it cannot be more than the current value in the field.</p> <p>This field is enabled only if the <b>Add On Loan</b> check box is selected in the <b>Loan Product Master</b> (Fast Path: LNM11) option (Syariah Loans).</p> <p>For Non-Syariah term loans this field will display zero value and will not be available for modifications even after the user chooses to continue with EFS.</p> |

| Field Name               | Description   |
|--------------------------|---|
| <b>Interest Waived</b>   | [Display]<br>This field displays the future interest amount reduced by the user in the adjacent field.  |
| <b>EFS Amount</b>        | [Mandatory, Numeric, 13, Two]<br>Type the amount that will be paid as full settlement of the loan.<br>This amount will be in the same currency as that of the loan account. It is inclusive of the future interest amount.  |
| <b>GL Acct Amount</b>    | [Display]<br>This field displays the amount that will be debited from the provider CASA account, for the final settlement of the loan.  |
| <b>Economic Cost</b>     | [Display]<br>This field displays the economic cost applicable for fixed rate loans.   |
| <b>User Reference No</b> | [Optional, Alphanumeric, 40]<br>Type the user reference number.<br>The user reference number is assigned to identify the transaction.<br>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.  |
| <b>Customer Id</b>       | [Optional, Numeric, 10, Pick List]<br>Type the customer ID or select it from the pick list.<br>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system. |
| <b>Narrative</b>         | [Optional, Alphanumeric, 40]<br>Type the narration.<br>The field displays the default narration, based on the transaction.  |

10. Click the **Ok** button.
11. The system displays the message "Authorization Required. Do you want to continue?". Click the **OK** button.
12. The system displays the **Authorization Reason** screen.
13. Enter the relevant information and click the **Grant** button.
14. The system displays the transaction sequence number message box. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction.
15. Click the **Ok** button.
16. The system displays the **Document Receipt** screen.
17. If you want to print the receipt, select the record that needs to be printed. The system displays the message "Do you want to print the document". Click the **Ok** button.

OR  
Click the **Cancel** button.

**Note:** For information on **Denomination Detail, Instrument Detail, Cheque Detail** and **Authorisation transactions**, refer to the **FLEXCUBE Introduction User Manual**.

*\* Examples of calculating the penalty for a Early or Final Settlement (EFS) Transaction:*

As mentioned above following are the options or methods of calculating the Penalty Interest for an EFS transaction:

|   |   |
|---|---|
| <b>On Amount</b> – Penalty is charged as x% of amount. The penalty will be calculated on the excess amount repaid towards appropriation of the balance principal amount.                            |   |
| Assume a Loan account with the following status:  |   |
| <b>Outstanding Principal Balance</b>  | INR 120000.00   |
| <b>Outstanding Principal Arrear</b>   | INR 20000.00  |
| <b>Outstanding Interest Arrear</b>  | INR 2700.00   |
| <b>Other Arrear</b>   | INR 120.00 (also includes Interest arrears till date) |
| <b>EFS Penalty Rate</b>   | 5%  |
| Thus, the total arrears is INR 22820.00   |   |
| Assuming all the above arrears, i.e., INR 22820 is paid the balance principal amount after repayment of Principal arrears will be<br>120000 less 20000 = INR 100000                                 |   |
| Penalty will be calculated on the net amount of principal which is to be closed prematurely – i.e., INR 100000  |   |
| Assuming EFS Penalty @ 5% (Amount Based method) will be calculated as<br>$100000 * 5 / 100 = \text{INR } 5000$  |   |
| <b>On Amount + Term</b> - Penalty is charged as x% p.a. for the remaining period. The penalty will be calculated on the excess amount repaid towards appropriation of the balance principal amount. |   |
| Assume a Loan account with the following status:  |   |
| <b>Outstanding Principal Balance</b>  | INR 120000.00   |
| <b>Outstanding Principal Arrear</b>   | INR 20000.00  |
| <b>Outstanding Interest Arrear</b>  | INR 2700.00   |

|   |    |
|---|----|
| <b>On Amount</b> – Penalty is charged as x% of amount. The penalty will be calculated on the excess amount repaid towards appropriation of the balance principal amount.          |    |
| Other Arrear : INR 120.00 (also includes Interest arrears till date)  |    |
| <b>EFS Penalty Rate</b>   | 5% |
| Thus, the total arrears is INR 22820.00   |    |
| Assuming all the above arrears, i.e., INR 22820 is paid the balance principal amount after repayment of Principal arrears will be<br>120000 less 20000 = INR 100000               |    |
| Penalty will be calculated on the net amount of principal which is to be closed prematurely – i.e., INR 100000  |    |
| Assuming EFS @ 5% (Amount + Term Based method assuming the total term of the loan was 60 months and the balance term is 42 months, the rate discounting factor is $42/60 = 0.7$ ) |    |
| Thus the calculation will be $100000 * 5% * 0.7 = \text{INR } 3500$   |    |

## 1069 - Loan Rescission Inquiry

Using this option ,loan rescission with specified period can be performed at the product level. Loans Rescission can be done when the customer/bank wants to close the loan account within a certain number of days from the last disbursement date, without any financial impact to the bank or customer. Alternatively, any teller error may also be reversed .

This facility to **rescind** the loan is offered within a certain number of working days after the disbursement of the loan.

Rescission implies reversal of all entries passed during disbursement. If the customer wants to cancel the loan within the rescission period, then the entire deduction and the interest accrued/charged on the account will be reversed by the system. Any deductions to be levied on the account are to be handled operationally. Rescission is allowed only if interest and/or charge have not been applied on the account.

The number of rescission days is mentioned in the **Loans Product Master** (Fast Path: LNM11) option.

The available mode for performing Loan rescission is cash, savings transfer or GL Transfer.

Loan Rescission mandates the maintenance of **Loan Rescission Calendar** (Fast Path: BA655) option. The rescission calendar is to be maintained separately regardless of whether the bank/composite calendar is maintained or not. The loan rescission calendar is required to determine the actual working days from the first disbursement date.

The available mode for performing Loan rescission is cash, savings transfer or GL Transfer.

**Note:** Loan rescission is not allowed for the EPI (BOP) schedules. For the EPI (BOP) schedules the first installment is raised and marked as paid on the first disbursement day and this event will be treated as a charging event.

### Definition Prerequisites

- **BAM97 - Currency Codes Cross Reference**
- **BA655 - Calendar For Loan Rescission/TD Maturity**
- **LN057 - Loan Direct Account Opening**
- The exchange rate values must be defined and downloaded

### Modes Available

Not Applicable

### To maintain account provision

1. Type the fast path **1069** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Rescission Inquiry.
2. The system displays the **Loan Rescission By Transfer From Savings** screen.

## Loans Rescission Inquiry

**Loans Rescission Inquiry\***

Account No :

Account Ccy :

Loans Rescission Mode :

Principal Balance :

Total Due :

### Field Description

| Field Name         | Description   |
|--------------------|---|
| <b>Account No</b>  | <p>[Mandatory, Numeric, 16]</p> <p>Type the appropriate account number for which the loan rescission is to be performed.</p> <p>The name of the loan account holder is populated adjacent to the account number.</p>  |
| <b>Account Ccy</b> | <p>[Display]</p> <p>The field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> |

| Field Name                   | Description  |
|------------------------------|--|
| <b>Loans Rescission Mode</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the loans rescission mode from the drop-down list.</p> <p>The loans rescission transaction can be done through any one of the following modes:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Savings Transfer</li> <li>• GL Transfer</li> </ul> |
| <b>Principal Balance</b>     | <p>[Display]</p> <p>This field displays the principal balance of the loan as on the date of rescission.</p>  |
| <b>Total Due</b>             | <p>[Display]</p> <p>This field displays the total net amount outstanding on the loan account.</p>  |

3. Type the account number and press the <Tab> key.
4. Select the loan rescission mode from the drop-down list.

### Loan Rescission Inquiry

The screenshot shows a web-based form titled "Loans Rescission Inquiry\*". The form is contained within a yellow-bordered window. At the top left, the title "Loans Rescission Inquiry\*" is displayed. Below the title, there are several input fields and dropdown menus:

- Account No :** A text input field containing "00000000737" and a secondary field containing "PAO AKO".
- Account Ccy :** A dropdown menu with "INR" selected.
- Loans Rescission Mode :** A dropdown menu with "Cash" selected.
- Principal Balance :** An empty text input field.
- Total Due :** An empty text input field.

At the bottom right of the form, there are three buttons: "OK", "Close", and "Clear".

5. Click the **Ok** button.

6. Depending on the loan rescission mode selected the system displays the relevant transaction screen.
7. Enter the relevant information in the displayed screen.

### Loan Rescission By Cash

Rescission transaction can be made by Cash mode. The cash payment for an account will update the teller balance in that currency. The payment may be in a currency different from the account currency.

The screenshot shows a window titled "Loan Rescission By Cash". The form contains the following fields and values:

- Account No : 99995470000016
- Account Ccy : INR
- Acct Ccy Rate : 1.00000
- Rescission Amount : 0.00
- Txn Amount : 0.00
- User Reference No :
- Narrative : LN, Rescission By Cash

At the bottom of the window, there is a "Flexcube Retail" window and a "User Defined Fields" section. The "OK" and "Cancel" buttons are visible at the bottom right.

### Field Description

| Field Name        | Description  |
|-------------------|--|
| <b>Account No</b> | <p>[Display]</p> <p>This field displays the loan account number for which the loan rescission is to be performed.</p> <p>The name of the loans account holder is populated adjacent to the account number.</p> <p>This number is defaulted from the <b>Loan Rescission Inquiry</b> screen.</p> |

| Field Name               | Description  |
|--------------------------|--|
| <b>Account Ccy</b>       | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened is displayed.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>   |
| <b>Txn Ccy</b>           | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriate cash currency, from the drop-down list.</p> <p>This field, by default, displays the account currency as the transaction currency.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency and for posting the GL entries it is converted into the local currency of the bank.</p>   |
| <b>Acct Ccy Rate</b>     | <p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>             |
| <b>Txn Ccy Rate</b>      | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p> |
| <b>Rescission Amount</b> | <p>[Display]</p> <p>This field displays the total amount. This amount is in the currency of the loan account.</p>  |
| <b>Txn Amount</b>        | <p>[Display]</p> <p>This field displays the rescission amount in cash which is converted into the account currency, using the transaction currency rate and account currency rate.</p> <p>This amount is calculated in the transaction currency.</p>   |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 30]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |

| Field Name       | Description  |
|------------------|--|
| <b>Narrative</b> | [Mandatory, Alphanumeric, 40]<br>Type the narration.<br>This field displays the default narration, based on the transaction. |

### Loan Rescission By Transfer From Savings

Rescission transaction by transfer from a CASA account can be performed. The system validates that the CASA account entered is a valid account, without a block or debit block status. If the account is a liability account, system will not allow the account to go into negative balance. The CASA account gets debited to the extent of the installment payment and the same can be seen in the CASA statement inquiry. The loan account gets credited and the appropriation for the credit happens in EOD.

**Loan Rescission By Transfer From Savings**

Loans Acct No : 09995470000016 CITT3.16.2.5C1

Loans Acct Ccy : INR

Sav Acct No : 09996130000092

Sav Acct Ccy : INR

Loans Acct Ccy Rate : 1.00000 Sav Acct Ccy Rate : 1.00000

Rescission Amount : 0.00

Sav Acct Amt : 0.00

User Reference No : A1

Narrative : LN. Rescission By Xfer. From CASA.

Flexcube Retail

Cheque Details

Ok Cancel

### Field Description

| Field Name           | Description  |
|----------------------|--|
| <b>Loan Acct No.</b> | [Display]<br>This field displays the loan account number for which the loan rescission is to be made.<br>The name of the account holder is populated adjacent to the account number.<br>This number is defaulted from the <b>Loan Rescission Inquiry</b> screen. |

| Field Name                 | Description  |
|----------------------------|--|
| <b>Loans Acct Ccy</b>      | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>  |
| <b>Sav Acct No</b>         | <p>[Mandatory, Numeric, 16]</p> <p>Type the CASA account number from which the loan rescission amount will be debited.</p> <p>The system displays a warning message if the CASA account is not of the same customer.</p> <p>This account should be in a <b>FLEXCUBE</b> branch of the bank.</p>  |
| <b>Sav Acct Ccy</b>        | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the savings account is opened.</p> <p>All the entries posted in the account are in the account currency. The exchange rate values are defined and downloaded.</p> <p>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>                       |
| <b>Loans Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the loan account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a limit is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>    |
| <b>Sav Acct Ccy Rate</b>   | <p>[Display]</p> <p>This field displays the rate at which the savings account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a limit is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p> |
| <b>Rescission Amount</b>   | <p>[Display]</p> <p>This field displays the total net amount payable by the customer. This amount is in the currency of the loan account.</p>  |
| <b>Sav Acct Amt</b>        | <p>[Display]</p> <p>This field displays the rescission amount that has to be debited to the CASA account.</p> <p>This amount will be calculated in the currency of the savings account.</p>  |

| Field Name               | Description   |
|--------------------------|---|
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 30]<br/>                     Type the user reference number.<br/>                     The user reference number is assigned to identify the transaction.<br/>                     This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p> |
| <b>Narrative</b>         | <p>[Mandatory, Alphanumeric, 40]<br/>                     Type the narration.<br/>                     The default narration, based on the transaction is displayed.</p>  |

**Loan Rescission By GL**

**Loan Rescission By GL**

Loans Acct No :

Loans Acct Ccy :

GL Acct Ccy :

GL Acct No :

Loans Acct Ccy Rate :       GL Acct Ccy Rate :

Rescission Amount :

GL Acct Amount :

User Reference No :

Narrative :

**Field Description**

| Field Name           | Description   |
|----------------------|---|
| <b>Loans Acct No</b> | <p>[Display]<br/>                     This field displays the loan account number for which the loan rescission is to be made.<br/>                     The name of the account holder is populated adjacent to the account number.<br/>                     This number is defaulted from the <b>Loan Rescission Inquiry</b> screen.</p> |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Loans Acct Ccy</b>      | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>   |
| <b>GL Acct Ccy</b>         | <p>[Mandatory, Drop-Down]</p> <p>Select the currency of the GL account from the drop-down list.</p> <p>All the entries posted in the account are in the account currency. The exchange rate values are defined and downloaded.</p>  |
| <b>GL Acct No</b>          | <p>[Mandatory, Pick List]</p> <p>Select the GL account number that will be debited to perform loan rescission from the pick list. The description of the GL account is populated adjacent to the GL account number.</p> <p>This account should be in a <b>FLEXCUBE Retail</b> branch of the bank.</p>   |
| <b>Loans Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the loan account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>     |
| <b>GL Acct Ccy Rate</b>    | <p>[Display]</p> <p>This field displays the rate at which the GL account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the GL account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the GL account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p> |
| <b>Rescission Amount</b>   | <p>[Display]</p> <p>This field displays the total amount. This amount is in the currency of the loan account.</p>   |
| <b>GL Acct Amount</b>      | <p>[Display]</p> <p>This field displays the amount that will be debited from the GL account for loan rescission.</p> <p>This amount is calculated in the GL account currency.</p>   |

| Field Name               | Description   |
|--------------------------|---|
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 30]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p> |
| <b>Narrative</b>         | <p>[Mandatory, Alphanumeric, 30]</p> <p>Type the narration.</p> <p>The default narration, based on the transaction is displayed.</p>  |

8. Click the **Ok** button.
9. The system displays the **UDF Details** screen, if the amount is more than the limit value set in **Bank Master Maintenance** (Fast Path: BAM08) option.
10. Enter the relevant information and click the **Validate** button.
11. The system displays the message "Validation Procedure Completed".
12. Click the **Back** button to go to the transaction screen.
13. Click the **Ok** button.
14. The system displays the message "Authorisation Required. Do You want to continue?".
15. Click the **OK** button.
16. The system displays the **Authorisation Reason** screen for "AML Limit Breached. Override Condition." for the cumulative amount and if the "Customer is blacklisted with High Severity".
17. Enter the relevant information and click the **Grant** button.
18. The system displays the transaction sequence number message box. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction.

**Note:** For information on **Denomination Detail, Instrument Detail, Cheque Detail** and **Authorisation transactions**, refer to the *FLEXCUBE Introduction User Manual*.

## 1412 - Loans Refund Inquiry

Using this option you can refund the excess balance of a loan account that shows credit balance after the outstanding is cleared by the customer, Further, the loan account having the credit balance should be over and above the small balance forfeiture amount set in the product level.

In such case the loan account will not be closed, till the refund is made. Once the refund is made, system will pass the necessary GL entries and mark the loan account as closed. The bank can refund the credit balance in the loan account by Cash mode or by transferring the amount to the customer's CASA account.

### Definition Prerequisites

Not Applicable

### Other Prerequisites

- **1067 - Loan Full Payoff Inquiry:** The loan account should have credit balance over and above the small balance forfeiture amount set in the product level

### Modes Available

Not Applicable

### To refund loan amount

1. Type the fast path **1412** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Transfer > Loan Excess Refund By Transfer To Savings**.
2. The system displays the **Loan Refund Inquiry** screen.

Loans Refund Inquiry

Field Description

| Field Name         | Description   |
|--------------------|---|
| <b>Account No</b>  | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number of the customer who is eligible to receive the excess credit refund amount.</p> <p>The short name of the account holder is populated adjacent to the account number.</p>  |
| <b>Account Ccy</b> | <p>[Display]</p> <p>The field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> |
| <b>Refund Mode</b> | <p>[Mandatory, Drop-Down]</p> <p>Select the refund mode from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Savings Transfer</li> </ul>   |

| Field Name                    | Description   |
|-------------------------------|---|
| <b>Outstandings</b>           |   |
| <b>Principal Balance</b>      | [Display]<br>This field displays the actual principal balance of loan, as on the date of the refund. Ideally this field should have NIL value.  |
| <b>Amount Disbursed Today</b> | [Display]<br>This field displays the amount that is disbursed on the current date, if the loan is disbursed on the current date, i.e., on the date of Loans Refund Inquiry.   |
| <b>Total Arrears</b>          | [Display]<br>The field displays the total arrears due on the date of Loans Refund Inquiry. Ideally this field should be NIL value.  |
| <b>UnApplied Credits</b>      |   |
| <b>Amount Paid Today</b>      | [Display]<br>This field displays the amount paid today into the loan account by way of installment payment, advance payment, partial payoff, or standing instruction from CASA account.   |
| <b>Funds in RPA</b>           | [Display]<br>This field displays the funds in RPA.<br>RPA stands for "Repayment Pending Appropriation". In loans module any amount paid towards repayment of the loan is first credited to RPA. The house keeping shell in the EOD later appropriates the amount in RPA to offset any arrears due in the loan account. In case no arrears are due the amount will continue to reside in RPA till such time arrears become due in the loan account. The RPA always points to a Liability GL. |
| <b>Refund</b>                 |   |
| <b>Total Payable</b>          | [Display]<br>This field displays the excess refund amount payable to the customer.  |

3. Type the account number and press the **<Tab>** key.
4. Select the refund mode from the drop-down list for loan refund by cash.

## Loans Refund Inquiry

| Loans Refund Inquiry*    |             |                    |
|--------------------------|-------------|--------------------|
| Account No :             | 00000022244 | SACHINRAMESHTENDUL |
| Account Ccy:             | IDR         |                    |
| Refund Mode:             | Cash        |                    |
| <b>Outstandings</b>      |             |                    |
| Principal Balance:       | 355,079.89  |                    |
| Amount Disbursed Today:  | 0.00        |                    |
| Total Arrears:           | 0.00        |                    |
| <b>UnApplied Credits</b> |             |                    |
| Amount Paid Today:       | 0.00        |                    |
| Funds in RPA:            | 324,996.89  |                    |
| <b>Refund</b>            |             |                    |
| Total Payable:           | 324996.89   |                    |



Microsoft Internet Explorer

Do you want to continue?

OK Cancel

OK Close Clear

5. Click the **Ok** button.
6. The system displays the message "Do You want to continue?" Click the **Ok** button.
7. Depending on the option selected the system displays the relevant transaction screen.

### Loan Excess Refund By Cash

| Loan Excess Refund By Cash* |                       |
|-----------------------------|-----------------------|
| Account No :                | 00000022244           |
| Account Ccy:                | IDR                   |
| Refund Mode:                | Cash                  |
| <b>Outstandings</b>         |                       |
| Principal Balance:          | 356,079.89            |
| Amount Disbursed Today:     | 0.00                  |
| Total Arrears:              | 0.00                  |
| <b>UnApplied Credits</b>    |                       |
| Amount Paid Today:          | 0.00                  |
| Funds in RPA:               | 324,996.89            |
| <b>Refund</b>               |                       |
| Total Payable:              | 324996.89             |
| <b>Payment Details</b>      |                       |
| Txn Ccy :                   | IDR                   |
| Acct Ccy Rate :             |                       |
| Txn Amount :                |                       |
| Refund Amount:              | 324,996.89            |
| User Reference No :         |                       |
| Narrative :                 | Excess Refund By Cash |

OK Close Clear

### Field Description

| Field Name           | Description  |
|----------------------|--|
| <b>Txn Ccy</b>       | <p>[Mandatory, Drop-Down]</p> <p>Select the appropriate currency, from the drop-down list. The list of currencies set up and permissible for the transaction appears.</p> <p>This field, by default, displays the account currency as the transaction currency.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency and for posting the GL entries it is converted into the local currency of the bank.</p> |
| <b>Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>                 |

| Field Name               | Description  |
|--------------------------|--|
| <b>Txn Ccy Rate</b>      | <p>[Optional, Numeric, Three, Five]</p> <p>Type the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p> |
| <b>Txn Amount</b>        | <p>[Display]</p> <p>This field displays the transaction amount.</p> <p>The refund amount payable to the customer is calculated and displayed in the currency of the transaction.</p>   |
| <b>Refund Amount</b>     | <p>[Display]</p> <p>This field displays the refund amount payable to the customer. This amount is in the currency of the loan account.</p>   |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 30]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |
| <b>Narrative</b>         | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>The default narration, based on the transaction is displayed.</p>   |
| 8.                       | In case of <b>Savings Transfer</b> option enters the relevant savings account number.  |

### Loan Excess Refund By Transfer To Savings

| Loan Excess Refund By Transfer To Savings* |                                |                     |         |
|--|--------------------------------|---------------------|---------|
| Account No :                               | 00000022244 SACHINRAMESHTENDUL |                     |         |
| Account Ccy:                               | IDR                            |                     |         |
| Refund Mode:                               | Savings Transfe                |                     |         |
| <b>Outstandings</b>                        |                                |                     |         |
| Principal Balance:                         | 356,079.89                     |                     |         |
| Amount Disbursed Today:                    | 0.00                           |                     |         |
| Total Arrears:                             | 0.00                           |                     |         |
| <b>UnApplied Credits</b>                   |                                |                     |         |
| Amount Paid Today:                         | 0.00                           |                     |         |
| Funds in RPA:                              | 324,996.89                     |                     |         |
| <b>Refund</b>                              |                                |                     |         |
| Total Payable:                             | 324996.89                      |                     |         |
| <b>Payment Details</b>                     |                                |                     |         |
| Sav Acct No :                              | 00000017947                    |                     |         |
| Sav Acct Ccy :                             | IDR                            |                     |         |
| Loans Acct Ccy Rate :                      | 1.00000                        | Sav Acct Ccy Rate : | 1.00000 |
| Refund Amount :                            | 324,996.89                     |                     |         |
| Txn Amount :                               | 324,996.89                     |                     |         |
| User Reference No :                        |                                |                     |         |
| Narrative :                                | Excess Refund Xfer. To CASA.   |                     |         |

OK Close Clear

### Field Description

| Field Name          | Description  |
|---------------------|--|
| <b>Sav Acct No</b>  | [Mandatory, Numeric, 16]<br>Type the provider CASA account number to which the funds will be transferred towards the Loan Refund.  |
| <b>Sav Acct Ccy</b> | [Display]<br>This field displays the currency assigned to the product under which the provider CASA account is opened.<br>All the entries posted in the account are in the account currency.<br>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default. |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Loans Acct Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate of conversion used for converting the loan account currency to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p> |
| <b>Sav Acct Ccy Rate</b>   | <p>[Display]</p> <p>This field displays the rate at which the savings account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>          |
| <b>Refund Amount</b>       | <p>[Display]</p> <p>This field displays the refund amount payable to the customer. This amount is in the currency of the loan account.</p>  |
| <b>Txn Amount</b>          | <p>[Display]</p> <p>This field displays the transaction amount.</p> <p>The refund amount payable to the customer is calculated and displayed in the currency of the transaction.</p>  |
| <b>User Reference No</b>   | <p>[Optional, Alphanumeric, 30]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>   |
| <b>Narrative</b>           | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>The default narration, based on the transaction is displayed.</p>  |

9. Click the **Ok** button.
10. The system displays the relevant transaction screen depending on the option selected.
11. Enter the relevant information and click the **Ok** button.
12. The system displays the transaction number. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction.

|   |
|---|
| <p><b>Note:</b> Depending on the set up, there will be validation that the customer of the Debit account and the customer of the Credit should have the same Customer ID.</p> |
|---|

## AC005 - Automatic Write off Account Maintenance

Using this option you can maintain the details of written off accounts. These details will be referred by FLEXCUBE during the equalization process at CIF level.

This option is also used for recording the date on which the written off amount is recovered. If the Exclude from auto write off check box is selected, then those loan/OD accounts will be excluded from the automatic write off process. However such accounts can also be written off manually by the user.

### Definition Prerequisites

- **AC004 - Account WriteOff**
- **8051 - CASA Account Opening**
- **LN057 - Loan Direct Account Opening**

### Modes Available

Modify, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To modify the automatic write off account

1. Type the fast path **AC005** and click **Go** or navigate through the menus to **Transaction Processing > Internal Transactions > Classification > Automatic Write off Account Maintenance**.
2. The system displays the **Automatic Write off Account Maintenance** screen.

Automatic Write off Account Maintenance

Field Description

| Field Name             | Description  |
|------------------------|--|
| <b>Account Details</b> |  |
| <b>Account Number</b>  | [Mandatory, Numeric, 16]<br>Type the account number of the customer.   |
| <b>Home Branch</b>     | [Display]<br>This field displays the home branch.  |
| <b>Customer ID</b>     | [Display]<br>This field displays the identification number of the customer, generated by the system after customer addition is completed successfully.<br>This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system. |
| <b>Customer Name</b>   | [Display]<br>This field displays the name of the customer which is defaulted from the <b>Customer Addition</b> (Fast Path: 8053) option.   |

## AC005 - Automatic Write off Account Maintenance

| Field Name                                  | Description  |
|---|--|
| <b>Customer CRR</b>                         | [Display]<br>This field displays the credit risk rating of the customer.   |
| <b>Account Status</b>                       | [Display]<br>This field displays the current account status.   |
| <b>Product Excluded From Auto Write Off</b> | [Display]<br>This field displays whether the product is excluded from auto write off or not.<br><br>If the check box is displayed as selected, the product is excluded from auto writeoff.<br><br>This check box will default its value from the corresponding flag defined in the <b>Asset Classification Preferences</b> (Fast Path: ACM02) option which is attached to the product under which the loan/OD account is opened. |
| <b>Outstandings</b>                         |  |
| <b>Principal Balance</b>                    | [Display]<br>This field displays the principal balance.  |
| <b>Amount Disbursed Today</b>               | [Display]<br>This field displays the total amount disbursed today.   |
| <b>Installment Arrears</b>                  | [Display]<br>This field displays the installment arrears for the account.  |
| <b>Penalty Arrears</b>                      | [Display]<br>This field displays the penalty arrears for the account.  |
| <b>Compounding Interest Arrears</b>         | [Display]<br>This field displays the total unpaid compounding interest arrears due on loan.  |
|   | Note: Compounding interest is an interest type which is defined when compounding interest is to be computed on the outstanding arrears.  |
| <b>Diverting Interest Arrears</b>           | [[Display]<br>This field displays the total unpaid diverting interest arrears due on loan.   |
|   | Note: If the loan amount disbursed, is used by the customer for any purpose other than the purpose for which loan is disbursed, then the account is charged with diverting Interest and is accounted for in diverting interest receivable GL and will be considered as a separate arrear type.   |
| <b>UnBilled SC</b>                          | [Display]<br>This field displays the amount of unbilled service charge.  |

### Auto Write-off Marking Details

| Field Name                         | Description  |
|------------------------------------|--|
| <b>Write off Marking</b>           | <p>[Conditional, Drop-Down]</p> <p>Select the write off marking for account from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Marked for Write off</li> <li>• Not Marked for write off</li> </ul> <p>This field is enabled only when the account is authorised once in the <b>Modify</b> mode, so that the user can mark or unmark it for write off.</p> |
| <b>Exclude from auto write off</b> | <p>[Conditional, Check Box]</p> <p>Select the <b>Exclude from auto write off</b> check box to exclude the account from the write off process.</p> <p>This field is enabled only if the <b>Not Marked for write off</b> option is selected in the <b>Write off Marking</b> field.</p>   |
| <b>Marking Mode</b>                | <p>[Display]</p> <p>This field displays the account write off marking mode.</p>  |
| <b>Marking Date</b>                | <p>[Display]</p> <p>This field displays the date on which the account is marked for write off.</p> <p>By default the system date is displayed.</p>   |
| <b>Expected Write off date</b>     | <p>[Display]</p> <p>This field displays the date on which the account has been marked for writeoff.</p>  |
| <b>CRR on Marking Date</b>         | <p>[Display]</p> <p>This field displays the credit risk rating code date marked for a particular account.</p>  |
| <b>Write-off Details</b>           |  |
| <b>Write off Date</b>              | <p>[Display]</p> <p>This field displays the date on which the account was written off.</p>   |
| <b>Amount written off</b>          | <p>[Display]</p> <p>This field displays the amount which has been written off.</p>   |
| <b>Recovery Date</b>               | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Select the date on which the written off amount is recovered from the pick list.</p> <p>This date cannot be prior to write off date.</p> <p>This field displays the write off date from <b>Account WriteOff</b> (Fast Path: AC004) option, if the account is marked for manual write off.</p>   |

3. Click the **Modify** button.
4. Enter the account number and press the <Tab> key.
5. Select the recovery date from the pick list.

Automatic Write off Account Maintenance

**Automatic Write off Account Maintenance\***

**Account Details**

Account Number : 999999000000802 Home Branch : HO  
 Customer ID : 603884 Customer Name : MEGHA VERMA  
 Customer CRR : 10 Account Status : Account Open Regular  
 Product Excluded From Auto Write Off :

**Outstandings**

Principal Balance : 259,918.41  
 Amount Disbursed Today : 0.00  
 Installment Arrears : 40,025.92  
 Penalty Arrears : 0.00  
 Compounding Interest Arrears : 0.00  
 Diverting Interest Arrears : 0.00  
 Unbilled SC : 0.00

**Auto Write-Off Marking Details**

Write off Marking :  Exclude From Auto Write Off :   
 Marking Mode :   
 Marking Date : 01/01/1800 Expected Write off Date : 01/01/1800  
 CRR on Marking Date : 0.00

**Write-Off Details**

Write off Date : 01/01/1800 Amount written off : 0.00  
 Recovery Date : 01/01/1800

**Remarks:**

**Record Details**

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|----------|---------------|----------------|------------------|--------------------------|
|          |               |                |                  | <input type="checkbox"/> |

Add Modify Delete Cancel Amend Authorize Inquiry

UDF OK Close Clear

6. Click the **Ok** button.
7. The system displays the message "Authorisation required. Do You Want to continue". Click the **OK** button.
8. The system displays the **Authorization Reason** screen.
9. Enter the relevant information and click the **Ok** button.
10. The system displays the message "Record Modified". Click the **OK** button.

## 7. Other Transactions

## 1103 - Entrusted Funds Transfer

This option is used for transferring funds among the entrusted deposit CASA and entrusted settlement CASA. This screen is exclusively meant for transferring funds from these two accounts.

User will be able to transfer the funds from the entrusted deposit account to entrusted settlement account. These funds are the actual available amount funds which are pending for the manual transfer which refers to the principal repaid from entrusted loans which follow "Manual Remittance" mode and are lying in the entrusted deposit account. Transfer of funds from entrusted deposit CASA to entrusted settlement CASA as narrated above will be supported only for those loan accounts wherein the remittance mode is manual and for actual available balance minus the pending amount for transfer under manual transfer.

### Definition Prerequisites

- **8053 - Customer Addition**
- **LN70 -Loan Entrusted Linkage**

### Modes Available

Not Applicable

### To transfer the funds between entrusted deposit CASA and settlement CASA

1. Type the fast path **1103** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > CASA Account Transactions > Transfer > Entrusted Funds Transfer**.
2. The system displays the **Entrusted Funds Transfer** screen.

## Entrusted Funds Transfer

### Field Description

| Field Name | Description |
|------------|-------------|
|------------|-------------|

#### From CASA Account Details

|                       |  |
|-----------------------|--|
| <b>Account Number</b> | [Mandatory, Numeric, 16]<br>Type the entrusted deposit CASA account number.<br>The short name of the account holder is displayed adjacent to the account number.   |
| <b>Account Ccy</b>    | [Display]<br>This field displays the currency assigned to the product, under which the account is opened.<br>All the entries posted in the account are in the account currency.<br>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.<br>This field is non-editable. |
| <b>Amount</b>         | [Display]<br>This field displays the amount intended to be transferred.  |

#### To CASA Account Details

| Field Name            | Description   |
|-----------------------|---|
| <b>Account Number</b> | <p>[Mandatory, Numeric, 16]</p> <p>Type the entrusted settlement CASA account number.</p> <p>The short name of the account holder is displayed adjacent to the account number.</p>  |
| <b>Account Ccy</b>    | <p>[Display]</p> <p>This field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> <p>This field is non-editable.</p> |
| <b>Amount</b>         | <p>[Display]</p> <p>This field displays the amount that is transferred to the CASA account.</p>   |

#### Transaction Details

|                          |  |
|--------------------------|--|
| <b>User Reference No</b> | <p>[Mandatory, Numeric, 16]</p> <p>Type the user reference number to be entered for the transaction.</p> |
|--------------------------|--|

#### Loan Account Details

|                        |  |
|------------------------|--|
| <b>Account Number</b>  | <p>[Optional, Numeric, 16]</p> <p>Type the loan account number for which principal repayment has taken place.</p> <p>The short name of the account holder is displayed adjacent to the account number. If the intended fund transfer refers to a Manual, Remittance mode, then the user will have to key in the loan account number.</p> |
| <b>Remittance Mode</b> | <p>[Display]</p> <p>This field displays the remittance mode as applicable for the loan account as defined in the account payment instructions screen.</p> <p>The modes are:</p> <ul style="list-style-type: none"> <li>• Manual</li> <li>• Automatic</li> </ul>  |

3. Enter the account number in various tabs.
4. Select the other relevant information.

## Entrusted Funds Transfer

**Entrusted Funds Transfer\***

**From CASA Account Details**  
Account Number : 100510000000083 TEST RAVI  
Account Ccy : RMB  
Amount : 2,983.84

**To CASA Account Details**  
Account Number : 100030000000646 TEST RAVI  
Account Ccy : RMB  
Amount : 2983.84

**Transaction Details**  
User Reference No : 033312133  
Narrative : Entrusted Funds Transfer Debit

**LOAN Account Details**  
Account Number : 0198010500000711 RAVIKANTH Y  
Remittance Mode : Manual

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

5. Click the **Ok** button.
6. The system displays the message "Transaction sequence number is ..". Click the **Ok** button.

## 1136 - Loan Subsidy Interest – Payment by Cash

Using this function full or partial repayment of subsidy arrears to the accounts can be done by cash. Repayment of amount greater than the arrear amount is not allowed. Additionally, installment payment through Installment Payment Inquiry (Fast Path: 1065) can be performed however, the installment amount will not include the Subsidy arrears.

### Definition Prerequisites

Not Applicable

### Modes Available

Not Applicable

### To repay subsidy arrears

1. Type the fast path **1136** and click **Go** or navigate through the menus to **Global Definitions > Master > - Loan Subsidy Interest**.
2. The system displays the **- Loan Subsidy Interest** screen.

### Loan Subsidy Interest

**Loan Subsidy Arrear Repayment Inquiry\***

Account No :   
Account Ccy :   
Installment Mode :   
Arrear Type :  Charging Date:

**OutStandings**

Principal Balance :   
Amount Disbursed Today :   
Installment Arrears :   
Subsidy Arrears :   
Penalty Arrears :   
UnBilled Penalty Interest :  Upto :

**UnApplied Credits**

Amount Paid Today :   
Funds in RPA :

**Subsidy Arrear Payments**

Total Due :

Card Change Pin Cheque Cost Rate FCY Change Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

## Field Description

| Field Name                    | Description  |
|-------------------------------|--|
| <b>Account No</b>             | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number for which the subsidy arrear re-payment is to be done.</p> <p>The short name of the account holder is populated adjacent to the account number.</p>  |
| <b>Account Ccy</b>            | <p>[Display]</p> <p>This field displays the currency assigned to the product, under which the account is opened.</p> <p>All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is RMB, the account opened under that product has RMB as its account currency, by default.</p>   |
| <b>Installment Mode</b>       | <p>[Mandatory, Drop-Down]</p> <p>Select the installment mode from the drop-down list.</p> <p>The option is: Cash</p>   |
| <b>Arrear Type</b>            | <p>[Display]</p> <p>This field displays the arrear type to be paid by the customer. By default, the Subsidy option is displayed.</p>   |
| <b>Charging Date</b>          | <p>[Optional, Pick List, DD/MM/YYYY]</p> <p>Select the charging date for which the government wants to repay the subsidy arrears from the pick list.</p> <p>The System will validate the existence of the charging date and the relevant subsidy arrears.</p> <p>If the charging date is incorrect or the subsidy arrears against that particular charging date are already paid, the payment request will be rejected with a valid error message.</p> |
| <b>Outstanding</b>            |  |
| <b>Principal Balance</b>      | <p>[Display]</p> <p>This field displays the actual principal balance as on the date of installment payment, considering all dues were paid on time.</p>  |
| <b>Amount Disbursed Today</b> | <p>[Display]</p> <p>This field displays the amount that is disbursed on the current date, if the loan is disbursed on the current date, i.e., on the date of Loan Subsidy Installment Payment Inquiry. Else, this field will have zero value.</p>  |
| <b>Installment Arrears</b>    | <p>[Display]</p> <p>This field displays the total installment arrears that are outstanding in the loan account.</p> <p>Total Installment = Principal + Interest</p>  |

| <b>Field Name</b>                | <b>Description</b>   |
|----------------------------------|--|
| <b>Subsidy Arrears</b>           | [Display]<br>This field displays the subsidy arrears.  |
| <b>Penalty Arrears</b>           | [Display]<br>This field displays the penalty arrears.<br><br>The penalty interest is levied on the customer for the non-payment of the dues. It is basically the interest on arrears commonly known as IOA (Interest on Arrears). The unpaid penalty interest arrears due but not paid is displayed.   |
| <b>UnBilled Penalty Interest</b> | [Display]<br>This field displays the unbilled penalty interest. Unbilled Penalty Interest is the interest accrued on the loan account from the last penalty charging date till the current date. The Unbilled penalty interest till date due to late payment of arrears on the account is calculated online.   |
| <b>Up to</b>                     | [Display]<br>This field displays the system-generated date up to which the unbilled penalty interest is calculated.  |
| <b>Unapplied Credits</b>         |  |
| <b>Amount Paid Today</b>         | [Display]<br>This field displays the amount paid today into the loan account by way of installment payment, advance payment, partial payoff or standing instruction from CASA account.   |
| <b>Funds in RPA</b>              | [Display]<br>This field displays the funds in RPA. In loans module any amount paid towards repayment of the loan is first credited to RPA.<br><br>The house keeping shell in the EOD later appropriates the amount in RPA to offset any arrears due in the loan account.<br><br>In case no arrears are due the amount will continue to reside in RPA till such time arrears become due in the loan account. The RPA always points to a Liability GL. |
| <b>Subsidy Arrear Payments</b>   |  |
| <b>Total Due</b>                 | [Display]<br>This field displays the total amount payable by the customer.<br><br>Total Due = Installment Arrears + Other Arrears + Penalty Arrears + UnBilled Penalty Interest  |

3. Enter the loan account number and press the <Tab> key.
4. Select the installment mode from the drop-down list.
5. Click the Ok button. The system displays the message "Do You want to continue".
6. Click the Ok button. The system displays the relevant transaction screen of Subsidy Arrears repayment By Cash.

## Loan Subsidy Interest – Payment by Cash

**Loan Subsidy Arrear Repayment Inquiry\***

Account No :

Account Ccy :

Instalment Mode :

Arrear Type :  Charging Date:

**OutStandings**

Principal Balance :

Amount Disbursed Today :

Instalment Arrears :

Subsidy Arrears :

Penalty Arrears :

UnBilled Penalty Interest :  Upto :

**UnApplied Credits**

Amount Paid Today :

Funds in RPA :

**Subsidy Arrear Payments**

Total Due :

---

Card    Change Pin    Cheque    Cost Rate    FCY Change    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

### Field Description

| Field Name          | Description   |
|---------------------|---|
| <b>Txn Ccy</b>      | <p>[Mandatory, Drop-Down]</p> <p>Select the transaction currency from the drop-down list.</p> <p>This is the currency in which the transaction has to be done.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency, based on the defined transaction rate.</p>   |
| <b>Txn Ccy Rate</b> | <p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p> |

| Field Name               | Description  |
|--------------------------|--|
| <b>Txn Amount</b>        | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the appropriate transaction amount. This is the cash amount that is being paid as an installment. The system will default the total arrears payable by the customer. The teller can modify this amount by reducing the default amount but the amount cannot be greater than the subsidy due amount.</p> <p>The amount is entered in the transaction currency for depositing cash. The cash deposit amount is converted into the account currency, using the transaction currency rate and account currency rate.</p>  |
| <b>Acy Amount</b>        | <p>[Display]</p> <p>This field displays the amount, in Loan account currency, which will be credited to the loan account. The account amount is derived as follows:</p> <p>Account Amount = Txn Amount * Txn Ccy Rate / Acct Ccy Rate.</p> <p>The amount will be calculated in the account currency. The system posts the entries to the accounts in the account currency.</p> <p>If the local currency of the bank is different from the account currency of the customer, the amount entered in the Txn Amount field is converted to the account currency at the specified exchange rate. If the currency of the local bank and the account currency are the same, the amount in the Txn Amount field and the Account Amt field will be the same.</p> <p>Account currency is the currency assigned to the product at the product level, under which the account is opened.</p> <p>If the currency assigned to a Loan product is RMB (Chinese Yuan), the account opened under that product has RMB as its account currency.</p> |
| <b>Total Arrears</b>     | <p>[Display]</p> <p>This field displays the total amount of arrears that the customer has to pay. Irrespective of the amount entered in the Txn Amount field, the system will display the total arrears due as on the date of payment.</p>   |
| <b>User Reference No</b> | <p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number.</p> <p>The user reference number is assigned to identify the transaction.</p> <p>This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.</p>  |
| <b>Customer ID</b>       | <p>[Optional, Pick List]</p> <p>Select the ID of the customer from the pick list.</p> <p>A customer ID is an identification number, generated by the system after customer addition is completed successfully. This running number, unique to a customer across the system, is generated after the system has identified the Customer IC and Customer Category combination to be non-existent in the system. This ID is used for searching and tracking the customer in the system.</p>  |
| <b>Narrative</b>         | <p>[Optional, Alphanumeric, 40]</p> <p>Type the narration.</p> <p>The field displays the default narration, based on the transaction.</p>  |

# BAM50 - Common Billing Transactions

Using this option , you can maintain billing details of CASA and Loan accounts and billing of one time / miscellaneous service charges / insurance premium / legal fees. Online authorisation is necessary for the screen.

## Definition Prerequisites

- LN057 - Loan Direct Account Opening

## Modes Available

Not Applicable

## To maintain common billing transactions

1. Type the fast path **BAM50** and click **Go** or navigate through the menus to **Transaction Processing > Internal Transactions > Others > Common Billing Transactions**.
2. The system displays the **Common Billing Transactions** screen.

## Common Billing Transactions

## Field Description

| Field Name             | Description |
|------------------------|-------------|
| <b>Account Details</b> |             |

| <b>Field Name</b>     | <b>Description</b>  |
|-----------------------|---|
| <b>Account No</b>     | [Mandatory, Numeric, 16]<br>Type the appropriate Loan account number. The name of the Loan account holder is populated adjacent to the account number.  |
| <b>Branch Code</b>    | [Display]<br>This field displays the branch code.   |
| <b>Product Code</b>   | [Display]<br>This field displays the product code under which the Loan account is opened.   |
| <b>Currency Code</b>  | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.<br><br>All the entries are posted in the account in the account currency.<br><br>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.              |
| <b>Accrual Status</b> | [Display]<br>This field displays the accrual status of the customer account.<br>The options are: <ul style="list-style-type: none"> <li>• Normal –The account is open and regular.</li> <li>• Suspended – The account is suspended when an account becomes NPL, based on the set up in the CRR codes attached to the product. A suspended account has arrears for a long period.</li> </ul> |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Choices</b>             | <p>[Mandatory, Radio Button]</p> <p>Click the appropriate type of arrear to be raised on the loan account.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Bill Insurance Premium</b> – If this option is selected, the system verifies the security attached to the account, and then raises the insurance premium set up for that security in the <b>Security Header Maintenance</b> option. Thus, the system does not enable the <b>Due Amount</b> field. The entries are passed during the EOD process.</li> <li>• <b>Bill Service Charge</b> - If this option is selected, the system enables you to select a service charge from the SC list. This SC list displays all the authorised service charge codes. The service charge codes are added and maintained in the <b>Rewards and Service Charges definition (Fast Path: BAM14)</b> option.</li> <li>• <b>Bill Outgoings</b> - If this option is selected, the system enables the <b>Due Amount</b> field. The amount specified in the <b>Due Amount</b> field will be raised as outgoing bill arrears on the account.</li> <li>• <b>Bill Legal Fees</b> - If this option is selected, the system enables the <b>Due Amount</b> field. The amount specified in the <b>Due Amount</b> field will be raised as legal fee arrears on the account</li> </ul> <p>By default, the system selects the <b>Bill Insurance Payment</b> option.</p> |
| <b>Codes</b>               |   |
| <b>Service Charge Code</b> | <p>[Conditional, Drop-Down]</p> <p>Select the appropriate service charge code or reward from the drop-down list.</p> <p>This field is enabled if the <b>Bill Service Charge</b> option is selected in the <b>Choices</b> section.</p> <p>The service charge codes are added and maintained in the <b>Rewards and Service Charges definition (Fast Path : BAM14)</b> option.</p>   |
| <b>Collateral ID</b>       | <p>[Conditional, Pick List]</p> <p>Select the appropriate security code that is attached to the account from the pick list.</p> <p>This field is enabled if the <b>Bill Insurance Premium</b> option is selected from the <b>Choices</b> section.</p> <p>The system validates the collateral code linked to the insurance code. The amount raised as arrears is the insurance premium amount.</p>   |
| <b>Collateral Code</b>     | <p>[Display]</p> <p>This field displays the security code of the security selected in the <b>Collateral ID</b> field.</p>   |

| Field Name                      | Description  |
|---------------------------------|--|
| <b>Insurance Policy Number</b>  | <p>[Conditional, Pick List]</p> <p>Select the appropriate insurance policy number from the pick list.</p> <p>This field is enabled if you select valid collateral ID.</p>  |
| <b>Insurance Plan Code</b>      | <p>[Display]</p> <p>This field displays the insurance plan code. It is the unique number assigned to each insurance plan.</p>  |
| <b>Transaction Details</b>      |  |
| <b>Due Amount</b>               | <p>[Mandatory, Numeric, 13 Two]</p> <p>Type the appropriate amount due as arrears.</p> <p>If you select the <b>Bill Service Charge</b> option in the <b>Choice</b> section, the system displays the SC amount.</p> <p>If you select the <b>Bill Outgoings/Bill Legal Fees</b> option in the <b>Choice</b> section, the system enables the <b>Due Amount</b> field. Type the appropriate arrears amount.</p> <p>Type a negative amount, if you want to reverse part or whole of the arrears of the selected arrear type, raised on the account in the same day.</p> |
| <b>Due On</b>                   | <p>[Display]</p> <p>This field displays the due date.</p> <p>The due date parameter will be defaulted to current date, next due date or not applicable as per the deduction mode and due on set up in the <b>Loan Plan Deduction Maintenance</b> (Fast Path: LNM22) option.</p> <p>The deduction plan is attached to the loan product through <b>Loan Product Master</b> (Fast Path: LNM11) option.</p>  |
| <b>Narrative Text</b>           | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the narrative text.</p> <p>This field displays the default narration, based on the transaction.</p>   |
| <b>Reverse Billing</b>          | <p>[Conditional, Check Box]</p> <p>Select the <b>Reverse Billing</b> check box to reverse the arrears.</p> <p>An insurance or service charge raised on the account for the current process date can be reversed.</p> <p>This field is disabled if you select the <b>Bill Outgoings/Bill Legal Fees</b> option in the <b>Choice</b> section. Type the appropriate negative amount in the <b>Due Amount</b> field to reverse the arrears.</p>  |
| <b>Transaction Reference No</b> | <p>[Conditional, Alphanumeric, 40]</p> <p>Type the transaction reference number.</p> <p>The reference number is for logging in or verification purpose.</p> <p>This field is enabled if the <b>Reverse Billing</b> check box is selected.</p>  |
| <b>Due Date</b>                 | <p>[Display]</p> <p>This field by default, displays the current process date as the due date of the arrears.</p>   |

3. Enter the account number and press the <Tab> key.
4. Enter the relevant information.

### Common Billing Transactions

**Common Billing Transactions**

**Account Details**

Account No : 000000039313      AABDURRAHIM

Branch Code : Jakarta      Product Code : 901 - INT-SUBSIDY-PROD\_NO PROMO\_RD1

Currency Code : IDR      Accrual Status : NORMAL

**Choices**

Bill Insurance Premium  
 Bill Service Charge  
 Bill Outgoings  
 Bill Legal Fees

**Codes**

Service Charge Code : IDR - FXD - 1 - RmndrPlanChrg10Rs - Others

Collateral ID :

Collateral Code :

Insurance Policy Number :

Service Charge Code :

**Transaction Details**

Due Amount : 10.00      Due On : Current Date

Narrative Text : Bank Decision      Reverse Billing :

Transaction Reference No :       Due Date : 29/02/2008

5. Click the **Ok** button.
6. The system displays the message "Authorisation Required. Do You Want to Continue". Click the **Ok** button.
7. The system displays the **Authorisation Reason** screen.
8. Enter the relevant information and click the **Ok** button.
9. The system displays the message "Transaction Successfully Added...Click Ok to Continue". Click the **Ok** button.

## BAM57 - Interest Adjustment Transaction

Using this option adjustment in the interest computed by the system can be altered .You may wish to increase / decrease the debit interest of a loan account, or the debit or the credit interest of a CASA account. This can be due to miscalculation of interest or waiver of interest etc.

This option provides the interest to be charged which is computed and not accounted. An option is provided to specify if the interest adjustment is applicable on the accounted interest portion or the unaccounted interest portion. If interest adjustment is done on the accounted interest portion, respective accounting entries will be passed. If the interest adjustment is done on the unaccounted interest portion, only the internal system figures are updated. Logs of all such interest adjustments are maintained and a report is generated for the same.

Four possible combinations available are:

On Credit Interest

- Debit type adjustment: Decrease in credit interest
- Credit type adjustment: Increase in credit interest

On Debit Interest

- Debit type adjustment: Increase in debit interest
- Credit type adjustment: Reduction in debit interest

### Definition Prerequisites

- **8051 - CASA Account Opening**
- **LN057 - Loan Direct Account Opening**

### Modes Available

Not Applicable

### To adjust interest for a loan account

1. Type the fast path **BAM57** and click **Go** or navigate through the menus to **Transaction Processing > Internal Transactions > Classification > Interest Adjustment Transaction**.
2. The system displays the **Interest Adjustment Transaction** screen.

## Interest Adjustment Transaction

Account No :  Customer Name :   
Branch :  Currency :   
Product :

Outstanding Balance :  Interest Status :   
Charged Upto :  Accrued Upto :

| Loan                    | INTEREST CHARGED AND DUE          | INTEREST SUSPENDED                |
|-------------------------|-----------------------------------|-----------------------------------|
| Regular :               | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |
| Penalty :               | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |
| Post Maturity :         | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |
| Unacc Penalty Arrears : | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |

Adjustment Value Date :  Interest Type :   
Adjustment Type :  Dr/Cr :   
Adjustment Amount :

|      |            |        |           |              |            |           |                |                |           |                   |
|------|------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|
| Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque |
|------|------------|--------|-----------|--------------|------------|-----------|----------------|----------------|-----------|-------------------|

## Field Description

| Field Name           | Description   |
|----------------------|---|
| <b>Account No</b>    | <p>[Mandatory, Numeric, 16]</p> <p>Type the account number. This should be the account number on which the CRR movement is manually executed.</p> <p>Only a valid CASA overdraft account number or a loans account number, which has a CRR rating assigned to it, is allowed.</p> |
| <b>Customer Name</b> | <p>[Display]</p> <p>This field displays the short name of the customer as entered in the <b>Customer Addition (Fast Path: 8053) option</b>.</p>   |
| <b>Branch</b>        | <p>[Display]</p> <p>This field displays the branch in which the account was opened.</p>   |

| <b>Field Name</b>          | <b>Description</b>   |
|----------------------------|--|
| <b>Currency</b>            | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>   |
| <b>Product</b>             | <p>[Display]</p> <p>This field displays the product code and name, under which the account is opened.</p> <p>The product code is a unique number across all the modules that can identify an authorised and valid product.</p>   |
| <b>Outstanding Balance</b> | <p>[Display]</p> <p>This field displays the total balance of the account including the interest, penalty and other arrears, which are charged.</p>   |
| <b>Interest Status</b>     | <p>[Display]</p> <p>This field displays the status of the interest.</p> <p>Based on the past due days, an account can be either in normal status or suspended status.</p> <p>The interest status are of two types:</p> <ul style="list-style-type: none"> <li>• Normal – If an interest is in normal status, the system does not allow adjusting suspended interest types.</li> <li>• Suspended - If an interest is in suspended status, the system transfers the asset to Suspended Asset GL, as set up in the product definition. In this case, all interest and other incomes are also raised in their respective suspended GLs.</li> </ul> |
| <b>Charged Upto</b>        | <p>[Display]</p> <p>This field displays the last date on which the charging on the account took place.</p> <p>This date will be based on the schedule attached to the account, at the time of account opening.</p>   |
| <b>Accrued Upto</b>        | <p>[Display]</p> <p>This field displays the last date up to which accruals took place for the account.</p> <p>For example, if the accrual frequency is defined as Monthly, then this date will be the date of the previous month end.</p>  |
| <b>Loan</b>                |  |
| <b>Regular Interest</b>    | <p>This is the interest charged to an account in the EPI or IPI stage.</p>   |

| <b>Field Name</b>  | <b>Description</b>  |
|--|---|
| <b>Interest Charged and Due</b>  | <p>[Display]</p> <p>This field displays the total interest which has been capitalized and is still due from the customer.</p> <p>This is the maximum amount up to which the credit is allowed when the interest due from the customer is credited from this screen. This amount increases when a debit type adjustment is done to the normal debit interest.</p>  |
| <b>Interest Suspended</b>  | <p>[Display]</p> <p>This field displays the total amount of interest suspended and due from the customer, if the account is in suspended status.</p> <p>This is the maximum amount up to which the credit is allowed, when the suspended interest due from the customer is credited from this screen.</p> <p>This amount increases when a debit type adjustment is done to the suspended debit interest.</p> <p>The interest suspended amount can be adjusted if the account has NPL status.</p>  |
| <b>Penalty Interest</b>  |   |
| <p>In case of arrears on the account, penalty interest is set up as a percentage of outstanding balance. The balance base can be principal arrears, principal and the interest arrears, all arrears or none.</p>                                   |   |
| <b>Penalty Interest Charged and Due</b>  | <p>[Display]</p> <p>This field displays the total penalty interest which has been capitalized and is still due from the customer.</p> <p>This is the maximum amount up to which the credit is allowed when the interest due from the customer is credited from this screen. This amount increases when a debit type adjustment is done to the normal debit interest.</p>  |
| <b>Penalty Interest Suspended</b>  | <p>[Display]</p> <p>This field displays the total amount of penalty interest suspended and due from the customer, if the account is in suspended status.</p> <p>This is the maximum amount up to which the credit is allowed when the suspended penalty interest due from the customer is credited from this screen. This amount increases when a debit type adjustment is done to the suspended debit interest. The interest suspended amount can be adjusted if the account has NPL status.</p> |
| <b>Post Maturity</b>   |   |
| <p>This is the interest charged on an account when the account has crossed maturity date, and arrears are still pending on the account. A separate interest rate that is to be applicable on such accounts can be set up at the product level.</p> |   |
| <b>Post Maturity Interest Charged and Due</b>  | <p>[Display]</p> <p>This field displays the total post-maturity interest which has been capitalized and is still due from the customer.</p> <p>This is the maximum amount up to which the credit is allowed when the interest due from the customer is credited from this screen. This amount increases when a debit type adjustment is done to the normal debit interest.</p>  |

| Field Name   | Description  |
|--|--|
| <b>Post Maturity Interest Suspended</b>              | <p>[Display]</p> <p>This field displays the total amount of post-maturity interest, suspended and due from the customer if the account is in suspended status.</p> <p>This is the maximum amount up to which the credit is allowed when the suspended interest due from the customer is credited from this screen. This amount increases when a debit type adjustment is done to the suspended debit interest. The interest suspended amount can be adjusted if the account has NPL status.</p>                                |
| <b>Unacc Penalty Arrears</b>                         |  |
| <b>Unacc Penalty Arrears Interest Charge and Due</b> | <p>[Display]</p> <p>This field displays the total un accounted penalty interest which has been capitalized and is still due from the customer.</p>   |
| <b>Unacc Penalty Arrears Interest Suspended</b>      | <p>[Display]</p> <p>This field displays the total un accounted penalty interest which has been capitalized and is still due from the customer incase the account is in suspended status.</p>   |
| <b>Adjustment Value Date</b>                         | <p>[Display]</p> <p>This field displays the date on which the adjustment to the interest is done.</p> <p>By default, this field displays the current posting date.</p>   |
| <b>Interest type</b>                                 | <p>[Mandatory, Drop-Down]</p> <p>Select the interest type. Based on the interest accrual status of the account the system allows interest adjustments from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Accounted Interest</b> – An accounted interest is calculated for an account, for which an interest freeze is not done.</li> <li>• <b>Unaccounted Interest</b> – The unaccounted interest is calculated for an account, for which an interest freeze is done.</li> </ul> |

| Field Name             | Description   |
|------------------------|---|
| <b>Adjustment Type</b> | <p data-bbox="553 268 813 296">[Mandatory, Drop-Down]</p> <p data-bbox="553 310 1089 338">Select the adjustment type from the drop-down list.</p> <p data-bbox="553 352 727 380">The options are:</p> <ul data-bbox="594 401 1328 2089" style="list-style-type: none"> <li data-bbox="594 401 1328 485">• Interest - This is the debit interest charged on a LOAN account, with normal interest status in the IOI / EPI / IPI stages.</li> <li data-bbox="594 506 1328 621">• Suspended Interest - This is the debit interest charged on a NPA account, in the IOI / EPI/ IPI stages. If an IOI account is in NPA status, the system will prevent further disbursements on that account.</li> <li data-bbox="594 642 1328 705">• Penalty interest - This is the IOA interest arrears on an account in normal status.</li> <li data-bbox="594 726 1328 789">• Suspended Penalty Interest – This is the IOA charged on an account in suspended status.</li> <li data-bbox="594 810 1328 905">• Post Maturity Interest -This is the interest charged on an account after it has reached maturity date, and still has arrears pending.</li> <li data-bbox="594 926 1328 1020">• Suspended Post Maturity Interest – This is the suspended interest charged on an account after it has reached maturity date and still has arrears pending.</li> <li data-bbox="594 1041 1328 1220">• Debit Interest Adjustment - This is the debit interest arrears on a CASA account. Based on the account status, the system decides whether the adjustment is for normal or suspended interest. If the account status is suspended, it increases the interest amount in the Interest Suspended field.</li> <li data-bbox="594 1241 1328 1304">• Credit Interest Adjustment - This is the credit interest adjustment for a CASA account.</li> <li data-bbox="594 1325 906 1352">• Accrued Credit Interest</li> <li data-bbox="594 1373 906 1400">• Accrued Debit Interest</li> <li data-bbox="594 1421 922 1449">• Accrued Penalty Interest</li> <li data-bbox="594 1470 1000 1497">• Accrued Susp. Penalty Interest</li> <li data-bbox="594 1518 824 1545">• Subsidy Interest</li> <li data-bbox="594 1566 1328 1892">• Compounding Interest - This is the interest type which is defined when compounding interest is to be computed on the outstanding arrears. Both debit as well as credit interest adjustment can be done. If debit interest adjustment is done, system will create a fresh arrear on loan of 'Compounding interest type (Normal / Suspended as per the accrual status of the loan at the time of adjustment). Credit adjustment can be done only if there are unpaid compounding interest arrears on loan at the time of adjustment. Credit adjustment will be allowed only to the extent of the unpaid arrear amount</li> <li data-bbox="594 1913 1036 1940">• Suspended Compounding Interest</li> <li data-bbox="594 1961 1328 2089">• Diverting Interest - If the loan amount disbursed, is used by the customer for any purpose other than the purpose for which loan is disbursed, then the account is charged with Diverting Interest and is accounted for in diverting interest receivable GL and will be considered as a</li> </ul> |

| Field Name               | Description  |
|--------------------------|--|
| <b>Dr/Cr</b>             | [Mandatory, Drop-Down]<br>Select the status of interest on which the adjustment is carried out from the drop-down list.<br>The options are: <ul style="list-style-type: none"> <li>D - A debit interest adjustment is allowed for a CASA, only after the account is moved to credit balance. The system automatically adjusts the new debit interest that is raised.</li> <li>C – A credit interest adjustment is allowed for a CASA.</li> </ul> |
| <b>Adjustment Amount</b> | [Mandatory, Numeric, 13, Two]<br>Type the adjustment amount to be done on the interest.  |

- Enter the account number and press the **<Tab>** key.
- Enter the relevant information and click the **Ok** button.

### Interest Adjustment Transaction

- The system displays the message " Authorisation required. Do You Want to continue?". Click the **Ok** button.
- The system displays the **Authorization Reason** screen.
- Enter the relevant information and click the **Grant** button.

8. The system displays the transaction sequence number. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction.

**Note:** If the account is marked 'Awarded', then no account entries are passed. Also, no accrual or capitalization entries for the account are passed after this stage.

## IN010 - Insurance Premium Remittance\*

Using this option you can remit the insurance premium to the insurer's account in another bank/financial Institution. It updates the status of the insurance premiums. You can specify the SC code use to calculate the commission which is paid to the bank as commission.

The commission amount calculated is deducted from the total of the insurance policy amount. The commission amount is credited to the GL specified in the Service Charge Definition.

### Definition Prerequisites

- **BAM45 - Insurance Master Maintenance**
- **PM019 - Counterparty Master Maintenance**

### Modes Available

Not Applicable

### To remit insurance premium

1. Type the fast path **IN010** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Insurance Premium Remittance**.
2. The system displays the **Insurance Premium Remittance** screen.

### Insurance Premium Remittance

The screenshot displays the 'Insurance Premium Remittance' screen with the following sections:

- Insurance Details:** Insurance Plan Code (dropdown), Name (text), Currency (dropdown), and SC Code for Commission (text).
- Remitter Details:** Branch (text), Counter Party ID (text), Account No. (text), Payment Code (dropdown), and Payment Type (text).
- Period of Insurance Premium:** Start Date (calendar) and End Date (calendar).
- Remittance Details:** Number of Policies (text), Number of Customers (text), Total Insurance Amount (text, value: 0.00), Commission Amount (text, value: 0.00), and Final Amount (text, value: 0.00).

At the bottom right, there are buttons for 'Inquire', 'Ok', 'Close', and 'Clear'.

## Field Description

| Field Name                         | Description   |
|------------------------------------|---|
| <b>Insurance Details</b>           |   |
| <b>Insurance Plan Code</b>         | [Mandatory, Pick List]<br>Select the insurance plan code from the pick list.  |
| <b>Name</b>                        | [Display]<br>This field displays the insurance plan name.   |
| <b>Currency</b>                    | [Display]<br>This field displays the currency.  |
| <b>SC Code for Commission</b>      | [Display]<br>This field displays the service charge code for commission.  |
| <b>Remitter Details</b>            |   |
| <b>Branch</b>                      | [Display]<br>This field displays the branch code of the insurer's bank.   |
| <b>Counter Party ID</b>            | [Display]<br>This field displays the counter party ID.<br>This is maintained in the Counterparty Master. Insurance Company is maintained as counterparty.   |
| <b>Account No</b>                  | [Display]<br>This field displays the account number of the insurer in the other bank.   |
| <b>Payment Code</b>                | [Display]<br>This field displays the payment code.<br>This depicts that it is an outgoing remittance of insurance premium to insurer's external account.  |
| <b>Payment Type</b>                | [Display]<br>This field displays the type of payment.<br>This is the broad category of the payment transaction depicted by payment code.<br>E.g.: Insurance Premium remittance is a type of Outgoing payment. |
| <b>Period of Insurance Premium</b> |   |
| <b>Start Date</b>                  | [Display]<br>This field displays the start date.<br>It is the start date of the premium.<br>This will default the date when the insurance premium was last remitted.  |

| Field Name                    | Description   |
|-------------------------------|---|
| <b>End Date</b>               | [Mandatory, Pick List]<br>Select the end date from the pick list.<br>It is the end date of the premium. It cannot be greater than the current process date.                           |
| <b>Remittance Details</b>     |   |
| <b>Number of Policies</b>     | [Display]<br>This field displays the total number of insurance policies for which insurance premium is being remitted to the external account of the insurer.                         |
| <b>Number of Customers</b>    | [Display]<br>This field displays the total number of customers.   |
| <b>Total Insurance Amount</b> | [Display]<br>This field displays the total insurance amount.<br>The total insurance premium amount is an aggregate of all the insurance policies for which premium is being remitted. |
| <b>Commission Amount</b>      | [Display]<br>This field displays the commission amount which the bank may charge for an outgoing insurance premium remittance transaction.  |
| <b>Final Amount</b>           | [Display]<br>This field displays the net amount being remitted after commission is deducted from the Total Insurance Amount.  |

3. Select the insurance plan code from the pick list.
4. Select the end date from the pick list.
5. Click the **Inquire** button. The system displays the insurance premium remittance details in **Remittance Details** Section.

## Insurance Premium Remittance

| Insurance Premium Remittance   |   |
|--|---|
| <b>Insurance Details</b>   |   |
| Insurance Plan Code: <input type="text" value="2"/>  | Name: <input type="text" value="Education Insurance"/>    |
| Currency: <input type="text" value="INR"/>   | SC Code for Commission: <input type="text" value="1304"/> |
| <b>Remitter Details</b>  |   |
| Branch: <input type="text" value="PARIS"/>   |   |
| Counter Party ID: <input type="text" value="C14"/>   | Account No: <input type="text" value="25"/>               |
| Payment Code: <input type="text"/>   | Payment Type: <input type="text"/>                        |
| <b>Period of Insurance Premium</b>   |   |
| Start Date: <input type="text" value="01/01/1800"/>  | End Date: <input type="text" value="01/01/1800"/>         |
| <b>Remittance Details</b>  |   |
| Number of Policies: <input type="text"/>   | Number of Customers: <input type="text"/>                 |
| Total Insurance Amount: <input type="text" value="0.00"/>  | Commission Amount: <input type="text" value="0.00"/>      |
| Final Amount: <input type="text" value="0.00"/>  |   |
| <input type="button" value="Inquire"/> <input type="button" value="Ok"/> <input type="button" value="Close"/> <input type="button" value="Clear"/> |   |

6. Click the **Close** button.

## IN017 - Insurance Coverage Maintenance\*

Using this option you can inquire about insurance.

This option enables you to view the insurance coverage, number of policies attached to the account and the coverage percentage of the insurance policies.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- **BAM50 - Common Billing Transactions**

### Modes Available

Not Applicable

### To inquire about insurance coverage

1. Type the fast path **IN017** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Inquiries > Insurance Coverage Maintenance**.
2. The system displays the **Insurance Coverage Maintenance** screen.

### Insurance Coverage Maintenance

The screenshot shows the 'Insurance Coverage Maintenance' screen. At the top, there is a yellow header bar with the text 'Insurance Coverage Maintenance'. Below the header, there is a section titled 'Account Details' which contains four input fields: 'Account Number', 'Currency', 'Branch Name', and 'Product Name'. Below this section is a large, empty area titled 'Cover Percentage'. At the bottom right of the screen, there are three buttons: 'Inquire', 'Close', and 'Clear'.

## Field Description

| Field Name                     | Description   |
|--------------------------------|---|
| <b>Account Details</b>         |   |
| <b>Account Number</b>          | [Mandatory, Numeric, 16]<br>Type the loan account number.   |
| <b>Currency</b>                | [Display]<br>This field displays the currency name corresponding to the entered account number.       |
| <b>Branch Name</b>             | [Display]<br>This field displays the branch name corresponding to the entered account number.         |
| <b>Product Name</b>            | [Display]<br>This field displays the product name corresponding to the entered account number.        |
| <b>Cover Percentage</b>        |   |
| <b>Insurance Policy Number</b> | [Display]<br>This column displays the insurance policy number for the entered account number.         |
| <b>Insurance Plan Code</b>     | [Display]<br>This column displays the insurance plan code for the entered account number.             |
| <b>Cover Value</b>             | [Display]<br>This column displays the cover value for the selected account number.                    |
| <b>Customer ID</b>             | [Display]<br>This column displays the customer identification number for the selected account number. |
| <b>Customer Name</b>           | [Display]<br>This column displays the customer name for the selected account number.                  |
| <b>Relationship</b>            | [Display]<br>This column displays the relationship corresponding to the loan account number.          |
| <b>Percentage</b>              | [Display]<br>This column displays the insurance coverage percentage for the entered account number.   |

3. Enter the account number and press the **<Tab>** key.
4. Click the **Inquire** button. The system displays the insurance coverage information for the particular account.

## Insurance Coverage Maintenance

**Insurance Coverage Maintenance**

**Account Details**

Account Number:  Currency:

Branch Name:  Product Name:

**Cover Percentage**

5. Click the **Close** button.

# LN032-Subsidy Payments Instructions

Using this screen you can maintain and define the loan accounts which are linked to a particular government subsidy account. The purpose of this screen is to maintain the mapping / cross reference between the end borrower's loan accounts with the subsidy account of the government which will be used for subsidy payment purposes.

## Definition Prerequisites

- Not Applicable

## Modes Available

Add, Modify, Delete, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To add billing details of loan accounts

1. Type the fast path **LN032** and click **Go** or navigate through the menus to **Global Definition > Transaction Processing > Customer transaction> Subsidy Payments Instructions**.
2. The system displays the **Subsidy Payments Instructions** screen.

## Subsidy Payments Instructions

The screenshot shows a software window titled "Subsidy Payments Instructions\*". It contains two main sections for data entry:

- Top Section:** Fields for "Account No:", "Branch:", "Currency:", "Customer Name:", and "Product:".
- Bottom Section:** Fields for "Remitter Account No:", "Branch:", "Currency:", "Customer Name:", and "Product:".

At the bottom, there is a "Record Details" table with the following columns: "Input By", "Authorized By", "Last Mnt. Date", "Last Mnt. Action", and "Authorized". Below the table is a navigation bar with buttons for "Add", "Modify", "Delete", "Cancel", "Amend", "Authorize", "Inquiry", "UDF", "OK", "Close", and "Clear".

## Field Description

| Field Name                 | Description   |
|----------------------------|---|
| <b>Account Number</b>      | [Mandatory, Numeric, 14]<br>Enter the loan account number against which the mapping for the government subsidy needs to be maintained.              |
| <b>Customer Name</b>       | [Display]<br>This field displays the name of the customer.  |
| <b>Branch</b>              | [Display]<br>This field displays the account branch.  |
| <b>Product</b>             | [Display]<br>This field displays the product code of the account.   |
| <b>Currency</b>            | [Display]<br>This field displays the currency of the account / product .  |
| <b>Remitter Account No</b> | [Numeric, 14]<br>Enter the subsidy CASA.<br>The user can modify the field, if required. The government subsidy CASA will be inputted by the teller. |
| <b>Branch</b>              | [Display]<br>This field displays the subsidy CASA account branch.   |
| <b>Customer Name</b>       | [Display]<br>This field displays the he subsidy CASA customer name.   |
| <b>Currency</b>            | [Display]<br>This field displays the subsidy CASA currency .  |
| <b>Product</b>             | [Display]<br>This field displays the product code of subsidy CASA .   |

3. Enter the account number and press the **<Tab>** key.
4. Enter the relevant information.

## Subsidy Payments Instructions

**Subsidy Payments Instructions\***

|              |               |                 |   |
|--------------|---------------|-----------------|---|
| Account No : | 5000000311822 | Customer Name : | LAKSHMI NAIR                            |
| Branch :     | 240           | Product :       | 70005 Loan Product 4 ( Sanc / Exp O/s ) |
| Currency :   | INR           |                 |   |

|                       |               |                 |                             |
|-----------------------|---------------|-----------------|-----------------------------|
| Remitter Account No : | 5010000019811 |                 |                             |
| Branch :              | 240           | Customer Name : | NISHANK 1.1                 |
| Currency :            | KWD           | Product :       | 10022 Savings Account - KWD |

| Record Details |               |                |                  |                          |
|----------------|---------------|----------------|------------------|--------------------------|
| Input By       | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|                |               |                |                  | <input type="checkbox"/> |

Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

5. Click the **Ok** button.
6. The system displays the message "Authorisation Required. Do You Want to Continue". Click the **Ok** button.
7. The system displays the **Authorisation Reason** screen.
8. Enter the relevant information and click the **Grant** button.
9. The system displays the message "Transaction Successfully Added...Click Ok to Continue". Click the **Ok** button.

# LN050 - Loan Billing Transactions

Using this option, you can maintain billing details of loan accounts. There can be debits originated by the system for a loan account, apart from customer initiated debits. The account can be debited under certain circumstances by the teller for billing of one time/ miscellaneous service charges/ insurance premium/ legal fees.

## Definition Prerequisites

- LN057 - Loan Direct Account Opening

## Modes Available

Not Applicable

### To add billing details of loan accounts

1. Type the fast path **LN050** and click **Go** or navigate through the menus to **Global Definition > Loan > Loan Billing Transactions**.
2. The system displays the **Loan Billing Transactions** screen.

## Loan Billing Transactions

## Field Description

| Field Name             | Description |
|------------------------|-------------|
| <b>Account Details</b> |             |

| <b>Field Name</b>     | <b>Description</b>   |
|-----------------------|--|
| <b>Account Number</b> | [Mandatory, Numeric, 16]<br>Type the appropriate loan account number. The name of the account holder is populated adjacent to the account number.  |
| <b>Branch Code</b>    | [Display]<br>This field displays the branch code.  |
| <b>Product Code</b>   | [Display]<br>This field displays the product code under which the account is opened.   |
| <b>Currency Code</b>  | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.<br>All the entries are posted in the account in the account currency.<br>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.             |
| <b>Accrual Status</b> | [Display]<br>This field displays the accrual status of the account.<br>The options are: <ul style="list-style-type: none"> <li>• Normal –The account is open and regular.</li> <li>• Suspended – The account is suspended when an account becomes NPL, based on the set up in the CRR codes attached to the product. A suspended account has arrears for a long period.</li> </ul> |

| Field Name                 | Description  |
|----------------------------|--|
| <b>Choices</b>             | <p>[Mandatory, Radio Button]</p> <p>Click the appropriate type of arrear to be raised on the loan account.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• <b>Bill Insurance Premium</b> – If this option is selected, the system verifies the security attached to the account, and then raises the insurance premium set up for that security in the <b>Security Header Maintenance</b> option. Thus, the system does not enable the <b>Due Amount</b> field. The entries are passed during the EOD process.</li> <li>• <b>Bill Service Charge</b> - If this option is selected, the system enables you to select a service charge from the SC list. This SC list displays all the authorised service charge codes. The service charge codes are added and maintained in the <b>Rewards and Service Charges definition (Fast Path : BAM14)</b> option.</li> <li>• <b>Bill Outgoings</b> - If this option is selected, the system enables the <b>Due Amount</b> field. The amount specified in the <b>Due Amount</b> field will be raised as outgoing bill arrears on the account.</li> <li>• <b>Bill Legal Fees</b> - If this option is selected, the system enables the <b>Due Amount</b> field. The amount specified in the <b>Due Amount</b> field will be raised as legal fee arrears on the account</li> </ul> <p>By default, the system selects the <b>Bill Insurance Payment</b> option.</p> |
| <b>Codes</b>               |  |
| <b>Service Charge Code</b> | <p>[Conditional, Drop-Down]</p> <p>Select the appropriate service charge code or reward from the drop-down list.</p> <p>This field is enabled if the <b>Bill Service Charge</b> option is selected from the <b>Choices</b> section.</p> <p>The service charge codes are added and maintained in the <b>Rewards and Service Charges definition (Fast Path : BAM14)</b> option.</p>  |
| <b>Collateral ID</b>       | <p>[Conditional, Pick List]</p> <p>Select the appropriate security code that is attached to the account from the pick list.</p> <p>This field is enabled if the <b>Bill Insurance Premium</b> option is selected from the <b>Choices</b> section.</p> <p>The system validates the collateral code linked to the insurance code. The amount raised as arrears is the insurance premium amount.</p>  |
| <b>Collateral Code</b>     | <p>[Display]</p> <p>This field displays the security code of the security selected in the <b>Collateral ID</b> field.</p>  |

| Field Name                      | Description   |
|---------------------------------|---|
| <b>Insurance Policy Number</b>  | <p>[Conditional, Pick List]</p> <p>Select the appropriate insurance policy number from the pick list.</p> <p>This field is enabled if the valid collateral ID is selected from the <b>Collateral Code</b> pick list.</p>  |
| <b>Insurance Plan Code</b>      | <p>[Display]</p> <p>This field displays the insurance plan code. It is the unique number assigned to each insurance plan.</p>   |
| <b>Transaction Details</b>      |   |
| <b>Due Amount</b>               | <p>[Mandatory, Numeric, 13, Two]</p> <p>Type the appropriate amount due as arrears.</p> <p>If you select the <b>Bill Service Charge</b> option in the <b>Choice</b> section, the system displays the SC amount.</p> <p>If you select the <b>Bill Outgoings/Bill Legal Fees</b> option in the <b>Choice</b> section, the system enables the <b>Due Amount</b> field. Type the appropriate arrears amount.</p> <p>Type a negative amount, if you want to reverse part or whole of the arrears of the selected arrear type, raised on the account in the same day.</p> |
| <b>Due On</b>                   | <p>[Display]</p> <p>This field displays the due date.</p> <p>The due date parameter will be defaulted to current date, next due date or not applicable as per the deduction mode and due on set up in the <b>Loan Plan Deduction Maintenance</b> (Fast Path:LNM22) option.</p> <p>The deduction plan is attached to the loan product through <b>Loan Product Master</b> (Fast Path: LNM11) option.</p>  |
| <b>Narrative Text</b>           | <p>[Mandatory, Alphanumeric, 40]</p> <p>Type the narrative text.</p> <p>This field displays the default narration, based on the transaction.</p>  |
| <b>Reverse Billing</b>          | <p>[Conditional, Check Box]</p> <p>Select the <b>Reverse Billing</b> check box to reverse the arrears.</p> <p>An insurance or service charge raised on the account for the current process date can be reversed.</p> <p>This field is disabled if you select the <b>Bill Outgoings, Bill Legal Fees or Bill Service Charge</b> option in the <b>Choice</b> section. Type the appropriate negative amount in the <b>Due Amount</b> field to reverse the arrears.</p>   |
| <b>Transaction Reference No</b> | <p>[Conditional, Alphanumeric, 40]</p> <p>Type the transaction reference number.</p> <p>The reference number is for logging in or verification purpose.</p> <p>This field is enabled if the <b>Reverse Billing</b> check box is selected.</p>   |
| <b>Due Date</b>                 | <p>[Display]</p> <p>This field by default, displays the current process date as the due date of the arrears.</p>  |

3. Enter the account number and press the <Tab> key.
4. Enter the relevant information.

## Loan Billing Transactions

Loan Billing Transactions\*

**Account Details**

Account Number : 0000000000063      AFFENDIANWARANDREASS

Branch Code : HD OFFICE      Product Code : 641-LTV PRODUCT

Currency Code : EUR      Accrual Status : Suspended

**Choices**

Bill Insurance Premium

Bill Service Charge

Bill Outgoings

Bill Legal Fees

**Codes**

Service Charge Code : EUR - FXD - 103 - SC3 Amortised - Others

Collateral ID :

Collateral Code :

Insurance Policy Number :

Insurance Plan Code :

**Transaction Details**

Due Amount : 10,000.00      Due On : Current Date

Narrative Text : Bank Decision      Reverse Billing

Transaction Reference No : HO4      Due Date : 31/07/2008

Card    Change Pin    Cheque    Cost Rate    Denomination    Instrument    Inventory    Pin Validation    Service Charge    Signature    Travellers Cheque

UDF    OK    Close    Clear

5. Click the **Ok** button.
6. The system displays the message "Authorisation Required. Do You Want to Continue". Click the **Ok** button.
7. The system displays the **Authorisation Reason** screen.
8. Enter the relevant information and click the **Grant** button.
9. The system displays the message "Transaction Successfully Added...Click Ok to Continue". Click the **Ok** button.

## LN051 - Loan Account - Offset Account Xref

Oracle FLEXCUBE supports principal offset option for loan accounts. The principal offset option allows the system to take into account the existing credit balance of CASA account by reducing the outstanding principal balance of loan account (by the credit balance amount) for the purpose of interest calculation on loan account. This facility is available to the customer if the products under which CASA and Loan account are opened, are cross referenced using the Loan Product - CASA Product Xref for Offset (Fast Path: LNM51) option.

Using this option you can cross reference the Loan and CASA accounts.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- **8051 - CASA Account Opening**
- **LNM51 - Loan Product - CASA Product Xref for Offset**

### Modes Available

Add, Modify, Delete, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To maintain a cross reference between loan and CASA account

1. Type the fast path **LN051** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Account - Offset Account Xref**.
2. The system displays the **Loan Account - Offset Account Xref** screen.

## Loan Account - Offset Account Xref

Loan Account - Offset Account Xref\*

Loan Account no:  ... Loan Account Name:  CCY:

Operative Account no:  ... Operative Account Name:  CCY:

Linkage Start Date:  Linkage Expiry Date:

---

**Record Details**

Input By: \_\_\_\_\_ Authorized By: \_\_\_\_\_ Last Mnt. Date: \_\_\_\_\_ Last Mnt. Action: \_\_\_\_\_ Authorized:

Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF OK Close Clear

## Field Description

| Field Name                    | Description   |
|-------------------------------|---|
| <b>Loan Account no</b>        | [Mandatory, Numeric, 16, Pick List]<br>Type the loan account number and select it from the pick list.   |
| <b>Loan Account Name</b>      | [Display]<br>This field displays the name of the primary loan account holder.   |
| <b>CCY</b>                    | [Display]<br>This field displays the currency of the loan account.  |
| <b>Operative Account no</b>   | [Mandatory, Numeric, 16, Pick List]<br>Type the CASA account number which needs to be linked and select it from the pick list.<br><br>Credit balance in this account will be considered for reducing the interest liability of the account. |
| <b>Operative Account Name</b> | [Display]<br>This field displays the name of the CASA account holder.   |
| <b>CCY</b>                    | [Display]<br>This field displays the currency of the CASA account.  |

| Field Name                 | Description   |
|----------------------------|---|
| <b>Linkage Start Date</b>  | [Display]<br>This field displays the linkage start date of the cross referenced Loan and CASA accounts.                               |
| <b>Linkage Expiry Date</b> | [Mandatory, Pick List, dd/mm/yyyy]<br>Type the date on which the linkage of the accounts will expire or select it from the pick list. |

3. Click the **Add** button.
4. Enter the account number and select it from the pick list.
5. Enter the operative account number and select it from the pick list.
6. Enter the linkage expiry date.

### Loan Account - Offset Account Xref

**Loan Account - Offset Account Xref\***

Loan Account no: 0000000225360 ... Loan Account Name: EDWARD MATHEW CCY: INR

Operative Account no: 0100000059360 ... Operative Account Name: EDWARD MATHEW CCY: INR

Linkage Start Date: 20/03/2008 ... Linkage Expiry Date: 15/02/2009 ...

---

**Record Details**

Input By: \_\_\_\_\_ Authorized By: \_\_\_\_\_ Last Mnt. Date: \_\_\_\_\_ Last Mnt. Action: \_\_\_\_\_ Authorized:

Add 
  Modify 
  Delete 
  Cancel 
  Amend 
  Authorize 
  Inquiry

LDF Ok Close Clear

7. Click the **Ok** button.
8. The system displays the message " Record Authorized..". Click the **Ok** button.

# LN055 - Loan Maturity Date Extension

Using this option you can record the rollover instruction and can specify a new contracted maturity date and new rate (optional) details as a part of rollover instruction.

## Definition Prerequisites

- LN521 - Account Schedule

## Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to **Standard Maintenance Procedures**.

### To extend the maturity date for a loan account

1. Type the fast path **LN055** and click **Go** or navigate through the menus to **Global Definition > Loan > Loan Maturity Date Extension**.
2. The system displays the **Loan Maturity Date Extension** screen.

## Loan Maturity Date Extension

Loan Maturity Date extension\*

Account No :   Product :

Currency :

Loan Maturity Date :

Contracted Maturity Date :

New Contracted Maturity Date :

Apply New Rate :

Rate Chart Code :

Remarks:

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|----------|---------------|----------------|------------------|--------------------------|
|          |               |                |                  | <input type="checkbox"/> |

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF OK Close Clear

## Field Description

| Field Name                          | Description  |
|-------------------------------------|--|
| <b>Account No</b>                   | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number for which rollover instructions are to be maintained.</p> <p>Rollover instruction maintenance will be allowed if:</p> <ul style="list-style-type: none"> <li>• The installment type on loan is 'IPI' and user specified repayment flag is not checked LNM43</li> <li>• The principal repayment frequency is 'At maturity' -LNM98</li> <li>• If the account is not in PMI stage</li> <li>• The status of the account is 'open regular and if the loan is entrusted loan , the status is either 'open regular' or 'blocked'</li> <li>• The status of the account is not - closed , written off.</li> </ul> |
| <b>Products</b>                     | <p>[Display]</p> <p>This field displays the product code description of the loan account.</p>  |
| <b>Currency</b>                     | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the loan account is opened.</p> <p>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>  |
| <b>Loan Maturity Date</b>           | <p>[Displays ]</p> <p>This field displays the maturity date of the loan as derived by <b>FLEXCUBE</b>.</p>   |
| <b>Contracted Maturity Date</b>     | <p>[Display]</p> <p>This field displays the contracted maturity date of the loan stored in <b>FLEXCUBE</b>.</p>  |
| <b>New Contracted Maturity Date</b> | <p>[Mandatory, Pick List, DD/MM/YYYY]</p> <p>Select the new maturity date up to which the loan needs to be extended from the pick list.</p>  |
| <b>Apply New Rate</b>               | <p>[Optional, Check Box]</p> <p>Select the <b>Apply New Rate</b> check box to offer the new rate of interest on the loan.</p>  |
| <b>Rate Chart Code</b>              | <p>[Conditional, Pick List]</p> <p>Select the rate chart code for new pricing on the loan from the pick list. The name of the rate chart is displayed in the adjacent field.</p> <p>This will list out only such rate chart codes effective on that day where only non tiered variable rate are set up. The base rate of interest set up in the rate chart will be applicable on the loan from the date of rollover.</p> <p>This field is enabled if <b>Apply New Rate</b> check box is selected.</p>  |

3. Click the **Add** button.
4. Enter the account number and press the **<Tab>** key. The system displays the loan account details, loan maturity date and, contracted maturity date.
5. Select the new contracted maturity date.

### Loan Maturity Date Extension

**Loan Maturity Date extension\***

Account No : 0198010500015461 MUST Product : Subsidy Margin - A

Currency : RMB

Loan Maturity Date : 20/11/2012

Contracted Maturity Date : 01/11/2012

New Contracted Maturity Date : 30/12/2015

Apply New Rate :

Rate Chart Code : 714 Fixed non tiered

Remarks:

| Record Details |               |                |                  |                          |
|----------------|---------------|----------------|------------------|--------------------------|
| Input By       | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|                |               |                |                  | <input type="checkbox"/> |

Add By Copy
  Add
  Modify
  Delete
  Cancel
  Amend
  Authorize
  Inquiry

5. Click the **Ok** button.
6. The system displays the message "Record added...Authorization Pending". Click the **Ok** button.

## LN058 - Loan Interest Adjustment Transaction

Increase / decrease in the debit interest amount charged on a loan account may be required due to various reasons. Using this option, you can modify the interest computed by the system. It also provides an option to specify if the interest adjustment is applicable on the accounted interest portion or the unaccounted interest portion. If interest adjustment is done on the accounted interest portion, respective accounting entries will be passed. If the interest adjustment is done on the unaccounted interest portion, the internal system log is updated. Logs of all such interest adjustments are maintained and a report is generated for the same.

User will be able to adjust the subsidy interest using this option.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To adjust interest for a loan account

1. Type the fast path **LN058** and click **Go** or navigate through the menus to **Global Definition > Loan > Loan Interest Adjustment Transaction**.
2. The system displays the **Loan Interest Adjustment Transaction** screen.

### Loan Interest Adjustment Transaction

Loan Interest Adjustment Transaction\*

Account No :  Customer Name :   
Branch :  Currency :   
Product :

Outstanding Balance :  Interest Status :   
Charged Upto :  Accrued Upto :

|                                | INTEREST CHARGED AND DUE          | INTEREST SUSPENDED                |
|--------------------------------|-----------------------------------|-----------------------------------|
| Regular :                      | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |
| Penalty :                      | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |
| Post Maturity :                | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |
| Unacc Penalty Arrears :        | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |
| Compounding Interest Arrears : | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |
| Diverging Interest Arrears :   | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |

Adjustment Value Date :  Interest Type :   
Adjustment Type :  Dr/Cr :   
Adjustment Amount :

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque  
UDF OK Close Clear

## Field Description

| Field Name                 | Description   |
|----------------------------|---|
| <b>Account No</b>          | [Mandatory, Numeric, 16]<br>Type the account number.  |
| <b>Customer Name</b>       | [Display]<br>This field displays the short name of the customer as entered in the <b>Customer Addition</b> (Fast Path: 8053) option.  |
| <b>Branch</b>              | [Display]<br>This field displays the branch in which the account was opened.  |
| <b>Currency</b>            | [Display]<br>This field displays the currency assigned to the product at the product level, under which the account is opened.<br><br>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.<br><br>For example, if the currency assigned to a loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.   |
| <b>Product</b>             | [Display]<br>This field displays the product under which the account is opened.   |
| <b>Outstanding Balance</b> | [Display]<br>This field displays the total balance of the account including the interest, penalty and other arrears, which are charged.   |
| <b>Interest Status</b>     | [Display]<br>This field displays the interest status.<br><br>Based on the past due days, an account can be either in normal status or suspended status.<br><br>The interest status are of two types: <ul style="list-style-type: none"><li>• Normal – If an interest is in normal status, the system does not allow adjusting suspended interest types.</li><li>• Suspended - If an interest is in suspended status, the system transfers the asset to Suspended Asset GL, as set up in the product definition. In this case, all interest and other incomes are also raised in their respective suspended GLs.</li></ul> |
| <b>Charged Upto</b>        | [Display]<br>This field displays the last date on which the charging on the account took place.<br><br>This date will be based on the schedule attached to the account, at the time of account opening.   |

| <b>Field Name</b>   | <b>Description</b>  |
|---|---|
| <b>Accrued Upto</b>   | <p>[Display]</p> <p>This field displays the last date up to which accruals took place for the account.</p> <p>For example, if the accrual frequency is defined as Monthly, then this date will be the date of the previous month end.</p>   |
| <b>Loan</b>   |   |
| <b>Regular</b>  |   |
| This is the interest charged to an account in the EPI or IPI stage.   |   |
| <b>Interest Charged and Due</b>   | <p>[Display]</p> <p>This field displays the total interest which has been capitalized and is still due from the customer.</p> <p>This is the maximum amount up to which the credit is allowed when the interest due from the customer is credited from this option. This amount increases when a debit type adjustment is done to the normal debit interest.</p>  |
| <b>Interest Suspended</b>   | <p>[Display]</p> <p>This field displays the total amount of interest suspended and due from the customer, if the account is in suspended status.</p> <p>This is the maximum amount up to which the credit is allowed, when the suspended interest due from the customer is credited from this option.</p> <p>This amount increases when a debit type adjustment is done to the suspended debit interest.</p> <p>The interest suspended amount can be adjusted if the account has NPL status.</p>  |
| <b>Penalty</b>  |   |
| In case of arrears on the account, penalty interest is set up as a percentage of outstanding balance. The balance base can be principal arrears, principal and the interest arrears, all arrears or none. |   |
| <b>Interest Charged and Due</b>   | <p>[Display]</p> <p>This field displays the total penalty interest which has been capitalized and is still due from the customer.</p> <p>This is the maximum amount up to which the credit is allowed when the interest due from the customer is credited from this option. This amount increases when a debit type adjustment is done to the normal debit interest.</p>  |
| <b>Interest Suspended</b>   | <p>[Display]</p> <p>This field displays the total amount of penalty interest suspended and due from the customer, if the account is in suspended status.</p> <p>This is the maximum amount up to which the credit is allowed when the suspended penalty interest due from the customer is credited from this option. This amount increases when a debit type adjustment is done to the suspended debit interest. The interest suspended amount can be adjusted if the account has NPL status.</p> |

| Field Name  | Description   |
|---|---|
| <b>Post Maturity</b>  |   |
| This is the interest charged on an account when the account has crossed maturity date, and arrears are still pending on the account. A separate interest rate that is to be applicable on such accounts can be set up at the product level. |   |
| <b>Interest Charged and Due</b>   | <p>[Display]</p> <p>This field displays the total post-maturity interest which has been capitalized and is still due from the customer.</p> <p>This is the maximum amount up to which the credit is allowed when the interest due from the customer is credited from this option. This amount increases when a debit type adjustment is done to the normal debit interest.</p>  |
| <b>Interest Suspended</b>   | <p>[Display]</p> <p>This field displays the total amount of post-maturity interest, suspended and due from the customer if the account is in suspended status.</p> <p>This is the maximum amount up to which the credit is allowed when the suspended interest due from the customer is credited from this option. This amount increases when a debit type adjustment is done to the suspended debit interest. The interest suspended amount can be adjusted if the account has NPL status.</p> |
| <b>Unacc Penalty Arrears</b>  |   |
| <b>Interest Charged and Due</b>   | <p>[Display]</p> <p>This field displays the total un accounted penalty interest which has been capitalized and is still due from the customer.</p>  |
| <b>Interest Suspended</b>   | <p>[Display]</p> <p>This field displays the total un accounted penalty interest which has been capitalized and is still due from the customer incase the account is in suspended status.</p>  |
| <b>Compounding Interest Arrears</b>   |   |
| <b>Interest Charged and Due</b>   | <p>[Display]</p> <p>This field displays the total of compounding interest arrears due and not paid under normal interest receivable GL.</p>   |
| <b>Interest Suspended</b>   | <p>[Display]</p> <p>This field displays the he total of compounding interest arrears due and not paid under Suspended interest receivable GL.</p>   |
| <b>Diverting Interest Arrears</b>   |   |
| <b>Interest Charged and Due</b>   | <p>[Display]</p> <p>This field displays the he total of diverting interest arrears due and not paid under normal interest receivable GL.</p>  |
| <b>Interest Suspended</b>   | <p>[Display]</p> <p>This field displays the total of diverting interest arrears due and not paid under suspended interest receivable GL.</p>  |

| <b>Field Name</b>            | <b>Description</b>   |
|------------------------------|--|
| <b>Adjustment Value Date</b> | [Display]<br>This field displays the date on which the adjustment to the interest is done.   |
| <b>Interest Type</b>         | [Mandatory, Drop-Down]<br>Select the interest type from the drop-down list. Based on the interest accrual status of the account the system allows interest adjustments.<br>The options are: <ul style="list-style-type: none"><li>• <b>Accounted Interest</b> – An accounted interest is calculated for an account, for which an interest freeze is not done.</li><li>• <b>UnAccounted Interest</b> – The unaccounted interest is calculated for an account, for which an interest freeze is done.</li></ul> |

| Field Name             | Description   |
|------------------------|---|
| <b>Adjustment Type</b> | <p data-bbox="488 268 748 296">[Mandatory, Drop-Down]</p> <p data-bbox="488 310 1024 338">Select the adjustment type from the drop-down list.</p> <p data-bbox="488 352 662 380">The options are:</p> <ul data-bbox="529 401 1325 1652" style="list-style-type: none"> <li data-bbox="529 401 1325 457">• Interest – This is the debit interest charged on a LOAN account, with normal interest status in the IOI / EPI / IPI stages.</li> <li data-bbox="529 478 1325 594">• Suspended Interest – This is the debit interest charged on a NPA account, in the IOI / EPI/ IPI stages. If an IOI account is in NPA status, the system will prevent further disbursements on that account.</li> <li data-bbox="529 615 1325 672">• Penalty interest – This is the IOA interest arrears on an account in normal status.</li> <li data-bbox="529 693 1325 749">• Suspended Penalty Interest – This is the IOA charged on an account in suspended status.</li> <li data-bbox="529 770 1325 865">• Post Maturity Interest – This is the interest charged on an account after it has reached maturity date, and still has arrears pending.</li> <li data-bbox="529 886 1325 980">• Suspended Post Maturity Interest – This is the suspended interest charged on an account after it has reached maturity date and still has arrears pending.</li> <li data-bbox="529 1001 1325 1148">• Debit Interest Adjustment – This is the debit interest arrears on the account. Based on the account status, the system decides whether the adjustment is for normal or suspended interest. If the account status is suspended, it increases the interest amount in the Interest Suspended field.</li> <li data-bbox="529 1169 1325 1226">• Credit Interest Adjustment – This is the credit interest adjustment for the account.</li> <li data-bbox="529 1247 841 1274">• Accrued Credit Interest</li> <li data-bbox="529 1295 834 1323">• Accrued Debit Interest</li> <li data-bbox="529 1344 857 1371">• Accrued Penalty Interest</li> <li data-bbox="529 1392 932 1419">• Accrued Susp. Penalty Interest</li> <li data-bbox="529 1440 760 1467">• Subsidy Interest</li> <li data-bbox="529 1488 829 1516">• Compounding Interest</li> <li data-bbox="529 1537 971 1564">• Suspended Compounding Interest</li> <li data-bbox="529 1585 769 1612">• Diverting Interest</li> <li data-bbox="529 1633 911 1661">• Suspended Diverting Interest</li> </ul> |

**Field Name**      **Description**

- Dr/Cr**      [Mandatory, Drop-Down]  
 Select the status of interest on which the adjustment is carried out from the drop-down list.  
 The options are:
- D - This option is selected for debit interest adjustment.
  - C – This option is selected for the credit interest adjustment.
- Adjustment Amount**      [Mandatory, Numeric, 13, Two]  
 Type the adjustment amount to be done on the interest.

3. Enter the account number and press the **<Tab>** key.
4. Enter the relevant information and click the **Ok** button.

**Loan Interest Adjustment Transaction**

5. The system displays the message " Authorisation required... Do You Want to continue?". Click the **Ok** button.
6. The system displays the **Authorization Reason** screen.
7. Enter the relevant information and click the **Grant** button.
8. The system displays the transaction sequence number. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction.

## LN061 - Customer Initiated Rollover

Loan accounts are opened either with variable rate of interest or fixed rate of interest. Customers have the option to choose any one of the offering on the loan account. Usually fixed rate of interest is higher than floating rate as bank has to bear the risk of fluctuation in ROI. However, for a loan account with higher duration, interest rate in an economic environment may undergo declining trend or rising trend. In such a situation customer has an option to change the applicable ROI from variable to fixed and fixed to variable, after paying the economic cost to the bank. This process of ROI change is known as Rollover.

Rollover is an option given to a customer to alter the fixed and variable components of a loan account. The customer can request for a rollover between “fixed to fixed” or “variable to variable” or “fixed to variable” or “variable to fixed” rate at any point during the life cycle of loan.

There are two types of rollovers, auto rollovers and customer initiated rollovers. The default rollovers are defined during loan account opening. Example: A loan account is to be opened for an ‘Interest only’ Fixed period of 2 years and then roll over to variable rate at the completion of 2-years.

In customer initiated rollovers, the customer may come prior to the completion of the fixed rate period of the Loan and ask for extension of additional fixed rate periods. In such cases, a future dated instruction is setup such that at the end of the fixed rate period, it automatically rolls over in to the new fixed rate period. (The Loan account is re-priced for every new fixed rate period). For more information refer to **Example** provided at the end of the topic.

Using this option you can set up customer initiated rollovers and define future dated rollovers or current dated rollovers with a change in repayment type. There can be only one future dated rollover instruction at a given point of time.

**Note:** Customer initiated rollovers is not allowed in PMI stage.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To set account rollover details

1. Type the fast path **LN061** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Customer Initiated Rollover**.
2. The system displays the **Customer Initiated Rollover** screen.

## Customer Initiated Rollover

### Field Description

| Field Name                        | Description   |
|-----------------------------------|---|
| <b>Account Details</b>            |   |
| <b>Account No</b>                 | [Mandatory, Numeric,16]<br>Type the account number for which the customer initiated rollover is to be maintained.<br>The name of the customer is displayed in the adjacent field. |
| <b>Currency</b>                   | [Display]<br>This field displays the product currency.  |
| <b>Product</b>                    | [Display]<br>This field displays the product code.  |
| <b>Fixed Interest Expiry Date</b> | [Display]<br>This field displays the expiry date of the fixed rate period.<br>This field is blank for variable rate loans.  |

| Field Name   | Description   |
|--|---|
| <b>Interest Only Expiry Date</b>   | <p>[Display]</p> <p>This field displays the end date for <b>Interest Only in Advance period</b> and <b>Interest Only in Arrears</b> stage.</p> <p>This field is blank for P&amp;I Loans.</p>  |
| <b>Current Repayment Type</b>  | <p>[Display]</p> <p>This field displays the current repayment type.</p> <p>Example: Interest Only, ARM, Interest in Advance etc.</p>  |
| <b>Loan Maturity Date</b>  | <p>[Display]</p> <p>This field displays the loan maturity date.</p>   |
| <b>Rollover Details</b>  |   |
| <b>Rollover Date</b>   | <p>[Mandatory, Pick List, dd/mm/yyyy]</p> <p>Type the rollover date or select it from the pick list.</p> <p>By default, the system displays the Fixed Interest Expiry Date.</p> <p>If the current rate period is Variable rate period, then the rollover date is defaulted to Current Process date.</p> <p>The date should be greater than current process date and less than Loan Maturity date.</p> <p>This date determines if it is a current dated rollover or a future dated rollover.</p> |
| <b>It is mandatory select either the Move To Fixed or Move To Variable option.</b> |   |
| <b>Move To Fixed</b>   | <p>[Optional, Radio Button]</p> <p>Select the <b>Move To Fixed</b> radio button if a new fixed interest period is to be introduced with effect from the rollover date.</p>  |
| <b>Move To Variable</b>  | <p>[Optional, Radio Button]</p> <p>Select the <b>Move To Variable</b> radio button if the Loan account is to be moved into a Variable rate period with effect from the rollover date.</p>   |
| <b>Repayment Type</b>  | <p>[Mandatory, Drop-Down]</p> <p>Select the repayment type from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• IOA - Interest in Advance: You can select this option if the Current Repayment Type is IOA.</li> <li>• IOI - Interest Only Installments</li> <li>• ARM - Equal Periodic Installments</li> </ul>  |
| <b>Rollover Fixed Interest Term</b>  | <p>[Conditional, Numeric, Three]</p> <p>Type the period for fixed interest charging.</p> <p>This field is enabled if the <b>Move to Fixed</b> option is selected and the <b>EPI - Equal Periodic Installments</b> option is selected from the <b>Repayment Type</b> drop-down list.</p>   |

| Field Name                         | Description   |
|------------------------------------|---|
| <b>Rollover Interest Only Term</b> | <p>[Conditional, Numeric, Three]</p> <p>Type the period for interest only term.</p> <p>This value is validated against the <b>Maximum Interest Only</b> term defined at the Loan Account level, if a new interest only period is introduced.</p> <p>This field is enabled if the <b>IOI - Interest Only Installments</b> or <b>IOA - Interest in Advance</b> option is selected from the <b>Repayment Type</b> drop-down list.</p>  |
| <b>Economic Cost</b>               | <p>[Display]</p> <p>This field displays the economic cost for current dated rollovers in Fixed rate period.</p> <p>It is the economic cost chargeable for making the shift from variable to fix or from fixed to variable.</p>  |
| <b>Installment Rule</b>            | <p>[Conditional, Pick List]</p> <p>Select the installment rule from the pick list.</p> <p>This field is enabled if the <b>IOI - Interest Only Installments</b> option is selected from the <b>Repayment Type</b> drop-down list.</p> <p>If the <b>IOA - Interest in Advance</b> option is selected from the <b>Repayment Type</b> drop-down list, then the installment rule of existing interest in advance stage is displayed.</p> |
| <b>Rate Lock</b>                   |   |
| <b>Rate Lock</b>                   | This field is for future use.   |
| <b>Rate Lock Date</b>              | This field is for future use.   |
| <b>Rate Lock Net Rate</b>          | This field is for future use.   |
| <b>Rate Lock Fees</b>              | This field is for future use.   |

3. Enter the account number and press the <Tab> key.
4. Enter the rollover details.

## Customer Initiated Rollover

**Customer Initiated Rollover\***

**Account Details**

Account No: 0000000611360 ABHAY PRATAP

Currency: INR Product: 617-Term Loan 618

Fixed Interest Expiry Date: 30/03/2009 Interest Only Expiry Date: 01/01/1950

Current Repayment Type: ARM Loan Maturity Date: 30/03/2009

**Rollover Details:**

Rollover Date: 15/05/2008

Move To Fixed  
 Move To Variable

Repayment Type: IOI-Interest Only Installments

Rollover Fixed Interest Term: 0 Years 0 Months

Rollover Interest Only Term: 12 Years 0 Months

**Rate Lock**

Rate Lock

Rate Lock Date:

Rate Lock Net Rate:

Rate Lock Fees:

Economic Cost: 0.00

Installation Rule: 621 IOI Installment Rule Amortization

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

LDF OK Close Clear

5. Click the **Ok** button.
6. The system displays the message "Record Added Successfully". Click the **Ok** button.

### Example:

A Loan Account is opened with the following details:

| Date       | Rate Type | Installment Rule | Term(in Months) |
|------------|-----------|------------------|-----------------|
| 01/01/2009 | Fixed     | IOI in Advance   | 36              |
| 01/01/2012 | Variable  | EPI              | 84              |

### Case 1: Fixed to Fixed Rollovers

Suppose on 20/12/2011, the customer approaches the bank for an additional 2 year IO in Advance fixed rate period.

In such a scenario, the following set up will be done in this option:

1. The system displays the following details:

Repayment Type: Interest in Advance

Fixed Interest Expiry date: 01/01/2012

Interest Only Expiry date: 01/01/2012

Loan Maturity date: 01/01/2019

2. Rollover Date will be displayed as “Fixed rate expiry Date”.
3. Then, select the “Move to Fixed” option.
4. Repayment Type will be displayed as “Interest in Advance”.
5. Enter fixed Interest rate period as 24 months.
6. Enter Interest Only Period as 24 months.

The instruction is executed on the end of current fixed rate period.

On EOD of 01/01/2012 the loan account is rescheduled to introduce a new Interest in Advance stage.

| Date       | Rate Type | Installment Rule | Term(in Months) |
|------------|-----------|------------------|-----------------|
| 01/01/2009 | Fixed     | IOI in Advance   | 36              |
| 01/01/2012 | Fixed     | IOI in Advance   | 24              |
| 01/01/2014 | Variable  | EPI              | 60              |

## Case 2: Fixed to Variable Rollover

Suppose on 05/04/2010, customer approaches the bank and requests to move the account into an IO in Arrears for 2 years variable rate period followed by EPI variable rate period.

In such a scenario, the following set up will be done in this option:

1. The system displays the following details:

Repayment Type: Interest in Advance

Fixed Interest Expiry date: 01/01/2012

Interest Only Expiry date: 01/01/2012

Loan Maturity date: 01/01/2019

2. By default, the Rollover Date will be displayed as “Fixed rate expiry Date”. This date is modified to current process date (05/04/2010).
3. Then, select the “Move to Variable” option.
4. Repayment Type will be displayed as “Interest in Advance”. This is modified to “IO in Arrears”
5. Enter the Interest Only Period as 24 months.

In the above case, Interest will be computed as follows

01/04/2010 to 05/04/2010--- Interest as per IOI Fixed rate period

05/04/2010 to 01/05/2010- Interest as per Variable IO in Arrears.

On 01/05/2010, Interest will be sum of Interest as per IOI Fixed rate period + Interest as per Variable IO in Arrears.

| <b>Date</b> | <b>Rate Type</b> | <b>Installment Rule</b> | <b>Term(in Months)</b> |
|-------------|------------------|-------------------------|------------------------|
| 01/01/2009  | Fixed            | IOI in Advance          | 15                     |
| 01/05/2010  | Variable         | IOI in Arrears          | 24                     |
| 01/05/2012  | Variable         | EPI                     | 89                     |

## LN062 - Loan Account Overridable Attributes Maintenance

The IOI stage can be introduced at various stages in the Loan life cycle. Using this option, you can define the maximum IOI term allowed for a particular loan account. The maximum IOI term defined at the account level overrides the maximum IOI term defined at the schedule level. The term is set at the account level based on the customer's capability of repayment; if it is high, then it is considered as eligibility for the maximum interest only period and vice versa. The repayment capability of the customer is also decided based on the preferred loan term.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Modify, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

### To modify the maximum IOI term at account level

1. Type the fast path **LN062** and click **Go** or navigate through the menus to Transaction Processing > Account Transactions > Other Transactions > Loan Account Overridable Attributes Maintenance.
2. The system displays the **Loan Account Overridable Attributes Maintenance** screen.

### Loan Account Overridable Attributes Maintenance

Loan Account Overridable Attributes Maintenance\*

Account Number:  Customer Name:   
Branch code:  Product Code:   
Currency:   
Max. IOI Term Allowed (at account level):  Months

| Input By | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized |
|----------|---------------|----------------|------------------|------------|
|----------|---------------|----------------|------------------|------------|

☐ Add By Copy    ⚙ Add    ⚙ Modify    ⚙ Delete    ⚙ Cancel    ⚙ Amend    ⚙ Authorize    ⚙ Inquiry    UDF    OK    Close    Clear

## Field Description

| Field Name                                      | Description  |
|---|--|
| <b>Account Number</b>                           | [Mandatory, Numeric, 16]<br>Type the loan account number for which IOI is to be maintained.  |
| <b>Customer Name</b>                            | [Display]<br>This field displays the name of the customer.   |
| <b>Branch code</b>                              | [Display]<br>This field displays the code of the branch where the customer account is maintained .   |
| <b>Product Code</b>                             | [Display]<br>This field displays the product code under which the loan account is opened.  |
| <b>Currency</b>                                 | [Display]<br>This field displays the currency of the product under which account is opened.  |
| <b>Max. IOI Term Allowed (at account level)</b> | [Mandatory, Numeric, Three]<br>Type the maximum term allowed at the account level for the IOI stage in months.<br><br>By default, it displays the value defined in the <b>Max. IOI Term Allowed</b> field in the <b>Schedule Type</b> (Fast Path: LNM98) option.<br><br>The total IOI term (opted by the customer throughout the life cycle of the loan) for the loan account cannot exceed the value defined in this field. |

3. Click the **Modify** button.
4. Enter the account number and press the **<Tab>** key.
5. Enter the maximum IOI term allowed.

## Loan Account Overridable Attributes Maintenance

Loan Account Overridable Attributes Maintenance\*

Account Number: 00000000209360 Customer Name: EDWARD MATHEW  
Branch code: 9999 Product Code: 511  
Currency: INR  
Max. IOI Term Allowed (at account level): 24 Months

---

**Record Details**

| Input By | Authorized By | Last Mnt. Date      | Last Mnt. Action | Authorized                          |
|----------|---------------|---------------------|------------------|-------------------------------------|
| TRAJI    | SVENUGOPAL    | 03/03/0001 00:00:00 | Authorize        | <input checked="" type="checkbox"/> |

Add By Copy    Add    Modify    Delete    Cancel    Amend    Authorize    Inquiry

UDF   OK   Close   Clear

6. Click the **OK** button.
7. The system displays the message "Record Modified...Authorization Pending...". Click the **OK** button.
8. The loan account overridable attributes are modified once the record is authorised.

## LN071 - Ad-hoc Interest Application

Ad-hoc Interest Application option, is used for supporting adhoc charging for compounding interest. FLEXCUBE will raise the compounding arrears from the last charging date till date (excluding the process date) online and accounting entries will also be passed.

### Definition Prerequisites

- LN057 - Loan Direct Account Opening

### Modes Available

Not Applicable

### To set account rollover details

1. Type the fast path **LN071** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Ad-hoc Interest Application**.
2. The system displays the **Ad-hoc Interest Application** screen.

### Ad-hoc Interest Application

**Ad-hoc Interest Application\***

**Account Details**

Account No :  Customer Name :   
 Branch :  Currency :   
 Product :

**Interest Accrued**

|                        | Normal                            | Suspended                         | Select                   |
|------------------------|-----------------------------------|-----------------------------------|--------------------------|
| Regular Interest :     | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="checkbox"/> |
| Penalty Interest :     | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="checkbox"/> |
| Compounding Interest : | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="checkbox"/> |

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF | Close | Clear

### Field Description

| Field Name             | Description |
|------------------------|-------------|
| <b>Account Details</b> |             |

| Field Name                          | Description  |
|-------------------------------------|--|
| <b>Account No</b>                   | [Mandatory, Numeric,16]<br>Type the account number for which accrued interest is to be charged.<br>The account number entered should not be in closed, closed today, open today, blocked, debit block, written off account status.   |
| <b>Customer Name</b>                | [Display]<br>This field displays the full name of the customer who holds the loan account.   |
| <b>Branch</b>                       | [Display]<br>This field displays the code of the branch where the loan account is opened and maintained.   |
| <b>Currency</b>                     | [Display]<br>This field displays the product currency.   |
| <b>Product</b>                      | [Display]<br>This field displays the product code of the loan account.   |
| <b>Regular Interest (Normal)</b>    | [Display]<br>This field displays the regular interest accrued on loan from the last charging date till the last EOD under normal bucket.<br>The accrued interest will be displayed in this field if the accrual status of the loan is 'Normal'.  |
| <b>Regular Interest (Suspended)</b> | [Display]<br>This field displays the regular interest accrued on loan from the last charging date till the last EOD under suspended bucket.<br>The accrued interest will be displayed in this field if the accrual status of the loan is 'Suspended'.  |
| <b>Select</b>                       | [Conditional, Check Box]<br>Select the <b>Select</b> check box of <b>Regular Interest</b> field to charge the interest accrued.<br>This field is disabled and cannot be selected for interest charging, if accrued Interest is 'zero'.   |
| <b>Penalty interest (Normal)</b>    | [Display]<br>This field displays the penalty interest accrued on loan from the last charging date till the last EOD under suspended bucket.<br>Accrued interest will be displayed if the accrual status of the loan is 'Normal' and the penalty and compounding interest accrual frequency is set to 'Daily/ monthly ' in LNM11. |
| <b>Penalty interest (Suspended)</b> | [Display]<br>This field displays the penalty interest accrued on loan from the last charging date till the last EOD under Normal bucket.<br>Accrued interest will be displayed if the accrual status of the loan is 'suspended' and the penalty and compounding interest accrual frequency is set to 'Daily/ monthly ' in LNM11. |

| Field Name                            | Description   |
|---------------------------------------|---|
| <b>Select</b>                         | <p>[Conditional, Check Box]</p> <p>Select the <b>Select</b> check box of <b>Penalty interest</b> field to charge the interest accrued.</p> <p>This field is disabled and cannot be selected for interest charging, if accrued Interest is 'zero'.</p> |
| <b>Compounding interest (Normal)</b>  | <p>[Display]</p> <p>This field displays the computed compounding arrears figures on loan from the last charging date till the last EOD (excluding the process date) under normal bucket.</p>  |
| <b>Compounding interest (Suspend)</b> | <p>[Display]</p> <p>This field displays the computed compounding arrears figures on loan from the last charging date till the last EOD (excluding the process date) under suspended bucket.</p>   |
| <b>Select</b>                         | <p>[Conditional, Check Box]</p> <p>Select the <b>Select</b> check box of <b>Penalty interest</b> field to charge the interest accrued.</p> <p>This field is disabled and cannot be selected for interest charging, if accrued Interest is 'zero'.</p> |

3. Enter the account number and press the <Tab> key.
4. Enter the other details.

## Ad-hoc Interest Application

**Ad-hoc Interest Application™**

**Account Details**

Account No : 00000000014001 Customer Name : AJAY RANA  
Branch : 9999 Currency : RMB  
Product : 40003-Test-Reg

**Interest Accrued**

|                        | Normal | Suspended | Select                   |
|------------------------|--------|-----------|--------------------------|
| Regular Interest :     | 0.00   | 0.00      | <input type="checkbox"/> |
| Penalty Interest :     | 0.00   | 0.00      | <input type="checkbox"/> |
| Compounding Interest : | 0.00   | 0.00      | <input type="checkbox"/> |

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF | OK | Close | Clear

5. Click the **Ok** button.
6. The system displays the message "Transaction completed successfully. ". Click the **OK** button.

## LN444 - Miscellaneous Charges Waiver

Using this option you can waive miscellaneous charges . These charges are arrears that have been raised on the account, which are still pending payment. Payment pending may be part or all of arrears assessed. You can waive the entire amount due, but cannot modify it.

There is no effect of miscellaneous charges waiver on principal outstanding. If miscellaneous charges are a part of interest base, then the interest base gets updated accordingly and the interest base gets reduced by the waived amount. If miscellaneous charges are a part of Penalty interest base, then the Penalty interest base gets updated accordingly and the Penalty interest base gets reduced by the waived amount. Miscellaneous charges once waived cannot be reversed.

### Definition Prerequisites

- **LN057 - Loan Direct Account Opening**
- Arrear type like Service Charges
- Legal Fees or Outgoings type of unpaid arrears should be available in the loan account

### Modes Available

Not Applicable

### To waive miscellaneous charges for a loan account

1. Type the fast path **LN444** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Miscellaneous Charges Waiver**.
2. The system displays the **Miscellaneous Charges Waiver** screen.

## Miscellaneous Charges Waiver

Miscellaneous Charges Waiver\*

Account No :  Customer Name :

Branch :  Product :

Currency :

Outstanding Balance :

| Arrear Type | Due Date | Amount Assessed | Amount Due | Last Payment Due | Waive |
|-------------|----------|-----------------|------------|------------------|-------|
|             |          |                 |            |                  |       |

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque UDF OK Close Clear

### Field Description

| Field Name           | Description  |
|----------------------|--|
| <b>Account No</b>    | [Mandatory, Numeric, 16]<br>Type the loan account number for which the charges are to be waived. If the loan account does not have any charges due, the system will display message "No rows Found". |
| <b>Customer Name</b> | [Display]<br>This field displays the name of the customer who holds the loan account.  |
| <b>Branch</b>        | [Display]<br>This field displays the name of the home branch where the loan account is opened and maintained.  |
| <b>Product</b>       | [Display]<br>This field displays the product code along with the product description under which the loan account is opened.   |

| Field Name                 | Description  |
|----------------------------|--|
| <b>Currency</b>            | <p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened. All the entries posted in the account are in the account currency.</p> <p>For example, if the currency assigned to a Loan product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p> |
| <b>Outstanding Balance</b> | <p>[Display]</p> <p>This field displays the total outstanding balance in the loan account. This amount is inclusive of the principal amount and other arrears, which are charged.</p>  |

| Column Name             | Description   |
|-------------------------|---|
| <b>Arrear Type</b>      | <p>[Display]</p> <p>This column displays the type of arrears, which were raised on the loan account and are pending payment.</p> <p>For example, service charges, legal fees or outgoings.</p>  |
| <b>Due Date</b>         | <p>[Display]</p> <p>This column displays the due date, i.e., the date on which the corresponding arrear type has been due.</p>  |
| <b>Amount Assessed</b>  | <p>[Display]</p> <p>This column displays the total arrears due from the customer.</p>   |
| <b>Amount Due</b>       | <p>[Display]</p> <p>This column displays the arrear charges that have not been paid by the customer.</p> <p>If the arrears have been partly paid, the net amount for the corresponding arrear will be displayed. Else, the Assessed Amount will be shown as Amount Due.</p> $\text{Amount Due} = \text{Total Arrears} - (\text{Amount Assessed} - \text{arrears paid})$ |
| <b>Last Payment Due</b> | <p>[Display]</p> <p>This column displays the date on which the arrears were raised and due.</p>   |
| <b>Waive</b>            | <p>[Mandatory, Drop-Down]</p> <p>Select the waive status from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Y – The charges are waived</li> <li>• N – The charges are not waived</li> </ul>  |

3. Enter the account number and press the <Tab> key.
4. The system displays the miscellaneous charges details.

5. Double-click the **Waive** column that you want to waive for the loan account. The value is changed to **Y**.
6. Click the **Ok** button.

### Miscellaneous Charges Waiver

Miscellaneous Charges Waiver\*

Account No : 0000000632360 Customer Name : JOHN W MARSHAL

Branch : HO Product : 607-Term Loan 627

Currency : IDR

Outstanding Balance : 103,000.00

| Arrear Type | Due Date   | Amount Assessed | Amount Due | Last Payment Due | Waive |
|-------------|------------|-----------------|------------|------------------|-------|
| Fees        | 15/01/2008 | 2000            | 2000       | 01/01/1950       | N     |

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

UDF OK Close Clear

7. The system displays the message "Authorisation Required. Do You Want to Continue".
8. The system displays the **Authorisation Reason** screen. The user with specific access rights can authorise the record.
9. Enter the relevant information and click the **Grant** button.
10. The system displays the message "Total No. Of arrears waived are 1".

**Note:** For information on Authorisation transactions, refer to the *FLEXCUBE Introduction User Manual*.

# LN20 - Loan Product Transfer

Using this option you can record the account transfer instruction. The actual account transfer will be processed in the end of the day batch. The loan product transfer option is required by the bank primarily to move the asset, interest and charges balances to the new product. The product transfer option will allow change of product provided there is no change in the schedule parameters.

This option is required for error correction also, if a user erroneously opens a loan account under incorrect product code.

## Definition Prerequisites

- LN057 - Loan Direct Account Opening
- LN521 - Account Schedule

## Modes Available

Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to Standard Maintenance Procedures.

## To transfer a loan product

1. Type the fast path LN20 and click Go or navigate through the menus to Transaction Processing > Account Transactions > Loan Account Transactions > Other Transactions > Loan Product Transfer.
2. The system displays the Loan Product Transfer screen.

## Loan Product Transfer

The screenshot shows the 'Loan Product Transfer' application window. At the top, there are input fields for 'Account No.', 'Customer Name', 'Account Currency', 'Old Product Code', 'Product Name', and 'Product Currency'. Below these is a 'New Product Details' section with fields for 'Product Code', 'Schedule Code', 'Product Name', 'Description', 'Product Currency', and 'Product Category'. A 'Remarks' field is located below the product details. At the bottom, there is a 'Record Details' table with columns for 'Input By', 'Authorized By', 'Last Mnt. Date', 'Last Mnt. Action', and 'Authorized'. The table is currently empty. At the very bottom, there are radio buttons for 'Add By Copy', 'Add', 'Modify', 'Delete', 'Cancel', 'Amend', 'Authorize', and 'Inquiry' (which is selected). There are also buttons for 'UDF', 'Ok', 'Close', and 'Clear'.

## Field Description

| Field Name                 | Description  |
|----------------------------|--|
| <b>Account No</b>          | <p>[Mandatory, Numeric, 16]</p> <p>Type the loan account number for which product transfer instruction is to be recorded during the day.</p> <p>This loan account number needs to be validated with the database. The account should not be written off, frozen, closed today / closed or in PMI stage. If the loan account is undisbursed, the validations around the new product code and schedule code will not apply.</p>  |
| <b>Customer Name</b>       | <p>[Display]</p> <p>This field displays the full name of primary holder of the account.</p>  |
| <b>Account Currency</b>    | <p>[Display]</p> <p>This field displays the currency of the loan account.</p>  |
| <b>Old Product code</b>    | <p>[Display]</p> <p>This field displays the old product code.</p>  |
| <b>Product Name</b>        | <p>[Display]</p> <p>This field displays the product name of the old product code.</p>  |
| <b>Product Currency</b>    | <p>[Display]</p> <p>This field displays the currency of the product code.</p>  |
| <b>New Product Details</b> |  |
| <b>Product code</b>        | <p>[Mandatory, Pick List]</p> <p>Select the new loan product code to which loan account is to be transferred from the pick list.</p> <p>The new product code should be a valid loan product code (not expired). The parameters of the new product listed below should have the same value as the existing product;</p> <ol style="list-style-type: none"><li>1. Accrual frequency</li><li>2. Product currency</li><li>3. Schedule drawn on (actual/ expected)</li><li>4. Contingent entries</li><li>5. Method of amortization</li><li>6. Maximum number of disbursements</li><li>7. Lead days for repayment</li><li>8. Type of security required</li></ol> <p>If the loan account is undisbursed, the validations around the new product code and schedule code will not apply</p> |

| Field Name              | Description  |
|-------------------------|--|
| <b>Schedule Code</b>    | <p>[Mandatory, Pick List]</p> <p>Select the new schedule code for the loan account from the pick list.</p> <p>The new schedule code should be an exact replica of the current schedule on the loan. The parameters of the new schedule code listed below should have the same value as the existing schedule;</p> <ol style="list-style-type: none"> <li>1. The new schedule should comprise of the same stages as the old one</li> <li>2. All the interest GL codes for normal and suspended interest (receivable, accrued, income, expense, interest adjustments, interest recovery, unearned interest) for all the interest rate type (regular, penalty, compounding, EFS, PPF ) are the same as the old one.</li> <li>3. The interest rule Id, installment rule Id for all the rate type (regular, penalty, PPF, EFS, and compounding) is the same as the old one. The interest rate plan code for penalty, EFS, PPF and compounding interest is the same as the old one. This will apply to all the stage of the loan i.e. IOI / MOR, EPI / ARM / IPI / IPI (user specified repayment) and PMI</li> <li>4. The interest processing parameters (compounding frequency, rest period frequency, arrear compounding frequency, end of period treatment) and installment details (principal frequency, interest frequency, penalty frequency, calendar plan) are set to the same value as the old one.</li> </ol> <p>If the loan account is undisbursed, the validations around the new product code and schedule code will not apply.</p> |
| <b>Product Name</b>     | <p>[Display]</p> <p>This field displays the product name as maintained in <b>Product Master Maintenance</b> (FP: LNM11) for the selected product code.</p>   |
| <b>Description</b>      | <p>[Display]</p> <p>This field displays the description of the selected schedule code as maintained in <b>Schedule Types</b> (FP:LNM98) option.</p>  |
| <b>Product Currency</b> | <p>[Display]</p> <p>This field displays the currency of the selected loan product code.</p>  |
| <b>Product Category</b> | <p>[Display]</p> <p>This field displays the product category as specified in <b>Product Master Maintenance</b> (FP: LNM11) for the selected product code .</p>   |
|                         | <ol style="list-style-type: none"> <li>3. Click the <b>Add</b> mode.</li> <li>4. Enter the loan account number and press the <b>&lt;Tab&gt;</b> key.</li> <li>5. Enter the appropriate information in the relevant fields.</li> <li>6. Enter the pricing details.</li> </ol>   |

## Loan Product Transfer

**Loan Product Transfer**

Account No : 0198010500015461 Customer Name : MJUST Account Currency : RMB  
Old Product Code : 70003 Product Name : Index Level - B Product Currency : RMB

**New Product Details**

Product Code : 70001 Schedule Code : 4  
Product Name : Index Level - B Description : EPI PMI Actual  
Product Currency : RMB  
Product Category : 1

Remarks:

| Record Details |               |                |                  |                          |
|----------------|---------------|----------------|------------------|--------------------------|
| Input By       | Authorized By | Last Mnt. Date | Last Mnt. Action | Authorized               |
|                |               |                |                  | <input type="checkbox"/> |

Add By Copy  Add  Modify  Delete  Cancel  Amend  Authorize  Inquiry

UDF Ok Close Clear

7. Click the **Ok** button.
8. The system displays the message "Authorisation Required. Do you want to continue?".
9. Click the **OK** button.